

Bower Hill Arrival Procedures: 2024 -2025



Car Rider Procedures:

- Parents will enter at our Bower Hill School Parent Entry
- Follow the blue arrows
- Adults will be positioned around the drop off circle.
- Student will enter through the main doors in the front of the building.
- Car rider Arrival is between 8:50-9:00. Please do not drop off before this time as there is no staff to supervise students prior to 8:50 a.m.
- If your child requires assistance from you in exiting the car, please park in the parent parking lot. Please do not park and get out of your car in the car circle.

Bus Rider Procedures:

- Buses will drop the students off in front of our main entrance.
- Students will enter through the main doors in the front of the building.
- Adults will be stationed at the bus drop off locations to help students.

Bower Hill Dismissal Procedures: 2024 -2025

1. Please park in the parent parking lot or along the right side of the car circle. (highlighted yellow)
 - **No Parking** along the inner curb of the car circle (highlighted red on the map)
 - Car rider dismissal will be promptly at 3:25 p.m., please do not arrive before 3:15 p.m
2. Please walk to the parent pickup line.
 - The line begins by the picnic table by the playground.
3. A staff member will ask for your child's name and you will be matched with your child.
 - We will collect permanent and/or daily car rider notes from your child when they are matched with you.
 - If your child is not a permanent car rider, please be sure to send in a car rider note each time you will be picking them up from school.
 - If your child does not have a car rider note at dismissal, you will be directed to the office to fill one out.

