



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, MARCH 18, 2019 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present. Mrs. Bowman was absent.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mr. Adam Swinchock – Director of Instructional Technology, Mr. Brandon Womer – Director of Buildings and Grounds and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS

- **Excellence in Academics**
- **STEM Project for Students with Special Needs**
Students in Mrs. Yakubic’s classroom at the Middle School have been working with Mr. Griffin in technology education following their study of force and motion. Throughout the month, Mr. Griffin worked with the students to design and print objects using the 3D printers that they will use to construct a Rube Goldberg.
- **German Day Competition**
High School German students took part in the German Day Competition at Washington and Jefferson College. They competed against 14 other high schools at the event and came home with a first place with in the musical competition and the painting competition, second place in the drama competition and third place in the culture bowl.
- **Skype for Mardi Gras**
In celebration of Mardi Gras, Mrs. Chenevert’s French IV students skyped with a resident of Lafayette, Louisiana who is a native speaker of Louisiana French. She talked with the students about that aspect of her life and the Mardi Gras traditions.
- **Student Engineers Visit PTHS Construction Site**
This month students from the High School’s Architectural Engineering and Applied Engineering courses visited the construction site for the New High School. Over the course of the Project, students in these courses will have an opportunity to learn about the different phases of the building’s construction on-site. This was their second visit to the site and students were able to

view some of the steel beam construction underway. They also met with PTHS alumni Matt Dawson and Mark Duane from Hays Design to review architectural design concepts and construction management in practice.

➤ **Technology Exposition at PTHS**

On March 7th, Peters Township High School hosted a Technology Exposition for staff and students in the school to highlight computer science and security. The event included vendors from a variety of technology companies to provide demonstrations on their products. Also on hand were representatives from area colleges to talk to students about technology related majors.

➤ **McMurray Forensics Team Honors**

This month, McMurray students took part in the Southwestern Pennsylvania Forensics League finals tournament and the All-stars tournament. Highlights from the event are as follows:

Finals Tournament:

Prose:

- Vaishnavi Marreddy, 1st place
- Grant Skillings, 2nd place
- Anthony Rozzi, 2nd place

Poetry:

- Colin Muza, 2nd place

Declamation:

- Kaitlyn Strine, 1st place
- Samhitha Santebennur, 1st place

Drama:

- Juliana Taylor, 1st place

Impromptu:

- Olivia Koucoumaris, 1st place

Multiple Reading:

- Sophia Landis and Alana Landis (team), 1st place

All-Stars Tournament:

- Drama - Juliana Taylor, Honorable Mention
- Impromptu - Olivia Koucoumaris, 5th place
- Multiple Reading - Sophia Landis and Alana Landis (team), 4th place & Farley Award for Dedication

➤ **Math Counts Success at McMurray Elementary**

A team of 6th grade students competed in the MathCounts competition at Washington & Jefferson College on February 2 against students in 6th-8th grade from across the region. Overall, the McMurray team placed 4th in the competition. The team members are: Kaitlyn Strine, Caden Hensler, Troy Angel, and Nathan Skroupa. Congratulations to Kaitlyn and Caden who finished the event as the top scoring female and male competitors for their grade level.

➤ **Carl's Story at PTMS**

Students in Mr. Cheran's Social Studies classes had a special visitor this month – local author Noretta Willig. Ms. Willig met with classes to share information about her book *Carl's Story* that details the life and death of her uncle who was killed in World War I. As the students read the novel, Ms. Willig shared insights about the true characters behind the pages and the historical significance of many of the story's events.

- **Excellence in the Arts**
- **Dinostars at Bower Hill**
Second graders at Bower Hill performed their annual Dinostars musical for parents this week under the direction of music teacher Bob Tupper. While showcasing their musical talents, the entertaining show also shares many interesting facts about dinosaurs.
- **PMEA Chorus Honors for PTMS**
Four students from Peters Township Middle School were selected by audition to participate in the PMEA Junior High Chorus on March 9th at Central Catholic High School. Jack Spiteri (baritone), Jim Skroupa (tenor), Anne Chang (soprano) and Emma Hardy (alto) represented PTMS in the event comprised of 49 schools from our five county district. The students performed in concert this weekend and even sang one piece in Latin, one in French and one with African lyric.
- **Library Arts Café**
This month, the High School celebrated the arts with their annual Library Arts Café. Each day of the week featured different art forms in the school library – theater, visual arts, chorus, media and rock bands. Students were welcome to stop in during their lunch and study labs and enjoy! The event is a fundraiser for the library each year as snacks and drinks are sold throughout the day.
- **The Gallery at PT Public Library**
Don't miss the annual Gallery Display this month at the PT Public Library! This amazing selection of student photography will run through March 21st. Students held a grand opening and welcomed family and art lovers on March 7th in a special reception at the library to kick off the event.
- **Shrek, The Musical, Jr at PTMS**
Congratulations to the cast and crew of Shrek Jr. Under the direction of Lorra Brannen, the annual Middle School musical was a smashing success showcasing the many talented students of PTMS.
- **The Addams Family at PTHS**
This weekend wrapped up our musical season with the production of the Addams Family at the High School. Under the direction of Ray Cygrymus, the talented cast and crew performed for packed audiences throughout the weekend. Full disclosure... it was amazing!
- **Excellence in Athletics**
At this very moment, the PTHS Girls Basketball team is competing in the semi-finals of the PIAA State Championships. Last week, the girls defeated Norwin in the Quarter-Finals. This is a record-setting year for our Lady Indians who are undefeated so far this season.

The Peters Township High School Hockey team defeated Mt. Lebanon in the semi-finals of the PIHL Class AAA Penguins Cup. Best of luck to our boys as they compete Tuesday night against North Allegheny in the final.

Congratulations to the PT Swimmers who competed in the PIAA Individual Finals last week at Bucknell University: Adian Dowdall, Alec Haag, Justin Manhollan, Ryan Rose, Cassidy Sweeney, and Burt Wang.

Congratulations to our PT wrestlers who took part in the PIAA Individual Finals this month. Brandon Matthews (182 pounds) finished 5th and Colton Jezioro (152 pounds) finished 8th in the Tournament.

- **Excellence in Leadership**
- **Safety Training for Peters Township Parents**
On March 13th, the District led a safety training meeting for interested parents and community members. Parents learned about the ALICE approach and how it is implemented in our schools and received an overview of District safety measures. In addition, the presenter shared procedures parents would need to follow in the event of an incident to be reunified with their children.
- **PTHS at SHADSA Student Forum**
On March 14th students and staff from PTHS represented the District at the SHASDA Student Forum at Baldwin High School. Under the direction of teacher Susan Hlebinsky, students demonstrated projects in AP Physics, highlighted opportunities through the Science club, including competition and research projects, and made connections with the Applied Engineering course and Robotics.
- **Excellence in Character**
- **March Madness at PTMS**
PTMS kicked off March Madness this month as part of their commitment to kindness and Rachel's Challenge. This month long competition between homerooms challenges students to be kind and participate in a variety of activities that can earn their homeroom points. The 16 top point earning homerooms will win a spot in the Sweet 16 and participate in a daily elimination challenge to win the championship title. They have also partnered with the Ronald McDonald House of Pittsburgh and students can earn points for their homeroom by bringing in pop can tabs and personal items that can be donated to the House.

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

Joe Jelinski – Soccer coach

Mr Jelinski said he has reached out to various Physical Education teachers in the District about his adapted exercise program for students with special needs. He is asking for assistance and what it would take to get his program into the schools. Mr. Jelinski said his program is in use in neighboring school districts and asked what steps would need to be taken to get the program into the District schools. Dr. French responded with the necessary steps for adding such a program to the curriculum.

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS

Mr. Merrell commented on the quality of the musicals Shrek and Addams Family.

NEW BUSINESS

Mr. Edward J. Rafferty, PTSD Representative – Peters Township Parks and Recreation Update

Mr. Rafferty provided an update on current work in the Parks & Recreation Department including three Eagle Scout projects by PTHS students, upgrades at various facilities and 2019 Capital Project recommendations.

Mr. McMurray asked how regularly he communicates with Brian Geyer. He replied that he stays in regular contact with Mr. Geyer to make sure that the students' needs for facilities are being met. Mrs. Anderson asked if there could be any further cooperation between the District and the Parks & Recreation Department. She also asked if adding soccer as a club sport at the middle school would adversely impact participation in the recreation league teams. Mr. Rafferty said he wasn't aware of the club level being added but hoped it would encourage more playing time and not deter anyone from participating in the recreation program.

Mr. Merrell asked Mr. Rafferty for the number of non-residents who are members of the PT Swim Club. Mr. Briegel inquired about the rates for non-Peters Township residents to use the facilities or participate in activities. Mr. Rafferty responded that the Swim Club has always had a number of non-residents. Residency is verified when students and other people register for activities. The policy they follow is to only accept non-residents if their community does not offer the activity for which they are registering. He added that non-residents do not pay the same rate as residents for activities.

Mr. Rafferty announced that the Girls' Basketball team had just won their PIAA state semi-final game in overtime. They will play in the state championship game on Friday

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated February 19, 2019.
2. Approval of the Treasurer's Report for February 2019 with a balance of \$16,608,300.96.
3. Approval of the General Fund bills for February 15, 2019 through March 14, 2019.

4. Approval of the Capital Facilities Fund bills for February 15, 2019 through March 14, 2019.
5. Approval of the Food Service Fund bills for February 15, 2019 through March 14, 2019.
6. Approval of the McMurray Elementary School Activity Fund report for February 2019.
7. Approval of the Middle School Activity Fund report for February 2019.
8. Approval of the High School Athletic Fund report for February 2019.
9. Approval of the High School Activity Fund report for February 2019.
10. Approval of the Budget Transfers for February 2019.

MOTION:

Dr. Hardy moved for approval of the Business Office recommendation items 1 through 10, seconded by Mr. Briegel.

Public Comment: None

Comment: Mr. Merrell asked for clarification on the difference between the High School Athletic Fund and the High School Activity Fund. Mr. Rau explained the Athletic Fund deals with sports items and the Activity Fund handles funds for the clubs and other activities at the High School.

MOTION CARRIED UNANIMOUSLY

(8-0)

II. BOARD COMMITTEES

Personnel

Mr. Taylor

1. **RECOMMENDATION:** Move to approve a one (1) day unpaid suspension in the matter of employee #02-18-19 on terms and conditions recommended by the Solicitor.

MOTION:

Mr. Taylor moved for approval of recommendation 1, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

2. **RECOMMENDATION:** Move to create and open the following position: (attachment)
Assistant Director of Pupil Services

MOTION:

Mr. Taylor moved for approval of recommendation 2, seconded by Mrs. Allison.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Buildings and Grounds

Mr. Dunleavy

New High School Project Update – Reynolds Construction

Roshelle Fennell from Reynolds Construction updated the Board on the progress of the construction of the New High School. The weather has been cooperative so there is good progress being made at the site. The general contractor is continuing work on the foundation in the physical education area, which is about 70% complete. They are about 15% complete with the foundation in the natatorium area and will need to work their way out through the auxiliary gym. The caisson contractor will come back in to finish the last 13 caissons. Load bearing walls between the academic and fine arts areas are started. Structural steel is here and is going up, along with decking for the floors and the construction pace is picking up. Section A – the three story section – is through the roof. All steel for sections A, B and C will be complete soon. The plumbing contractor has started underground work. The electrical contractor is doing rough-ins in the walls. The utility and site contractors should be coming back around the beginning of April and will begin with the DEP area we just received the permit on.

We are continuing to coordinate with the Township with the new road project and West Penn Power for the electrical service, hoping to be energized by August.

3. **RECOMMENDATION:** Move to approve the proposal from Civil & Environmental Consultants, Inc. (CEC) to provide professional ecological and survey support services which will assist the District with permit requirements and execution of mitigation monitoring obligations for the new High School project. Mitigation monitoring services will extend through 2024. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 3, seconded by Mr. Taylor.
Public Comment: None

Comment: Mr. Briegel asked if we have any option on this. Dr. French explained the purpose of the DEP process.

MOTION CARRIED UNANIMOUSLY
(8-0)

4. **RECOMMENDATION:** Move to authorize Hayes Design Group (HDG) to provide additional services as required for the Township Road Design Coordination, HDG Additional Service Request No. 2. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 4, seconded by Mr. Taylor.
Public Comment: None

Comment: Mr. Briegel asked for clarification if item #4 is connected to item #5. Mr. Rau explained that this (item #4) is about attending meetings and coordinating the projects and timelines. Dr. Hardy stated that he believes this work should be a normal part of the activity of this project. Mr. Rau provided information about potential costs that can be avoided by these services.

Roll Call:

Mr. Briegel – No	Mr. Dunleavy – Yes
Dr. Hardy – No	Mr. McMurray – Yes
Mr. Merrell – No	Mr. Taylor – Yes
Mrs. Allison – Yes	Mrs. Anderson – Yes

MOTION PASSED
(5-3)

- 5. **RECOMMENDATION:** Move to authorize Hayes Design Group (HDG) to provide additional services to modify the design of the southern access road at the New High School, HDG Additional Service Request No. 3. (attachments)

MOTION:

Mr. Dunleavy moved for approval of recommendation 5, seconded by Mr. Taylor.
Public Comment: None

Comment: Mr. Briegel asked what would happen if we don't do this item, as he understands that McMurray Road is moving further onto the property. Dr. French provided an explanation regarding access to the property and the impact on the placement of the planned southern access road. Dr. Hardy expressed concerns and asked for the administration to continue the conversation with the Township for other options. Mrs. Anderson and Mrs. Allison expressed safety concerns and the potential need to do it pending the final cost. Mr. Dunleavy voiced concerns about traffic flow and future concerns regarding traffic on East McMurray Road. Mr. McMurray added concerns not only on morning arrival but also events. Mr. Merrell asked if there was a final design on the park that addressed the final cost of the road. Mr. Briegel asked how many feet of road would be moved. Dr. French stated approximately 150 feet. As a means to pay for a portion of the change, Dr. Hardy said that the student parking fee should be increased. Dr. French said it would need to be studied, but a tiered approach over a few years could be explored. Mr. Dunleavy called for the vote.

Roll Call:

Mr. Dunleavy – Yes	Dr. Hardy – No
Mr. McMurray – Yes	Mr. Merrell – No

Mr. Taylor – No
Mrs. Anderson – Yes

Mrs. Allison – Yes
Mr. Briegel – No

MOTION FAILED

(4-4)

Comment: Mr. Briegel asked what the parking increase would be. Dr. French replied that it would need to be a reasonable amount.

MOTION:

Dr. Hardy moved to reconsider recommendation 5, seconded by Mrs. Anderson.

MOTION CARRIED UNANIMOUSLY

(8-0)

Comment: Mr. Taylor said the Township needs to be reasonable with the District and does not feel the southern access road should be moved. Discussion ensued about the flow of traffic onto the property, keeping it moving and the effect of lights on the traffic flow.

Dr. Hardy moved to cease debate, seconded by Mr. Briegel.

Roll Call on original motion:

Dr. Hardy – No
Mr. Merrell – No
Mrs. Allison – Yes
Mr. Briegel – Yes

Mr. McMurray – Yes
Mr. Taylor – No
Mrs. Anderson – Yes
Mr. Dunleavy – Yes

MOTION PASSED

(5-3)

6. **RECOMMENDATION:** Move to approve Resolution No. 2019-03-18A authorizing Mr. Thomas W. McMurray to sign an application for a Highway Occupancy Permit (HOP) for work associated with the development of a roadway through Rolling Hills Park. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 6, seconded by Mr. Taylor.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

7. **RECOMMENDATION:** Move to authorize Dagostino Electronic Services, Inc. to provide wired networking infrastructure equipment for the new High School at a cost of \$309,502.00. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program and is eligible for partial reimbursement through the Universal Service Schools & Libraries program. This will be included as part of the 2019-2020 General Fund Technology Budget.

MOTION:

Mr. Dunleavy moved for approval of recommendation 7, seconded by Dr. Hardy.
Public Comment: None

Comment: Mr. Merrell asked what would occur for the current High School in 2019-2020. Mr. Swinchock said that nothing in the way of infrastructure would be done at the current building. He also stated that the Technology Department has planned and scheduled replacements in the buildings so that funds would be available for purchases such as this for the New High School. Mrs. Anderson asked about the reimbursement and how it is calculated. Mr. Swinchock explained the reimbursement could be up to \$90,000.00 and how the rate currently works.

MOTION CARRIED UNANIMOUSLY

(8-0)

8. **RECOMMENDATION:** Move to approve A. Liberoni, Inc. Change Order No. 7 at a cost of \$35,000.00 to repair the temporary roads at the New High School site. This Change Order is funded by the New High School Project Construction Contingency.

MOTION:

Mr. Dunleavy moved for approval of recommendation 8, seconded by Mr. Taylor.
Public Comment: None

MOTION PASSED

(7-1)

Mr. Merrell voted no

Education

Mrs. Allison

An Education Committee Meeting was held on February 25, 2019.

Mrs. Allison thanked Dr. Murphy and the staff who presented at the committee meeting. She also commented that the 8th Grade Scheduling Night was the best she has ever seen. She said it was very thorough and informative and it was good for parents to be able to meet the new guidance counselors.

Finance

Dr. Hardy

9. **RECOMMENDATION:** Move to approve Resolution No. 2019-03-18B for retaining the county wide system for earned income tax collection as provided for under Act 32 of 2008. (attachments)

MOTION:

Dr. Hardy moved for approval of recommendation 9, seconded by Mr. Briegel.

Public Comment: None

Comment: Mrs. Anderson asked about the ability to pass the legislation. Mr. Rau provided information.

MOTION CARRIED UNANIMOUSLY
(8-0)

10. **RECOMMENDATION:** Move to authorize Hosack, Specht, Muetzel and Wood LLP to complete the annual local audit of the financial statements and the federal programs single audit at the cost of \$19,900 for 2018-2019, \$20,300 for 2019-2020, and \$20,700 for 2020-2021. (attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 10, seconded by Mr. Briegel.
Public Comment: None

Comment: Dr. Hardy reiterated what a great job they have done with their services and their reasonable rates. Mr. McMurray agreed and said they are among the top auditors in the area.

MOTION CARRIED UNANIMOUSLY
(8-0)

Policy

Mrs. Anderson

A Policy Committee Meeting was held on February 25, 2019.

This agenda includes the first reading of the following policies: (attachments)

100 Programs

No. 103 – Nondiscrimination/Discriminatory Harassment - School and Classroom Practices

No. 103.1 – Nondiscrimination - Qualified Students With Disabilities

No. 104 – Nondiscrimination/Discriminatory Harassment - Employment Practices

200 Pupils

No. 222 – Tobacco/Nicotine

No. 247 – Hazing

No. 249 – Bullying/Cyberbullying

300 Employees

No. 323 – Tobacco/Nicotine

700 Property

No. 707 – Use of School Facilities

900 Community

No. 904 – Public Attendance/Conduct at School Events

Comment: Mrs. Anderson asked for feedback. Dr. Hardy commented on Policy 323 regarding enforcement of policies as written.

Mrs. Anderson stated these policies will be on the next meeting agenda for the second reading and approval.

PSBA

Mrs. Anderson

Mrs. Anderson reported that there are three different programs coming up: Mold in Schools on March 20th at noon, Spring Legal Roundup at Upper St. Clair on April 9th from 1:30 – 4:30 and Advocacy Day is April 29th.

Mrs. Anderson reported that she and Dr. French recently attended a sectional meeting at Upper St. Clair High School regarding Safe2Say reporting and emergency preparedness. She reminded parents that they can also use the Safe2Say hotline. They were informed that most calls to the hotline have been related to suicides.

Western Area Career and Technology Center

Mrs. Bowman

The next Joint Operating Committee Meeting will be held on March 27, 2019.

Dr. French reported for Mrs. Bowman that the last meeting focused on the Nursing Supervisor replacement and the program seems to be moving in the right direction.

SHASDA

Mr. Briegel

The SHASDA Student Forum was held on Thursday, March 14, 2019 at Baldwin High School. Dr. French also attended. Students presented on physics and discussed other projects.

The SHASDA Conference will be held on Saturday, April 27, 2019 at the Hilton Garden Inn, Southpointe.

Intermediate Unit

Mr. McMurray

The Intermediate Unit 1 Annual Convention and Dinner is scheduled for Tuesday, March 26, 2019 at the Hilton Garden Inn, Southpointe. The banquet for school directors will begin at 7:00 p.m.

The next Board of Directors Meeting will be held on April 25, 2019.

Mr. McMurray reported that the last meeting was focused on health care.

Ad Hoc Committee:

Fundraising

Mrs. Allison and Mr. Taylor

A Fundraising Committee Meeting has been scheduled for March 25, 2019

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **retirements:**

Name: Traci Stunek
Position: 1st Grade Teacher
Assignment: Pleasant Valley Elementary
Effective: End of 2018-2019 School Year

Name: Joyce Rodgers
Position: 3rd Grade Teacher
Assignment: Pleasant Valley Elementary
Effective: End of 2018-2019 School Year

Name: Christine Kedzuf
Position: Mathematics Teacher
Assignment: Middle School
Effective: End of 2018-2019 School Year

2. Approve the following **teachers** to teach **2019 Summer Physical Education Courses**, at the teacher contractual rate, not to exceed 34 hours per session. Session 1 will run June 12, 2019 through June 21, 2019 (A.M. Session), Session 2 will run June 12, 2019 through June 21, 2019 (P.M. Session), and Session 3 will run June 24, 2019 through July 3, 2019 (A.M. Session):

Emily Bergman
Jessica Ferragonio
Charles Helbig
John Kerekes

Joseph Scaglione

3. Approve the following **student teacher/observer/intern** for the 2019–20 school year. All compliance documents for the following individual are on file.

Name: Rebecca Myers-Matson
Dates of Assignment: 7/1/19 – 8/1/19
College or University: California University of Pennsylvania
Curriculum Majors: Elementary PK-4/Special Education PK-8
PTSD Teacher & Bldg.: Heidi Colombo/Pleasant Valley Elementary
Assignment: Field Experience - ESY

MOTION:

Mr. Dunleavy moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. Taylor.

Comment: Mrs. Anderson commented on the retirements from Pleasant Valley and how hard they will be very hard to replace. She thanked them for their service.

MOTION CARRIED UNANIMOUSLY

(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

March 2018-2019-01

2. Approve the following **new hire:**

Name: Debra Dubina
Position: Part Time Paraprofessional
Assignment: McMurray Elementary
Salary: \$16.92/hr.
Effective: April 2, 2019
Replaces: Laurie Pugliano

3. Approve the following **long term substitute:**

Name: Adriann Carrillo
Position: Part Time Paraprofessional

Assignment: Middle School
Salary: \$10.00/hr.
Effective: March 2, 2019 through May 1, 2019
Replaces: Cheryl Hindman

4. Approve the following **2019 summer secretary hours** (175-200 approximate hours per school) from June 19, 2019 through August 6, 2019 for the following buildings:

Pleasant Valley Elementary
Bower Hill Elementary
McMurray Elementary

5. Approve the following **day-to-day non-teaching substitute** for the 2018–19 school year:

Ronald Kinzel – Driver

MOTION:

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mr. Briegel.

Comment: Mrs. Anderson asked if summer secretary hours were needed at the high school. Dr. Murphy explained about two positions that have summer hours included.

MOTION CARRIED UNANIMOUSLY
(8-0)

V. **EXTRA-DUTY PERSONNEL/PROGRAMS**

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Athletic personnel** for the 2018–19 school year: (attachments)

HIGH SCHOOL

Spring

Lacrosse, Girls Volunteer Coach
Softball, Assistant Coach

Kaycee Orwig
Stephanie Sweat

2. Approve the following **extra-duty Athletic personnel** for the 2019–20 school year: (attachment)

HIGH SCHOOL

Fall

Football, 2nd Assistant Coach

Aaron Vannatter

3. Approve the Peters Township Soccer Team as a Club Sport for Peters Township Middle School, contingent upon receipt of all compliance documents.

MOTION:

Mr. Briegel moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 3, seconded by Mr. Taylor.

Comment: Mrs. Anderson asked if the soccer team is boys or girls. Dr. French said it's both.

MOTION CARRIED UNANIMOUSLY
(8-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s):** (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Shelly Belcher, Communications Coordinator – District
Administrative Offices
Activity: Pennsylvania School Public Relations Association (PenSPRA)
Annual Symposium
Date: March 28 – 29, 2019
Location: Shippensburg, PA
Estimated Cost: \$453.42

Name: Dr. Jeannine French, Superintendent – District Administrative Offices
Activity: The Forum for Western Pennsylvania School Superintendents
Spring 2019 Retreat – Global Competence as a Strategic Priority
Dates: April 10 – 12, 2019
Location: Pittsburgh, PA
Estimated Cost: \$26.33

Name: Keith Compeggie, AP Environmental Science Teacher – High School
Activity: College Board 2019 AP Reader for Environmental Science
Dates: June 2 – 8, 2019
Location: Cincinnati, OH
Estimated Cost: \$525.00

Name: Lora O'Brien, Gifted Support Teacher – Bower Hill Elementary
Activity: PSSA Mathematics Grades 3-5 Rangefinding Committee
Dates: June 4 – 6, 2019
Location: Lancaster, PA
Estimated Cost: \$105.00

MOTION:

Mr. Briegel moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mr. Taylor.

MOTION PASSED UNANIMOUSLY
(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Softball Boosters – High School
Purpose: Team expenses
Dates: March 19 – May 31, 2019
Location: High School
Activity: Concessions

Organization: Boys Tennis Racket Backers Boosters – High School
Purpose: Team expenses
Dates: March 19 – April 2, 2019
Location: Community
Activity: Award Card Sales

Organization: Boys Volleyball Boosters – High School
Purpose: Team expenses
Dates: March 19 – April 2, 2019
Location: Community
Activity: Popcorn Sales

Organization: Dance Team Boosters – High School
Purpose: Team expenses
Dates: April 5, 2019
Location: Pride Cheer/Dance Gym
Activity: Spring Dance Clinic

Organization: Boys Tennis Racket Backers Boosters – High School
Purpose: Team expenses
Dates: April 27 – 28, 2019
Location: Peters Township Tennis Center
Activity: Tennis Bubble Removal

Organization: Class of 2020 – High School
Purpose: Class expenses

Dates: May 2, 2019
Location: High School
Activity: Prom Ticket Sales

Organization: Class of 2019 – High School
Purpose: Class expenses
Dates: May 2, 2019
Location: High School Stadium
Activity: Powder Puff Football Game

Organization: Art Department – McMurray Elementary
Purpose: Department expenses
Dates: May 28, 2019
Location: McMurray Elementary
Activity: Temporary Henna Tattoos

2. Approve the following **student trips:** (attachments)

Organization: High School Music Department – High School
Advisors: Milton Barney, Ryan Perrotte, and Stephen McGough
Event: Pennsylvania Music Educators Association (PMEA)
All State Festival
Dates: April 3 – 6, 2019
Locations: Pittsburgh, PA
Est. Cost to Dist.: \$3,857.58

Organization: Science Olympiad – High School and Middle School
Advisors: Keith Compeggie
Event: Science Olympiad State Competition
Dates: April 26 – 27, 2019
Locations: Huntington, PA
Est. Cost to Dist.: \$2,166.36

Organization: Pennsylvania Junior Academy of Science (PJAS) – High School
and Middle School
Advisors: Chris Allen
Event: PJAS State Competition
Dates: May 19 – 21, 2019
Locations: Penn State University, PA
Est. Cost to Dist.: \$2,410.00

MOTION:

Mr. Briegel moved for approval of Educational Programs and Student Activities recommendation items 1 and 2, seconded by Dr. Hardy.

Comment: Mr. Merrell asked what the Art Department expenses are. Mr. Briegel asked if there are expenses the District is not funding. Dr. French and Mr. Fisher will find out and report back.

MOTION PASSED UNANIMOUSLY

(8-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the DRAFT 2020–21 School Calendar. We are requesting ACT 80 approval for August 14, 2020, November 25, 2020 and February 12, 2021. (attachment)
2. Accept a donation from Peters Township Character Counts for the cost associated with the Rachel’s Challenge Community Event on September 25, 2018 in the amount of \$4,273.22.
3. Approve the bids for the District Athletic Supplies for the 2019–20 school year. (attachment)
4. Approve the administration of the 2019 Pennsylvania Middle School Youth Risk Behavior Survey, sponsored by the Pennsylvania Department of Health, Bureau of Health Promotion and Risk Reduction, Division of Tobacco Prevention and Control, to two (2) 7th Grade classes and one (1) 8th Grade class at the Middle School in accordance with Policy No. 235.1: Surveys. (attachment)
5. Approve a two (2) year Agreement with Dr. William Sulkowski, on terms and conditions approved by the Solicitor, for the mandated school dental services and examinations commencing July 1, 2019 through June 30, 2021, at a cost of \$15.00 per student which is an increase of \$5.00 per student from 2018–19 school year. (attachment)
6. Approve an Agreement with Rachel’s Challenge for the 2019–20 school year in the amount of \$10,100.00. (attachment)
7. Approve a one (1) year Agreement with SchoolMint, on terms and conditions approved by the Solicitor, for a customized student enrollment platform commencing July 1, 2019 through June 30, 2020 at a cost of \$17,860.00. (attachment)
8. Approve a five (5) year renewal Agreement with Microsoft Enrollment for Education (EES) subscription, on terms and conditions approved by the Solicitor, from August 1, 2019 through July 31, 2024 at an annual cost of \$16,974.70. This is an annual cost savings of \$1,689.05 from the original agreement. This agreement is serviced by Intermediate Unit 13 and provides the District with operating system and application licensing for its computing environment at consortium pricing. (attachment)
9. Approve the Memorandum of Understanding between Peters Township Police Department and the Peters Township School District on terms and conditions approved by the Solicitor. (attachment)

10. Approve the following **substitute drivers** from Mlaker L.L.C. Student Transportation for the 2018–19 school year:

Abigail Begandy
Susan Hodgson
Jack Lawver
Joshua Lawver
Bradley Marsh
Brian Marsh
Randall Pordash
Jacqueline Tepe
George Vandivner

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 10 seconded by Mr. Merrell.

Comments: Mr. Merrell commented on the increase in the dental services charge (#5) and asked when the last increase occurred. Mr. Fisher explained that it has been eight years since an increase was approved. Only about 20 students use the service each year, so the impact is minimal.

Mr. Taylor asked the administration to take a look at the length of the Spring Break in the calendar (#1). Mrs. Anderson asked for a disclaimer to be added that it is subject to change due to the New High School project.

Mrs. Allison thanked Character Counts for their donation to the Rachel’s Challenge Community Event (#2). She also thanked Rachel’s Challenge for continuing to work with the District (#6).

Mr. Briegel asked who initiated the survey (#4) and why the District participated. Dr. Murphy explained that it was due to random selection by the state.

Mr. Briegel inquired if SchoolMint is fully replacing PowerSchool (#7). Dr. French explained that it is only to handle online registration.

Mr. Merrell asked for clarification on the Memorandum of Understanding (#9). Ms. Kramer explained that it is the Safe Schools MOU and is required by the state to be updated every two years. The State police developed the form and every district is required to have one.

MOTION CARRIED UNANIMOUSLY

(8-0)

Dr. French wished Happy Birthday to both of her parents this week.

BOARD INFORMATION:

Mrs. Anderson commented on the meeting at the high school with the new District Justice and the wonderful coordination between his office and the District.

SOLICITOR'S REPORT: Ms. Kramer provided her report in Executive Session.

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

ANNOUNCEMENTS

March Board Meeting:

Monday, March 25, 2019 at 6:30 p.m. Fundraising Committee Meeting

April Board Meeting:

Monday, April 8, 2019 at 6:30 p.m. Buildings & Grounds Committee Meeting

Monday, April 22, 2019 at 7:30 p.m. Regular Board Meeting

Monday, May 6, 2019 at 6:30 p.m. Finance Committee Meeting

MOTION TO ADJOURN

Dr. Hardy moved for adjournment at 9:24 p.m., seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(8-0)

Board Secretary

Board President