

Peters Township Middle School Counseling Department Presenting

# 7th to 8th Grade Course Request Process

This presentation is designed for 7th grade students and parents to make online course requests for the 2020 - 2021 school year.

The course request process is a very important part in the planning and preparation for the 2020- 2021 school year. In order to assure the proper placement in courses for next school year, please make sure to complete this scheduling process.

Please login to your Powerschool account on a computer (not a cell phone). You can log in as a parent or student. We do not have access to your individual passwords. These are the passwords you created for your own security purposes.

\*If you have difficulty putting in your course requests, please email both counselors with your individual course request list and we will submit them for you.

Mary Beth Kenny- Massaro [kennym@pt-sd.org](mailto:kennym@pt-sd.org)

Bianca Goodwin [goodwinb@pt-sd.org](mailto:goodwinb@pt-sd.org)

**STEP 1:** Click on the Class Registration Tab, located on the left hand side. Your course request screen will appear like below. On the right hand side of the screen there will be pencil icons with **red** exclamation points or **green** check marks. **Red** means you must select a course. **Green** means we have pre-selected the courses for you, and you do not need to do anything further.

**Navigation**  
Student #: 225351650

- Health Card
- Bus Information
- Grades and Attendance
- Grade History
- Attendance History
- Teacher Comments
- School Bulletin
- Class Registration**
- Balance
- My Schedule

### Welcome to the Peters Township Middle School Class Registration System for 2020-2021

View course requests

Grade 8 Required Core Classes	SOCIAL STUDIES 8	LANGUAGE ARTS 8	SCIENCE 8	
All students in 8th grade are required to take Language Arts, Science & Social Studies. Number of requests to generate : 1	MS8010 - 0 credits	MS8020 - 0 credits	MS8030 - 0 credits	

Grade 8 Required Math Click the edit button to request a course =>

All 8th grade students are required to take a math course based on previous course completion and/or teacher recommendation.  
Number of requests to generate : 1

Grade 8 Reading or World Language Click the edit button to request a course =>

All 8th grade students are required to take either Reading or a World Language which is determined by course completion and teacher recommendation.  
Number of requests to generate : 1

Grade 8 Required Electives	Art 8	COMPUTER APPS. 8	TECH ED 8	TECH ED 8-2	GOAL 8	
All 8th grade students are required to take the	MS84008 - 0 credits	MS88000 - 0 credits	MS89000 - 0 credits	MS89002 - 0 credits	MSG0418 - 0 credits	

**STEP 2:** Click on the pencil icon to select your required math course.

Navigation

Student #: 225351650

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Class Registration


Balance

My Schedule

## Welcome to the Peters Township Middle School Class Registration System for 2020-2021

View course requests

<b>Grade 8 Required Core Classes</b> All students in 8th grade are required to take Language Arts, Science & Social Studies. Number of requests to generate : 1	<b>SOCIAL STUDIES 8</b> MS8010 - 0 credits	<b>LANGUAGE ARTS 8</b> MS8020 - 0 credits	<b>SCIENCE 8</b> MS8030 - 0 credits	 		
<b>Grade 8 Required Math</b> All 8th grade students are required to take a math course based on previous course completion and/or teacher recommendation. Number of requests to generate : 1	Click the edit button to request a course ⇒			 		
<b>Grade 8 Reading or World Language</b> All 8th grade students are required to take either Reading or a World Language which is determined by previous course completion and teacher recommendation. Number of requests to generate : 1	Click the edit button to request a course ⇒			 		
<b>Grade 8 Required Electives</b>	Art 8	COMPUTER APPS. 8	TECH ED 8	TECH ED 8-2	GOAL 8	 



**STEP 3:** Math course selections will populate in the box. In the far left corner, there will be a bubble next to any course you are eligible to take. Select the math course you are eligible and/or recommended for. Press “okay” to submit.

Navigation

Student #: 225351650

Health Card

Bus Information

Grades and Attendance

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School Bulletin

### Welcome to the Peters Township Middle School Class Registration System for 2020-2021

#### Grade 8 Required Math

All 8th grade students are required to take a math course based on previous course completion and/or teacher recommendation.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	ALGEBRA I ACADEMIC	MS8000		0		Prerequisites have not been met
<input type="checkbox"/>	ALGEBRA I ENRICHED	MS8001 A		0		Prerequisites have not been met
<input type="checkbox"/>	HS Math Course	MS8001		0		Prerequisites have not been met
<input type="checkbox"/>	MATH 8	MSMM8		0		

<< first < prev 1 next > last >>

! You may select 1 course. You have selected 0 course(s).

Cancel Okay

Reading or a World Language which is determined

# STEP 4: Click on the pencil icon to select your Reading or World Language request.

**Navigation**  
Student #: 225351650

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## Welcome to the Peters Township Middle School Class Registration System for 2020-2021


View course requests

Grade 8 Required Core Classes	SOCIAL STUDIES 8	LANGUAGE ARTS 8	SCIENCE 8	
All students in 8th grade are required to take Language Arts, Science & Social Studies. Number of requests to generate : 1	MS8010 - 0 credits	MS8020 - 0 credits	MS8030 - 0 credits	

Grade 8 Required Math	MATH 8	
All 8th grade students are required to take a math course based on previous course completion and/or teacher recommendation. Number of requests to generate : 1	MSMMS - 0 credits	

Grade 8 Reading or World Language	Click the edit button to request a course ⇨				
All 8th grade students are required to take either Reading or a World Language which is determined by previous course completion and teacher recommendation. Number of requests to generate : 1					

Grade 8 Required Electives	Art 8	COMPUTER APPS. 8	TECH ED 8	TECH ED 8-2	GOAL 8	
All 8th grade students are required to take the following electives: Computer Applications, Goal 8, Tech Ed 8-1-2, Math Elective, and...	MS84009 - 0 credits	MS88000 - 0 credits	MS89000 - 0 credits	MS89002 - 0 credits	MSGOAL8 - 0 credits	





**STEP 5:** Reading and World Language course selections will populate in the box. There will be a bubble next to any course you are eligible to take. Select the course you are eligible and/or recommended for and press “okay” to submit.

Health Card

Bus Information

Grades and Attendance

Grade History

Attendance History

Teacher Comments

School Bulletin

Class Registration

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My Schedule

following electives: Computer Applications, Goal 8,

### Grade 8 Reading or World Language

All 8th grade students are required to take either Reading or a World Language which is determined by previous course completion and teacher recommendation.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input checked="" type="checkbox"/>	FRENCH IA	MS80027		0		Prerequisites have not been met
<input checked="" type="checkbox"/>	FRENCH IB	MS80028		0		Prerequisites have not been met
<input checked="" type="checkbox"/>	GERMAN IA	MS80037		0		Prerequisites have not been met
<input checked="" type="checkbox"/>	GERMAN IB	MS80038		0		Prerequisites have not been met
<input type="checkbox"/>	<b>READING 8</b>	<b>MS80123</b>		<b>0</b>		<b>Recommended</b> Tammy Kern
<input checked="" type="checkbox"/>	SPANISH IA	MS80017		0		Prerequisites have not been met
<input checked="" type="checkbox"/>	SPANISH IB	MS80018		0		Prerequisites

**STEP 6:** Click on the pencil icon to select your Music request. This is a 60 day rotation class that every student must take.

The screenshot displays a sidebar on the left with navigation icons for School Bulletin, Class Registration, Balance, My Schedule, School Information, and Message Sender. The main content area is divided into sections for different course requirements:

- Grade 8 Required Electives:** Describes requirements for Computer Applications, Goal 8, Tech. Ed., and Art 8. It includes a table of course options with their respective IDs and credit values:

Course Name	Course ID	Credits
Art 8	MS84009	0 credits
COMPUTER APPS. 8	MS88000	0 credits
TECH ED 8	MS89000	0 credits
TECH ED 8-2	MS89002	0 credits
GOAL 8	MSGOAL8	0 credits
- Grade 8 Required Music Elective:** States that all 8th grade students are required to take music, with Jazz band as an exception. A red arrow points to the pencil icon in the top right corner of this section.
- Grade 8 Required Literature Elective:** Describes a 12-week required literature elective based on previous grades and teacher recommendation.
- Grade 8 Physical Education:** Partially visible at the bottom of the screen.

**STEP 7:** Music course selections will populate in the box. Please make your selection based on the following information:

**Comp. Music** - This music course is a general music course

**Jazz Band** - This music course is designed for students taking Band

**Strings Instrumental** - This music course is designed for students taking Orchestra

**Vocal Music** - This music course is designed for students taking Chorus. \* This course is also open to the general population. Students who enjoy singing, but are not taking Chorus, are still able to select this music.

Select the music course that applies to you and press “okay” to submit.

Balance

My Schedule

Message Sender

All 8th grade students are required to take music. Jazz band is by teacher recommendation only.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	COMP. MUSIC 8	MS86000		0		
<input type="checkbox"/>	JAZZ BAND 8	MS86004		0		Prerequisites have not been met
<input type="checkbox"/>	STRINGS INSTRUMENTAL MUSIC 8	MS86005		0		
<input type="checkbox"/>	VOCAL MUSIC 8	MS86013		0		

<< first < prev 1 next > last >>

! You may select 1 course. You have selected 0 course(s).

Cancel Okay

Grade 8 Required Literature Elective

Click the edit button to request a course

**STEP 8:** Click the pencil icon to make your Literature Course request. Literature is a 60- day rotation course that is NOT a prerequisite for any honors level course. Language Arts teachers have made recommendations based off of grades (earning an “ A” average in ELA) and and advanced score on the 6th grade PSSA’s.

The screenshot shows a user interface for selecting courses. On the left is a sidebar with navigation options: Balance, My Schedule, School Information, and Message Sender. The main content area is titled "Number of requests to generate : 1".

**Grade 8 Required Electives**  
All 8th grade students are required to take the following electives: Computer Applications, Goal 8, Tech. Ed. & Art 8. (Art Exploration is by teacher recommendation only.)  
Number of requests to generate : 1

Art 8 MS84009 - 0 credits	COMPUTER APPS. 8 MS88000 - 0 credits	TECH ED 8 MS89000 - 0 credits	TECH ED 8-2 MS89002 - 0 credits	GOAL 8 MSGOALS - 0 credits
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**Grade 8 Required Music Elective**  
All 8th grade students are required to take music. Jazz band is by teacher recommendation only.  
Number of requests to generate : 1

VOCAL MUSIC 8 MS88013 - 0 credits
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**Grade 8 Required Literature Elective**  
All 8th grade students are required to take a Literature elective based on previous grades and teacher recommendation. This is a 12-week required elective course.  
Number of requests to generate : 1

Click the edit button to request a course ⇒

Grade 8 Physical Education  
Click the edit button to request a course ⇒

A red arrow points to the pencil icon in the top right corner of the Literature Elective section.

**STEP 9:** Literature course selections will populate in the box. There will be a bubble next to any course you are eligible to take. Select the course you are eligible and/or recommended for and press “okay” to submit.

\* The only difference between these classes is the pace. In Literature Foundations, students read 2 books and in Literature Studies they read 3 books. Remember, this is NOT a prerequisite to any honors level courses.

Message Sender

Number of requests to generate : 1

### Grade 8 Required Literature Elective

All 8th grade students are required to take a Literature elective based on previous grades and teacher recommendation. This is a 12-week required elective course.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	Lit Found	MS811		0		
<input type="checkbox"/>	LIT STUDIES	MS812		0		⚠ Prerequisites have not been met
<input type="checkbox"/>	Writing Workshop	MS820LI W		0		⚠ Prerequisites have not been met

<< first < prev 1 next > last >>

⚠ You may select 1 course. You have selected 0 course(s).









Cancel Okay

Number of requests to generate : 1

Education.

Number of requests to generate : 1

# STEP 10: Click the pencil icon to make your Physical Education course request.

All 8th grade students are required to take a Literature elective based on previous grades and teacher recommendation. This is a 12-week required elective course. Number of requests to generate : 1	MSL11 - 0 credits		
<b>Grade 8 Physical Education</b> All 8th grade students are required to take Physical Education. Number of requests to generate : 1	Click the edit button to request a course ⇒		 
<b>Grade 8 Homeroom &amp; Study Lab</b> Number of requests to generate : 1	<b>Homeroom 8</b> HR008 - 0 credits	<b>STUDY LAB 8</b> MS9998 - 0 credits	 
<b>Grade 8 Lunch</b> Number of requests to generate : 1	<b>LUNCH 8</b> MSLUNCH8 - 0 credits		 
<b>Grade 8 OPTIONAL Performance Music</b> Performance Music is an optional course opposite of study lab. Students may select one or two performance music classes. Number of requests to generate : 1	Click the edit button to request a course ⇒		 

**STEP 11:** Physical Education course selections will populate in the box. Select the appropriate gender specific course and press “okay” to submit.

Grade 8 Required Literature Elective  
All 8th grade students are required to take a Literature elective based on previous grades and teacher recommendation. This is a 12-week required elective course.

Lit Found  
MS811 - 0 credits

**Grade 8 Physical Education** ✕

All 8th grade students are required to take Physical Education.

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	PHYSICAL EDUCATION 8	MS83000 B		0	BOYS	
<input type="checkbox"/>	PHYSICAL EDUCATION 8	MS83000 G		0	GIRLS	

<< first < prev 1 next > last >>

**!** You may select 1 course. You have selected 0 course(s).

Cancel Okay

Grade 8 Lunch  
Number of requests to generate : 1

LUNCH 8  
MSLUNCH8 - 0 credits

Grade 8 OPTIONAL Performance Music  
Click the edit button to request a course =>

**STEP 12:** OPTIONAL Performance Music. This is only for students who would like to select Chorus, Band or Orchestra. If this option is applicable, click the pencil icon:

Number of requests to generate : 1

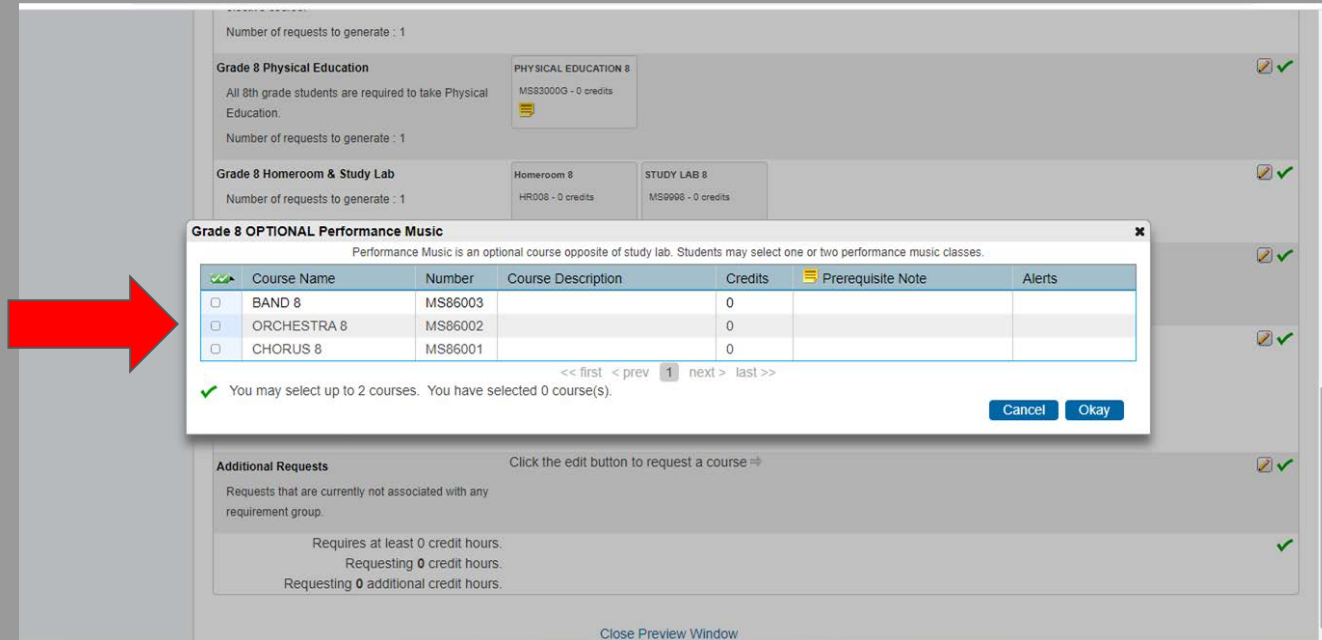
<b>Grade 8 Physical Education</b> All 8th grade students are required to take Physical Education. Number of requests to generate : 1	<b>PHYSICAL EDUCATION 8</b> MS83000G - 0 credits		
<b>Grade 8 Homeroom &amp; Study Lab</b> Number of requests to generate : 1	<b>Homeroom 8</b> HR008 - 0 credits	<b>STUDY LAB 8</b> MS9998 - 0 credits	
<b>Grade 8 Lunch</b> Number of requests to generate : 1	<b>LUNCH 8</b> MSLUNCH8 - 0 credits		
<b>Grade 8 OPTIONAL Performance Music</b> Performance Music is an optional course opposite of study lab. Students may select one or two performance music classes. Number of requests to generate : 1	Click the edit button to request a course ⇒		

Click the edit button to request a course ⇒



**STEP 13:** OPTIONAL Performance Music course selections will populate in the box. Select the performance music(s) of your choice. Please remember, students who elect to take 2 of these can select:

Chorus + Band    OR    Orchestra + Band  
but NOT Band + Orchestra (they are on the same day)



The screenshot shows a software interface for course selection. A red arrow points to a dialog box titled "Grade 8 OPTIONAL Performance Music". The dialog box contains a table with the following data:

<input checked="" type="checkbox"/>	Course Name	Number	Course Description	Credits	Prerequisite Note	Alerts
<input type="checkbox"/>	BAND 8	MS86003		0		
<input type="checkbox"/>	ORCHESTRA 8	MS86002		0		
<input type="checkbox"/>	CHORUS 8	MS86001		0		

Below the table, there is a status bar: "<< first < prev 1 next > last >>". Below that, a message reads: "You may select up to 2 courses. You have selected 0 course(s)." At the bottom right of the dialog are "Cancel" and "Okay" buttons.

The background interface shows sections for "Grade 8 Physical Education", "Grade 8 Homeroom & Study Lab", and "Additional Requests".

**STEP 14:** Once all courses have been selected, all of the **red** exclamation points will turn to **green** check marks. You **MUST** submit these requests by clicking “submit” at the bottom of the screen.

Test Results  
Truancies

**Administration**

District Specific  
Fee Transactions  
Log Entries  
Net Access  
Incidents

**Enrollment**

Activities  
All Enrollments  
Functions  
Special Programs  
Transfer Info

**Scheduling**

Bell Schedule View  
List View  
Matrix View  
Modify Schedule  
Request Management  
Scheduling Setup

**GRADE 8 HOMEROOM & STUDY LAB** ✎ ✓

Number of requests to generate : 1

Homeroom 8 HR008 - 0 credits	STUDY LAB 8 MS0008 - 0 credits
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**GRADE 8 LUNCH** ✎ ✓

Number of requests to generate : 1

LUNCH 8 MSLUNCH8 - 0 credits
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**GRADE 8 OPTIONAL PERFORMANCE** ✎ ✓

**MUSIC**

Performance Music is an optional course opposite of study lab. Students may select one or two performance music classes.

Number of requests to generate : 1


CHORUS 8 MS8001 - 0 credits
--------------------------------

**ADDITIONAL REQUESTS** ✎ ✓

Click the edit button to request a course →

Requests that are currently not associated with any requirement group.

Requires at least 0 credit hours.  
Requesting 0 credit hours.  
Requesting 0 additional credit hours. ✓

 Submit

**DONE!** Once you see this screen, your course registration process is complete. This is not a schedule, but is a list of courses requested for the 2020- 2021 school year.

Crs Num	Course	Type	Cr Hrs	Requirements
1. HR008	Homeroom 8	Required	0.00	
2. MS8001A	ALGEBRA I ENRICHED	Required	0.00	
3. MS80028	FRENCH IB	Required	0.00	
4. MS8010	SOCIAL STUDIES 8	Required	0.00	
5. MS8020	LANGUAGE ARTS 8	Required	0.00	
6. MS8030	SCIENCE 8	Required	0.00	
7. MS812	LIT STUDIES	Required	0.00	
8. MS83000G	PHYSICAL EDUCATION 8	Required	0.00	GIRLS
9. MS84009	Art 8	Required	0.00	
10. MS86013	VOCAL MUSIC 8	Required	0.00	
11. MS88000	COMPUTER APPS. 8	Required	0.00	
12. MS89000	TECH ED 8	Required	0.00	
13. MS89002	TECH ED 8-2	Required	0.00	
14. MS9998	STUDY LAB 8	Required	0.00	
15. MSGOAL8	GOAL 8	Required	0.00	
16. MSLUNCH8	LUNCH 8	Required	0.00	
17. MS86001	CHORUS 8	Elective	0.00	

**Total Credit Hours Requested 0.00**

# Now What?

Please complete the Course Request process to ensure proper course placement for the 2020- 2021 school year. Once completed and submitted within Powerschool, print the list of course requests and sign it. We will be collecting these at a later date. If you are unable to print, please screenshot the screen and save it for now.

If you need additional help in this process, please make sure to email either counselor for assistance:

**Mary Beth Kenny- Massaro** [kennym@pt-sd.org](mailto:kennym@pt-sd.org)

**Bianca Goodwin** [goodwinb@pt-sd.org](mailto:goodwinb@pt-sd.org)

# Commonly Asked Questions...

**Q: Where can I read more about the 8th grade classes offered at the middle school?**

A: The 8th Grade 2020-2021 Course Description Packet link was sent out in the scheduling email blast. It can also be found on the PTMS webpage under the “Counseling Services” page on the right hand toolbar.

**Q: If my child takes Band/Chorus/Orchestra, will they have a study lab?**

A: These elective music courses occur at the same time as study labs. If your child takes one of these, they will have study lab every other day. If your child takes 2 of these, he/she will not have a study lab.

# Commonly Asked Questions...

**Q: What if my child is in the Gifted Program or has an IEP?**

A; We will hand schedule all of these courses specific to your child. You do not need to do anything additional at this time.

**Q:What if my child wants to participate in The Works Crew, STEM Lab, Writing Lab, Art Explorations, or Art Lab?**

A: More information regarding these additional opportunities will be available at a later date. Please keep an eye out for more information regarding these options.