



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, MAY 18, 2020 AT 7:30 PM
Virtual Meeting Due to COVID-19**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mrs. Grossman, Dr. Hardy, Mr. McMurray and Mr. Taylor were present.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Deputy Superintendent, Dr. Michael Fisher - Assistant Superintendent, Mr. Brad Rau - Business Manager, Ms. Patricia Kelly, Director of Pupil Services, and Ms. Jocelyn Kramer – Solicitor

SUPERINTENDENT’S COMMENTS

Due to the Stay-at-Home Order, Board members and District administrators are attending the meeting through a virtual meeting platform and public participation was made available prior to the meeting via telephone request for public comment as stated on the District website.

On March 30, 2020, the Board moved to suspend Policy 903 for the duration of the Governor’s Stay-at-Home Order for Washington County and to provide for alternate means of public participation for School Board meetings.

PUBLIC COMMENTS: Dr. French presented a question from a community member.

Amy Dahl – 621 Sagewood Dr, Venetia, asked, what are the plans for the 2020-21 instruction? Will students be back in school? Will there be remote learning or some type of private approach? This will help parents know what to expect in the fall.

Dr. French responded, what school will look like will depend on the prevalence of the disease in our region. Also, on the level of restrictions places on us by the health department, CDC, and the Department of Education. What our team is doing is planning for every potential option. We cannot say at this time which one will be enacted due to the day to day changes in our area.

As we move closer to the beginning of school we will be able to put forward the plans for every situation that could be presented. Parents should be prepared for any scenario; whether that be in classroom

instruction with mitigation efforts or remote learning. It is likely we will be somewhere in between the two extremes.

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS - None

NEW BUSINESS - None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated April 20, 2020.
2. Approval of the Treasurer's Report for April 2020 with a balance of \$11,901,487.49.
3. Approval of the General Fund bills for April 17, 2020 through May 14, 2020.
4. Approval of the Capital Facilities Fund bills for April 17, 2020 through May 14, 2020.
5. Approval of the Food Service Fund bills for April 17, 2020 through May 14, 2020.
6. Approval of the McMurray Elementary School Activity Fund report for April 2020.
7. Approval of the Middle School Activity Fund report for April 2020.
8. Approval of the High School Athletic Fund report for April 2020.
9. Approval of the High School Activity Fund report for April 2020.

MOTION:

Dr. Hardy moved for approval of the Business Office recommendation items 1 through 9, seconded by Mr. Taylor.

Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

II. BOARD COMMITTEES

Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve the ACT 93 Agreement for a period of three (3) years from July 1, 2020 through June 30, 2023. (attachment)

MOTION:

Mr. Taylor moved for approval of recommendation item 1, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

2. **RECOMMENDATION:** Move to approve an employment Agreement with Mr. Justin Pyles for the position of Assistant Athletic Director for the period July 1, 2020 through June 30, 2023 on terms and conditions approved by the Solicitor. (attachment)

MOTION:

Mr. Taylor moved for approval of recommendation item 2, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Ron Dunleavy

New High School Project Update – Reynolds Construction

The construction has moved forward, with about three quarters of the original workforce. The kitchen now has ceramic tile and all hoods have been installed. They are now putting the drywall on all bulkheads in kitchen and cafeteria area. Gym has light fixtures installed and hung, and they are starting to put up the speakers. Those will be bagged in preparation for the painter to come in and spray the ceiling. The under drain for the pool was started over the weekend.

The grading and prep for the loading dock has begun to start pouring the concrete working counter clockwise from there to the academic wing. Southern roadwork is ongoing at this time. The township road project has not started yet, the township is still waiting for their permits from the Washington County Conservation District and DEP.

Workers do receive a questionnaire and are given a temperature test before work begins. The schedule is being adjusted to gain back some time. There is a lot that can still be done to meet deadlines. Areas of focus right now are the auditorium and the natatorium.

3. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-010 at a cost of \$15,776.65 to provide independent telephone lines which will be used for fax lines, fire alarm system and the elevator per Bulletin #77R. This Change Order is funded by the New High School Project Construction Contingency.
4. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-011 at a cost of \$89,632.00 to provide eight (8) site lighting fixtures, concrete bases and all related wiring along the new Southern Road per Bulletin #73. This Change Order is funded by the New High School Project Construction Contingency.
5. **RECOMMENDATION:** Move to approve Murin and Murn, Inc. Change Order No. SPUC-009 at a cost of \$18,191.64 to remove the pyritic soil discovered during excavation of the swimming pool, seal exposed pyritic material and replace with structural fill. Approve additional services by Hayes Design Group related to the removal of the pyritic soil at a cost of \$5,169.22. This Change Order is funded by the New High School Project Construction Contingency. (attachment)
6. **RECOMMENDATION:** Move to approve a Resolution authorizing the Administration and Hayes Design Group to submit PlanCon Part I “Interim Reporting” for the New High School Project to the Pennsylvania Department of Education (PDE) for review and approval.
7. **RECOMMENDATION:** Move to approve the New High School Furniture order in the amount of \$1,179,230.71. (attachment)

Comment: Mr. Briegel asked about how the furniture was being moved from building to building.

Dr. Murphy stated that the classrooms are smaller in the New High School so some of the current district furniture is too large to work. However, all furniture is being inventoried and the district will use the furniture that is in good condition and is not outdated.

MOTION:

Mr. Dunleavy moved for approval of recommendations 3 through 7, seconded by Dr. Hardy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Education

Minna Allison

Comment: Mrs. Allison commended the Administration, Teachers, and Students on their hard work while adjusting to learning through this very different platform.

8. **RECOMMENDATION:** Move to approve the renewal of the following textbooks and materials:

PLEASANT VALLEY, BOWER HILL & MCMURRAY ELEMENTARY SCHOOLS
Kindergarten through 6th Grade

Mathematics:

Pearson enVision Math, (2015), Common Core 3-year subscription, Cost: \$153,301.63

K through 2nd Grade – Interactive lessons and online materials (Cost included in total above)

3rd Grade – enVision Math Common Core, Student Edition, Charles et al., (2015), Scott Foresman-Addison Wesley, ISBN: 9780328808083 (Cost included in total above)

4th Grade – enVision Math Common Core, Student Edition, Charles et al., (2015), Scott Foresman-Addison Wesley, ISBN: 9780328808090 (Cost included in total above)

5th Grade – enVision Math Common Core, Student Edition, Charles et al., (2015), Scott Foresman-Addison Wesley, ISBN: 9780328808106 (Cost included in total above)

6th Grade – enVision Math Common Core, Student Edition, Charles et al., (2015), Scott Foresman-Addison Wesley, ISBN: 9780328808113 (Cost included in total above)

MOTION:

Mrs. Allison moved for approval of recommendation 8, seconded by Mr. Dunleavy.

Comment: Dr. Murphy and Dr. Fisher commented on the fifteen minute adjustment to teacher time that will commence in the 2020-21 school year. They stated that a committee was created with the union and administration to collaborate ideas on how this added time would be best used. During the upcoming changes in buildings through construction, the committee decided to alleviate some student instruction interruptions by utilizing that time for teacher meetings.

MOTION CARRIED UNANIMOUSLY
(9-0)

Finance

Jamison Hardy

9. **RECOMMENDATION:** Move to adopt the Proposed Final General Fund Budget for 2020-2021 school year in the amount of \$70,785,491.00. (attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 9, seconded by Mr. Taylor.

Comment: Mrs. Anderson questioned whether or not the district was considering looking into extending real estate tax collection deadlines for community members.

Dr. Hardy responded saying that the committee and district has been examining our options.

MOTION CARRIED UNANIMOUSLY
(9-0)

10. **RECOMMENDATION:** Move to approve an interim Student Transportation Agreement with Mlaker L.L.C. Student Transportation, on terms and conditions approved by the Solicitor.
(attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 10, seconded by Mr. Taylor.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

Policy

Lisa Anderson

A Policy Committee Meeting was held on May 11, 2020.

This agenda includes the first reading of the following policies: (attachments)

000 Local Board Procedures

No. 006.1 – Attendance at Meetings Via Electronic Communications

Comment: Mrs. Anderson addressed the discussion held at the committee meeting regarding a quorum at voting meetings.

Solicitor Jocelyn Kramer clarified that a meeting can continue without a quorum but a voting meeting cannot.

200 Pupils

No. 222 – Tobacco and Vaping Products

No. 233 – Suspension and Expulsion

Comment: Mr. Briegel asked about wording pertaining to the hearing procedures in the policy. The solicitor clarified and stated the wording can be changed for easier understanding.

300 Employees

No. 323 – Tobacco and Vaping Products

No. 335 – Family and Medical Leaves

600 Finances

No. 626 – Federal Fiscal Compliance

700 Property

No. 707 – Use of School Facilities

800 Operations

No. 810.1 – School Bus Drivers and School Commercial Motor Vehicle Drivers

900 Community

No. 904 – Public Attendance at School Events

PSBA

Lisa Anderson

11. **RECOMMENDATION:** Move to approve the purchase of the Pennsylvania School Boards Association, Inc. (PSBA) All-Access membership for the 2020-21 school year at a cost of \$15,840.42. There is no change in cost from the 2019-20 school year. (attachment)

MOTION:

Mrs. Anderson moved for approval of recommendation 11, seconded by Mr. Taylor.

Comment: Mrs. Bowman noted that during this period the PSBA has been of great value.

Mrs. Anderson announced that the PSBA Spring Webinars will be available soon.

MOTION CARRIED UNANIMOUSLY

(9-0)

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on May 27, 2020.

Mrs. Bowman attended the Leadership Forum, which gave perspective of what other districts are dealing with during this time. Western Area has really stepped up and helped make this trying time easier.

SHASDA

Rolf Briegel

None

Intermediate Unit

Thomas McMurray

The next virtual Board of Directors Meeting has been scheduled for June 25, 2020.

Mr. McMurray echoed Mrs. Bowman has said, in reference to the Intermediate Unit. The Intermediate Unit has offered insight throughout this entire situation.

Ad Hoc Committee:

Fundraising

Minna Allison and Daniel Taylor

12. **RECOMMENDATION:** Move to approve a Naming Rights Agreement with The Wilson Group/SHARP USA, Inc., on terms and conditions approved by the Solicitor, for naming rights to the Peters Township High School Auditorium for a donation of equipment valued at \$258,720.00 for a ten (10) year term commencing January 1, 2021 through December 31, 2031.

MOTION:

Mr. Taylor moved for approval of recommendation 12, seconded by Mr. Dunleavy.

Comment: Mrs. Anderson requested additional information on how this agreement was decided.

Mr. Taylor added that this agreement is for equipment valued at \$258,720.00 plus. Approximately \$130,000.00 worth of equipment was going to be purchased by the district anyway. This agreement will be a cost savings.

MOTION CARRIED UNANIMOUSLY

(9-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

May 2019-2020-01

2. Approve the following **transfer:**

Name: Lori Motosicke
From: School Nurse, McMurray Elementary
To: School Nurse, Bower Hill Elementary
Effective: 2020-2021 School Year
Replacing: Kathleen Crowley

3. Approve the following change of **assignment:**

Name: Alan Matheiu
From: Gifted Teacher, McMurray Elementary
To: Librarian, McMurray Elementary
Effective: 2020-2021 School Year
Replacing: Margaret Owens

4. Approve the following **new hire:** (attachment)

Name: Cari Williams
Position: 3rd Grade Teacher
Assignment: Pleasant Valley Elementary
Salary: Masters, Step 4
Effective: End of 2019-2020 School Year
Replacing: Angela Johnson

5. Approve the following **student teachers/observers/interns** for the 2020–21 school year. All compliance documents for the following individuals are on file.

Name: Julie Opferman
Dates of Assignment: 8/24/20 - 10/11/20
College or University: Indiana University of Pennsylvania
Curriculum Major: Health and Physical Education
PTSD Teacher & Bldgs.: Joe Scaglione/Pleasant Valley and Bower Hill Elementary
Assignment: Student Teaching

Name: Mary Kate Opferman
Dates of Assignment: 8/24/20 - 12/11/20
College or University: California University of Pennsylvania
Curriculum Major: School Counseling
PTSD Teacher & Bldg.: Alyssa Simmons/High School
Assignment: Fieldwork Experience

MOTION:

Mr. Briegel moved for approval of Certificated Personnel recommendation items 1 through 5, seconded by Mr. Taylor.

MOTION CARRIED UNANIMOUSLY
(9-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

May 2019-2020-02

2. Approve the following **new hire:** (attachment)

Name: Johnna Gomersall
Position: Data Coordinator
Assignment: District Administration Office
Salary: \$47,000.00
Effective: June 15, 2020
Replacing: Melinda Stewart

MOTION:

Dr. Hardy moved for approval of Non-Certificated Personnel recommendation items 1 and 2 seconded by Mr. Taylor.

MOTION CARRIED UNANIMOUSLY
(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

NO ACTION ITEMS AT THIS TIME

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **virtual student activity:** (attachment)

Organization: National History Day – High School and Middle School
Advisor: Josh Elders
Event: 2020 National History Day – National Competition
Dates: June 14 – June 20, 2020
Location: Virtual
Est. Cost to Dist.: \$300.00

MOTION:

Mr. Briegel moved for approval of Educational Programs and Student Activities recommendation items 1 and 2, seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY

(9-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the revised DRAFT 2021–22 School Calendar. We are requesting ACT 80 approval for August 19, 2021, November 24, 2021, and February 18, 2022. (attachment)
2. Accept a \$1,350.00 donation from the High School Parent Teacher Student Association (PTSA) to Peters Township School District for the High School Senior gifts.
3. Accept a \$1,350.00 donation from the Parent Teacher Association (PTA) Area Council to Peters Township School District for the High School Senior gifts.
4. Approve the purchase of a Roland 54” TruVIZ Inkjet Printer for the New High School Technology Education Space from Allegheny Educational Systems at a cost of \$16,991.75. This item will be purchased using the PA COSTARS Contract pricing (Contract #COSTARS-001-067). (attachment)
5. Approve the purchase of three (3) Seneca Assurance Network Video Recorders for the New High School Surveillance System from InterTech CI at a cost of \$49,997.00, as budgeted. These items

will be purchased using the PA COSTARS Contract pricing (Contract #COSTARS 4400015492). (attachment)

6. Approve the purchase of sixty-two (62) Aruba 500 Series wireless access points and licensing for the academic wing of the New High School from IntegraOne at a cost of \$23,669.46. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program.
7. Designate Dr. Michael Fisher as the Pandemic Safety Officer for all District schools and buildings.

MOTION:

Dr. Hardy moved for approval of Other recommendation items 2 through 8 seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY

(9-0)

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

June Board Meeting:

Monday, June 29, 2020 at 7:30 p.m. Regular Board Meeting

July Board Meeting:

No meetings have been scheduled at this time.

August Board Meeting:

Monday, August 17, 2019 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 8:41 p.m., seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY
(9-0)

Board Secretary

Board President