

# Peters Township School District



**MINUTES  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
SPECIAL MEETING  
MONDAY, MARCH 30, 2020 AT 6:30 PM  
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mrs. Grossman, Dr. Hardy, Mr. McMurray and Mr. Taylor were present.

Also present were: Dr. Jeannine French - Superintendent, Mr. Brad Rau - Business Manager, and Ms. Jocelyn Kramer – Solicitor

SUPERINTENDENT'S COMMENTS

The Peters Township School District Board of Directors duly advertised a special voting meeting for general purposes to be held at the District Administrative Offices at 6:30 PM on Monday, March 30, 2020. After the meeting was advertised, the Governor issued a Stay-at-Home Order for Washington County.

Due to the Stay-at-Home Order, Board members and District administrators are attending the meeting through a virtual meeting platform and public participation was made available prior to the meeting via telephone request for public comment as stated on the District website.

Due to the Stay-at-Home Order, I am requesting that the Board make the following motion:

*Move to suspend Policy 903 for the duration of the Governor's Stay-at-Home Order for Washington County and to provide for alternate means of public participation during School Board meetings.*

**MOTION:**

Mrs. Bowman moved for approval of the Superintendent's recommendation item, seconded by Mrs. Allison  
Public Comment: None

Comment: Ms. Kramer requested Dr. French to give an explanation of what the alternate means of public participation will be.

Dr. French stated that public comments can be made by calling the phone number posted on the District website. The comments will be documented and read at the time of the meeting, or the person may request a call back during the meeting to make their comment at that time.

**MOTION CARRIED UNANIMOUSLY**

(9-0)

PUBLIC COMMENTS: None

PRESIDENT'S COMMENTS

Executive Sessions were held on March 24, 2020 to discuss personnel, security, litigation, and other items.

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

**NO ACTION ITEMS AT THIS TIME**

II. BOARD COMMITTEES

**Personnel**

Daniel Taylor

1. **RECOMMENDATION:** Move to approve a Memorandum of Understanding (MOU) between Peters Township School District and Peters Township Federation of Teachers, on terms and conditions approved by the Solicitor. (attachment)

**MOTION:**

Mr. Taylor moved for approval of the Superintendent's recommendation item, seconded by Mr. Dunleavy.

Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(9-0)

## **SUPERINTENDENT’S AGENDA**

### **III. CERTIFICATED PERSONNEL**

**NO ACTION ITEMS AT THIS TIME**

### **IV. NON-CERTIFICATED PERSONNEL**

**NO ACTION ITEMS AT THIS TIME**

### **V. EXTRA-DUTY PERSONNEL/PROGRAMS**

**NO ACTION ITEMS AT THIS TIME**

### **VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS**

**NO ACTION ITEMS AT THIS TIME**

### **VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES**

**NO ACTION ITEMS AT THIS TIME**

### **VIII. OTHER**

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve the REVISED 2019–20 School Calendar due to the COVID-19 crisis. (attachment)

#### **MOTION:**

Mr. Taylor moved for approval of the Superintendent’s recommendation item, seconded by Mr. Hardy.

Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(9-0)

2. Authorize the Superintendent or designee to take the following actions on behalf of the Board without prior Board action if deemed necessary by the Superintendent during the COVID-19 school closure and prior to the next Board meeting:
  - Pay bills
  - Accept lowest responsible bids
  - Enter into contracts relating to the provision of educational services

- Purchase supplies under \$21,000.00 (as a designated purchasing agent under School Code Section 807.1)
- Make adjustments to the 2019–20 School Calendar
- Submit any necessary documents to PDE for continuity of education

The Board shall ratify any of the above actions at its next regularly held meeting.

**MOTION:**

Mr. Taylor moved for approval of the Superintendent’s recommendation item, seconded by Mr. Hardy

Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(9-0)

BOARD INFORMATION: None

SOLICITOR’S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

**ANNOUNCEMENTS**

April Board Meeting:

Tuesday, April 14, 2020 at 6:30 p.m.                      Finance Committee Meeting

Monday, April 20, 2020 at 7:30 p.m.                      Regular Board Meeting

Comment: Mr. Briegel asked whether the upcoming meetings would be in person meetings at the District Administration Office or held virtually.

Mr. McMurray stated that at this time with the current guidance from the Governor, the meetings will be virtual.

MOTION TO ADJOURN

Mr. McMurray moved for adjournment at 6:41 p.m., seconded by Dr. Hardy.

**MOTION CARRIED UNANIMOUSLY**  
(9-0)

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Board Secretary

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Board President