



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, SEPTEMBER 20, 2021 AT 7:30 PM  
PETERS TOWNSHIP HIGH SCHOOL AUDITORIUM**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminder to state their name and address for the minutes.

#1 - Mike Holtkampt (Topic: Masks)  
108 Bremen Lane, McMurray, PA 15317

#2 - Angie Schafer (Topic: Current Mask Policy)  
801 Venetia Road, Venetia, PA 15367

#3 - Steve Renz (Topic: Mask Mandate)  
838 E. McMurray Road

#4 - Hillary Hindman (Topic: Illegality of the Mask Mandate)  
113 Brawdy Street, Venetia, PA 15367

#5 - Lori McRoberts (Topic: Community and School Board)  
117 Country Brook Drive, Venetia, PA 15367

#6 - Dr. Teresa Lenington (Topic: Board's Mask Mandate)  
669 Scenic Ridge Drive, Venetia, PA 15367

#7 - Tabitha Cavanagh (Topic: Masks)  
283 Bower Hill Road, Venetia, PA 15367

#8 - Jill/Mike Bullister (Topic: Parents and School Board)  
103 Countryview Lane, McMurray, PA 15317

#9 - Sam Perlmutter (Topic: Many things)  
144 Jonathan Drive, McMurray, PA 15317

#10 - Alex O'Neill (Topic: Masks)  
105 Wild Briar Drive, Venetia, PA 15367

#11 - Marty Sloan (Topic: Masks)  
227 Walnut Drive, Venetia, PA 15367

#### PRESIDENT'S COMMENTS

Executive Sessions were held on August 25, 2021 and immediately prior to this meeting to discuss personnel, litigation and other items.

#### OLD BUSINESS

#### NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated August 16, 2021 and the Special Board Meeting dated August 25, 2021.
2. Approval of the Treasurer's Report for August 2021 with a balance of \$24,016,968.68.
3. Approval of the General Fund bills for August 13, 2021 through September 16, 2021.
4. Approval of the Capital Facilities Fund bills for August 13, 2021 through September 16, 2021.
5. Approval of the Food Service Fund bills for August 13, 2021 through September 16, 2021.
6. Approval of the McMurray Elementary School Activity Fund report for August 2021.
7. Approval of the Middle School Activity Fund report for August 2021.
8. Approval of the High School Athletic Fund report for August 2021.
9. Approval of the High School Activity Fund report for August 2021.

## II. BOARD COMMITTEES

### Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to renew Brad Rau as Business Manager for a six (6) year term beginning on July 1, 2022 and ending on June 30, 2028 on terms and conditions approved by the Solicitor and set forth in an employment agreement pursuant to Section 1089 of the School Code. (attachment)
2. **RECOMMENDATION:** Move to renew Dr. Jennifer Murphy as an assistant superintendent, locally titled Deputy Superintendent, for a five (5) year term beginning July 1, 2022 and ending June 30, 2027 on terms and conditions approved by the Solicitor and set forth in an employment agreement consistent with the requirements of Section 1073 of the School Code. (attachment)
3. **RECOMMENDATION:** Move to approve a Memorandum of Understanding (MOU) between Peters Township School District and Peters Township Federation of Teachers, on terms and conditions approved by the Solicitor. (attachment)
4. **RECOMMENDATION:** Approve a one (1) year agreement with John Garrow, on terms and conditions approved by the Solicitor, to provide PIMS and data support at a cost of \$55,000.00. (attachment)

### Buildings and Grounds

Ron Dunleavy

5. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-034 at a cost of \$20,118.39 to install and remove the temporary fire rated plywood at stairs #3 and #7 due to the glass delay at the handrails per PCO #104 and PCO #107. This Change Order is funded by the New High School Project Construction Contingency.
6. **RECOMMENDATION:** Move to approve Murin and Murn, Inc. Change Order No. SPUC-012 at a cost of \$6,930.43 to install a new 4" drain as shown in Bulletin #126. This Change Order is funded by the New High School Project Construction Contingency.
7. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-036 at a cost of \$4,177.00 to change eight (8) floor boxes from Type 2 to Type 1 per RFI #EC-063 in rooms A201B, A201D and A201E. This Change Order is funded by the New High School Project Construction Contingency.
8. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-037 at a cost of \$7,594.00 to perform the revised work in the Choral and Instrumental Classrooms per Bulletin #74. This Change Order is funded by the New High School Project Construction Contingency.

- 9. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-038 at a cost of \$2,792.00 to revise the wiring to the shut off push button controls within the science rooms per RFI #EC-108. This Change Order is funded by the New High School Project Construction Contingency.
- 10. **RECOMMENDATION:** Move to approve The Farfield Company Change Order No. EC-039 at a cost of \$768.00 to install two (2) required shunt trip breakers for the pizza oven per RFI #EC-106. This Change Order is funded by the New High School Project Construction Contingency.

**Education**

Minna Allison

**Finance**

Thomas McMurray

**Policy**

Lisa Anderson

**PSBA**

Lisa Anderson

- 11. **RECOMMENDATION:** Move to recommend the following candidates for Pennsylvania School Boards Association (PSBA) offices:

**Positions**

President Elect  
 Vice President  
 East Zone Representative  
 Section 7 Advisor  
 PSBA Insurance Trust Trustees (3 seats open)

**Candidates**

Sabrina Backer  
 Allison Mathis  
 Edward Brown  
 Justin Warren  
 Richard Frerichs/William LaCoff/Nathan Mains

**Western Area Career and Technology Center**

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on September 22, 2021.

**SHASDA**

Rolf Briegel

**Intermediate Unit**

Thomas McMurray

The next Board of Directors Meeting will be held on September 23, 2021.

**Ad Hoc Committee:**

**Fundraising**

Minna Allison and Jen Grossman

## SUPERINTENDENT'S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **change of classification:**

Name: Brandi Irely  
From: Masters, Step 17  
To: Masters plus 20, Step 17  
Effective: 2021-2022 School Year

2. Approve the following **long term substitute change of classification:**

Name: Susan Albert  
From: Bachelors, Step 1  
To: Masters, Step 1  
Effective: 2021-2022 School Year

3. Approve the following **long term substitutes:** (attachments)

Name: Abigail Tirpak  
Position: 1<sup>st</sup> Grade Teacher  
Assignment: Bower Hill Elementary  
Salary: Masters, Step 1 (pro-rated)  
Effective: September 21, 2021 through end of 2021-2022 School Year  
Replaces: Leslie Green

Name: Catherine Lund  
Position: Spanish Teacher  
Assignment: McMurray Elementary  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: September 21, 2021 through end of 2021-2022 School Year  
Replaces: Abby Schade

Name: Emily Lafferty  
Position: English Teacher  
Assignment: High School  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: September 21, 2021 through end of 2021-2022 School Year  
Replaces: Denise Hitchens

4. Approve the following **change of assignment**:

Name: Michelle Chenevert  
From: .80 French Teacher,  
Middle School and High School  
To: 1.0 French/English as a Second Language Teacher,  
Middle School and High School  
Effective: September 21, 2021

5. Approve the following **student teacher/observer/intern** for the 2021–22 school year. All compliance documents for the following individual are on file.

Name: Sarah Matrascia  
Dates of Assignment: 9/21/2021 – 12/15/2021  
College or University: Duquesne University  
Curriculum Major: School Counseling  
PTSD Teacher & Bldg.: Jeff Sudol/High School  
Assignment: Pre-Practicum

6. Approve the following as **day-to-day substitute certificated personnel** for the 2021–22 school year:

Melinda Connolly - Nurse  
Sydnie Kovacs –Grades PK-4  
Jessica McElroy - Social Studies 7-12  
Karen McMullen - Elementary K-6 and Early Childhood N-3  
Hannah Taylor - Grades PK-4  
Greta Stadtfeld - Spanish PK-12  
Angie Wytovich - Early Childhood N-3 and Grades PK-4



IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

September 2021-2022-01

2. Approve the following **resignations:**

Name: Anna Marie Kuss  
Position: Paraprofessional  
Assignment: McMurray Elementary  
Effective: August 18, 2021

Name: Judith Donatelli  
Position: Paraprofessional  
Assignment: McMurray Elementary  
Effective: September 16, 2021

Name: Pamela McCloskey  
Position: Paraprofessional  
Assignment: McMurray Elementary  
Effective: September 29, 2021

3. Approve the following **transfer:**

Name: Joy Courie  
From: Paraprofessional, Middle School  
To: Paraprofessional, High School  
Effective: August 17, 2021  
Replacing: Kenneth McWilliams

4. Approve the following **changes of assignment:**

Name: Cathy Mills  
From: Cafeteria Food Service General Helper, Bower Hill Elementary  
To: Cafeteria Playground Monitor, Bower Hill Elementary  
Effective: September 22, 2021  
Replacing: Lauren Wright

Name: Casey Yochum  
From: Cafeteria Food Service General Helper-Cook, Middle School  
To: Cafeteria Food Service Kitchen Leader, Middle School  
Effective: September 21, 2021  
Replacing: Cynthia Schultz

Name: Staci McCullough  
From: Cafeteria Playground Monitor, McMurray Elementary  
To: Paraprofessional, McMurray Elementary  
Effective: TBD  
Replacing: Judith Donatelli

5. Approve the following **new hires**:

Name: Adriana Solano  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Salary: \$13.99/hr.  
Effective: September 22, 2021  
Replacing: Lorraine Bansavage

Name: Kathleen Paul  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Salary: \$13.99/hr.  
Effective: September 27, 2021  
Replacing: Beatrice Womer

Name: Regina Gallagher  
Position: Cafeteria Playground Monitor  
Assignment: McMurray Elementary  
Salary: \$15.91/hr.  
Effective: September 22, 2021  
Replacing: Elizabeth May

Name: Laura Batchelder  
Position: Cafeteria Playground Monitor  
Assignment: McMurray Elementary  
Salary: \$15.91/hr.  
Effective: September 22, 2021  
Replacing: Brooke Eilas

Name: Laura Gray  
Position: Part time Class III Secretary  
Assignment: Pleasant Valley Elementary  
Salary: \$18.66/hr.  
Effective: September 22, 2021  
Replacing: Barbara Raymore

6. Approve the following **day-to-day non-teaching substitutes** for the 2021–22 school year:

Lauren Bobb - Cafeteria Playground Monitor  
Michael DeMichaela - Paraprofessional  
Judith Donatelli - Paraprofessional  
Glenn Girol - Paraprofessional  
Michael McPoyle - Custodian  
Christi Spamer - Clerical

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator resignation** for the 2021–22 school year:

**K-12 FACILITATOR**

Special Education K-3 Pleasant Valley

Stacey Meredith

2. Approve the following **Facilitator** for the 2021–22 school year:

**K-12 FACILITATOR**

Special Education K-3 Pleasant Valley

Amanda Magnotti

3. Approve the following **extra-duty Activities personnel change of status** for the 2021–22 school year:

**McMURRY ELEM.**

Linda Diesing

**FROM:**

Student Council Advisor

**TO:**

Student Council Advisor  
(Split 50% w/Gromen)

4. Approve the following **extra-duty Activities personnel** for the 2021–22 school year:  
(attachment)

**McMURRAY ELEMENTARY**

Student Council Advisor

Tara Gromen (Split 50% w/Diesing)

5. Approve the following **extra-duty Athletic personnel change of status** for the 2021–22 school year:

**HIGH SCHOOL**

Alexandra Storm

**FROM:**

Volleyball, Girls Assistant Coach  
(Split 50% w/ Open)

**TO:**

Volleyball, Girls Assistant Coach  
(100%)

Jacob Caputo

Wrestling Volunteer Coach

Wrestling Assistant Coach  
(Split 50% w/ Wilkes)

Frank Goodwin

Wrestling Assistant Coach  
(Split 50% w/ Wilkes)

Wrestling Volunteer Coach

6. Approve the following **extra-duty Athletic personnel** for the 2021–22 school year: (attachments)

**HIGH SCHOOL**

**Spring**

Softball, Head Coach

Carlee Wickstrom

**MIDDLE SCHOOL**

**Fall**

Volleyball, Girls Assistant Coach

William Amend (Split 50% w/Appel)

Volleyball, Girls Assistant Coach

Sean Appel (Split 50% w/Amend)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachment)  
(Employees/Representatives will not be reimbursed for meals included in the conference)

Names: Tara Gromen – 6<sup>th</sup> Grade Math Teacher, McMurray Elementary  
Activity: Grades 6-8/Algebra 1 Mathematics Institute  
Dates: October 5, 2021 – April 13, 2022  
Location: AIU3, Homestead, PA  
Estimated Cost: \$1,455.97

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Parent Teacher Association – Middle School  
Purpose: PTA expenses  
Dates: October 1 – 30, 2021  
Location: Middle School  
Activity: Walkathon

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: October 6 – 20, 2021  
Location: Community  
Activity: Hoagie Sale

Organization: Swimming and Diving Boosters – High School  
Purpose: Team expenses  
Dates: October 11 – 20, 2021  
Location: Community  
Activity: Pepperoni Roll Sale

Organization: Dance Boosters – High School  
Purpose: Team expenses  
Dates: October 23, 2021  
Location: High School  
Activity: Monster Mash Dance Clinic

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: October 25 – November 4, 2021  
Location: Community  
Activity: Poinsettia Sale

Organization: Dance Boosters – High School  
Purpose: Team expenses  
Dates: November 21 – December 5, 2021  
Location: Community  
Activity: Designer Purse/Bag Raffle

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: January 10 – February 4, 2022  
Location: Community  
Activity: Spirit Wear Sale

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: January 19 – February 3, 2022  
Location: Community  
Activity: Hoagie Sale

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: March 16 – 31, 2022  
Location: Community  
Activity: Meat Raffle

Organization: Girls Volleyball Boosters – High School  
Purpose: Team expenses  
Dates: April 16 – 17, 2022  
Location: Community  
Activity: Easter Egg Hunt

2. Approve the following **student trips:** (attachments)

Organization: Boys Golf Team – High School  
Advisor: David Kuhn  
Event: PIAA State Boys Golf Individual Finals  
Dates: October 18 – 19, 2021  
Location: York, PA  
Est. Cost to Dist.: \$1,925.00

Organization: Girls Golf Team – High School  
Advisor: Michael Lacey  
Event: PIAA State Girls Golf Individual Finals  
Dates: October 18 – 19, 2021  
Location: York, PA  
Est. Cost to Dist.: \$1,925.00

3. Approve the following request for **change of student trip solicitation:**

Sponsor: Judith Alexander – Gifted Teacher, High School  
Event: Japan Trip  
Date change from: Summer of 2021 (Board approved January 21, 2020)  
Date change to: Summer of 2022



VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Accept a donation of disinfectant wipes and sanitizers from AG-Parts Education to Peters Township School District, valued at \$1,017.00.
2. Approve the special transportation rate with Mlaker L.L.C. Student Transportation for the transportation of students for the 2021–22 school year.
  - Transport students to South Hills Catholic Academy at \$255.00 per day
3. Approve the following driver from Mlaker L.L.C. Student Transportation for the 2021-22 school year:

Gregory Balas
4. Approve Resolution No. 2021-09-20A to authorize Peters Township School District to enter into consortium contracts for the purchase of electric supply with Intermediate Unit 1. (attachment)
5. Approve an extension Agreement with Direct Energy Services, LLC, on terms and conditions approved by the Solicitor, to continue to provide natural gas through August 31, 2025. The current agreement expires on August 31, 2022 and the extension provides an eighteen percent (18%) cost savings compared to our current rate.

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

September Board Meeting:

Monday, September 27, 2021 at 6:30 p.m.

Policy Committee Meeting

October Board Meeting:

Monday, October 18, 2021 at 7:30 p.m.

Regular Board Meeting

MOTION TO ADJOURN