

**Bower Hill Elementary PTA
Regular Meeting: March 7, 2018
Minutes**



1. Call to Order	The President, Karen Lingis , called the meeting to order at 9:15AM. There were 21 people in attendance.
2. President's Remarks	<p>Karen Lingis welcomed everyone and thanked them for their attendance.</p> <ul style="list-style-type: none"> • I want to start by giving a Shout out to Volunteers Coordinators (Christine Mullery, Carrie Ace and Sonia Koupiaris), the Grade Coordinators and HR Moms for all work on parties.
3. Reading and Approval of Minutes	Minutes from Jan and Feb 2018 were presented. Michelle Adamshick made a motion to pass the reading of the previous meeting minutes, seconded by Erin Helon. Minutes from Jan and Feb 2018 were approved as written.
4. Treasurer's Report	<p>Treasurer, Julie Collins. The following items were presented by Treasurer Julie Collins.</p> <ul style="list-style-type: none"> • Budget Updates <ul style="list-style-type: none"> ○ Everything going as expected. Business as usual. • Family Game Night Budget Adjustment <ul style="list-style-type: none"> ○ There is a need to increase the Committee's Budget for some purchases of new games/materials. ○ Motion made by Erin Helon and seconded by Melissa Konggaard to increase the budget by \$100. • Playground Equipment <ul style="list-style-type: none"> ○ We purchased new playground equipment and will be installed soon. • Motion made to pay expenses by Michelle Adamshick and seconded by Christine Chapas. Motion passed.
5. Teacher Remarks	<p>Mr. Killen attended the meeting and had the following remarks:</p> <ul style="list-style-type: none"> • <i>Upcoming Events:</i> • Dino Stars is Mar 16th Classes at which times: • Mrs Kuehn has been collecting pop tabs and each class has collection jars in their room. We give those to Ronald McDonald house and they convert it to cash. • Kindergarten: <ul style="list-style-type: none"> ○ Registration Mar 14-15 ○ Kindergarten Tea 3/23 ○ Kindergarten Screenings April 19-20 ○ Kindergarten Orientation May 1 ○ Farm Day May 4 ○ Beach Day May 25 • Kid of Steel has 90 students and would love to have 125. Cost is \$5 to race. Race is May 5th. • 3rd Grade <ul style="list-style-type: none"> ○ PSSA tests is April 9 and April 16th. ○ Field Trip to Washington County Historical Society. Date: May 29th and 30th ○ Musical is May 25th. • Thank you for the Valentine Parties. They were fantastic!

<p>6. Report of First Vice President</p>	<p>Laura Rohrbach gave a brief report on the following committees:</p> <ul style="list-style-type: none"> ● Area Council: <ul style="list-style-type: none"> ○ The last meeting, Jan 18th, featured the Building Principals. ○ Next meeting is March 15th. ● Assemblies: Melissa Mertz is the chair. <ul style="list-style-type: none"> ○ The last assembly will be in May – Carnegie Science Center - Solar Quest Program ● Bower Hill Day Preparation: Event date is June 1st; preparations have already started. ● Homework Helpers: Winter session started and is full. Noted that McMurray also has a Homework Helpers. ● New School Tool Box: School Tool Box forms will come out mid-March and two biggest perks: 1) Kit will get sent to your home and 2) you can choose which supplies you want. Shipping is \$5 unless you spend over \$50, then shipping is waived. Have until beginning of August to order kits. ● Spirit Wear: <ul style="list-style-type: none"> ○ 3rd Grade t-shirt order form went out last week. Please return even if you don't want one as it will help the Committee track orders. ○ Kindergarten spirit wear orders will go out at Kindergarten Orientation.
<p>7. Report of Second Vice President</p>	<p>Sam McVicker gave a report on the following committees:</p> <ul style="list-style-type: none"> ● Kindergarten Registration: Mar 14-15 for incoming Kindergartners. ● Kindergarten Tea: An event our Kindergarten teachers put on for local pre-schools. If you are interested in providing an appetizer or dessert, please let Sam McVicker know; her email is on website and newsletters. ● Library Volunteers: Michelle Adamshick thank you for all your work in coordinating the volunteers. ● Run Club: Starts tomorrow, Mar 8th. Thank you to Steph Tracey and Courtney O'Conner, the Chair people for all their work. ● Yearbook: You can still order a Yearbook but our final number is in, so there are only 70 left. ● After School Classes: There is currently a field hockey and a Coding class running right now. Thank you to Melissa Konggaard and Brittany Tate for all your work organizing these classes! ● Beestro: Christine Chapas, the chair provided the following report. Event date is April 27th. There will be 2 dinner seatings one at 5PM and one at 7:30. Last year we had 575 people attend... with that, we may have to cap it this year. You do have to register to attend. There is a Circus theme this year. Food comes from Pasta Too. ● Reflections: The Reflections assembly is May 9th, in the morning. IF you had a child who participated, come and see them receive their awards. Information was received yesterday from the State about who is going on to Nationals and will be distributed in the next few days. ● Legislation & Bylaws: Report provided by Julie Collins. This year was a year to update our Bylaws. We did not make any grand changes. The document will be posted on the PTA Bulletin Board for 30 days and we will vote on them next meeting. Standing Rules updated to include language encouraging Committee Chairs to attend all monthly meetings. ● Bylaws will be good for 5 years. Stand Rules for 3 years.
<p>8. Report of Third Vice President</p>	<p>Deanna Gallagher gave a report on the following committees:</p> <ul style="list-style-type: none"> ● Spring Book Fair: Will be held April 23-37 and is BOGO! Sign ups will come out via Viadale in early April for parent volunteers. One thing of note, there will be a new register system this year. ● Box Tops/Tyson Labels – Please continue to send both in as our school benefits greatly. April 13th next Box Top drawing. ● Character Counts: Go on District website to fill out form to nominate someone for Character Counts. There will be a Spring Awards ceremony but you can continue to nominate for the Fall Ceremony as well. ● Spirit Recognition: March 23rd is next Red & White day.
<p>9. Principal's Remarks</p>	<p>Mr. Garvey welcomed parents and presented the following remarks:</p> <ul style="list-style-type: none"> ● Jump Rope for Heart: Bower Hill raised \$10,900 for the event. ● Thank you to the Officers and Mrs. Belcher for their attendance. ● Also to note; Bower Hill was the WINNER of the Volleyball Tournament. Champions!

10. Old Business	<ul style="list-style-type: none"> • None
11. New Business	<ul style="list-style-type: none"> • We need to select a Nominating Committee for next year’s Executive Board. The nominating committee will prepare the slate of nominees for Executive Board. If you volunteer for Nominating Comm – there are no rules that say you cannot also run for a position. • 3 or 5 people are needed to be on the Committee with one spokesperson/Chair. • Once the Slate is final, others can still recommend others for and/or run for a position even if you are not on the slate. • Melissa Konggaard, Erin Helon and Shannon DelSardo, Brooke Tennant and Majorie Erb volunteered to be on the Committee. • A brief synopsis was provided for the following Committees which are looking for volunteers for next year: <ul style="list-style-type: none"> ○ After School Classes: Looking for one additional volunteer to help organize ASCs. ○ After School Dance: Note that there are two chair people at McMurray that support this as well. ○ Art: Managing Art volunteers on a weekly basis. ○ Assemblies: Melissa Mertz is the chairperson and is looking for a 2nd person to support the position. Attending the assemblies. Jackie Bertola ex ○ Book Fair: occurs twice a year. Currently 6 on the committee, 3 people are moving on. Need 3 people to join committee. ○ Junior Achievement: includes coordinating the volunteers and arranging a lunch for them. ○ Homework Helpers: Organizes the after school Homework Helpers. ○ Kindergarten Orientation: includes coordination of K registration, K orientation, K screenings and the K Tea. You will have a lot of Board support for this position. Shannon DelSardo volunteered. ○ Membership: Looking for 2 volunteers. Data Entry job that can be done at home. ○ Read a Thon: Looking for 2-3 volunteers to support the Committee Chairs. Big commitment in the fall before the Read-a-thon begins and during the Read-a-thon. ○ Reflections: Looking for 1-2 volunteers. Organize Reflections entries from students and assembly in Spring. ○ Run Club – organize registrations and organize the after-school class. ○ School Tool Box: just managing the process. Getting lists from teachers of what is needed for the school year and working with company to order and ensure receipt. ○ Spirit Wear: Looking for 1 additional volunteer. Organizing orders and distribution. ○ Welcome New Families: Need 2 volunteers. Welcome families that are new to the District. Organizing a meet and greet with Mr. Garvey and Mr. T and be a PTA contact for the new families. ○ Yearbook: Chelsea Johnston is the chair. Looking for an assistant to support her. ○ Bower Hill Day: don’t need Chair but need 2-3 to add to the committee. Super fun job. • How to Sign Up – Reach out to Karen Lingis and let her know you are interested. If you have questions, reach out to Committee Chair. A link to the list of the Committees is on the weekly email.
Guest Speaker	<p>Guest Speaker: Shelly Belcher and Officers Stevick and Maloney from the PT Police Department attended the meeting to talk about School Safety, the procedures that occur in the event a Safety concern, presentations/events and materials available to the community that address these things.</p> <ul style="list-style-type: none"> • Shelly Belcher, Director of Communications presented about School Safety. • Officer Stevick is at High School every day. • Communication in the event of a crisis is limited by law or knowledge. • Discussed event that occurred last week at the Middle School, the process of the investigation and the communications that followed. • Presentation tonight will focus on how we can all do better to identify and process all information as a Community.

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| | <ul style="list-style-type: none">• Spoke about the PT police presence in every school.• If you are concerned about a weakness in our school, contact the District and refrain from posting that on Social Media, exposing it.• The District is working on new ways to move forward in our schools that may be unpopular but will ensure the safety of our schools and our kids.• ALICE Training is provided for adults twice a year.• Safety Training video is also up on the District web site under the Safety Page.• Online Bully Form for submitting an event. Ensure the information is True. |
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Meeting was adjourned at 11:25 AM.

Submitted by: _____
Christine Mullery, Secretary, 2017/2018

Date approved: _____