



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, JANUARY 21, 2025 AT 7:00 PM  
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

PUBLIC COMMENT ON AGENDA AND OTHER ITEMS

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers who signed up in advance per Policy 903 will be allotted a maximum of five (5) minutes for public comment. All other speakers will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online. All speakers are reminded to state their name and resident status for the minutes.

The public comment period of the meeting is not a question and answer format between the public and the Board. The purpose of public comment at Board meetings is to allow the Board to learn the thoughts of the public prior to Board deliberation and action.

PRESIDENT'S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel and litigation matters.

Appointment of Board Committees:

Committee:

Buildings, Grounds, and Transportation  
Education  
Finance  
Personnel  
Policy

Chair:

Alex O'Neill  
Rolf Briegel  
Jason Camilletti  
Daniel Taylor  
Lisa Anderson

Vice-Chair:

Alexandra Binsse  
Shari Payne  
Alex O'Neill  
Jason Camilletti  
Kathleen Chaudhari

PSBA  
SHASDA  
WACTC

Representative:

Lisa Anderson  
Rolf Briegel  
Kathleen Chaudhari

Alternate:

Rolf Briegel  
Rebecca Bowman

NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated November 18, 2024, the Reorganization Meeting dated December 2, 2024, the Special Board Meeting dated December 2, 2024 and the Special Board Meeting dated December 16, 2024.
2. Approval of the Treasurer's Reports for November 2024 and December 2024 with a balance of \$25,711,361.68.
3. Approval of the General Fund bills for November 15, 2024 through January 16, 2025.
4. Approval of the Capital Facilities Fund bills for November 15, 2024 through January 16, 2025.
5. Approval of the Food Service Fund bills for November 15, 2024 through January 16, 2025.
6. Approval of the McMurray Elementary School Activity Fund reports for November 2024 and December 2024.
7. Approval of the Middle School Activity Fund reports for November 2024 and December 2024.
8. Approval of the High School Athletic Fund reports for November 2024 and December 2024.
9. Approval of the High School Activity Fund reports for November 2024 and December 2024.
10. Approval of the High School Coffee Shop Activity Fund reports for November 2024 and December 2024.

## II. BOARD COMMITTEES

### Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve salary adjustments for the 2024–25 school year for Act 93 administrators in accordance with the Act 93 agreement and contracted employees as presented.

### Buildings and Grounds

Rebecca Bowman

2. **RECOMMENDATION:** Move to approve the replacement of the walk-in cooler at the Middle School by Controlled Climate Systems, under Co-Stars contract #0000187236, in the amount of \$12,800.00. This project will be funded by the Food Services Account.
3. **RECOMMENDATION:** Move to approve the replacement of the walk-in freezer at the Middle School by Controlled Climate Systems, under Co-Stars contract #0000187236, in the amount of \$19,400.00. This project will be funded by the Food Services Account.
4. **RECOMMENDATION:** Move to approve a replacement Network Controller and upgrade to the Server Software for District controls by Combustion Service & Equipment in the amount of \$11,175.00. This project will be funded by the Maintenance Operating Budget.

### Education

Shari Payne

### Finance

Rolf Briegel

### Policy

Lisa Anderson

### PSBA

Lisa Anderson

**Western Area Career and Technology Center**

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on January 22, 2025.

The Joint Operating Committee (JOC) received a report from the auditor. There were no auditing issues. Two matters were raised to the JOC's attention: A suggestion that an increase in the fixed asset capitalization threshold from the old and highly impractical \$1,500 to \$5,000 was put forward; and the auditor recommended that the JOC address the funding of post-retirement liabilities.

Adult education programs are financially independent from the High School WACTC programs. No funding comes from the sending districts. However, the JOC serves as the governing board for those programs, as well. The LPN program losses were reduced by more than half, and the aggregated adult programs operated in the black. The adult programs have sufficient reserves to cover the LPN losses.

The JOC approved the HHSDR proposal regarding a campus feasibility study subject to some requested changes, approved the Master Agreement subject to verification of some questions regarding compensation and termination in the event that proposals come in to high and the JOC decided not to proceed.

The JOC also approved a MOU with CCBC to offer a pilot adult welding program. The initial term is February 1, 2025 through July 9, 2025.

I am excited to report that Peters has two students in co-ops, one in auto mechanics and one in electrical occupations.

## SUPERINTENDENT'S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

January 2024-2025-01  
January 2024-2025-02

2. Approve the following **change of classification:**

Name: John Good  
From: Bachelors plus 15, Step 15  
To: Masters, Step 15  
Effective: 2<sup>nd</sup> Semester of the 2024-2025 School Year

3. Approve the following **long term substitute change of classification:**

Name: Catherine Lund  
From: Bachelors, Step 1  
To: Masters, Step 1  
Effective: 2<sup>nd</sup> Semester of the 2024-2025 School Year

4. Approve the following as **day-to-day substitute certificated personnel** for the 2024–25 school year:

Kelly Breen - Biology 7-12  
Kamryn Kostelnik - Social Studies 7-12  
Ryan Shawley - Grades PK-4

IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

January 2024-2025-03  
January 2024-2025-04  
January 2024-2025-05

2. Accept the following **resignations:**

Name: Shirley Harmon  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Effective: December 13, 2024

Name: Teresa Shuman  
Position: Cafeteria Food Service General Helper  
Assignment: High School  
Effective: December 31, 2024

Name: Renee Muscatello  
Position: Paraprofessional  
Assignment: Middle School  
Effective: January 17, 2025

Name: Chad Wright  
Position: Kitchen Leader  
Assignment: Pleasant Valley Elementary  
Effective: January 31, 2025

Name: Melinda Hindman  
Position: Custodian  
Assignment: High School  
Effective: March 31, 2025

Name: Robert Hodge  
Position: Custodian  
Assignment: Middle School  
Effective: January 16, 2025

3. Approve the following **new hires**:

Name: Bertha Reed  
Position: Cafeteria Food Service, General Helper  
Assignment: Middle School  
Salary: \$16.61/hr.  
Effective: TBD  
Replacing: Natalie DiGorio

Name: Edward Lucas  
Position: Maintenance  
Assignment: Maintenance, Buildings and Grounds  
Salary: \$22.58/hr.  
Effective: February 10, 2025  
Replacing: Todd Millington

4. Approve the following **transfers**:

Name: Stephanie Blasch  
From: Class III Clerical, McMurray Elementary  
To: Class I Clerical, District Administration Office  
Effective: March 3, 2025  
Replacing: Patricia Myers

Name: Lynn Thomas  
From: Cafeteria Food Service General Helper, High School  
To: Cafeteria Food Service General Helper, Pleasant Valley Elementary  
Effective: TBD  
Replacing: Vanessa Rincon

5. Approve the following **day-to-day non-teaching substitutes** for the 2024–25 school year:

Liam McCue - Paraprofessional  
Chad Wright - Cafeteria Food Service



V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel** for the 2024–25 school year: (attachment)

**HIGH SCHOOL**

Drama, Volunteer, Musical

Sarah Zwiebel

**MENTOR**

Angel Schranz

Kristi Barzanty

**ASSIGNED PROFESSIONAL**

Kayla Bandik/High School (Second Semester)

Samantha Edwards/Bower Hill Elementary (Second Semester)

2. Accept the following **renewal of extra-duty Athletic personnel** for the 2024–25 school year:

**HIGH SCHOOL**

**Spring**

Track and Field, Volunteer Coach

Keith Compeggie

3. Approve the following **extra-duty Athletic change of status** for the 2024–25 school year:

**HIGH SCHOOL**

**Spring**

David Pyles

**FROM:**

Baseball, Assistant Coach  
(Split 70% w/OPEN)

**TO:**

Baseball, Assistant Coach

4. Approve the following **extra-duty Athletic personnel** for the 2024–25 school year: (attachments)

**HIGH SCHOOL**

**Winter**

Wrestling, Boys Volunteer Coach

Wrestling, Girls Volunteer Coach

Frank O’Korn

Daniel Mahoney

**Spring**

Baseball, Assistant Coach

Volleyball, Boys Assistant Coach

Jake Monroe (Split 60% w/OPEN)

Tanush Nelikil

**MIDDLE SCHOOL**

**Spring**

Track and Field, Assistant Coach

Volleyball, Boys Assistant Coach

Erin Ridge

Richard Samolovitch

5. Accept the following **renewal of extra-duty Athletic personnel** for the 2025–26 school year:

**HIGH SCHOOL**

**Fall**

Cross Country, Head Coach

Kristin Sortino

Field Hockey, Head Coach

Kelly Meenan

Football, Head Coach

Thomas Plack

Golf, Boys Head Coach

David Kuhn

Golf, Girls Head Coach

Michael Lacey

Soccer, Boys Head Coach

Robert Dyer

Soccer, Girls Head Coach

Patrick Vereb

Tennis, Girls Head Coach

Brandt Bowman

Volleyball, Girls Head Coach

Terrance Kelly

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

**NO ACTION ITEMS AT THIS TIME**

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities subject to cancelation or change by the Superintendent for health and safety reasons as follows:

1. Approve the following **fundraising** activities:

Organization: Junior Class – High School  
Purpose: Class Expenses  
Dates: February 4 – 13, 2025  
Location: High School  
Activity: Bake Sale

Organization: Interact Club – High School  
Purpose: Club Expenses  
Dates: February 6, 2025  
Location: High School  
Activity: Bingo Night

Organization: Thespian Backers – High School  
Purpose: Group Expenses  
Dates: February 21, 2025  
Location: High School  
Activity: One Act Play Performance

Organization: Thespian Backers – High School  
Purpose: Group Expenses  
Dates: March 8, 2025  
Location: High School  
Activity: Musical Workshop

Organization: Yearbook and News Magazine Club – High School  
Purpose: Club Expenses  
Dates: August 1, 2025 – June 30, 2026  
Location: Community  
Activity: Yearbook Sales

Organization: Yearbook and News Magazine Club – High School  
Purpose: Club Expenses  
Dates: August 1, 2025 – June 30, 2026  
Location: Community  
Activity: Senior and Business Ad Sales

Organization: Media Department – High School  
Purpose: Club Expenses  
Dates: October 1, 2025 – December 30, 2025  
Location: Community  
Activity: Media T-Shirt Sales

2. Approve the following **student trips:** (attachments)

Organization: Wrestling Team – High School  
Advisor: Derrick Evanovich  
Purpose: PIAA State Wrestling Team Finals  
Dates: February 6 – 8, 2025  
Location: Altoona, PA  
Cost to Dist.: \$4,938.10

Organization: Music Department – High School  
Advisor: Stephen McGough  
Purpose: Pennsylvania Music Educators Association (PMEA)  
Western Region Orchestra Festival  
Dates: February 20 – 22, 2025  
Location: Johnstown, PA  
Cost to Dist.: \$1,475.70

Organization: Forensics Speech and Debate Club – High School  
Advisors: Kristin Groninger and Alyssa Patton  
Purpose: Pennsylvania High School Speech League (PHSSL)  
State Forensics Tournament  
Dates: March 20 – 22, 2025  
Location: Bloomsburg, PA  
Cost to Dist.: \$3,496.70

Organization: Baseball Team – High School  
Advisor: Michael Plassio  
Purpose: Vero Beach Tournament  
Dates: March 30 – April 5, 2025  
Location: Vero Beach, FL  
Cost to Dist.: \$0.00

Organization: Boys Lacrosse Team – High School  
Advisor: Joseph Tritschler  
Purpose: Eastern Pennsylvania Play Date  
Dates: April 25 – 26, 2025  
Location: Camp Hill, PA  
Cost to Dist.: \$0.00

## VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve the 2025–26 School Calendar. (attachment)
2. Approve Resolution No. 2025-01-21A designating local holidays for the 2025–26 school year. (attachment)
3. Accept a “Cash for Classrooms” grant from Kickline Dance Center valued at \$2,336.80. Recipients are Bower Hill Elementary teachers, Lori Bodnar (\$222.00), Kelly Borsani (\$250.00), Melissa Dunn (\$250.00), Brent Killen (\$250.00), McMurray Elementary teacher Abby Shade (\$250.00), Middle School teachers, Bethany Adams (\$179.00), Renee Brown (\$130.00), Dr. Jackie Conkle (\$250.00), Stephen McGough (\$250.00), Peters Township High School teachers, Kevin Bastos (\$245.80) and Sarah Palermo (\$60.00).
4. Accept a Granting Educators Opportunities (GEO) grant donation for Peters Township School District staff members at Bower Hill, Pleasant Valley, McMurray Elementary Schools, Peters Township Middle School and Peters Township High School valued at \$6,190.64 from the Peters Township Education Foundation.
5. Authorize Administration to solicit bids for athletic supplies and equipment for the 2025–26 school year.
6. Approve Robert Kaminski from Mlaker L.L.C. Student Transportation as a substitute driver for the 2024-2025 school year.
7. Exonerate Jordan Tax Service Incorporated for liened 2024 real estate taxes for the 2024–25 school year.
8. Approve a confidential special education settlement with terms and conditions approved by the Solicitor.

BOARD INFORMATION

PUBLIC COMMENT ON AGENDA ITEMS ONLY

SOLICITOR'S REPORT

CORRESPONDENCE AND MATTERS OF INFORMATION

February Board Meeting:

Tuesday, February 18, 2025 at 7:00 p.m.

Regular Board Meeting

March Board Meeting:

Monday, March 17, 2025 at 7:00 p.m.

Regular Board Meeting

MOTION TO ADJOURN