



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, MARCH 21, 2022 AT 7:30 PM  
PETERS TOWNSHIP HIGH SCHOOL LGI**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

- |    |                |                         |
|----|----------------|-------------------------|
| #1 | Sean Serenyi   | (Topic: Mascot)         |
| #2 | Jill Bullister | (Topic: All the things) |

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel, security, and litigation.

NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Special Board Meeting dated February 16, 2022 and the Regular Board Meeting dated February 22, 2022.
2. Approval of the Treasurer's Report for February 2022 with a balance of \$16,830,214.55.
3. Approval of the General Fund bills for February 18, 2022 through March 17, 2022.
4. Approval of the Capital Facilities Fund bills for February 18, 2022 through March 17, 2022.
5. Approval of the Food Service Fund bills for February 18, 2022 through March 17, 2022.
6. Approval of the McMurray Elementary School Activity Fund report for February 2022.
7. Approval of the Middle School Activity Fund report for February 2022.
8. Approval of the High School Athletic Fund report for February 2022.
9. Approval of the High School Activity Fund report for February 2022.
10. Approval of the High School Coffee Shop Activity Fund report for February 2022.

## II. BOARD COMMITTEES

### Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to close the following positions:

Part time - Cafeteria Food Service General Helper (4.0 hrs.) - Pleasant Valley Elementary  
Part time - Paraprofessional (2.5 hrs.) - Middle School

2. **RECOMMENDATION:** Move to create the following positions:

Part time - Cafeteria Food Service General Helper (5.0 hrs.) - Pleasant Valley Elementary  
Part time - Cafeteria Food Service General Helper (4.0 hrs.) - Middle School  
Part time - Paraprofessional (3.5 hrs.) - Middle School

### Buildings and Grounds

Ron Dunleavy

3. **RECOMMENDATION:** Move to approve the responsive bus bid submitted by Wolfington Body Company, Inc. meeting specifications for one (1) 72 passenger gas bus with chains at a total cost of \$88,000.00. No other bids were received. This purchase is funded by Capital Projects.

### Education

Minna Allison

4. **RECOMMENDATION:** Move to approve the Peters Township School District's K-12 School Counseling Plan per Chapter 339. (attachment)

### Finance

Thomas McMurray

Audit Presentation for Fiscal Year Ending June 30, 2021 presented by Hosack, Specht, Muetzel and Wood, LLP.

5. **RECOMMENDATION:** Move to accept the 2020–2021 School District Audit including the Single Audit Report prepared by Hosack, Specht, Muetzel & Wood LLP for Fiscal Year ending June 30, 2021 as presented.

**Policy**

Lisa Anderson

**PSBA**

Lisa Anderson

6. **RECOMMENDATION:** Move to adopt PSBA's Principles of Governance and Leadership as standards by which the Board will operate individually as Board Members and collectively as a Board. (attachment)

**Western Area Career and Technology Center**

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on March 23, 2022.

WACTC is in the process of adding a Rehab Aide/Sports Medicine program.

**SHASDA**

Rolf Briegel

The SHASDA Student Forum has been cancelled for this year.

The SHASDA Conference and Award Presentation will be held on Saturday, April 23, 2022 at the Hilton Garden Inn, Southpointe.

**Intermediate Unit**

Thomas McMurray

The Intermediate Unit 1 Annual Convention scheduled for March has been postponed.

The next Board of Directors Meeting will be held on March 22, 2022.

## SUPERINTENDENT’S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

March 2021-2022-01

2. Approve the following **retirements:**

Name: Kathleen Melnyk  
Position: Special Education Teacher  
Assignment: McMurray Elementary  
Effective: End of the 2021-2022 School Year

Name: Wendy Stark  
Position: Elementary Teacher  
Assignment: McMurray Elementary  
Effective: End of the 2021-2022 School Year

Name: Kathleen Zuccarini  
Position: Elementary Teacher  
Assignment: McMurray Elementary  
Effective: End of the 2021-2022 School Year

Name: Lori Motosicke  
Position: School Nurse  
Assignment: Bower Hill Elementary  
Effective: End of the 2021-2022 School Year

3. Approve the following **student teachers/observers/interns** for the 2022–23 school year. All compliance documents for the following individuals are on file.

Name: Brooke Postler  
Dates of Assignment: 8/22/22 - 12/9/22  
College or University: Indiana University of Pennsylvania  
Curriculum Major: Speech Pathology  
PTSD Teacher & Bldgs.: Lauren Gagatko/McMurray Elementary and Middle School  
Assignment: Internship

Name: Zachary George  
Dates of Assignment: 2/27/23 - 4/21/23  
College or University: Duquesne University  
Curriculum Major: Music Education  
PTSD Teacher & Bldg. Milton Barney/High School  
Assignment: Student Teacher

IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

March 2021-2022-02  
March 2021-2022-03  
March 2021-2022-04

2. Approve the following **retirements:**

Name: Crystal Martin  
Position: Custodian  
Assignment: High School  
Effective: August 5, 2022

Name: Carl Puglisi  
Position: Driver  
Assignment: Bus Garage  
Effective: June 30, 2022

Name: Paul Pecina  
Position: Driver  
Assignment: Bus Garage  
Effective: June 3, 2022

Name: Phyllis Pecina  
Position: Driver  
Assignment: Bus Garage  
Effective: June 9, 2022

3. Approve the following **resignation** with early separation terms and conditions as approved by the Superintendent and the Solicitor:

Name: Chelsey Holloway  
Position: Assistant Business Manager  
Assignment: District Office  
Effective: April 1, 2022

4. Approve the following **resignations:**

Name: Bradley Kerr  
Position: Custodian  
Assignment: McMurray Elementary  
Effective: February 25, 2022

Name: Chelsea Johnston  
Position: Paraprofessional  
Assignment: McMurray Elementary  
Effective: March 18, 2022

5. Approve the following **transfer:**

Name: Todd Millington  
From: Custodian, High School  
To: Custodian, McMurray Elementary  
Effective: April 1, 2022  
Replacing: Bradley Kerr

6. Approve the following **new hires:**

Name: Krista Gardner  
Position: Cafeteria Food Service General Helper  
Assignment: Middle School  
Salary: \$15.26/hr.  
Effective: March 23, 2022  
Replacing: Beth Trax

Name: Chelsea Liberatore  
Position: Cafeteria Food Service General Helper  
Assignment: McMurray Elementary  
Salary: \$15.26/hr.  
Effective: March 23, 2022  
Replacing: Lynn Thomas

Name: Patricia Messner  
Position: Custodian  
Assignment: High School  
Salary: \$18.49/hr.  
Effective: March 23, 2022  
Replacing: Todd Millington



7. Approve the **2022 summer secretary hours** (175-200 approximate hours per school) from June 15, 2022 through August 9, 2022 for the following buildings:

Pleasant Valley Elementary  
Bower Hill Elementary  
McMurray Elementary

8. Approve the following **day-to-day non-teaching substitute** for the 2021–22 school year:

Phyllis Pecina - Driver

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Athletic personnel** for the 2021–22 school year: (attachments)

**HIGH SCHOOL**

**Spring**

Baseball, 9<sup>th</sup> Grade Volunteer Coach

Timothy Joyce, Sr.

**MIDDLE SCHOOL**

**Spring**

Softball, Assistant Coach

Softball, Volunteer Coach

Softball, Volunteer Coach

Samantha Arthrell

Sarah Blinn

Briana Smith

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)  
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Dr. Jeannine French, Superintendent – District Admin. Offices  
Activity: The Forum for Western Pennsylvania School Superintendents  
Dates: April 27 – 29, 2022  
Location: Bedford, PA  
Estimated Cost: \$135.72

Name: Susan Hlebinsky, AP Physics Teacher – High School  
Activity: College Board 2022 AP Reader for Physics  
Date: May 28 – June 8, 2022  
Location: Kansas City, MO  
Estimated Cost: \$420.00

Name: Scott Sussman, AP Statistics Teacher – High School  
Activity: College Board 2022 AP Reader for Statistics  
Date: June 6 – 17, 2022  
Location: Kansas City, MO  
Estimated Cost: \$0.00

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Senior Class – High School  
Purpose: Class expenses  
Dates: March 28 – April 8, 2022  
Location: High School  
Activity: Penny Wars

Organization: Senior Class – High School  
Purpose: Class expenses  
Dates: April 19, 2022  
Location: High School  
Activity: Trivia Night

Organization: Field Hockey Boosters – High School  
Purpose: Team expenses  
Dates: April 30, 2022  
Location: Community  
Activity: Flower Sale Delivery

Organization: Senior Class – High School  
Purpose: Class expenses  
Dates: May 25, 2022  
Location: Stadium  
Activity: Powder Puff Football Game

Organization: Cross Country Boosters – High School  
Purpose: Team expenses  
Dates: June 18, 2022  
Location: Community  
Activity: 5K Race

Organization: Senior Class – High School  
Purpose: Class expenses  
Dates: November 19, 2022  
Location: High School  
Activity: Craft Show

2. Approve the following **student trips:** (attachments)

Organization: Music Department – High School  
Advisor: Stephen McGough  
Event: Pennsylvania Music Educators Association (PMEA)  
All State Orchestra Festival  
Dates: April 7 – 9, 2022  
Location: Pocono Manor, PA  
Est. Cost to Dist.: \$1,504.96

Organization: Science Olympiad – High School and Middle School  
Advisor: Keith Compeggie  
Event: Science Olympiad State Competition  
Dates: April 29 – 30, 2022  
Location: Altoona, PA  
Est. Cost to Dist.: \$2,562.61

## VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve the DRAFT 2023–24 School Calendar. We are requesting ACT 80 approval for August 21, 2023, August 22, 2023, August 23, 2023, November 22, 2023, and February 16, 2024. (attachment)
2. Accept a donation of \$90.00 from the Hart Family to the Peters Township School District for McMurray Elementary students to participate in the annual Gnome House Design Challenge hosted by Fallingwater.
3. Accept a donation of \$2,000.00 from the Peters Township High School Parent Teacher Student Association (PTSA) to Peters Township School District for the Peters Township High School. The Freshman, Sophomore, Junior and Senior classes will each receive \$500.00.
4. Approve the disciplinary recommendation for Student #21-22-04 on terms and conditions approved by the Solicitor.
5. Authorize a student settlement agreement and release, Student #21-22-05, under terms and conditions recommended by the Solicitor, and authorize the execution of related terms of agreement.
6. Approve the following **substitute driver** from Mlaker L.L.C. Student Transportation for the 2021–22 school year: Timothy Ayres
7. Approve the following **substitute bus aide** from Mlaker L.L.C. Student Transportation for the 2021–22 school year: Timothy Ayres
8. Approve a Naming Rights Agreement with Budd Baer Auto, on terms and conditions approved by the Solicitor, for naming rights to the Peters Township High School Natatorium at a rate of \$15,000.00 per year for a term of five (5) years commencing April 1, 2022 through March 31, 2027. (attachment)
9. Approve the Agreement between STAT Staffing Medical Services, Inc. and Peters Township School District, on terms and conditions approved by the Solicitor, for supplemental licensed health care personnel to provide healthcare services. The District will be billed an hourly rate for services provided. (attachment)
10. Approve the renewal of the Food Service Contract with Aramark Educational Services, LLC for the 2022–23 school year.
11. Approve bids for District Athletic Supplies for the 2022–23 school year. (attachment)

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR'S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

April Board Meeting:

Monday, April 18, 2022 at 7:30 p.m.            Regular Board Meeting

Monday, April 25, 2022 at 6:30 p.m.            Finance Committee Meeting

May Board Meeting:

Monday, May 16, 2022 at 7:30 p.m.            Regular Board Meeting

MOTION TO ADJOURN