

Peters Township School District



**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, APRIL 20, 2020 AT 7:30 PM
Virtual Meeting Due to COVID-19**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mrs. Grossman, Dr. Hardy, Mr. McMurray and Mr. Taylor were present.

Also present were: Dr. Jeannine French - Superintendent, Mr. Brad Rau - Business Manager, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brandon Womer – Director of Buildings and Grounds, and Ms. Jocelyn Kramer – Solicitor

SUPERINTENDENT’S COMMENTS

Due to the Stay-at-Home Order, Board members and District administrators are attending the meeting through a virtual meeting platform and public participation was made available prior to the meeting via telephone request for public comment as stated on the District website.

On March 30, 2020, the Board moved to suspend Policy 903 for the duration of the Governor’s Stay-at-Home Order for Washington County and to provide for alternate means of public participation for School Board meetings.

PUBLIC COMMENTS: None

PRESIDENT’S COMMENTS

Executive Sessions were held on March 30, 2020 and immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated March 16, 2020 and the Special Board Meeting dated March 30, 2020.
2. Approval of the Treasurer's Report for March 2020 with a balance of \$13,952,181.08.
3. Approval of the General Fund bills for March 13, 2020 through April 16, 2020.
4. Approval of the Capital Facilities Fund bills for March 13, 2020 through April 16, 2020.
5. Approval of the Food Service Fund bills for March 13, 2020 through April 16, 2020.
6. Approval of the McMurray Elementary School Activity Fund report for March 2020.
7. Approval of the Middle School Activity Fund report for March 2020.
8. Approval of the High School Athletic Fund report for March 2020.
9. Approval of the High School Activity Fund report for March 2020.

MOTION:

Mr. Taylor moved for approval of the Business Office recommendation items 1 through 9, seconded by Dr. Hardy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

II. BOARD COMMITTEES

Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve a Memorandum of Understanding between Peters Township School District and the Peters Township Federation of Teachers – Clerical Unit and Bus Drivers. (attachment)

MOTION:

Mr. Taylor moved for approval of recommendation 1, seconded by Mrs. Allison.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Ron Dunleavy

New High School Project Update – Reynolds Construction

2. **RECOMMENDATION:** Move to designate New High School Construction Project as a critical school construction project.
3. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-020 at a cost of \$3,153.97 to furnish and install primed channels with galvanized angles to carry the brick façade at Area F. This Change Order is funded by the New High School Project Construction Contingency.
4. **RECOMMENDATION:** Move to approve Vrabel Plumbing Change Order No. PC-008 at a cost of \$16,193.00 to furnish and install a dual pump system for the additional drainage system required at the new pool. This Change Order is funded by the New High School Project Construction Contingency.
5. **RECOMMENDATION:** Move to approve Murin and Murn, Inc. Change Order No. SPUC-008 at a cost of \$8,420.50 to revise elevations for the sanitary line from the Natatorium to manhole 111A. This Change Order is funded by the New High School Project Construction Contingency.
6. **RECOMMENDATION:** Move to approve The Fairfield Company Change Order No. EC-009 at a credit of (\$1,843.00) to change the outlet and switch cover plates from stainless steel to white nylon per the submittal process.
7. **RECOMMENDATION:** Move to approve the bid to replace the cafeteria/multipurpose room floor at Bower Hill Elementary submitted by Franklin Interiors as the lowest responsible bidder meeting specifications in the amount of \$33,175.00. This project is funded by the Capital Projects Fund.
8. **RECOMMENDATION:** Move to approve a one (1) year service agreement with TRANE for preventive maintenance on the New High School HVAC equipment (Rooftop Units, Chillers, and Pool Dehumidification) in the amount of \$12,500.00. This cost is funded by the General Fund.

9. **RECOMMENDATION:** Move to approve a three (3) year service agreement with Combustion Services and Equipment for the boiler efficiency testing at an annual cost of \$4,909.32, totaling \$14,727.96. This cost is funded by the General Fund.

Clarification was requested, Mr. Womer stated that the agreement is for the service provided for boiler efficiency testing.

10. **RECOMMENDATION:** Move to approve the purchase of six (6) 12 ft. folding cafeteria tables with attached benches, manufactured by KI, from PEMCo (CoStars contract #035-018) in the amount of \$8,006.40 for Bower Hill Elementary School. This purchase is funded by the Capital Projects Fund.

11. **RECOMMENDATION:** Move to award Hellas Construction to paint the track lines at the High School Stadium in the amount of \$9,760.00. This project is funded by the General Fund.

Timeline for track painted was asked, Mr. Womer explained that the track has not been painted for about ten years. The project would take place in July because of weather conditions needed for painting.

MOTION:

Mr. Dunleavy moved for approval of recommendation 2 through 11.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Education

Minna Allison

12. **RECOMMENDATION:** Move to approve the Peters Township School District's Special Education Plan Report which is a part of the Peters Township School District's Comprehensive Plan. (attachment)

MOTION:

Mrs. Allison moved for approval of recommendation 12, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Finance

Jamison Hardy

Policy

Lisa Anderson

Will seek a meeting date for first policy reading in May.

PSBA

Lisa Anderson

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on April 22, 2020 by phone.

SHASDA

Rolf Briegel

The SHASDA Conference originally scheduled for Saturday, May 2, 2020 at the Hilton Garden Inn, Southpointe, has been cancelled.

Intermediate Unit

Thomas McMurray

The Board of Directors Meeting scheduled for April 23, 2020 has been cancelled. The May 26, 2020 Board of Directors Meeting has been moved to May 7, 2020.

Mr. McMurray reported that voting procedures will be presented at the May meeting, the agreed upon process will then be communicated.

Ad Hoc Committee:

Fundraising

Minna Allison and Daniel Taylor

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

NO ACTION ITEMS AT THIS TIME

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

- 1. Approve the following **resignation:**

Name: Sarah Kloss
Position: Paraprofessional
Assignment: High School
Effective: April 7, 2020

MOTION:

Mr. Briegel moved for approval of Non-Certificated Personnel recommendation item 1 seconded by Mrs. Bowman.

MOTION CARRIED UNANIMOUSLY
(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

- 1. Approve the following **renewal of extra-duty Athletics personnel** for the 2020–21 school year:

HIGH SCHOOL

Fall/Winter

Cheerleading, Head Coach Alyssa Simmons

Winter

Swimming and Diving, Head Coach Michael Meyers
Track, Winter Indoor Head Coach Justin Pinto
Wrestling, Head Coach Derrick Evanovich

- 2. Approve the following **extra-duty Athletics personnel** for the 2020–21 school year: (attachments)

HIGH SCHOOL

Winter

Basketball, Boys Head Coach

Basketball, Girls Head Coach

Joseph Urmann

Robert Miles

MOTION:

Mr. Briegel moved for approval of Extra-Duty Personnel/Programs recommendation items 1 and 2, seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY

(9-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **virtual student activity:** (attachment)

Organization:	National History Day – High School, Middle School and McMurray Elem.
Advisor:	Josh Elders
Event:	2020 National History Day State of Pennsylvania Competition
Dates:	April 22, 2020 – May 16, 2020
Location:	Virtual
Est. Cost to Dist.:	\$450.00

MOTION:

Mr. Briegel moved for approval of Educational Programs and Student Activities recommendation item 1, seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY

(9-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve a donation of two (2) laptops from Mr. and Mrs. Prashant to Peters Township School District, valued at \$200.00.
2. Approve a donation from the American Heart Association Program to Peters Township School District to purchase physical education equipment in the amount of \$300.00 and additional equipment valued at \$400.00 for Pleasant Valley Elementary School.
3. Approve a one (1) year renewal agreement with Professional Software for Nurses, Inc. (PSNI), on terms and conditions approved by the Solicitor, for an online subscription in the amount of \$5,460.00. (attachment)
4. Approve a (3) year renewal agreement with Questeq, Inc. for staffing services, on terms and conditions approved by the Solicitor, at a yearly cost of \$217,928.00 for 2020–21, \$226,760.00 for 2021–22, and \$235,851.00 for 2022–23. This agreement will provide the District with four (4) Benchmark Level 1 full-time desktop technicians for the duration of the agreement. (attachment)
5. Authorize the purchase of a wireless network controller for the New High School from Dagostino Electronic Services, Inc. at a cost of \$9,010.00. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program and is eligible for reimbursement through the Universal Service Schools and Libraries program. (attachment)
6. Authorize the purchase of a HPE Aruba 5406R z12 network switch from IntegraOne at a cost of \$12,545.44 for installation in the District’s existing data center. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment)
7. Approve the contract for purchasing electricity with Premier Power through the Intermediate Unit One Consortium, on terms and conditions approved by the Solicitor, through May 30, 2023. This purchase agreement is contingent upon a lower or matched negotiated price of \$.04955 per kwh for the New High School.

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 7, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(9-0)

BOARD INFORMATION

SOLICITOR'S REPORT

Report was given during Executive Session. Additionally, the Senate passed Bill 841 allowing flexibility for public comment. The current procedures are in compliance with these new laws and guidelines.

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

May Board Meeting:

Monday, May 11, 2020 at 6:30 p.m. Policy Committee Meeting

Monday, May 18, 2020 at 7:30 p.m. Regular Board Meeting

June Board Meeting:

Monday, June 29, 2020 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 7:55 p.m., seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY
(9-0)

Board Secretary

Board President