

2017-2018 LOCAL PTA/PTSA DUES REMITTANCE FORM

For units to be in good standing a portion of dues must be postmarked and submitted to State Office by September 30.



Instructions:

- Fill in the information requested below.
- Calculate amount of dues at \$5.00 per member per annum.
- Dues should be submitted on a monthly basis, unless no dues are collected.
- Write one check (or money order) for all forms submitted at the same time.
- Remember, your PTA check must have two signatures.
- Submit this form along with payment and list of members. ** Keep a copy of this form for your records.
- Make checks payable and mail to Pennsylvania PTA, 4804 Derry Street, Harrisburg, PA 17111-3440

Date		Local Unit ID #	
PTA Name		Region	County
Contact Person		PTA Position	
Address			
City	State		Zip
Cell Phone		Home Phone	
Email			
<input type="checkbox"/> Check here if you wish to receive email notification that dues payment was received.			

DUES CALCULATION

Total dues are \$5.00 per member per annum (\$2.75 for state, \$2.25 for national).

Number of members _____ at \$5.00 each = \$ _____

Number of Student Members _____

Number of Male Members _____

PTA Founders Day Gift Donation \$ _____

Hannah Kent Schoff Fund Donation \$ _____
(In Memory/Honor of _____)

TOTAL AMOUNT ENCLOSED \$ _____

Signature of President or Treasurer: _____

** List of members should include: name, phone number, and email address for each member's dues submitted.

FOR OFFICE USE ONLY:	
Amount Received \$ _____	Date Received _____
<input type="checkbox"/> Check/Money Order # _____	<input type="checkbox"/> Cash

List of Paid Members of the

PTA/PTSA for dues

submitted on _____

**member's e-mail address nor phone number is shared with any other group and all e-mails going out from the PA PTA office are sent with the list as a blind copy to the PA PTA so that no other recipient can obtain the list. PA PTA gets many questions from local unit members who want the info to come to them, but we can't do this without your assistance. Please include a question on your membership form asking the member if it is OK to share their e-mail or phone with PA PTA & let them know how we use it.*

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