



Peters Township Middle School
625 East McMurray Road
McMurray, PA 15317

February 14, 2013

Dear 6th Grade Parent or Guardian,

We would like to provide some information and important dates regarding the scheduling process for the 2014-2015 school year, as your student begins the first major step in transitioning to the middle school.

On **Wednesday, February 12th**, the PTMS counselors spoke to all 6th grade students and presented information about the middle school and the scheduling process. The goal of the presentation was to give students a general overview of the middle school, review the courses offered, explain the scheduling process and answer questions students may have to help them feel more comfortable with the transition process.

Counselors will walk the 6th grade students through online scheduling process on **February 24th & 25th** in their homeroom classrooms. During this time, students will be making requests for 7th grade courses.

All parents of 6th grade students are invited to attend the middle school PTA meeting for a brief scheduling overview on **Thursday, March 6th**. That evening, the middle school will also be hosting our 6th Grade Parent Orientation in the middle school LGI from 6:00-8:00 p.m. We strongly encourage parents to attend the orientation as the presentation is geared toward helping students make a successful transition to the middle school.

Students will bring home their scheduling request sheets on **Friday, March 7th** for parents to review. To make changes to your child's course requests, log on to PowerSchool, choose the *Class Registration* tab and make any available changes. After submitting the change, please print and sign the new scheduling request sheet. All scheduling requests sheet must be signed and are due back to your child's homeroom teacher no later than **Wednesday, March 12th**.

We look forward to meeting you and best wishes for the rest of this academic school year.

Sincerely,

Mary Beth Kenny & Bianca Goodwin
The Middle School Counseling Department