



# Peters Township School District

**MINUTES  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
SPECIAL MEETING  
MONDAY, DECEMBER 3, 2018 AT 6:45 PM  
DISTRICT ADMINISTRATION OFFICES**

**CALL TO ORDER:** Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:42 p.m.

**ROLL CALL:** Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present. Mr. Briegel was absent.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mr. Adam Swinchock – Director of Instructional Technology and Ms. Jocelyn Kramer – Solicitor.

**SUPERINTENDENT’S COMMENTS:** None

## **QUESTIONS AND COMMENTS FROM THE FLOOR**

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

## **PRESIDENT’S COMMENTS**

An Executive Session was held immediately prior to this meeting to discuss personnel and other items.

## **OLD BUSINESS**

**MOTION:**

Mrs. Bowman moved to approve the Naming Rights Agreements with Quadrant Bioscience and Allegheny Health Network on terms and conditions approved by the Solicitor pursuant to the Board's October 15, 2018 proposal approvals (Item II. 8 and 9) and Policy 913.1 (attachments), seconded by Mr. Taylor.

Mr. McMurray called for a roll call vote.

Roll Call:

Mrs. Anderson – Yes	Mrs. Bowman – Yes
Mr. Dunleavy – Yes	Dr. Hardy - Yes
Mr. McMurray – Yes	Mr. Merrell – No
Mr. Taylor – Yes	Mrs. Allison – Yes

**MOTION PASSED**

(7-1)

NEW BUSINESS

I. BUSINESS OFFICE

**NO ACTION ITEMS AT THIS TIME**

II. BOARD COMMITTEES

Personnel

Mr. Taylor

1. **RECOMMENDATION:** Move to approve the Collective Bargaining Agreement between Peters Township Federation of Teachers – Clerical Unit and Bus Drivers, and Peters Township School District effective July 1, 2018 through June 30, 2024, on terms and conditions approved by the Solicitor.

**MOTION:**

Mr. Taylor moved for approval of recommendation 1, seconded by Mr. Dunleavy.

Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(8-0)

Buildings and Grounds

Mr. Dunleavy

New High School Project Update – Reynolds Construction

Rochelle Fennell from Reynolds Construction updated the Board on the progress of the construction for the new High School project from October through November. She explained that site work continues. Last month, caisson installation began and is ahead of schedule due to rock being found shallower than designed. Grade beams on the first floor have started and are progressing slowly due to the rain. The contractor is looking to add a second crew to gain back time. The mason is mobilizing this week to start the foundation block. The electrical contractor is setting up temporary power, coordinated with the power company. Presently they are working off of generators. The plumbing contractor is also mobilizing set up.

Mrs. Bowman asked why temporary power is necessary. Ms. Fennell replied that the former country club's power was disconnected and more power is required than was available.

Mrs. Anderson asked about contingency fees and if the updates can include that information. Ms. Fennell stated that the project is proceeding very well and contingency use is minimal.

Dr. Hardy asked about change order estimates and the need to have the numbers be more accurate in the future. Ms. Fennell explained the process and the difference with earthwork and other work. Once we are past this stage, there should be hard numbers before the work even starts, unless there is an emergency situation.

2. **RECOMMENDATION:** Move to approve A. Liberoni, Inc. Change Order No. 2 at a cost of \$11,115.67 for the placement of R5 Rip/Rap at rock toe at the recommendation of the geotechnical inspector and engineer. This Change Order is funded by the New High School Project Construction Contingency.

**MOTION:**

Mr. Dunleavy moved for approval of recommendation 2, seconded by Mrs. Bowman.  
Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(8-0)

3. **RECOMMENDATION:** Move to approve A. Liberoni, Inc. Change Order No. 3 at a cost of \$24,372.06 for the pyrite seal and drain construction work and the Hayes Design Group Change Order at a cost of \$2,285.00 for the associated design work at the recommendation of the geotechnical inspector and engineer. This Change Order is funded by the New High School Project Construction Contingency.

**MOTION:**

Mr. Dunleavy moved for approval of recommendation 3, seconded by Mrs. Bowman.  
Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(8-0)

4. **RECOMMENDATION:** Move to approve A. Liberoni, Inc. Change Order No. 4 at a cost of \$13,265.41 for the removal and replacement of coal seam with No. 1 Limestone at the recommendation of the geotechnical inspector and engineer. This Change Order is funded by the New High School Project Construction Contingency.

**MOTION:**

Mr. Dunleavy moved for approval of recommendation 4, seconded by Mrs. Bowman.  
Public Comment: None

**MOTION CARRIED UNANIMOUSLY**

(8-0)

Dr. Hardy exited the meeting.

**Education**

Mrs. Allison

District Data Presentation

Dr. Murphy and Mr. Fisher presented an overview of District Achievement Data from the 2017-18 school year. This presentation reviewed attainment, growth, and college-readiness data. The new PA Future Ready Data Index was also presented. Each school principal presented their response to the data as well.

**Policy**

Mrs. Anderson

This agenda includes the first reading of the following policy: (attachment)

**000 Local Board Procedures**

006.1 Attendance at Meetings Via Electronic Communications

**SUPERINTENDENT'S AGENDA**

**III. CERTIFICATED PERSONNEL**

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendation subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

December 2018-2019-01

**MOTION:**

Mr. Dunleavy moved for approval of Certificated Personnel recommendation item 1, seconded by Mr. Taylor.

**MOTION CARRIED UNANIMOUSLY**

(7-0)

IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignation:**

Name: Brian Browning  
Position: Part Time Paraprofessional  
Assignment: McMurray Elementary  
Effective: December 7, 2018

2. Approve the following **new hire:**

Name: Kerry Maxwell  
Position: Cafeteria Food Service  
Assignment: High School  
Salary: \$14.01/hr.  
Effective: January 7, 2019  
Replaces: Amy Marino

3. Approve the following **long term substitute:**

Name: Adriann Carrillo  
Position: Paraprofessional  
Assignment: Middle School  
Salary: \$10.00/hr.  
Effective: November 27, 2018 to January 25, 2019  
Replaces: Cheryl Hindman

4. Approve the following **day-to-day non-teaching substitutes** for the 2018–19 school year:

Frank Chacko – Custodian  
Donna Clifford – Clerical  
Tracy Rossa – Custodian  
Russell Stewart – Custodian

**MOTION:**

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mr. Taylor.

**MOTION CARRIED UNANIMOUSLY**

(7-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

- 1. Approve the following **renewal of extra-duty Resource personnel** for the 2018–19 school year:

**McMURRAY ELEMENTARY**

Intramurals

Emily Bergman (cover for Dr. Conkle)

- 2. Approve the following **extra-duty Athletic change of status** for the 2018–19 school year:

**HIGH SCHOOL**

**Winter**

**FROM:**

**TO:**

Kenneth Smith	Wrestling, Assistant Coach (Split 35% w/Goodwin & Wilkes)	Wrestling, Volunteer Coach
Frank Goodwin	Wrestling, Assistant Coach (Split 32.5% w/Wilkes)	Wrestling, Assistant Coach (Split 50% w/Wilkes)
Tyler Wilkes	Wrestling, Assistant Coach (Split 32.5% w/Goodwin)	Wrestling, Assistant Coach (Split 50% w/Goodwin)
Kenneth Smith	Wrestling, 9 <sup>th</sup> Grade Head Coach (Split 10% w/DiDonato)	Wrestling, 9 <sup>th</sup> Grade Volunteer Coach
Daniel DiDonato	Wrestling, 9 <sup>th</sup> Grade Head Coach (Split 90% w/Smith)	Wrestling, 9 <sup>th</sup> Grade Head Coach

- 3. Approve the following **extra-duty Athletic personnel resignation** for the 2018–19 school year:

**HIGH SCHOOL**

**Spring**

Softball, Assistant Coach

Eryn Caragein

**MOTION:**

Mr. Taylor moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 3, seconded by Mr. Dunleavy.

**MOTION PASSED UNANIMOUSLY**  
(7-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

**NO ACTION ITEMS AT THIS TIME**

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Program and Student Activity as follows:

1. Approve the following **fundraising** activity:

Organization:	Ice Hockey Boosters – High School
Purpose:	Team expenses
Dates:	December 4 – 31, 2018
Location:	Community
Activity:	T-Shirt Sales – Sport Specific

**MOTION:**

Mr. Taylor moved for approval of Educational Programs and Student Activities recommendation item 1, seconded by Mr. Merrell.

**MOTION CARRIED UNANIMOUSLY**  
(7-0)

VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve the following **substitute drivers and bus aides** from Mlaker L.L.C. Student Transportation for the 2018–19 school year:

Jessica Sezawich  
Lisa Synuria

2. Approve an Agreement with Educere, L.L.C. to support students in need of homebound instruction or credit recovery services, on terms and conditions approved by the Solicitor, for the 2018–19 school year. (attachment)

**MOTION:**

Mr. Taylor moved for approval of Other recommendation items 1 and 2, seconded by Mr. Dunleavy.

**MOTION CARRIED UNANIMOUSLY**  
(7-0)

BOARD INFORMATION: None

SOLICITOR’S REPORT: Mrs. Kramer provided her report in Executive Session.

**QUESTION AND ANSWER PERIOD ON AGENDA ITEMS**

Walt Michalski  
129 Robinhood Lane

Mr. Michalski expressed appreciation for the conclusion of good negotiations with the Clerical and Bus Drivers group. He also acknowledged Mr. Rau and Dr. Hardy for their work in the good process.

CORRESPONDENCE: None

**ANNOUNCEMENTS**

January Board Meeting:

Monday, January 14, 2019 at 6:30 p.m.                      Finance Committee Meeting followed by  
Fundraising Committee Meeting

Tuesday, January 22, 2019 at 7:30 p.m.                      Regular Board Meeting

February Board Meeting:

Tuesday, February 19, 2019 at 7:30 p.m.                      Regular Board Meeting

**MOTION TO ADJOURN**

Mrs. Bowman moved for adjournment at 8:47 p.m., seconded by Mr. Merrell.

**MOTION CARRIED UNANIMOUSLY**  
(7-0)

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Board Secretary

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Board President