



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, SEPTEMBER 16, 2024 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers who signed up in advance per Policy 903 will be allotted a maximum of five (5) minutes for public comment. All other speakers will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

The public comment period of the meeting is not a question and answer format between the public and the Board. The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and action.

PRESIDENT'S COMMENTS

Executive Sessions were held on September 9, 2024 and immediately prior to this meeting to discuss personnel, litigation, and other items.

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated August 19, 2024.
2. Approval of the Treasurer's Report for August 2024 with a balance of \$25,279,999.31.
3. Approval of the General Fund bills for August 16, 2024 through September 12, 2024.
4. Approval of the Capital Facilities Fund bills for August 16, 2024 through September 12, 2024.
5. Approval of the Food Service Fund bills for August 16, 2024 through September 12, 2024.
6. Approval of the McMurray Elementary School Activity Fund report for August 2024.
7. Approval of the Middle School Activity Fund report for August 2024.
8. Approval of the High School Athletic Fund report for August 2024.
9. Approval of the High School Activity Fund report for August 2024.
10. Approval of the High School Coffee Shop Activity Fund report for August 2024.

II. BOARD COMMITTEES

Personnel

Daniel Taylor

Buildings and Grounds

Rebecca Bowman

Education

Shari Payne

An Education Committee has been scheduled for October 14, 2024.

Finance

Rolf Briegel

Policy

Lisa Anderson

A Policy Committee Meeting was held on September 9, 2024.

This agenda includes the first reading of the following policies: (attachments)

Section 100 Programs

Policy 103.1 Nondiscrimination – Qualified Students with Disabilities

Section 200 Pupils

Policy 218 Student Discipline

Policy 218.1 Weapons

Policy 218.2 Terroristic Threats

Policy 222 Tobacco and Vaping Products

Policy 227 Controlled Substances/Paraphernalia

Policy 234 Pregnant/Parenting/Married Students

Policy 247 Hazing

Policy 249 Bullying/Cyberbullying

Section 300 Employees

- Policy 323 Tobacco and Vaping Products
- Policy 339 Uncompensated Leave
- Policy 351 Controlled Substance Abuse

Section 800 Operations

- Policy 801 Public Records
- Policy 803 School Calendar
- Policy 805 Emergency Preparedness and Response
- Policy 805.1 Relations with Law Enforcement Agencies
- Policy 805.2 School Security Personnel
- Policy 806 Child Abuse
- Policy 807 Opening Exercises/Flag Displays
- Policy 815.1 Use of Generative Artificial Intelligence in Education
- Policy 824 Maintaining Professional Adult/Student Boundaries

Section 900 Community

- Policy 904 Public Attendance at School Events
- Policy 909 Municipal Government Relations

PSBA

Lisa Anderson

1. **RECOMMENDATION:** Move to recommend the following candidates for Pennsylvania School Boards Association (PSBA) offices:

Positions

- President Elect
- Vice President
- Western Zone Representative
- PSBA Insurance Trust Trustees (3 seats open)

Candidates

- Sabrina Backer
- Matt Vannoy
- Kristy Bolte
- Nathan Mains/Richard Frerichs/William LaCoff

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on September 25, 2024.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Accept the following **long term substitute resignation:**

Name: Danae Rugola
Position: Health and Physical Education Teacher
Assignment: High School and Middle School
Effective: September 13, 2024

2. Approve the following **long term substitutes:** (attachments)

Name: Erin Ridge
Position: Social Studies Teacher
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 2nd Semester 2024-2025 School Year
Replaces: Kathleen DeMarco

Name: Samantha Denner
Position: Mathematics Teacher
Assignment: Middle School
Salary: Bachelors Step 1 (pro-rated)
Effective: TBD
Replaces: Kristin Vollmer

Name: Cole Johnson
Position: Health and Physical Education Teacher
Assignment: High School and Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: September 18, 2024 through end of 2024-2025 School Year
Replaces: Danae Rugola

3. Approve the following **changes of classification:**

Name: Michele Luppe
From: Bachelors, Step 3
To: Masters, Step 3
Effective: 2024-2025 School Year

Name: David Young
From: Bachelors plus 15, Step 3
To: Masters, Step 3
Effective: 2024-2025 School Year

4. Approve the following **student teacher/observer/intern** for the 2024–25 school year. All compliance documents for the following individual are on file.

Name: Katherine Dunleavy
Dates of Assignment: 9/17/24 - 5/2/25
College or University: University of Pittsburgh
Curriculum Major: School Nurse Certification
PTSD Teachers & Bldgs.: Amy Caputo/McMurray Elementary,
Crystal Stiegel/Middle School,
and Gail Kowalczyk/High School
Assignment: Practicum

5. Approve the following as day-to-day substitute certificated personnel for the 2024–25 school year:
- Tina Burnett - Elementary K-6
 - Michael Gitzen - Health and Physical Education PK-12
 - Rebecca Price - Nurse
 - Tori Schleicher - Grades PK-4 and Special Education PK-8
 - Morgan Soulia - Mathematics 7-12
 - Devon Strimel - Business Computer Information Technology PK-12

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

September 2024-2025-01

2. Accept the following **resignations:**

Name: Robert Bilski
Position: Part Time Mail Carrier/Inventory Clerk
Assignment: Buildings and Grounds
Effective: August 28, 2024

Name: Stacy Rhoades
Position: Cafeteria Food Service General Helper
Assignment: High School
Effective: August 28, 2024

3. Approve the following **changes of assignment:**

Name: Billie Jo Hullak
From: Cafeteria Food Service General Helper, High School (5.5 hours)
To: Cafeteria Food Service General Helper, High School (6.5 hours)
Effective: October 17, 2024
Replacing: Jaime Vamossy

Name: Lori Rhoades
From: Cafeteria Food Service General Helper, High School (4.5 hours)
To: Cafeteria Food Service General Helper, High School (4.0 hours)
Effective: September 18, 2024
Replacing: Stacy Rhoades

4. Approve the following **new hires:**

Name: Richard Morgan
Position: Part Time Mail Carrier/Inventory Clerk
Assignment: Buildings and Grounds
Salary: \$16.77/hr.
Effective: September 23, 2024
Replacing: Robert Bilski

Name: Mark Plimpton
Position: Paraprofessional
Assignment: High School
Salary: \$19.52/hr.
Effective: September 23, 2024
Replacing: Susan Lutte

Name: Penelope Butler
Position: Paraprofessional
Assignment: McMurray Elementary
Salary: \$19.52/hr.
Effective: September 23, 2024
Replacing: Staci McCullough

Name: Jennifer O’Neill
Position: Paraprofessional
Assignment: McMurray Elementary
Salary: \$19.52/hr.
Effective: September 23, 2024
Replacing: Vacancy

Name: Elizabeth Smith
Position: Custodian
Assignment: Pleasant Valley Elementary
Salary: \$19.99/hr.
Effective: September 23, 2024
Replacing: John Kistler

5. Approve the following day-to-day non-teaching substitutes for the 2024–25 school year:

Willard Straub - Cafeteria Food Service
Jaime Vamosy - Clerical

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **renewal of extra-duty Activities personnel** for the 2024–25 school year:

HIGH SCHOOL

Drama, Tech. Director, Musical	Jason Zippay
Drama, Tech. Director, Musical	Robert Hockenberry
Drama, Tech. Director, per play (Spring)	Robert Hockenberry

ELEMENTARY SCHOOL

Intramurals 40 hrs. – McMurray	David Lewandowski
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2. Approve the following **extra-duty Activities personnel** for the 2024–25 school year:

HIGH SCHOOL (attachment)

Drama, Tech. Director, per play (Fall)	Robert Hockenberry
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MIDDLE SCHOOL (attachment)

Math Counts	Samantha Denner
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MENTOR

Angel Schranz
Renee Wentzel
William Demascal
Joseph Bayto
Paige Seelhorst
Jessica Ferragonio
Barbara Viola
Kristi Barzanty
Danielle DeCarlucci

ASSIGNED PROFESSIONAL

Kayla Bandik/High School (Semester)
Eve Cunningham/High School
Alexander Territ/High School
Dante Mamone/Middle School
Erin Ridge/Middle School
Cole Johnson/Middle School
Victoria Laboon/Middle School & Pleasant Valley Elementary
Samantha Edwards/Bower Hill Elementary (Semester)
Mariah Wojciechowski/Bower Hill Elementary

3. Approve the following **extra-duty Activities personnel** for the 2024–25 and 2025–26 school years:

MENTOR

Marissa Clancy
Deborah Kendrick
Aaron Wilkinson
Jessica Neidermeyer

ASSIGNED PROFESSIONAL

Aaron Stephan/High School
Rosemary Andrews/High School
Anda Iacob/High School
Emma Lindsay/Middle School

4. Accept the following **extra-duty Athletic personnel resignation** for the 2024–25 school year:

MIDDLE SCHOOL

Spring

Softball, Assistant Coach

Briana Smith

5. Approve the following **renewal of extra-duty Athletic personnel** for the 2024–25 school year:

HIGH SCHOOL

Spring

Baseball, Assistant Coach

Michael Dzanaj (Split 70% w/Open)

Baseball, 9th Grade Head Coach

Michael Dzanaj (Split 40% w/Open)

Lacrosse, Boys Assistant Coach

Ean Cafaro

Lacrosse, Boys Assistant Coach

Reilly Oliverio

6. Approve the following **extra-duty Athletic change of status** for the 2024–25 school year:

HIGH SCHOOL

FROM:

TO:

Winter

Joseph DeGregorio Basketball, Boys Assistant Coach
(Split 50% w/Monroe)

Basketball, Boys Volunteer Coach

Dante Mamone Basketball, Boys Volunteer Coach

Basketball, Boys Assistant Coach
(Split 50% w/Monroe)

MIDDLE SCHOOL **FROM:**

TO:

Fall

Sarah Hartman Swimming, Assistant Coach

Swimming, Assistant Coach
(Split 50% w/Morton)

7. Approve the following **extra-duty Athletic personnel** for the 2024–25 school year: (attachments)

HIGH SCHOOL

Winter

Swimming/Diving, Assistant Coach

John Morton (Split 50% w/Hartman)

MIDDLE SCHOOL

Fall

Swimming, Assistant Coach

John Morton (Split 50% w/Hartman)

8. Approve the following Personnel as **Support Personnel for Athletics** for the 2024–25 school year. (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Timothy Fogarty

Mark Seckar

9. Approve the following Personnel as **Weight Room Supervisors** for the 2024–25 school year:

Jordan Ray
Joseph Tritschler

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS
NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Hockey Boosters – High School
Purpose: Team Expenses
Dates: September 17 – 29, 2024
Location: Community
Activity: Sports Specific T - Shirt Sales

Organization: Softball Boosters – High School
Purpose: Team Expenses
Dates: September 28, 2024
Location: Middle School
Activity: Pumpkin and Mum Sale

Organization: Parent Teacher Association – McMurray Elementary
Purpose: Group Expenses
Dates: September 30 – October 4, 2024
Location: McMurray Elementary School
Activity: Book Fair

Organization: Dance Team Boosters – High School
Purpose: Team Expenses
Dates: October 1 – 15, 2024
Location: Community
Activity: Steelers Ticket Raffle

Organization: Boys Volleyball Boosters – High School
Purpose: Team Expenses
Dates: October 6 – December 15, 2024
Location: High School
Activity: Youth Camp

Organization: Parent Teacher Association – Bower Hill Elementary
Purpose: Group Expenses
Dates: October 7 – 20, 2024
Location: Bower Hill Elementary School
Activity: Book Fair

Organization: Dance Team Boosters – High School
Purpose: Team Expenses
Dates: October 16, 2024
Location: High School
Activity: P-Rade

Organization: Girls Lacrosse Boosters – High School
Purpose: Team Expenses
Dates: October 27, 2024
Location: High School
Activity: Youth Camp

Organization: Student Council – McMurray Elementary
Purpose: Club Expenses
Dates: November 1 – 13, 2024
Location: Community
Activity: Sarris Candy Sales

Organization: Horticulture Club – High School
Purpose: Club Expenses
Dates: November 1 – December 20, 2024
Location: High School
Activity: Winter Plant Sale

Organization: Dance Team Boosters – High School
Purpose: Team Expenses
Dates: December 8, 2024
Location: High School
Activity: Youth Dance Clinic

Organization: Parent Teacher Association – McMurray Elementary
Purpose: Group Expenses
Dates: January 16 – February 1, 2025
Location: McMurray Elementary School
Activity: Read-A-Thon

Organization: Boys Lacrosse Boosters – High School
Purpose: Team Expenses
Dates: March 1 –15, 2025
Location: Community
Activity: Sports Specific T – Shirts

Organization: Boys Volleyball Boosters – High School
Purpose: Team Expenses
Dates: March 1 –15, 2025
Location: Community
Activity: Sports Specific T – Shirts

Organization: Boys Volleyball Boosters – High School
Purpose: Team Expenses
Dates: March 15 –20, 2025
Location: Community
Activity: March Basketball Brackets

Organization: Boys Volleyball Boosters – High School
Purpose: Team Expenses
Dates: April 7 –15, 2025
Location: Community
Activity: Pepperoni Roll Sales

2. Approve the following **student trips:** (attachments)

Organization: Boys Golf Team – High School
Advisor: David Kuhn
Purpose: PIAA State Boys Golf Individual Finals
Dates: October 20 – 22, 2024
Location: State College, PA
Cost to Dist.: \$2,710.00

Organization: Girls Golf Team – High School
Advisor: Michael Lacey
Purpose: PIAA State Girls Golf Individual Finals
Dates: October 20 – 22, 2024
Location: State College, PA
Cost to Dist.: \$3,010.00

Organization: Boys Golf Team – High School
Advisor: David Kuhn
Purpose: PIAA State Boys Golf Team Finals
Dates: October 22 – 23, 2024
Location: State College, PA
Cost to Dist.: \$2,778.20

Organization: Girls Golf Team – High School
Advisor: Michael Lacey
Purpose: PIAA State Girls Golf Team Finals
Dates: October 22 – 23, 2024
Location: State College, PA
Cost to Dist.: \$3,078.20

Organization: Music Department, Acapella Adrenaline (Room 100) – High School
Advisor: Ryan Perrotte
Purpose: Kettering National A Cappella Festival
Dates: November 8 – 10, 2024
Location: Kettering, OH
Cost to Dist.: \$740.63

Organization: Wrestling Team – High School
Advisor: Derreck Evanovich
Purpose: Mid-Winter Mayhem Tournament
Dates: January 9 – 12, 2025
Location: Indiana, PA
Cost to Dist.: \$0.00

3. Approve the following **student trip solicitation:** (attachment)

Sponsor: Beth Wilmus, Spanish Teacher – High School
Event: Trip to London, Paris and Madrid
Date of Departure: Summer 2026

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Accept a donation of pocket-sized constitution books from The 917 Society to Peters Township School District for the eighth grade students at the Middle School. The approximate value of this donation is \$150.00.
2. Accept a donation of \$10,158.00 from the Peters Township Wrestling Association to Peters Township School District for new wrestling mats at the Middle School.
3. Accept a donation of \$1,025.00 from the Kuhn Golf Academy, LLC to Peters Township School District for the Golf Practice Facility at the High School.
4. Accept a donation of \$100.00 from Mr. & Mrs. Michael Colella to Peters Township School District for the Golf Practice Facility at the High School.
5. Accept a donation of \$50.00 from Mr. & Mrs. Daniel Crookshank to Peters Township School District for the Golf Practice Facility at the High School.
6. Approve Linda Seaford as a driver for Mlaker L.L.C. Student Transportation for the 2024-25 school year.
7. Approve an Agreement between Duquesne University School of Health Sciences and Peters Township School District, on terms and conditions approved by the Solicitor. (attachment)
8. Approve an Affiliation Agreement between the University of Pittsburgh School of Nursing and Peters Township School District, on terms and conditions approved by the Solicitor. (attachment)
9. Approve the Student Assistance Program Agreement between the Center for Community Resources and Peters Township School District to provide Student Assistance Liaison (SAP) Services for the 2024-25 school year, on terms and conditions approved by the Solicitor. (attachment)
10. Approve the Participation Agreement between the Pennsylvania Higher Education Assistance Agency (PHEAA) and Peters Township School District to participate in the PA Student Teacher Support Program for the 2024-25 school year, on terms and conditions approved by the Solicitor. (attachment)

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR'S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

October Board Meetings:

Monday, October 14, 2024 at 6:30 p.m. Education Committee Meeting

Monday, October 21, 2024 at 7:30 p.m. Regular Board Meeting

November Meeting:

Monday, November 18, 2024 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN