



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, OCTOBER 19, 2020 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminder to state their name and address for the minutes.

Sheryl Langlois (Topic: High School Swimming Pool)
173 Fawn Valley Drive, McMurray, PA 15317

PRESIDENT'S COMMENTS

Executive Sessions were held on September 21, 2020 and immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated September 21, 2020.
2. Approval of the Treasurer's Report for September 2020 with a balance of \$29,663,865.74.
3. Approval of the General Fund bills for September 18, 2020 through October 15, 2020.
4. Approval of the Capital Facilities Fund bills for September 18, 2020 through October 15, 2020.
5. Approval of the Food Service Fund bills for September 18, 2020 through October 15, 2020.
6. Approval of the McMurray Elementary School Activity Fund report for September 2020.
7. Approval of the Middle School Activity Fund report for September 2020.
8. Approval of the High School Athletic Fund report for September 2020.
9. Approval of the High School Activity Fund report for September 2020.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to re-appoint Adam Swinchock as the Peters Township School District Representative to the Peters Township Cable Television Advisory Board for a three (3) year term commencing after Peters Township Council approval and ending December 31, 2023.
2. **RECOMMENDATION:** Move to re-appoint Patrick Airhart as the Peters Township School District Representative to the Peters Township Parks and Recreation Board for a three (3) year term commencing after Peters Township Council approval and ending December 31, 2023.
3. **RECOMMENDATION:** Move to re-appoint Vincent J. Ripepi as the Peters Township School District Representative to the Peters Township Parks and Recreation Board for a three (3) year term commencing after Peters Township Council approval and ending December 31, 2023.
4. **RECOMMENDATION:** Move to approve the Memoranda of Understanding between Peters Township School District and the Peters Township Federation of Teachers – Clerical Unit and Bus Drivers on terms and conditions approved by the Solicitor. (attachments)

Buildings and Grounds

Ron Dunleavy

A Buildings and Grounds Committee Meeting was held on Monday, September 28, 2020.

New High School Project Update – Reynolds Construction

5. **RECOMMENDATION:** Move to approve William T. Spaeder Change Order No. FP-002 at a cost of \$2,232.32 to relocate a sprinkler line due to a conflict with a relocated rolling grill per Bulleting #87. This Change Order is funded by the New High School Project Construction Contingency.
6. **RECOMMENDATION:** Move to approve Reed Associates, Inc. Change Order No. CSWK-001 at a credit of (\$2,000.00) to have Vrabel Plumbing install the emergency shower units.
7. **RECOMMENDATION:** Move to approve Vrabel Plumbing Change Order No. PC-009 at a cost of \$2,000.00 to install the emergency shower units per change order CSWK-001 for Reed Associates, Inc. This Change Order is funded by the New High School Project Construction Contingency.
8. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-016 at a credit of (\$1,548.00) to install electrical raceway for the receptacles in the Main Gymnasium per RFI EC012, install less duct detectors and fire/smoke damper connections per Bulletin #028, change a 4-pole contactor to an 8-pole contactor to support the electrical circuit changes at the microwaves in the PAES Lab per Bulleting #14 and to relocate the electrical connection to exhaust fan due to modifications to the kitchen exhaust system per Bulletin #059.

9. **RECOMMENDATION:** Move to authorize the repair of the existing High School Pool Roof by L&M Roofing in the amount of \$29,000.00. The work will be purchased through the COSTARS Contract #008-544 and funded by the Capital Projects Fund. (attachment)

Education

Minna Allison

Finance

Jamison Hardy

10. **RECOMMENDATION:** Move to approve the following in accordance with section 688 of the Public School Code (Limitations on certain unreserved fund balances):

BE IT RESOLVED, By the Peters Township Board of School Directors that it will assign \$8,500,000.00 of surplus funds for the purpose of satisfying future debt service obligations, future increases in healthcare costs and increases to the employer contributions to the Public School Employees Retirement System and as follows:

Future Debt Service Obligations - \$4,500,000.00
Future COVID-19 Related Obligations - \$2,000,000.00
Future Retirement Obligations - \$2,000,000.00

11. **RECOMMENDATION:** Move to approve a Guaranteed Energy Services Agreement with Reynolds Energy Services, Inc. and Peters Township School District for the Middle School Conversion Project. (attachment)
12. **RECOMMENDATION:** Move to authorize Hayes Design Group (HDG) to provide additional services, on terms and conditions approved by the Solicitor, for extended construction administration at the New High School, HDG Additional Service Request No. 9. (attachment)
13. **RECOMMENDATION:** Move to approve Resolution No. 2020-10-19A authorizing a transfer of funds from the General Operating Fund to the Capital Projects Fund. (attachment)
14. **RECOMMENDATION:** Move to approve Resolution No. 2020-10-19B authorizing a transfer of funds from the General Operating Fund to the Food Service Fund. (attachment)

Policy

Lisa Anderson

A Policy Committee Meeting was held on Monday, October 12, 2020.

15. **RECOMMENDATION:** Move to approve revisions to the Extracurricular Health and Safety Plan – Fall Season as presented. (attachment)

This agenda includes the first reading of the following policies: (attachments)

100 Programs

Policy No. 103	Discrimination/Title IX Sexual Harassment Affecting Students
Policy No. 104	Discrimination/Title IX Sexual Harassment Affecting Staff
Policy No. 113.1	Discipline of Students with Disabilities
Policy No. 113.2	Behavior Support
Policy No. 113.4	Confidentiality of Special Education Student Information
Policy No. 122	Extracurricular Activities
Policy No. 123	Interscholastic Athletics
Policy No. 123.2	Sudden Cardiac Arrest

200 Pupils

Policy No. 203	Immunizations and Communicable Diseases
Policy No. 209	Health Examinations/Screenings
Policy No. 247	Hazing
Policy No. 249	Bullying/Cyberbullying

300 Employees

Policy No. 314	Physical Examination
Policy No. 317.1	Educator Misconduct
Policy No. 334	Sick Leave
Policy No. 340	Responsibility for Student Welfare

700 Property

Policy No. 705	Facilities and Workplace Safety
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800 Operations

Policy No. 803	School Calendar
Policy No. 824	Maintaining Professional Adult/Student Boundaries

900 Community

Policy No. 904	Public Attendance at School Events
Policy No. 907	School Visitors

PSBA

Lisa Anderson

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on October 28, 2020.

SHASDA

Rolf Briegel

Intermediate Unit

Thomas McMurray

The next Board of Directors Meeting will be held on October 22, 2020.

Ad Hoc Committee:

Fundraising

Minna Allison and Daniel Taylor

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

October 2020-2021-01
October 2020-2021-02
October 2020-2021-03
October 2020-2021-04

2. Approve the following **long term substitutes:** (attachments)

Name: Patricia Trunzo
Position: English Teacher
Assignment: High School
Salary: Masters, Step 1 (pro-rated)
Effective: October 28, 2020 through April 20, 2021
Replaces: Ashley Camody

Name: Brianna Cole
Position: 2nd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: November 2, 2020 through end of 2020-2021 School Year
Replaces: Laura Ann Kimutis

Name: Valerie Slater
Position: Special Education Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: October 20, 2020 through end of 2020-2021 School Year
Replaces: Megan Hall

3. Approve the following **student teacher/observer/intern** for the 2020–21 school year. All compliance documents for the following individuals are on file.

Name: Jacob Reis
Dates of Assignments: 10/20/2020-12/11/2020 and 1/25/2021-5/13/2021
College or University: Wilson College
Curriculum Major: German
PTSD Teacher & Bldg.: Doug Wilkinson/High School
Assignment: Teaching Intern

4. Approve the following as **day-to-day substitute certificated personnel** for the 2020–21 school year:

Brianna Cole - English as a Second Language PK-12, Grades PK-4 and Grades 5-6

Leigh Ann Izzi - Elementary K-6 and Socially and Emotionally Dist

Andrew Jacobs - Technology Education PK-12 and Bus-Computer-Info Tech PK-12

Judith Kashuba - Nurse

Mallory Stump - Grades PK-4 and Grades 5-6

Marci Zucconi - Environmental Education PK-12, Reading Specialist PK-12, Elementary K-6 and English as a Second Language (ESL) K-12

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

October 2020-2021-05

2. Approve the following **resignations:**

Name: Susan Berry
Position: Custodian
Assignment: High School
Effective: September 28, 2020

Name: Cheryl Hindman
Position: Paraprofessional
Assignment: Middle School
Effective: October 16, 2020

3. Approve the following **new hire:**

Name: Judith Donatelli
Position: Paraprofessional
Assignment: McMurray Elementary
Salary: \$17.87/hr.
Effective: October 20, 2020
Replacing: Laurie Eiter

4. Approve the following **day-to-day non-teaching substitutes** for the 2020–21 school year:

Heather Caldwell - Cafeteria Food Service
Edward Cousins - Custodian
Francesca Sucre - Paraprofessional

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to conditionally appoint the following individuals to extra duty positions subject to pre-employment history reviews and clearance requirements; the appointments may be canceled for health and safety reasons:

1. Approve the following **extra-duty Athletic personnel** for the 2020–21 school year: (attachment)

HIGH SCHOOL

Spring

Softball, Head Coach

Kara Boyd

2. Approve the following **Personnel as Support Personnel for Athletics** for the 2020–21 school year. (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Adam Brado
Michael Fischer
Andrea Slebonick

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activity:

Organization: Junior Class – High School
Purpose: Club expenses
Dates: October 20 – November 14, 2020
Location: Community
Activity: Blanket Sale

2. Approve the following **student trips:** (attachments)

Organization: Girls Golf Team – High School
Advisor: Kevin Lawrence
Event: PIAA State Girls Golf Individual Finals
Dates: October 19 – 20, 2020
Location: York, PA
Est. Cost to Dist.: \$1,625.00

Organization: Girls Golf Team – High School
Advisor: Kevin Lawrence
Event: PIAA State Girls Golf Team Finals
Dates: October 25 – 26, 2020
Location: York, PA
Est. Cost to Dist.: \$2,812.64

Organization: Girls Tennis Team – High School
Advisor: Phyllis DeRienzo
Event: PIAA State Girls Tennis Team Finals
Dates: October 30 – 31, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$2,536.64

Organization: Cross Country Team – High School
Advisor: Timothy Wu
Event: PIAA State Cross Country Individual Finals
Dates: November 6 – 7, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$1,544.00

Organization: Girls Tennis Team – High School
Advisor: Phyllis DeRienzo
Event: PIAA State Girls Tennis Individual Finals
Dates: November 6 – 7, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$1,694.00

Organization: Girls Field Hockey Team – High School
Advisor: Melanie Cocco
Event: PIAA State Girls Field Hockey Team Finals
Dates: November 20 – 21, 2020
Location: Whitehall, PA
Est. Cost to Dist.: \$4,046.53

Organization: Boys Soccer Team – High School
Advisor: Robert Dyer
Event: PIAA State Boys Soccer Team Finals
Dates: November 20 – 21, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$4,302.64

Organization: Girls Soccer Team – High School
Advisor: Patrick Vereb
Event: PIAA State Girls Soccer Team Finals
Dates: November 20 – 21, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$4,407.64

Organization: Varsity Football Team – High School
Advisor: Thomas Plack
Event: PIAA State Football Team Finals
Dates: November 26 – 27, 2020
Location: Hershey, PA
Est. Cost to Dist.: \$9,363.92

3. Approve the following request for **change of student trip solicitations**:

Sponsor: Doug Wilkinson – German Teacher, High School
Event: Munich and Heidelberg in Southern Germany; Lucerne in Switzerland;
Vaduz in Liechtenstein; and Innsbruck, Salzburg, Vienna in Austria
Date change from: Summer of 2020 (Board approved September 16, 2019)
Date change to: Summer of 2021

Sponsor: Beth Wilmus – Spanish Teacher, High School
Event: Spain, France and Italy
Date change from: Summer of 2020 (Board approved January 22, 2019)
Date change to: Summer of 2021

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Accept a donation of nineteen (19) picnic benches from Peters Township to Peters Township School District for distribution throughout the District at an estimated value of \$1,900.00.
2. Accept a donation of Personal Protection Equipment (PPE) from Lifeline Physical Therapy and Pulmonary Rehab to Peters Township School District at an estimated value of \$350.00.
3. Accept a donation of \$250.00 from the Peters Township Big Red Wrestling Boosters to Peters Township School District for the purchase of equipment for the New High School Weight Room.
4. Accept a donation of \$1,000.00 from Mr. Richard Meyers and Mrs. Melissa Meyers to Peters Township School District for the purchase of equipment for the New High School Weight Room.
5. Accept a donation of \$500.00 from the Peters Township Swimming and Diving Boosters to Peters Township School District for the purchase of equipment for the New High School Weight Room.
6. Accept a donation of \$100.00 from the Herbster Family Foundation to Peters Township School District for the Peters Township High School Best Buddies Club.
7. Approve compensation adjustments per Act 93 Agreement and Individual Contracts as presented.
8. Approve an Affiliation Agreement between Wilson College and Peters Township School District for student teaching and/or practicum, on terms and conditions approved by the Solicitor, effective for five (5) years. (attachment)
9. Authorize the replacement of the stage curtains at the High School by Pittsburgh Stage Inc. at a cost of \$8,690.00. The items will be purchased through the COSTARS Contract #034-003 and funded by the Capital Projects Fund. (attachment)
10. Authorize the replacement of one (1) gas pump at the Buildings, Grounds and Transportation building by Bolger Brothers, Inc. at a cost of \$7,222.28.
11. Approve the purchase of a Forest Scientific HS 48x48 CNC Router from Allegheny Educational Systems at a cost of \$36,499.00 for the New High School Fabrication Lab. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment)
12. Approve the purchase of an Epilog Fusion Pro 48x36 60-Watt Laser Engraver from Allegheny Educational Systems at a cost of \$35,586.39 for the New High School Fabrication Lab. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment)

13. Approve the purchase of wireless access points and licensing from IntegraOne at a cost of \$87,692.57 for the new High School, as budgeted. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment).
14. Approve the purchase of appliances from Bridgeville Appliance for the New High School in the amount of \$17,775.00. (attachment).
15. Approve the sale of thirty-eight (38) i-Pads to Carmichaels Area School District in the amount of \$11,138.00.

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

November Board Meeting:

Monday, November 16, 2020 at 7:30 p.m.

Regular Board Meeting

December Board Meeting:

Monday, December 7, 2020 at 6:30 p.m.

Reorganization Meeting

MOTION TO ADJOURN