



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, NOVEMBER 18, 2024 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers who signed up in advance per Policy 903 will be allotted a maximum of five (5) minutes for public comment. All other speakers will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

The public comment period of the meeting is not a question and answer format between the public and the Board. The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and action.

PRESIDENT'S COMMENTS

Executive Sessions were held on November 11, 2024 and immediately prior to this meeting to discuss personnel and contract negotiations.

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated October 21, 2024.
2. Approval of the Treasurer's Report for October 2024 with a balance of \$33,740,380.90.
3. Approval of the General Fund bills for October 18, 2024 through November 14, 2024.
4. Approval of the Capital Facilities Fund bills for October 18, 2024 through November 14, 2024.
5. Approval of the Food Service Fund bills for October 18, 2024 through November 14, 2024.
6. Approval of the McMurray Elementary School Activity Fund report for October 2024.
7. Approval of the Middle School Activity Fund report for October 2024.
8. Approval of the High School Athletic Fund report for October 2024.
9. Approval of the High School Activity Fund report for October 2024.
10. Approval of the High School Coffee Shop Activity Fund report for October 2024.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve the Collective Bargaining Agreement between Peters Township Federation of Teachers – Clerical Unit and Bus Drivers, and Peters Township School District effective July 1, 2024 through June 30, 2029, on terms and conditions approved by the Solicitor.
2. **RECOMMENDATION:** Move to approve the Confidential Secretary Benefit Package. (attachment)

Buildings and Grounds

Rebecca Bowman

A Building and Grounds Committee Meeting has been scheduled for November 25, 2024.

3. **RECOMMENDATION:** Move to approve Caliber Contracting Services Change Order No. 001 at a cost not to exceed \$19,550.00 for time and materials to install additional insulation in the natatorium exterior wall. This Change Order is funded by the New High School Project Construction Contingency Fund.
4. **RECOMMENDATION:** Move to approve the responsive bus bid submitted by Wolfington Body Company, Inc. meeting specifications for one (1) 72 passenger school bus with chains and one (1) 18+2 special needs w/lift wheelchair school bus at a total cost of \$245,199.00, one other bid was received. This project is funded by Capital Projects.

Education

Shari Payne

Finance

Rolf Briegel

5. **RECOMMENDATION:** Move to approve Resolution No. 2024-11-18A stipulating no increase in the rate of the real estate tax by more than the index of 4.0% for the 2025-2026 Fiscal Year. (attachment)
6. **RECOMMENDATION:** Move to authorize the administration to pay required invoices between November 19, 2024 and January 20, 2025 due to the length of time between meetings.

Policy

Lisa Anderson

PSBA

Lisa Anderson

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meetings will be held on November 20, 2024 and December 18, 2024.

Peters Township currently has seventy-seven students enrolled at WACTC. All instructor positions are filled. HHSDR has been asked to provide a timeline and estimated cost for the proposed shop expansion in auto repair and diesel tech. The JOC approved a dual enrollment agreement with Penn College of Technology (affiliated with Penn State University). This initiates a course-alignment evaluation process, the most rigorous alignment I have observed. Director Milanovich will investigate the transferability of credits from Penn College to PSU. There was discussion of transportation costs as a barrier for some students to participate in Co-ops. Director Milanovich will be investigating funding options with the Washington County Community Foundation.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **long term substitute:** (attachment)

Name: Kayla Bandik
Position: English Teacher
Assignment: High School
Salary: Masters, Step 1 (pro-rated)
Effective: January 18, 2025 through end of the 2024-2025 School Year
Replaces: Denise Hitchens

2. Approve the following **student teacher/observer/intern** for the 2024–25 school year. All compliance documents for the following individuals are on file:

Name: Charlee Dawson
Dates of Assignment: 1/13/25 - 4/22/25
College or University: Duquesne University
Curriculum Major: Speech Pathology
PTSD Teacher & Bldg.: Tammi Hanak/Bower Hill Elementary
Assignment: Externship

3. Approve the following as **day-to-day substitute certificated personnel** for the 2024–25 school year:

Alexis Cain - Grades PK-4
Elizabeth Clark - Elementary K-6
Patricia Kaczmarek - English 7-12
Savannah Smith - Grades PK-4 and Special Education PK-8

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

November 2024-2025-01

2. Accept the following **resignations:**

Name: Heather Carter
Position: Cafeteria Food Service General Helper
Assignment: Middle School
Effective: October 28, 2024

Name: Judy Calcutta
Position: Cafeteria Food Service General Helper
Assignment: High School
Effective: October 29, 2024

Name: Marlo Harrison
Position: Cafeteria Food Service Kitchen Leader
Assignment: Middle School
Effective: October 29, 2024

3. Approve the following **new hires:**

Name: Harold Mittenzwey, Jr.
Position: Custodian
Assignment: Middle School
Salary: \$19.99/hr.
Effective: December 2, 2024
Replacing: Mitchell Kobrys

Name: Debra DeMarco
Position: Cafeteria Food Service General Helper
Assignment: High School
Salary: \$16.61/hr.
Effective: TBD
Replacing: Lori Rhoades

4. Approve the following **transfer**:

Name: Kathleen Paul
From: Cafeteria Food Service General Helper, High School
To: Cafeteria Food Service Kitchen Leader, Middle School
Effective: November 19, 2024
Replacing: Marlo Harrison

5. Approve the following **changes of assignment**:

Name: Natalie DiGorio
From: Cafeteria Food Service General Helper, Middle School (3 hours)
To: Cafeteria Food Service General Helper, Middle School (4 hours)
Effective: November 19, 2024
Replacing: Heather Carter

Name: Teresa Shuman
From: Cafeteria Food Service General Helper, High School (5.5 hours)
To: Cafeteria Food Service General Helper, High School (6 hours)
Effective: November 19, 2024
Replacing: Judy Calcutta

6. Approve the following **day-to-day non-teaching substitutes** for the 2024–25 school year:

Janet Dougherty - Paraprofessional
Donna Hill - Driver
David Lacey - Driver
Michael Seelhorst - Custodian
Erin Woodhouse - Cafeteria Food Service and Custodian

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel** for the 2024–25 school year: (attachments)

HIGH SCHOOL

Drama, Instrumental Director

David Young

MIDDLE SCHOOL

Musical, Assistant Director

Jakob Brannen

2. Accept the following **extra-duty Athletic personnel resignation** for the 2024–25 school year:

HIGH SCHOOL

Spring

Lacrosse, Girls Assistant Coach

Allison Hurley

3. Approve the following **extra-duty Athletic changes of status** for the 2024–25 school year:

HIGH SCHOOL

Winter

Megan Grzybek

FROM:

Basketball, Girls Assistant Coach
(Split 80% w/Podgorski)

TO:

Basketball, Girls Assistant Coach
(Split 60% w/Podgorski)

Brendan Podgorski

Basketball, Girls Assistant Coach
(Split 60% w/Grzybek)

Basketball, Girls Assistant Coach
(Split 80% w/Grzybek)

4. Approve the following **extra-duty Athletic personnel** for the 2024–25 school year: (attachment)

HIGH SCHOOL

Winter

Swimming and Diving, Volunteer Coach

Constantine Kallaur

5. Approve the following individual as a **Weight Room Supervisor** for the 2024–25 school year:

Gary McCullough

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachment)
(Employees/Representatives will not be reimbursed for meals included in the conference.)

Name: Dr. Greg Marquis, Principal – Pleasant Valley Elementary
Activity: 2025 SXSW Conference
Dates: March 2 – 5, 2025
Location: Austin, TX
Estimated Cost: \$0.00 (Covered by The Hillman Foundation)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Music Boosters – High School
Purpose: Group Expenses
Dates: December 11, 2024 – January 25, 2025
Location: High School, Bower Hill Elementary,
and Pleasant Valley Elementary
Activity: Winter Guard Clinic

Organization: Thespian Backers – High School
Purpose: Group Expenses
Dates: December 15, 2024
Location: High School
Activity: Gift Wrapping/Parent Night Out

Organization: Student Council – McMurray Elementary
Purpose: Group Expenses
Dates: February 18 – March 5, 2025
Location: McMurray Elementary School
Activity: Sarris Candy Sale

2. Approve the following **student trip:** (attachment)

Organization: Football Team – High School
Advisor: Thomas Plack
Purpose: PIAA State Football Team Finals
Dates: December 5 – 7, 2024
Location: Mechanicsburg, PA
Cost to Dist.: \$21,894.36

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the following **substitute drivers** from Mlaker L.L.C. Student Transportation for the 2024–25 school year:

Christine Barton
 Shirley Burns
 Donna Hill
 Marie Hyatt
 Lori Lohr
 Raymond Oshinski
 Kimberly Rabbitt
 Cheri Reed
 Alyssa Stouden
 Deborah Ziemba

2. Approve Resolution No. 2024-11-18B authorizing the retention of counsel for the purpose of a multi-district class action litigation at no cost to the District. (attachment)

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR’S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

November Board Meeting:

Monday, November 25, 2024 at 6:00 p.m.

Buildings and Grounds Committee Meeting

December Board Meeting:

Monday, December 2, 2024 at 6:30 p.m.

Reorganization Meeting

January Meeting:

Tuesday, January 21, 2025 at 7:30 p.m.

Regular Board Meeting

MOTION TO ADJOURN