



**Bower Hill Elementary PTA
Regular Meeting November 6, 2019
Final Minutes**

1. Call to Order	President, Sam McVicker , called the meeting to order at 7:00 p.m.
2. President's Remarks	<ul style="list-style-type: none"> • Sam McVicker welcomed everyone and thanked them for their attendance.
3. Reading and App. Min.	Secretary, Erin Helon verified those in attendance had received a copy of the Minutes from the October 2019 which were included with the handouts for today's meeting. Motion to approve the minutes was made by Melissa Germain and seconded by Sara Garvey.
4. Treasurer's Report	<p>Treasurer, Cindy Peterson presented the Treasurer's report.</p> <ul style="list-style-type: none"> • Copies of the current treasurer's report were distributed. • A motion to pay bills for the month of November was made by Jessica Brodzinski and seconded by Melissa Germain. • This year's Read-A-Thon was another record breaking year bringing in \$32,362.29. • A check for \$255 was received from Kona Ice for Buzzer's Birthday Bash. • Fall Book Fair sales were over \$20,000, approximately \$4500 of that will be given back to the library.
5. Teacher Remarks	<p>Mr. Garvey on behalf of the teachers presented the following:</p> <ul style="list-style-type: none"> • Staff reported Halloween parties and costume parade went well.
6. Guest Speaker(s)	
7. Area Council Report	<p>Jessica Brodzinski Area Council Representative gave the following report:</p> <ul style="list-style-type: none"> • The next Area Council meeting will be held on November 21, 2019 • Adam from the District's Technology Department reported that the district's e-mail issues are now resolved. • Building Guidance Counselors will be speaking an upcoming meeting. Date to be determined.
8. Report of First Vice President	<p>Angie Glud gave a brief report on the following committees:</p> <p>Book Fair- The fall Book Fair was a huge success and Bower Hill has earned Buy One Get One for the spring book fair. The spring Book Fair will be held March 30, 2020- April 3, 2020. A big thank you to the committee and volunteers for their help.</p> <p>Box Tops/ Tyson Labels- The next drawing will be held on December 6. Encouraged parents to keep sending in Box Tops</p>

	<p>Reflections- Nationwide PTA-sponsored contest including many categories such as art, film, writing, photography, dance, etc. The local judging of entries will be on November 13, 2019.</p> <p>School Picture Day- The contract with Life Touch expires this year.</p> <p>Spirit Recognition- The next Red, White, & Kind Day will be on December 22.</p> <p>Character Counts- The next meeting is December 3, 2019.</p>
<p>9. Report of Second Vice President</p>	<p>Sam McVicker on behalf of Carrie Ace gave a report on the following committees:</p> <p>Art Volunteers- Mrs. McAffoose would like parent volunteers to help in the Art Room during their child's class time. The sign up is available in AtoZconnect.</p> <p>Open House- Thank you to all of the parents for their donations of cookies and food for the open house cookie table and staff dinners.</p> <p>Library Volunteers- A Sign-up genius for Library Volunteers and can be found in the weekly newsletter. The number of volunteers has decreased recently. Additional e-mail blasts with sign up link will be sent to encourage volunteerism. Contact Melissa Germaine with any questions.</p> <p>Volunteer coordination- Thank you to all of the Halloween party volunteers. The Holiday Party will be on December 20. Shelly Belcher will be sending out an e-mail blast with the party sign up date. There will be 6 slots per class, the first 3 parents to sign up will be the party volunteers, the last 3 are alternates. 6 slots for kindergarten, first 4 are party volunteers and the last 2 are alternates. The PTA has a time stamped version to confirm sign up times. The Holiday classroom gift will be discontinued this year due to lack of participation in past years. There will still be an end of the year class gift.</p> <p>Yearbook- Yearbooks are currently \$25 and will increase to \$26 on November 16.</p>
<p>10. Report of Third Vice President</p>	<p>Missy Harmon gave a brief report on the committees she oversees:</p> <p>Spirit Wear- Spirit wear was delivered on November 1st. There were 1113 orders totaling \$6858.00 and we received 25% of the total sales for a total of \$1714.50. The Spirit Wear site is back open and will remain open for the remainder of the school year; however, delivery is the responsibility of the customer.</p> <p>American Heart Association- Dance Your Heart Out will be held on February 7, 2020. All proceeds benefit the American Heart Association.</p> <p>School Tool Box- The contract has been finalized for next school year and flyers will start going out in May to order.</p>
<p>11. Principal's Remarks</p>	<p>Mr. Garvey</p> <ul style="list-style-type: none"> ● Toy Soldiers Toy Drive- A bin will be in the entrance of Bower Hill for toy donations. ● Thanked volunteers for helping with halloween party and parade. ● Bower Hill will be partnering with Pleasant Valley and Dr. Sara Lee (Optometrist) who will be performing free eye exams to kids in the Bahamas. Bower Hill students will be sending cards to the children of the Bahamas. ● HERO program continues throughout the school year. ● Rachel's challenge- Kindness links are available to students that have identified kindness from their peers. Students can fill out a link which will then be displayed ● Star charts have been hung in the cafeteria for each class. Stars can be earned by exhibiting good behavior in hallway, cafeteria, etc. and when 30 stars are earned, the class can earn incentives such as extra recess time from Mr. Garvey and Mrs. Carfano.
<p>13. Old Business</p>	<p>None</p>

13. New
Business

A survey was recently sent out to parents asking for ideas to utilize the additional funds from the Read-A-Thon and Spirit Wear Sale. A list was comprised based on those ideas and were distributed to meeting attendees for vote. The following ideas were voted on:

Welcome Back to School Event
Author Visit
Water Fountain with water bottle filling capacity.
Special Someone Dance
Playground Equipment
Science Night
Dental Hygiene Awareness Month

Votes were tallied; however, all ideas will depend upon volunteer ability and administrative approval.

Due to the success of the Read-A-Thon, Spirit Wear Sale, and the Kona Ice donation from Buzzer's Birthday Bash, we have \$9148.00 over our budgeted amount. A motion was made to utilize those funds for the following:

- The Beautification committee has advised that they would like to do some painting outside on the black top to encourage movement. The board has discussed hiring someone to complete this project. Cost unknown at this time.
- A motion was made to reallocate \$1500 to spirit recognition for fleece stadium blankets for each student.
- A motion was made to allocate an additional \$450 to classroom parties and party snacks.

A motion was made by Jackie Bertola and seconded by Melissa Germain.

Submitted by:

Erin Helon, Secretary

Date approved: 11/6/2019