

**Welcome to the Peters Township School District's PowerSchool Enrollment Parent Portal!**  
**Please click the link below and follow the directions below to begin student registration(s).**

[Click here to access PowerSchool Enrollment.](#)

1. Navigate to the Create Account area of the page and **click Create Account** (shown below).

## Create Account

With an account, you can...

- Complete forms online
- Save and return to forms in progress
- Print form history

Create Account

2. After clicking Create Account, you'll be asked to enter the following information to get your account setup:

First and Last Name

Daytime Phone

Email Address

Password

Two (2) Security Questions and Answers

Security Check Off

3. **After completing this page, click Create Account again.**

4. Ensure the top row of your screen says:

**New Student Registration 2025-2026\***  
**(\*school year you wish to enroll for)**

5. Begin your first registration by entering your student's initial information:

First Name, Last Name and Date of Birth

After entering this information, **click Add Student** (shown below).

Add Student

First Name

Last Name

Date of Birth  
enter as "mm/dd/yyyy"

Add Student

6. You will be directed to the Introduction Page.  
**Please read this page carefully and completely.**

You'll be asked to complete the following forms:

New Student Info Parts 1 and 2

Student Contacts and Priority

Additional Children or Siblings

Home Language Survey

Student Medical Info Parts 1 and 2

Sworn Registration Statement

Required Documentation

Signature

7. Follow the directions on each page, click Next when you finish each page, and Submit when you complete all required information.

## REMINDERS!

If you are registering a new Kindergartener, please be sure you follow directions at the end of submission to schedule a day and time to visit school for testing.

To prepare for the smoothest process when registering, please have your student's required documentation ready and able to upload via a file or picture.

Current Immunization Records

Proof of Age

Three (3) Proofs of Residency

If you are registering more than one student, you **MUST** complete new forms for each student. At the end of your first submission, you will see a prompt allowing you to restart the process and copy some information, if possible, to speed up the process.

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