



Peters Township Middle School
625 East McMurray Road
McMurray, PA 15317

February 14, 2013

Dear 7th Grade Parent or Guardian,

We would like to provide some information and important dates regarding the scheduling process for the 2014-2015 school year, as your student begins transition from 7th to 8th grade.

During homeroom on **March 3rd-5th**, the PTMS counselors will speak to all 7th grade students and present information about the scheduling process. The goal of the presentation is to give students a general overview of the courses offered in 8th grade, the scheduling process and answer any questions the students may have.

Counselors will walk the 7th grade students through online scheduling on **March 10th and 11th** during Social Studies. Students will print a course request sheet and bring it home for you to review. To make changes to your child's requests, log on to PowerSchool, choose the *Class Registration* tab and change the course selection. After submitting the change, please print and sign the new scheduling request sheet. All scheduling request sheets must be signed and are due back to your child's Social Studies teacher no later than **Friday, March 14th**.

We look forward to meeting you and best wishes for the rest of this academic school year.

Sincerely,

Mary Beth Kenny & Bianca Goodwin
The Middle School Counseling Department