



Peters Township School District

MINUTES
 PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
 REGULAR MEETING
 TUESDAY, FEBRUARY 20, 2018 AT 7:30 PM
 DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Adam Swinchock – Director of Instructional Technology, Mr. Brian Geyer – Athletic Director, Mr. Brandon Womer - Director of Buildings and Grounds, and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS

- **Excellence in Academics**
- **Dental Hygiene Lesson at PV**
 Pleasant Valley’s afternoon kindergarten learned about Dental Health from Parent Volunteer and Dental Hygienist Mrs. Secrist who taught them about brushing, flossing and ways to take care of teeth along with the value of eating healthy foods. Many thanks to Mrs. Secrist for taking the time to share her knowledge with our students.
- **Olympics Themed STEM Day at Bower Hill**
 Students in Mrs. Williams’ 2nd grade class had an Olympic Games STEM day with the help of some parent volunteers. In preparation, the students researched countries for their opening ceremony and spent the afternoon rotating through hands-on activities around Olympic sports – bobsledding, downhill skiing, and alpine skiing, with a little snowball catapulting thrown in for fun!
- **100th Day of School**
 February 5th marked the 100th day of school in the District and our elementary students marked the occasion with some special activities. At Bower Hill and Pleasant Valley, students took part in activities around the number 100 and even wore special items to commemorate the day. At McMurray, students were challenged to come to school dressed as their 100 year old selves!
- **Pittsburgh Day at Bower Hill**
 On February 1st, Bower Hill students celebrated their Pittsburgh pride in their annual Pittsburgh Day Celebration. The event is the culmination of their social studies unit on Western

Pennsylvania and the students had a chance to take part in many local traditions – they learned to polka, made pierogies, created their own Andy Warhol style art and more.

➤ **Science Center Assembly at Pleasant Valley**

The Carnegie Science Center visited Pleasant Valley this month with an assembly called "Journey Through the Human Body" that taught students amazing facts about our bodies, as well as the importance of healthy habits. The assembly was a great way to kick-off this year's Jump Rope for Heart event which will officially begin on February 20th.

➤ **MathCounts Team Finishes First**

Students from McMurray and Peters Township Middle School competed in the Washington County Regional MathCounts Competition on February 11th with outstanding results. The Middle School team placed first and will now advance to the state level competition. Damien Busche of McMurray Elementary will also advance as an individual competitor.

➤ **McMurray Career Fair**

On January 19th, McMurray Elementary held their annual Career Fair for students in grades 4-6. Throughout the morning, students had the opportunity to listen to and learn from a variety of guests representing many different careers and businesses, including science, medicine, the military, public service, music, culinary arts, athletics and more!

➤ **PV Read-a-Thon**

Students at Pleasant Valley read for a grand total of **114,250 minutes** during their read-a-thon this year! This is more than 25,000 more minutes than last year. They also raised **\$9,729** in pledges to support school activities and resources. The winning classrooms by grade level are listed above.

➤ **SkillsUSA Honors for WACTC Senior**

Congratulations to High School senior Maggie English who placed first in the SkillsUSA competition through Western Area Career and Technology Center in December. The SkillsUSA events are competitions that help strengthen the skills of career and technical education students across the nation. Maggie is in the Cosmetology program at WACTC.

➤ **Army Professor Speaks at PTMS**

On January 19th, PTMS welcomed Professor Michael Neiberg from the United States Army War College. He spoke with 8th grade students about World War I. This event was sponsored by the Library of America in conjunction with the PT Public Library.

➤ **American Voice Award Recipients**

Seven students from Peters Township have been recognized in the Scholastic Arts and Writing Contest. Based on their awards, Shruthi Shivkumar and Benjamin Zeisloft will now go on to compete at the national level. Each year, the contest recognizes student artists from across the country that best exemplify originality, technical skill, and the emergence of a personal voice or vision.

Shruthi Shivkumar - 4 Gold Key and 1 Silver Key Awards, 3 American Voice Award

Benjamin Zeisloft - 3 Gold Key Awards, 1 American Voice Award

Brigitte Shock - 1 Silver Key Award

Julianna Chen - 3 Merit Awards

Morgan Marisa - 2 Silver Key Awards

Michael Hsieh - 1 Silver Key

➤ **Forensics**

On January 20th, the McMurray Elementary forensics team competed in the season's final regular season league tournament with great success. Their outstanding results mean that the students

have qualified for the season's finals competition. To cap off the day, the McMurray Elementary team won the 3rd place team award, a first for McMurray Elementary.

➤ **Title I Distinguished School**

Pleasant Valley was recognized as a National Title I Distinguished School at the 2018 Pennsylvania Title I Improving School Performance (ISP) Conference on Monday, January 29th. For a second year in a row, PV earned this recognition based on high student achievement. Way to go PV students and staff!

➤ **Peter Township Students Named National Merit Finalists**

Seven students from Peters Township High School have advanced to the Finalist standing in the National Merit Scholarship Program. These students are among an elite group of students from across the nation being considered for these scholarships. The seniors will be notified this spring if they are selected for one of the scholarships. These students have been selected on the basis of their skills, accomplishments, and potential for success in rigorous college studies. Congratulations to Luke Gallagher, Pratiik Kaushik, Garrett Langley, Paul Luniewski, Shruthi Shivkumar, Benjamin Zeisloft and Wen Quan Zheng!

➤ **PTHS SAT Rankings**

The Pittsburgh Business Times published the rankings of high schools across the region and across the state for their performance on the SAT Exam in 2017. Peters Township High School ranked 7th in the region and 24th in the state overall. These results are both increases from last year's rankings.

➤ **Excellence in Athletics**

➤ **National Letter of Intent Letter Signing at PTHS**

Please join us in congratulating the following High School athletes who signed letters of intent to continue their athletic careers at the collegiate level this week:

Baseball:

Kyle Comini, California University of Pennsylvania

Garrett Miller, Baldwin Wallace University

Andrew Mottola, Gannon University

Nolan Thompson, Allegheny College

Girls Lacrosse:

Jamie Keller, Robert Morris University

Boys Soccer:

Logan Brinsky, Pennsylvania State University-Behrend

Luke Kelly, Duquesne University

Tyler Opferman, Pennsylvania State University-Behrend

Girls Soccer:

Breanne Latsko, Slippery Rock University

➤ **Sports Round-Up**

Congratulations to the team, coach and athletes who have earned special recognition during the

winter season. Makenna Marisa is just the 7th Girls Basketball player in PT history to exceed 1,000 career points and Luke Mary is the 9th Wrestler in PT history to have at least 100 wins.

➤ **Excellence in the Arts**

➤ **PTHS Students Take Part in Shakespeare Festival Competition**

This month, theater students from PTHS took part in the Pittsburgh Public Theater Annual Shakespeare Festival. In preparation, Mrs. Barefoot arranged for students to meet with professional coaches from the *Pittsburgh Public Theatre* to work on crafting their monologues and scenes for the competition.

➤ **PMEA Orchestra Students**

Juliette Langley (violin), Malina Slizik (violin) and Kaylee Petro (cello) from Peters Township High School will represent the District at District Orchestra this month at Gateway High School. Each will also audition for a seat in the Regional Orchestra while there.

Please also congratulate Anne Chang (viola), Victor Yu (violin) and Christopher MacKay (French horn) who will represent Peters Township at PMEA Junior High District Orchestra (grades 7-9) at Mt. Lebanon. They will perform with this full symphonic orchestra in March.

➤ **PMEA Choir Honors**

The Peters Township High School Choir is also proud to announce that two of its students, Lindsay Turek (Soprano) and John Vanderhoff (Tenor), successfully placed into the PMEA District Choir this year and will represent our school district January 26, 2018. Congratulations Lindsay and John!

➤ **Empty Bowls at McMurray**

McMurray Art teachers Pam Harrison and Kelly Borra worked with students to make clay bowls for the Empty Bowls project on February 1st. Pittsburgh's Empty Bowls typically draws more than 1,500 people and over the past 20 years it has raised more than \$500,000.00 to fight hunger in our region.

➤ **PTHS Singers Visit the Middle School**

The talented students of Room 100 visited PTMS today to perform for the students. Mr. Perotte shared some of the exciting events these talented singers were taking part in this year with the 7th and 8th graders who will soon be headed to the High School!

➤ **Excellence in Character**

➤ **PTMS Best Buddy Program Makes Valentines for Veterans**

Students in the PTMS Best Buddy Program got together to create cards for our veterans this Valentine's Day. Comprised of both regular and special education students, the Best Buddy Program creates opportunities for one-to-one friendships, integrated employment and leadership development for people with intellectual and developmental disabilities.

➤ **Character Letters**

Valentine love was also being shared at McMurray this month as parents on Team Phoenix and Team Sirius were encouraged to write letters to their children sharing how special they were to their family. The surprise notes from home were given to the students last week and some shared portions with their classmates. The 5th grade team even mailed special letters home from the students to their parents.

➤ **Socks of Love Drive**

As part of their Valentine celebration this month, 6th graders were asked to donate warm socks

that would be shared with the Washington City Mission. Overall, more than 300 pairs of new socks were shared and distributed by our students!

➤ **NHS Volleyball Tournament**

On January 25, the High School National Honor Society held their annual District-wide Volleyball Tournament to raise money for the Make-A-Wish Foundation Scholarship Fund. Staff teams from all 5 schools competed in the event with Bower Hill winning their first championship! In all, \$1,620.00 was raised for the charity that night.

➤ **Meals on Wheels Placemats from PTMS**

Students at PTMS made placemats for Meals on Wheels last week for Valentine's Day during their study lab time. Following the holiday, a representative from Meals on Wheels wrote the District to share what an impact their special gifts made for her clients.

➤ **More Formal Than Normal at McMurray**

February 13th was More Formal than Normal Day at McMurray Elementary. Students were encouraged to put forward their best in all ways - character, academics and in our community! Students also donated personal care items to the PT community food bank.

➤ **Excellence in Leadership**

➤ **Tyler's Light Presentation at PTHS**

This month, students at Peters Township High School heard a presentation from a father who lost his son due to drug addiction. Through the Tyler's Light Foundation, Tyler's father visits schools to talk with students about his son, his addiction and how that addiction and his death have impacted their lives. The goal of this foundation is to provide information and help people to choose a drug-free life.

➤ **Family Support Resources Fair**

➤ The High School Counseling Department is sponsoring a community Family Support Resources Fair to showcase resources in our area. The purpose of the event is to help provide information about various mental health, drug and alcohol awareness and other supportive resources in our area. More details are available on the District website.

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

Richard F. Start (Topic: Athletics)
202 Green Valley Lane
McMurray, PA 15317

Mr. Start stated that his family moved into the District for the quality academics. He spoke tonight regarding the boys' basketball team and not renewing the current coach's contract. He commented about 11th graders not being on the team who had been on winning teams in middle school. He suggested opening the position to allow for others to come out for the team to play for a new coach.

Joe Cortez
109 Bradford Cove

Mr. Cortez said that he has been involved with the program for five years and feels it would be a huge mistake not to keep the current coach. The team has had success and yes, this year was hard. He spoke of the coach as a caring person, not just as the basketball coach.

Jocelyn Lynch
109 Bremen Lane

Ms. Lynch spoke on school safety and asked if there are things that have been considered but not done to make our schools safer for our kids. Are there things parents can do, such as fundraising, to help bridge gaps to help make things happen and able to be implemented?

Dr. French responded that safety is on our minds everyday and there are many things the public is not aware of. She is willing and able to meet to discuss items that can be made public, as we are working hard to keep our students safe.

PRESIDENT'S COMMENTS

Executive Sessions were held on January 22, 2018, February 5, 2018, February 12, 2018 and immediately prior to this meeting to discuss personnel, litigation and other items.

OLD BUSINESS: None

NEW BUSINESS:

Mr. McMurray said he has a two part item regarding fundraising – a motion and setting a committee.

MOTION: Move to create a Fundraising Ad-hoc committee comprised of a maximum of three board members to be appointed by the president and chaired by a member to be selected by the committee. The committee shall also be supported by advisory members as deemed necessary by the committee. The responsibilities of the committee will be to explore ways the District can generate monetary donations, in-kind donations or other fundraising opportunities during the construction of the New High School and to make regular monthly reports and recommendations to the Board on the subject until the New High School is substantially completed or the committee termination date of June 30, 2021.

Seconded by Mrs. Bowman.

Mr. Briegel asked for clarification regarding advisors for the committee. Mr. McMurray replied it includes anybody because there is a lot of work and permits the committee to bring in whoever can help.

Mrs. Anderson asked for clarification about the committee and meetings. Mr. McMurray commented that meetings would be public like the other Board committees.

MOTION CARRIED UNANIMOUSLY

(9-0)

Mr. McMurray stated that Mrs. Allison and Mr. Taylor expressed interest in being on the committee. They will be in charge of the committee and he thanked them for volunteering.

Mr. Merrell said he was asked to be a judge at South Fayette Middle School this past weekend for the National Forensics League final. He thanked Mrs. Bowman for asking him to participate and said how impressed he was with all the participants, not just our students.

Mr. Merrell also commented on the Washington Symphony Orchestra providing an opportunity for students to perform with them. He mentioned that PTHS student Tabitha Beck played violin as one of approximately 14 students from participating Washington County schools. He encouraged the music department to get more involved with this opportunity

Mrs. Allison said she attended the Academic Integrity meeting in January and one of the students asked if some of the students could be more involved with the school board, especially with the New High School building.

Mr. McMurray replied that in the past, the head of the student council used to attend meetings to make a presentation about what was going on in the school and answer questions. Lack of interest then set in and participation stopped.

Mrs. Allison said the Executive Council has several students interested in getting involved, especially with the new building and getting input on how students would feel with certain things might give the Board more input.

Mrs. Anderson commented that this provides the students with a great opportunity to share their input and also to see how the Board works. She believes there is already a policy that addresses having a student representative and would need an AR that addresses selecting a student representative.

Dr. Hardy agrees that it is good for experience, but the limitations must be clearly stated – what they're being asked to do, what will be expected from them and they understand their advisory role as a student.

Mrs. Anderson found Policy 004, which says the Board may authorize student representation on the Board to facilitate effective communication and to provide an opportunity for students to participate in school governance. She asked the solicitor if an action is needed or is the policy permissive enough.

Ms. Kramer said a vote is required. You need a motion to create the position then direct the Superintendent to develop a process for selecting an appropriate student.

Motion by Mrs. Allison:

MOTION: Move to create a student representative position on our school board effective this year.

Seconded by Dr. Hardy.

Comments:

Mr. Merrell commented that the selection of the term “on our school board” is questionable, so a student advisor to the School Board would be a better term.

Ms. Kramer restated the motion as to create a student representative position to report to the Board selected in accordance with a process or procedures developed by the Superintendent.

Mrs. Allison moved to amend her motion as the Solicitor indicated.

Dr. Hardy moved to table the motion until the next meeting so we can have more detailed language as to what the expectations and guidelines would be for such a position.

Seconded by Mr. Merrell.

Mrs. Bowman recommended that the word “non-voting” specifically be included in the motion.

MOTION CARRIED UNANIMOUSLY

(9-0)

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated January 16, 2018.
2. Approval of the Treasurer’s Reports for January 2018 with a balance of \$21,085,343.10.
3. Approval of the General Fund bills for January 13, 2018 through February 15, 2018.
4. Approval of the Capital Facilities Fund bills for January 13, 2018 through February 15, 2018.
5. Approval of the Food Service Fund bills for January 13, 2018 through February 15, 2018.
6. Approval of the McMurray Elementary School Activity Fund report for January 2018.
7. Approval of the Middle School Activity Fund report for January 2018.
8. Approval of the High School Athletic Fund report for January 2018.
9. Approval of the High School Activity Fund report for January 2018.

MOTION:

Dr. Hardy moved for approval of the Business Office recommendation items 1 through 9, seconded by Mr. Merrell.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

II. BOARD COMMITTEES

Personnel

Mr. Dunleavy

1. **RECOMMENDATION:** Move to approve a five (5) day unpaid suspension and discipline agreement in the matter of employee #01-17-18 on terms and conditions recommended by the Solicitor.

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mr. Taylor.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Mr. Merrell

Buildings & Grounds Committee Meetings were held on January 22, 2018, February 12, 2018 and February 19, 2018.

2. **RECOMMENDATION:** Move to approve a Resolution authorizing Administration and Hayes Design Group to submit PlanCon Part D “Project Based on Estimates” and Part E “Design Development” for the New High School Project to the Pennsylvania Department of Education for review and approval.

MOTION:

Mr. Merrell moved for approval of recommendation 2, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

3. **RECOMMENDATION:** Move to enter into an Agreement with Peters Township Sanitary Authority, on terms and conditions approved by the Solicitor, for undertaking the Stonehenge Trunk Sewer Augmentation Project. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 3, seconded by Dr. Hardy.
Public Comment: None

Comment: Mr. Briegel asked for clarification on some wording in the draft agreement.

Ms. Kramer replied that her office has a copy and looking at it for the first time, it appears to be a typo and they will make sure it is corrected.

Mrs. Anderson asked if the figure that is not known right now, is it in our construction budget.

Mr. Rau explained that we have an estimated amount and having this agreement allows the permit process to move forward.

MOTION CARRIED UNANIMOUSLY

(9-0)

4. **RECOMMENDATION:** Move to renew the annual service agreement with Bob's Landscaping for grass cutting services in the amount of \$42,500.00.

MOTION:

Mr. Merrell moved for approval of recommendation 4, seconded by Mr. Dunleavy.

Public Comment: None

Comment: Mr. Merrell commented the contractor has gone above and beyond what the contract covered and he is happy with the service they provide.

Mr. Briegel asked how additional landscaping needs are handled.

Mr. Merrell replied that would be additional and they seem to be doing that along with the contract. When the property was bought, it was a small additional cost to cut and they also did the landscaping in the front.

Mr. Taylor inquired how the price compares to prior years.

Mr. Rau replied that it has remained the same for three years.

Mr. Taylor asked when the last time it was out to bid.

Dr. Hardy replied between a four and five year cycle.

MOTION CARRIED UNANIMOUSLY

(9-0)

Education

Mrs. Allison

5. **RECOMMENDATION:** Move to approve the following K-6 Science program for pilot:

McMurray Elementary, Bower Hill Elementary, and Pleasant Valley Elementary

K-6 Science

FOSS Next Generation, Delta Education, © 2015, includes professional development and FOSSweb Premium Access for teachers, Cost: \$0.00

MOTION:

Mrs. Allison moved for approval of recommendation 5, seconded by Mr. Dunleavy.

Public Comment: None

Comment: Mrs. Bowman asked about the copyright date of the program.

Mr. Fisher replied that we've been looking at science programs since September, their modules are continually updated and they are aligned with Next Generation Science and PA standards. Mr. Briegel asked if 7-12 science and other teachers were asked for input and know about this. Mr. Fisher responded that Middle School Science teachers have been involved. He and Dr. Murphy will be meeting with High School Biology teachers.

MOTION CARRIED UNANIMOUSLY

(9-0)

Finance

Dr. Hardy

A Finance Committee Meeting was held on February 5, 2018.

6. **RECOMMENDATION:** Move to approve the acceptance of the Single Audit Report prepared by Hosack, Speck, Muetzel and Wood for Fiscal Year ending June 30, 2017 as presented.

MOTION:

Dr. Hardy moved for approval of recommendation 6, seconded by Mr. Merell.

Public Comment: None

Comment: Dr. Hardy stated that once again the audit report shows that the District is very well managed fiscally. It takes a great deal of effort by Dr. French and the entire staff to make this happen.

MOTION CARRIED UNANIMOUSLY

(9-0)

7. **RECOMMENDATION:** Move to enter into an Agreement with Peters Township, on terms and conditions approved by the Solicitor, for tax collection services. (attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 7, seconded by Mr. Dunleavy.

Public Comment: None

Comment: Mrs. Anderson asked about the annual renewal in the agreement, but school code requires the tax collector to be named annually.

Ms. Kramer will consult with the tax attorney in her office and have an item on next month's agenda if necessary. This may be due to recent statutory changes.

MOTION CARRIED UNANIMOUSLY

(9-0)

8. **RECOMMENDATION:** Move to appoint PNC Capital Markets, LLC to serve as underwriter in the anticipated general obligation bond issue for the New High School.

MOTION:

Dr. Hardy moved for approval of recommendation 8, seconded by Mr. Taylor.

Public Comment: None

Comment: Dr. Hardy provided additional information regarding the RFP process and the review of all the proposals that came in, This process saved us roughly \$0.20 per \$1,000.00 on the issue. Four proposals were submitted – PNC had the lowest cost and they provide high quality service. Mrs. Anderson asked if the Board will vote again.

Dr. Hardy responded that the authorization has already been provided for the New High School project. There will only be a new vote required for other projects unless there is a change.

Dr. Hardy also stated that the New High School project is coming quickly on the bid process. The Board might have to make some tough choices. The building will depend on bids, but he is optimistic that bids will put us where we need to be.

MOTION CARRIED UNANIMOUSLY

(9-0)

Policy

Mrs. Anderson

9. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policy: (attachment)

200 Pupils
246 Student Wellness

MOTION:

Mrs. Anderson moved for approval of recommendation 9, seconded by Mr. Merrell.

Public Comment: None

Comment: Mrs. Anderson stated these changes are required by the Department of Education for the Food Service program.

MOTION CARRIED UNANIMOUSLY

(9-0)

PSBA

Mrs. Anderson

Mrs. Anderson shared a list of programs scheduled in the upcoming weeks:

February 26th - 6:00 pm – 8:30 pm - Roundtable at Parkway West CTC – legislative updates

February 27th – 7:00 am – DoubleTree in Greentree – Connecting Student Success to Employment (skilled trades)

February 27th – 1:30 – 4:45 pm – Parkway West CTC – Spring Legal Roundup

She encouraged all to complete the Director Profile Survey in PSBA received via email. She will forward the link as well.

Mrs. Allison clarified that the Spring Legal Roundup is the 26th.

Western Area Career and Technology Center

Mrs. Bowman

The next Joint Operating Committee Meeting will be held on February 28, 2018.

The District was not represented at the meeting last month. Mr. Dunleavy will attend this month as our representative.

A litigation update was provided.

The roof project was very successful and students did a great job cleaning up. They also did a very effective job communicating with the committee.

SHASDA

Mr. Briegel

The SHASDA Student Forum will be held on Thursday, March 1, 2018 at Upper St. Clair High School.

The SHASDA Conference will be held on Saturday, April 28, 2018 at the Hilton Garden Inn, Southpointe.

Mr. Briegel attended last month's meeting that included a presentation from Weiss Burkhardt Kramer on changes to Act 85.

The Student Forum may have a different format this year with either a gallery walk or tables set up for each of the schools.

Intermediate Unit

Mr. McMurray

The next Board of Directors Meeting will be held on February 22, 2018.

The Intermediate Unit 1 Annual Convention and Dinner is scheduled for Tuesday, March 27, 2018 at the Hilton Garden Inn, Southpointe. The banquet for school directors will begin at 7:00 p.m.

10. **RECOMMENDATION:** Move to approve a Resolution #2018-02-20A for the 2018-2019 Intermediate Unit 1 General Operational Budget in the amount of \$549,552.00 with Peters Township School District's contribution of \$64,174.24. Our contribution for the 2017-2018 school year was \$64,590.89. (attachment)

MOTION:

Mr. McMurray moved for approval of recommendation 10, seconded by Mr. Merrell.

Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

February 2017-2018-01
February 2017-2018-02

2. Approve the following **retirements:**

Name: Beth Walsh
Position: Gifted Teacher
Assignment: McMurray Elementary
Effective: July 10, 2018

Name: Frances Appel
Position: 1st Grade Teacher
Assignment: Bower Hill Elementary
Effective: September 7, 2018

3. Approve the following **teachers** to teach **2018 Summer Physical Education Courses**, at the teacher contractual rate, not to exceed 34 hours per session. Session 1 will run June 13, 2018 through June 22, 2018 (A.M. Session), Session 2 will run June 13, 2018 through June 22, 2018 (P.M. Session), and Session 3 will run June 25, 2018 through July 6, 2018 (A.M. Session).

Emily Bergman
Charles Helbig
John Kerekes
Joseph Scaglione

4. The following individual has completed three (3) years in Peters Township School District or in another Pennsylvania School District as a Temporary Professional Employee and has been rated in accordance with the provision of Section 1123 of the Public School Code of 1949 as amended. Having earned a final rating of "satisfactory" she is so certified and entitled to **Professional Employee Status** in accordance with the provision of Section 1108(b):

Professional Employee
Nicole McAfoose

Building
Bower Hill Elementary

5. Approve the following as **day-to-day substitute certificated personnel** for the 2017–18 school year:

Haley Briggs - English 7-12
Amanda Forsyth - Grades PK-4 and Special Education PK-8
Amy Polinski - English 7-12

MOTION:

Dr. Hardy moved for approval of Certificated Personnel recommendation items 1 through 5, seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY

(9-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignations:**

Name: Jennifer Poland
Position: Class III Secretary
Assignment: High School
Effective: February 8, 2018

Name: Carrie MacKenzie
Position: Cafeteria/Food Service
Assignment: Pleasant Valley Elementary
Effective: February 26, 2018

2. Approve the following **hires:**

Name: Tanya Zimmerman
Position: Cafeteria Food Service
Assignment: Bower Hill Elementary
Salary: \$14.25/hr.
Effective: February 22, 2018
Replaces: Betty Kradel

Name: Lauren Gillice

Position: Cafeteria/Playground Monitor
Assignment: Bower Hill Elementary
Salary: \$14.25/hr.
Effective: February 22, 2018
Replaces: Linda Black

Name: Jennifer Dalessandro
Position: Cafeteria/Playground Monitor
Assignment: Bower Hill Elementary
Salary: \$14.25/hr.
Effective: February 22, 2018
Replaces: Casie Niederberger

3. Approve the following **day-to-day non-teaching substitute personnel** for the 2017–18 school year:

Debra Zakrzewski - Custodian

MOTION:

Mr. Briegel moved for approval of Non-Certificated Personnel recommendation items 1 through 3, seconded by Mr. Taylor.

MOTION CARRIED UNANIMOUSLY
(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel resignation** for the 2017–18 school year:

MIDDLE SCHOOL

Audio Visual Coordinator (2nd Semester)

Elizabeth Bladel

2. Approve the following **extra-duty Activities personnel** for the 2017–18 school year:
(attachment)

HIGH SCHOOL

Student Ambassadors Advisor

Alyssa Simmons

MIDDLE SCHOOL

Audio Visual Coordinator (2nd Semester)

Katherine Stouden

3. Approve the following **renewal extra-duty Athletic personnel** for the 2018–19 school year:

HIGH SCHOOL

Cross Country, Girls Assistant Coach	Daniel DiDonato
Cross Country, Girls Assistant Coach	Kristin Sortino
Field Hockey, Assistant Coach	Courtney Schratz
Football, 1 st Assistant Coach	Troy Grunseth
Football, 1 st Assistant Coach	Morris Richardson
Football, 2 nd Assistant Coach	Timothy Burchett
Football, 2 nd Assistant Coach	Darrin McMillon
Football, 3 rd Assistant Coach	Gary Bole
Football, 3 rd Assistant Coach	Steven Macri
Football, Volunteer Coach	Bryan Barbour
Golf, Boys Assistant Coach	Charles Krol
Golf, Boys Volunteer Coach	Mark Martens
Golf, Boys Volunteer Coach	Ralph Schmidt
Golf, Girls Assistant Coach	Michael Lacey
Soccer, Boys Assistant Coach	Lucas Heasley
Soccer, Boys Assistant Coach	Joseph Jelinski
Soccer, Boys 9 th Gr. Head Coach	Louis Osborne
Soccer, Girls Assistant Coach	Brendan Albright
Soccer, Girls Assistant Coach	David Molisee
Soccer, Girls Assistant Coach	Jesse Scheirer
Tennis, Girls Assistant Coach	Michelle Smelko
Volleyball, Girls Volunteer Coach	Nicole Oakes
Volleyball, Girls Volunteer Coach	Alexandra Yanosick

MIDDLE SCHOOL

Cross Country, Head Coach	Barbara Brown
Cross Country, Girls Assistant Coach	Brian Griffin
Field Hockey, Head Coach	Melanie Cocco
Field Hockey, Assistant Coach	Kelly Meenan
Football, Head Coach	Keith Compeggie
Swimming, Head Coach	Michael Meyers
Swimming, Assistant Coach	Rebecca Manhollan
Volleyball, Head Coach	William Amend
Volleyball, Girls Assistant Coach	Sean Appel
Volleyball, Girls Assistant Coach	Emily Bergman
Volleyball, Girls Assistant Coach	Joshua Elders

4. Approve the following **extra-duty Athletic personnel** for the 2017–18 school year: (attachment)

HIGH SCHOOL

Lacrosse, Boys Volunteer Coach	Rhett Baldwin
Volleyball, Boys Assistant Coach	Charles Harrison

5. Approve the following **extra-duty Athletic personnel** for the 2018–19 school year: (attachments)

HIGH SCHOOL

Football, 2nd Assistant Coach

Nick Milchovich

MIDDLE SCHOOL

Cross Country, Assistant Coach

Katherine Stouden

6. Approve the following **Weight Room Supervisor** for the 2017–18 school year:

HIGH SCHOOL

Nick Milchovich

MOTION:

Dr. Hardy moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 6, seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY

(9-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Patricia Kelly, Director of Pupil Services, District Administrative Offices
Activity: Pennsylvania Department of Education 2018 Annual Conference
Bureau of Special Education
Pennsylvania Training and Technical Assistance Network (PaTTAN)
Dates: February 26 – 28, 2018
Location: Hershey, PA
Estimated Cost: \$0.00

Name: David Kuhn, Golf Coach, High School
Activity: Professional Golfers' Association (PGA)/
United States Golf Association (USGA) Rules Seminar and Workshop
Dates: March 16 – 19, 2018
Location: Far Hills, NJ
Estimated Cost: \$210.00

Name: Susan Hlebinsky, AP Physics Teacher, High School
Activity: AP Physics Reading 2018
Dates: June 2 – 8, 2018
Location: Kansas City, MO
Estimated Cost: \$525.00

MOTION:

Mr. Briegel moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(9-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Programming Club – High School
Purpose: Club expenses
Dates: March 9, 2018
Location: High School
Activity: Computer Science Exposition Day

Organization: Girls Lacrosse Boosters – High School
Purpose: Team expenses
Dates: March 12 – 31, 2018
Location: High School
Activity: T-shirt sales

Organization: Dance Team – High School
Purpose: Team expenses
Dates: March 16, 2018
Location: McMurray Elementary
Activity: Dance Clinic

Organization: Senior Class – High School
Purpose: Class expenses
Dates: March 23, 2018
Location: High School
Activity: Dodgeball game

Organization: Student Active for Environment (S.A.F.E.) Club – High School
Purpose: Club expenses
Dates: March 29 – April 12, 2018
Location: Community
Activity: Sarris candy bar sales

2. Approve the following **student trips**: (attachments)

Organization: Indoor Track Team – High School
Advisor: Justin Pinto
Event: 2018 Pennsylvania Track and Field Coaches Association (PTFCA)
Indoor State Championship
Dates: February 24 - 25, 2018
Location: State College, PA
Est. Cost to Dist.: \$1,070.75

Organization: Acapella Adrenaline (Room 100) – High School
Advisor: Ryan Perrotte
Event: Taping of 1st Round of America’s Got Talent
(Pending Producer Approval)
Dates: March 6 – 8, 2018
Location: Los Angeles, CA
Est. Cost to Dist.: \$315.00

Organization: Wrestling Team – High School
Advisor: Jason Carpetta
Event: PIAA State Wrestling Individual Finals
Dates: March 7 – 11, 2018
Location: Hershey, PA
Est. Cost to Dist.: \$2,918.50

Organization: Boys Lacrosse Team – High School
Advisor: Michael Kaplan
Event: Strath Haven Lacrosse Scrimmage
Dates: March 9 – 10, 2018
Location: Wallingford, PA
Est. Cost to Dist.: \$105.00

Organization: Diving Team – High School
Advisor: Ryan Fagan
Event: PIAA State Swimming and Diving Team Finals
Dates: March 13 – 15, 2018
Location: Lewisburg, PA
Est. Cost to Dist.: \$1,102.50

Organization: Swimming Team – High School
Advisor: Michael Meyers
Event: PIAA State Swimming and Diving Team Finals
Dates: March 13 – 16, 2018
Location: Lewisburg, PA
Est. Cost to Dist.: \$4,295.00

Organization: Forensics Speech and Debate Club – High School
Advisor: Kristin Groninger
Event: Pennsylvania High School Speech League (PHSSL)
2018 State Tournament
Dates: March 15 – 17, 2018
Location: Bloomsburg, PA
Est. Cost to Dist.: \$1,664.19

Organization: Girls Basketball Team – High School
Advisor: Bert Kendall
Event: PIAA State Girls Basketball Team Finals
Dates: March 22 – 24, 2018
Location: Hershey, PA
Est. Cost to Dist.: \$4,750.04

Organization: MATHCOUNTS – Middle School & McMurray Elementary
Advisor: Kayla Edgar
Event: Pennsylvania State MATHCOUNTS Competition
Dates: March 23 – 24, 2018
Location: Harrisburg, PA
Est. Cost to Dist.: \$872.13

Organization: Future Business Leaders of America (FBLA) – High School
Advisors: John Good and Casey Howells
Event: 2018 FBLA State Leadership Conference and Competition
Dates: April 8 – 11, 2018
Location: Hershey, PA
Est. Cost to Dist.: \$6,325.44 (originally approved for \$5,238.00)

Organization: High School Music Department – High School
Advisor: Milton Barney
Event: Pennsylvania Music Educators Association (PMEA)
All-State Music Conference
Dates: April 19 – 21, 2018
Location: Lancaster, PA
Est. Cost to Dist.: \$3,264.00

Organization: Girls Lacrosse Team – High School
Advisor: Sarah Lawrence
Event: Hannigan Galipault Tournament
Dates: April 20 – 21, 2018
Location: Worthington, OH
Est. Cost to Dist.: \$0.00

Organization: Boys Basketball Team – High School

Advisor: Gary Goga
Event: Holiday Basketball Tournament
Dates: December 19 – 23, 2018
Location: Orlando, FL
Est. Cost to Dist.: \$315.00

MOTION:

Dr. Hardy moved for approval of Educational Programs and Student Activities recommendation items 1 and 2, seconded by Mr. Briegel.

Comment: Mr. Merrell commended the swim team for doing a good job on the room rate. Mrs. Anderson asked for clarification on the policy on dealing with registration, lodging and meals. Sometimes the registration is pricing, but includes lodging and meals and there is a limitation to reimbursement for lodging and meals that are not included.

Mr. Fisher replied that if the registration is all inclusive, there is no choice. They break out meals and lodging when possible and do the best they can.

Mr. Briegel asked about the adult to student ratio on some of the trips that seem high. He asked if the student –adult ratio is reviewed

Mr. Geyer responded that these are the best guess and they change based on qualifying.

Dr. Hardy provided a further explanation that often it is based on the need for coach coverage.

Mr. Briegel asked about the increase in the cost for the FBLA trip.

Mr. Fisher explained that we usually partner with Upper St. Clair and Mt. Lebanon to rent a coach bus. There were too many who qualified to be able to fit and share the transportation.

MOTION CARRIED UNANIMOUSLY

(9-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve an adjustment to the start time and end time of the school day for the Peters Township High School as follows and pursuant to Section 1504 of the School Code, and direct the Administration to take all acts necessary to implement this change beginning in the 2018-2019 school year.

Beginning in the 2018-2019 school year, the school day for the High School will be as follows:

Start time 7:45 a.m. (previously 7:30 a.m.)

End time 2:40 p.m. (previously 2:25 p.m.)

2. Accept the donation of a Buddy Bench for Casey's Corner from the Staff of McMurray Elementary School, valued at \$727.53.
3. Accept the donation of two (2) basketball backboard assemblies with poles for the McMurray Elementary School playground from McMurray Student Council, valued at \$2,008.00.

4. Approve a donation from the Society for Science & the Public and Regeneron Pharmaceuticals, Inc., to Peters Township School District in recognition of Peters Township High School Senior, Nicole Munne, in the amount of \$2,000.00.
5. Approve a donation from Pion, Nerone, Girman, Winslow & Smith, PC to the Peters Township High School Spanish Club in the amount of \$300.00.
6. Approve an \$845.06 donation toward the purchase of playground equipment at Bower Hill Elementary School from the Bower Hill PTA.
7. Approve a donation of fifteen (15) used Cisco 2960-S and one (1) used Cisco 2960-X network switches from AeroTek Staffing and Recruiting Services to Peters Township School District, valued at \$8,000.00.
8. Approve a donation of one (1) Skywell 5T atmospheric water generator from Sharp Electronics Corporation, USA to Peters Township School District, valued at \$5,500.00.
9. Authorize administration to advertise for replacement school buses.
10. Approve Edward Zielinski as a **substitute driver** from Mlaker L.L.C. Student Transportation for the 2017-18 school year.
11. Approve the one (1) year renewal agreement with Questeq, Inc. for staffing services, on terms and conditions approved by the Solicitor, from July 1, 2018 through June 30, 2019 at a cost of \$219,962.00. This agreement provides the District with four (4) building technicians. (attachment)
12. Approve a three (3) year renewal agreement with AMCOM Office Systems for Print Management Services to support the District's printer fleet at a cost of \$.008/page for black and white prints and \$.085/per page for color prints, on terms and conditions approved by the Solicitor, from February 25, 2018 through February 25, 2021. The agreement also provides the District with PaperCut Print Monitoring software to track and shape printer usage. (attachment)
13. Approve an Internship Agreement between California University of Pennsylvania and Peters Township School District for practical experience, on terms and conditions approved by the Solicitor, for a two (2) year period from February 21, 2018 through February 22, 2020. (attachment)
14. Approve an Agreement with Dr. William Sulkowski, on terms and conditions approved by the Solicitor, for the mandated school dental services and examinations commencing February 21, 2018 through July 1, 2018, at a cost of \$10.00 per student. (attachment)
15. Accept a donation from Chipotle Mexican Grill for Computer Science Day at Peters Township High School, valued at \$550.00.

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 15, seconded by Mr. Merrell.

Comment: Mr. Merrell asked that we pay attention be directed to Item 1 and asked Dr. French to comment.

Dr. French explained that the administrative team has worked for some time to make the change without impacting other students. Student pickup starts half an hour later for a 15 minute change in the start and end time. Other schools are not affected.

Mr. Merrell thanked all who worked on this to make it happen when others are backing off.

Mrs. Anderson asked about the Questec contract in item 11 and the obligation to inform if there is a crime after the time of the clearance after the employee is hired. She asked that the solicitor include this in the agreement if necessary.

Mr. Taylor asked what Questec does for the District and Mr. Swinchock explained the role of the computer technicians in the buildings.

Mrs. Anderson inquired about costs and the AMCOM contract in item 8. Mr. Swinchock clarified that the rate stayed the same with an additional \$8,000.00 in savings per year.

Mr. Briegel expressed gratitude for the donations.

Mr. Briegel also asked about item 7. Mr. Swinchock provided an explanation of the switches which don't meet that company's needs but provide the District with extras to be used in the buildings and even our Cyber Security classroom .

Mr. Briegel inquired about item 8. Mr. Swinchock explained about the water machine, which generates water from the humidity in the air. It is in recognition of the presentation that was made in Arizona last summer.

MOTION CARRIED UNANIMOUSLY

(9-0)

BOARD INFORMATION: None

SOLICITOR'S REPORT: Provided in Executive Session on student, personnel and litigation items.

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE:

Mrs. Allison said the Education Committee email received questions regarding Home Schooling that Dr. Murphy and Mr. Fisher answered.

ANNOUNCEMENTS

March Board Meeting:

Monday, March 5, 2018 at 6:30 p.m.	Policy Committee Meeting
Monday, March 12, 2018 at 6:30 p.m.	Buildings and Grounds Committee Meeting
Monday, March 19, 2018 at 7:30 p.m.	Regular Board Meeting

MOTION TO ADJOURN

Dr. Hardy moved for adjournment at 8:58 p.m., seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(9-0)

Board Secretary

Board President