

Peters Township School District



**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, NOVEMBER 16, 2020 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminder to state their name and address for the minutes.

PRESIDENT'S COMMENTS

Executive Sessions were held on November 9, 2020 and immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated October 19, 2020.
2. Approval of the Treasurer's Report for October 2020 with a balance of \$27,340,824.68.
3. Approval of the General Fund bills for October 16, 2020 through November 12, 2020.
4. Approval of the Capital Facilities Fund bills for October 16, 2020 through November 12, 2020.
5. Approval of the Food Service Fund bills for October 16, 2020 through November 12, 2020.
6. Approval of the McMurray Elementary School Activity Fund report for October 2020.
7. Approval of the Middle School Activity Fund report for October 2020.
8. Approval of the High School Athletic Fund report for October 2020.
9. Approval of the High School Activity Fund report for October 2020.
10. Approval of Budget Transfers for October 2020.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

Buildings and Grounds

Ron Dunleavy

New High School Project Update – sitelogi

1. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-025 at a credit of (\$15,390.00) for classroom window sills in the Academic Zone. Nello Construction will provide solid surface window sills in the administration area at no cost per Bulletin #099.
2. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-026 at a credit of (\$3,094.44) to have William T. Spaeder remove and replace the sprinkler heads that were damaged by spray paint.
3. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-027 at a cost of \$2,079.47 to provide key switches in lieu of push button switches at all the gate openings per Bulletin #076. Installation and wiring for the switches will be completed by The Farfield Company. This Change Order is funded by the New High School Project Construction Contingency.
4. **RECOMMENDATION:** Move to approve William T. Spaeder Change Order No. FP-003 at a cost of \$3,094.44 to remove and replace the sprinkler heads that were damaged with spray paint by Nello Construction.
5. **RECOMMENDATION:** Move to approve Wayne Crouse, Inc. Change Order No. HVAC-001 at a credit of (\$25,160.00) to reduce the insulation thickness on the HVAC chilled water piping, hot water piping and the indoor refrigerate suction, liquid and hot gas piping to accommodate all the MEP ceiling rough-ins per Bulletin #023. The reduction in thickness will not affect the energy efficiency for the systems.
6. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-017 at a cost of \$3,375.00 to provide labor, material and equipment to change the type of light fixtures in the first floor of stairtower A and C per RFI EC-049 and in the third floor of stairtower A and C per RFI EC-089. This Change Order is funded by the New High School Project Construction Contingency.
7. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-018 at a cost of \$2,568.00 to provide labor, material and equipment to install wire mold raceway in rooms P215 and P281 per RFI EC-054 and RFI EC-041. This Change Order is funded by the New High School Project Construction Contingency.

8. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-019 at a cost of \$2,729.00 to provide labor, material and equipment associated with the roll down grills and switch change per Bulletin #076. This Change Order is funded by the New High School Project Construction Contingency.
9. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-020 at a cost of \$2,311.00 to provide labor, material and equipment to add two additional gas emergency shut off stations for the gas solenoid valves installed by Vrabel Plumbing in room A306 per RFI EC-075. This Change Order is funded by the New High School Project Construction Contingency.
10. **RECOMMENDATION:** Move to approve a Resolution authorizing the Administration and Hayes Design Group to submit PlanCon Part I “Interim Reporting” for the New High School Project to the Pennsylvania Department of Education (PDE) for review and approval.

Education

Minna Allison

Finance

Jamison Hardy

11. **RECOMMENDATION:** Move to authorize the Administration to pay required invoices between November 17, 2020 and January 18, 2021 due to the length of time between meetings.

Policy

Lisa Anderson

A Policy Committee Meeting was held on November 9, 2020.

12. **RECOMMENDATION:** Move to approve the Extracurricular Health and Safety Plan – Winter Season excluding any sport identified as a “High Risk Sport.” (attachment)
13. **RECOMMENDATION:** Move to approve the Extracurricular Health and Safety Plan – Winter Season as presented. (attachment)

14. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policies. (attachments)

100 Programs

Policy No. 103	Discrimination/Title IX Sexual Harassment Affecting Students
Policy No. 104	Discrimination/Title IX Sexual Harassment Affecting Staff
Policy No. 113.1	Discipline of Students with Disabilities
Policy No. 113.2	Behavior Support
Policy No. 113.4	Confidentiality of Special Education Student Information
Policy No. 122	Extracurricular Activities
Policy No. 123	Interscholastic Athletics
Policy No. 123.2	Sudden Cardiac Arrest

200 Pupils

Policy No. 203	Immunizations and Communicable Diseases
Policy No. 209	Health Examinations/Screenings
Policy No. 247	Hazing
Policy No. 249	Bullying/Cyberbullying

300 Employees

Policy No. 314	Physical Examination
Policy No. 317.1	Educator Misconduct
Policy No. 334	Sick Leave
Policy No. 340	Responsibility for Student Welfare

700 Property

Policy No. 705	Facilities and Workplace Safety
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800 Operations

Policy No. 803	School Calendar
Policy No. 824	Maintaining Professional Adult/Student Boundaries

900 Community

Policy No. 904	Public Attendance at School Events
Policy No. 907	School Visitors

PSBA

Lisa Anderson

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meetings will be held on November 18, 2020 and December 16, 2020.

Western Area Electrical Occupations instructor James Westfall served on the Authoring Team for the *Electrical 2020 National Electrical Code* Tenth Edition, produced by the National Center for Construction Education & Research.

SHASDA

Rolf Briegel

Intermediate Unit

Thomas McMurray

A Board of Directors Meeting was held on November 12, 2020. The next Board of Directors Meeting will be held on December 10, 2020.

Ad Hoc Committee:

Fundraising

Minna Allison and Daniel Taylor

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

November 2020-2021-01
November 2020-2021-02

2. Approve the following **resignations:**

Name: Brianna Cole
Position: Long Term Substitute 2nd Grade Teacher
Assignment: Bower Hill Elementary
Effective: October 28, 2020

Name: Jay Livingston
Position: Social Studies Teacher
Assignment: High School
Effective: November 12, 2020

3. Approve the following **long term substitutes:** (attachments)

Name: Aubrey Frye
Position: 2nd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: November 17, 2020 through end of 2020-2021 School Year
Replaces: Brianna Cole

Name: Mallory Stump
Position: 4th Grade Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2nd Semester 2020-2021 School Year
Replaces: Shannon Hemmingson

Name: Antonette Resciniti
Position: Business, Computer-Information Technology Teacher
Assignment: Middle School
Salary: Bachelors, Step 1 (pro-rated)
Effective: TBD
Replaces: Stephanie Van Balen

4. Approve the following **student teachers/observers/interns** for the 2020–21 school year. All compliance documents for the following individuals are on file.

Name: Andrew Blon
Dates of Assignment: 11/23/20 - 01/30/21
College or University: Clarion University
Curriculum Major: Sports Management
PTSD Teacher & Bldg.: Brian Geyer/High School
Assignment: Internship

Name: Catlyn Preffer
Dates of Assignments: 1/11/21 - 3/3/21
College or University: Robert Morris University
Curriculum Major: Early Childhood
PTSD Teacher & Bldg.: Cari Williams/Pleasant Valley Elementary
Assignment: Student Teacher

Name: Catlyn Preffer
Dates of Assignments: 3/4/21 - 4/23/21
College or University: Robert Morris University
Curriculum Major: Special Education
PTSD Teacher & Bldg.: Stacey Meredith/Pleasant Valley Elementary
Assignment: Student Teacher

5. Approve the following as **day-to-day substitute certificated personnel** for the 2020–21 school year:

Moffatt, Sandra - Health and Physical Education

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

November 2020-2021-03
November 2020-2021-04

2. Approve the following **transfer:**

Name: Petrina DeNillo
From: Class III Clerical, High School
To: Confidential Secretary, Buildings, Grounds, and Transportation
Effective: TBD

3. Approve the following **new hires:**

Name: Diane Start
Position: Driver
Assignment: Bus Garage
Salary: \$11.86/hr.
Effective: November 17, 2020
Replacing: Charles Cullison

Name: Heather Caldwell
Position: Cafeteria Food Service General Helper
Assignment: High School
Salary: \$13.64/hr.
Effective: November 20, 2020
Replacing: Deborah Sliman

Name: Francesca Sucre
Position: Paraprofessional
Assignment: McMurray Elementary
Salary: \$17.87/hr.
Effective: November 17, 2020
Replacing: Lucy Robert

Name: Lita Eiler
Position: Cafeteria Food Service General Helper
Assignment: Middle School
Salary: \$13.64/hr.
Effective: November 18, 2020
Replacing: Heather Caldwell

Name: Ronald Castor
Position: Custodian
Assignment: High School
Salary: \$18.02/hr.
Effective: November 17, 2020
Replacing: Susan Berry

4. Approve the following **day-to-day non-teaching substitute** for the 2020–21 school year:

Richard Gardner – Driver and Custodian

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to conditionally appoint the following individuals to extra duty positions subject to pre-employment history reviews and clearance requirements; the appointments may be canceled for health and safety reasons:

1. Approve the following **extra-duty Athletic personnel** for the 2020–21 school year: (attachments)

HIGH SCHOOL

Winter

Swimming and Diving, Assistant Coach	Kyle Garase
Swimming and Diving, Volunteer Coach	Carolyn Novak
Swimming and Diving, Volunteer Coach	Jakub Skrzypczak

Spring

Softball, Assistant Coach	Chelsea Conway
Softball, Assistant Coach	Stevi Miller

2. Approve the following **extra-duty Activities personnel** for the 2020–21 school year: (attachment)

MIDDLE SCHOOL

Forensics Coach	Kristin Taylor
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3. Approve the following **renewal of extra-duty Athletic personnel** for the 2020–21 school year:

HIGH SCHOOL

Winter

Swimming and Diving, Assistant Coach	Ryan Fagan
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VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Parent Teacher Association – Pleasant Valley
Purpose: Group expenses
Dates: January 15 – 29, 2021
Location: Pleasant Valley Elementary
Activity: Read-A-Thon

Organization: Softball Boosters – High School
Purpose: Team expenses
Dates: February 15 – March 31, 2021
Location: High School
Activity: Basketball Concessions for Playoffs

Organization: Boys Volleyball Boosters – High School
Purpose: Team expenses
Dates: March 1 – 10, 2021
Location: Community
Activity: Popcorn Sale

Organization: Boys Volleyball Boosters – High School
Purpose: Team expenses
Dates: March 11 – 15, 2021
Location: Community
Activity: College Basketball Bracket Pool

Organization: Boys Volleyball Boosters – High School
Purpose: Team expenses
Dates: April 7 – 16, 2021
Location: Community
Activity: Pepperoni Roll Sale

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Accept a donation of \$500.00 from the Peters Township Lady Indians Basketball Association Booster Club to Peters Township School District for the purchase of equipment for the New High School Weight Room.
2. Accept a donation of \$3,000.00 from Peters Township Hoop Group Booster Club to Peters Township School District for the purchase of equipment for the New High School Weight Room.
3. Accept a donation of \$500.00 from the Peters Township Girls Volleyball Booster Club to Peters Township School District for the purchase of equipment for the New High School Weight Room.
4. Accept a donation of two (2) wrestling mats from Peters Township Youth Wrestling Association to Peters Township School District for the New Peters Township High School valued at \$7,775.00.
5. Accept a 2020-2021 Innovation Grant to Peters Township School District on behalf of Middle School Teacher Brian Griffin from Intermediate Unit 1 with supporting funders Claude Worthington Benedum Foundation, Chevron, the EQT Foundation, and the Equitrans Midstream Foundation in the amount of \$4,164.00.
6. Accept a donation of \$1,217.00 from The Library Sportsman Association to Peters Township School District for the Peters Township High School Health & Physical Education Department to purchase archery equipment and a membership to the “National Archery in the Schools Program.”
7. Approve the public auction of the 2007 Thomas School bus with 422 Sales.
8. Approve an Affiliation Agreement between Saint Vincent College and Peters Township School District for student teaching and/or practicum, on terms and conditions approved by the Solicitor, effective for five (5) years. (attachment)
9. Approve an Affiliation Agreement between Clarion University and Peters Township School District for student teaching and/or practicum, on terms and conditions approved by the Solicitor, effective for five (5) years. (attachment)
10. Approve an Agreement with South Hills Movers to relocate selected items and departments from the current High School to the New High School at a cost not to exceed \$19,880.00. (attachment)

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

December Board Meeting:

Monday, December 7, 2020 at 6:30 p.m.

Reorganization Meeting

January Board Meeting:

Tuesday, January 19, 2021 at 7:30 p.m.

Regular Board Meeting

MOTION TO ADJOURN