

Peters Township School District



**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING**

MONDAY, June 25, 2012

7:30 P.M. – DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER: Cynthia Golembiewski, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:30 p.m

PLEDGE OF ALLEGIANCE

ROLL CALL: Present were: Mrs. Golembiewski, Mr. Merrell, Mr. McMurray, Mrs. Cuervo, Mr. Dunleavy, Mr. Hvizdos, Mrs. Gregg, and Mrs. Erenberg and Mrs. Smith was absent .

Also present were Dr. Nina Zetty, Superintendent, Mr. Solomon, Business Manager, Dr. Patricia Kardambikis, Assistant to the Superintendent for Curriculum, Instruction and Assessment, Glenn Franceschina, Supervisor of Buildings and Grounds, Nancy McCann, Director of Human Resources and Jack Cambest, Solicitor.

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence
 - Dr. Zetty announced that fifth grade students at McMurray have earned honors in the Celebration of Poets Contest. As a culminating activity to their poetry unit, each student selects his\her favorite poem to be submitted.
 - Dr. Zetty announced that enrichment students at Bower Hill recently took part in the Mental Math international competition that supports the learning of math and improving calculation skills through games and play. Among the twenty thousand children in 20 countries who took part, five students from Bower Hill finished in the top 10 in their age group.
 - Dr. Zetty announced that Fourth grade students at McMurray Elementary held their annual Derby Day competition on May 25 – all fourth grade students created a simple machine derby car from recycled items to race. The students held preliminary races and in the final event crowned the fastest car and the one with the longest run overall.
 - Dr. Zetty announced that at the annual senior awards program , the Class of 2012 was honored for their academic accomplishments. More than 160 students were honored that evening with 26 community members there to present awards and scholarships.
 - Dr. Zetty announced that students at Pleasant Valley celebrated their annual Pittsburgh Pride: Hometown Celebration that follows the students' social studies unit on our hometown history and featured facts and music about our industry, culture, traditions and sports.

- Dr. Zetty announced that PTMS dedicated their Artist in Residence project last month with students and staff members as the etched glass was installed as a permanent part of the school. Students took photos that centered on the building's three goals of achievement, character and community and transformed them into windows of etched glass.
- Dr. Zetty announced that Bower Hill Elementary third grade students presented their "*Milky Way Musical Journey*" to parents and fellow students. This unique event features not only music, but student artwork, uniquely created poetry, and student-driven music.
- Dr. Zetty announced that The Middle School ended their first year of intramurals with an exciting final competition in front of the entire student body! In the end, after a battle of pickle ball balancing, scooter races and cartwheel relays.
- Dr. Zetty announced that We want to congratulate our student athletes on a very successful 2011-12 year. We had many teams represent our community in the playoffs and at the state level this year with WPIAL honors being earned by our girls lacrosse team, a member of our wrestling team, as well as our girls doubles tennis team. At the state level, Peters Township came home with the championship in girls soccer, girls tennis and a state title for the girls doubles tennis team.
- Dr. Zetty announced that June 1 marked the annual 8th grade awards ceremony in the Middle School. Students and staff celebrated and recognized students for achievements in and out of the classroom.
- Dr. Zetty announced that PTMS students held a food drive to end the school year, organized by the gifted students and overseen by Matt Cheran. As a part of the effort several students also had the opportunity to help with food distribution at a facility on the South Side.
- Dr. Zetty announced that Pleasant Valley and McMurray Elementary Schools have received Promising Practice Awards from the Character Education Partnership for their Leadership team initiatives within their buildings. At Pleasant Valley, their Leading with Character initiative was recognized and McMurray's Student Leadership Committee earned the award. Both buildings have been asked to share their initiative at the 2012 CEP

conference in Washington D.C. so that other schools may learn from our example.

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

PRESIDENT’S COMMENTS

- Mrs. Golembiewski stated that there was an executive session held prior to the June 18, 2012 Goal-Setting meeting and prior to this meeting to discuss personnel matters.

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes the Regular meeting May 21, 2012 and Special Meetings June 11, 2012.
2. Approval of the treasurer’s report for May 2012 with a balance of \$1,966,637.88.
3. Approval of General Fund bills for May 11, 2012 through May 31, 2012, and June 1, through June 10, 2012.
4. Approval of the Capital Facilities Fund bills from May 11, 2012 through June 10, 2012.
5. Approval of the Food Service Bills from May 11, 2012 through June 10, 2012.

6. Approval of the McMurray Elementary School Activity Fund report for May 2012.
7. Approval of the Middle School Activity Fund report for May 2012.
8. Approval of the High School Athletic Fund report for May 2012.
9. Approval of the High School Activity Fund report for April 2012.

MOTION:

Mr. Hvizdos moved approval of the Business Office recommendations 1 through 9, seconded by Mrs. Cuervo.

MOTION CARRIED UNANIMOUSLY

(8-0)

II. BOARD COMMITTEES

Personnel

David Hvizdos

- Mr. Hvizdos stated that there was a Closed Personnel Committee meeting on June 20, 2012 to discuss personnel issues.

1. RECOMMENDATION: Consider a motion to approve the following job descriptions (attachments):

- Director of Staff Development
- Paraprofessionals
- Bus Drivers

MOTION:

Mr. Hvizdos moved approval of the Personnel Committee recommendation 1, seconded by Mr. Dunleavy.

- Mrs. Gregg questioned the title change for the Director of Staff Development position and why it did not include Instructional Technology. She also questioned the meaning of the PIL reference in the job description
- Dr. Zetty answered that PIL stands for Pennsylvania Inspired Leadership and explained the change in the position title.

MOTION CARRIED UNANIMOUSLY

(8-0)

2. RECOMMENDATION: Consider a motion to approve the following stipend:

- \$10,000 for Emily Sanders for the coordinating of curriculum 9-12 assignment for the 2012-13 school year, subject to the execution of a written agreement.

MOTION:

Mr. Hvizdos moved approval of the Personnel Committee recommendation 1, seconded by Mrs. Cuervo.

MOTION CARRIED

(7-1)

Mrs. Gregg voted no

Buildings and Grounds

Lori Cuervo

- Mrs. Cuervo referenced the door project at the High School and stated that no action will be taken until it reaches committee.
- Mrs. Golembiewski thanked Ron Dunleavy for his assistance with third project.

Education

Sue Smith/Lynn Erenberg

3. RECOMMENDATION: Consider a motion to approve the following new course in the Peters Township High School Technology Education Department (attachment):

- Agile Robotics II

MOTION:

Mrs. Erenberg moved approval of the Education Committee recommendation 3, seconded by Mrs. Cuervo.

MOTION CARRIED UNANIMOUSLY

(8-0)

4. RECOMMENDATION: Consider a motion to approve the following course name change:

- Graduation Project Seminar Online to Career Research and Exploration

MOTION:

Mrs. Erenberg moved approval of the Education Committee recommendation 4, seconded by Mrs. Cuervo.

MOTION CARRIED UNANIMOUSLY

(8-0)

5. RECOMMENDATION: Consider a motion to approve the following textbooks and materials for adoption:

MCMURRAY

Grade 4 – Science

Property of Matter, Delta Education, ISBN WW1278086 (Red Gr. 3-4), Cost: \$1,334.00

Changes in Matter, Delta Education, ISBN WW1278087 (Red Gr. 3-4), Cost: \$1,334.00

Force and Motion, Delta Education, ISBN WW1278119 (Red Gr. 4-5), Cost: \$1,334.00

Air and Water, Delta Education, ISBN WW1278135 (Red Gr. 4-5), Cost: \$1,334.00

Grade 6 - Science

Interactive Science Environmental and Ecology, Pearson, 2011 ed., ISBN 0133734889, Cost: \$9,902.92

HIGH SCHOOL

Math

Holt McDougal Geometry, Burger, 2011 ed., ISBN 9780030995750, Cost: \$30,653.44

Holt McDougal Algebra III & Trigonometry, Larson, 8 ed., 2011, ISBN 9781439048474, Cost: \$14,497.31

Science

Campbell Biology: AP Edition, Pearson, 2011 ed., ISBN 9780131375611, Cost: \$13,436.63

Organic Chemistry Enhanced Edition, Volume 1, 7th edition, John McMurry, Brooks/Cole CENGAGE Learning, ISBN 9780538733953, No costs for 2012-2013 – textbooks and teacher materials on loan from Mt. Lebanon School District.

Assessments

PSSS (Preliminary SAT Scoring Service) cost: (approx.) \$5,000

MOTION:

Mrs. Erenberg moved approval of the Education Committee recommendation 5, seconded by Mrs. Cuervo.

MOTION CARRIED UNANIMOUSLY

(8-0)

- 719 -

June 2012

Finance

Thomas McMurray

- Mr. McMurray reported that there was a Finance Committee meeting on June 11, 2012 to discuss the 2012-2013 budget.

6. RECOMMENDATION: Consider a motion to approve authorizing the incurring of nonelectoral debt by the issuance of general obligation bonds, in an aggregate principal amount not to exceed Twenty Two Million and 00/100 dollars (\$22,000,000.00); covenanting to pay, and pledging unlimited taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, interest rates, maturity dates, and other provisions for the payment thereof; accepting a proposal for the purchase of the bonds; authorizing a filing of required documents with the department of community and economic development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds (attachment distributed at this meeting.)

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 6, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

7. RECOMMENDATION: Consider a motion to approve the following issuance cost for the 2012 bond issue:

Underwriting discount	\$ 3.90 per thousand
Bond Counsel	\$12,500 plus \$1,500 expenses
Solicitor fee	\$ 2,500
Official statement printing	\$ 3,000
Bond Printing	\$ 800
Paying agent fee (Wells Fargo)	\$ 550
Acceptance Fee (Wells Fargo)	\$ 500
Escrow Fee (Wells Fargo 4x\$750)	\$ 3,000
Moody's Rating Agency	\$15,500
CUSIP fee	\$ 500
Escrow Verification Agent (Grant Thornton)	\$ 3,000
Legal Advertisement	\$ 500
DCED Fee	\$ 650

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 7, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

- 8. RECOMMENDATION:** Consider a motion to adopt the General Fund Budget for the 2012-13 school year in the amount of \$50,872,603. The tentative budget amount was \$50,872,603.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 8, seconded by Mr. Cuervo

- Mrs. Gregg stated that she cannot support the adoption of this General Fund Budget

MOTION CARRIED

(7-1)

Mrs. Gregg voted no

- 9. RECOMMENDATION:** Consider a motion to establish a Real Estate millage rate of 100.30 mills for the 2012-13 fiscal year. The 100.30 millage rate includes a 3.79 mill increase, equal to the allowable state index of 1.7% plus PDE approved exceptions.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 9, seconded by Mr. Dunleavy

MOTION CARRIED UNANIMOUSLY

(8-0)

- 10. RECOMMENDATION:** Consider a motion to approve the 2012-13 Technology Budget in the amount of \$902,231. This amount excludes salaries and benefits. The tentative budget amount was \$902,231. This amount is included in the General Fund Budget.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 10, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

11. RECOMMENDATION: Consider a motion to approve the 2012-13 Curriculum Budget in the amount of \$164,594.05.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 11, seconded by Mr. Dunleavy

MOTION CARRIED UNANIMOUSLY

(8-0)

12. RECOMMENDATION: Consider a motion to approve the 2012-13 Capital Reserve Budget in the amount of \$965,445. The tentative budget amount was \$920,100. This budget includes a \$400,000 transfer to the General Fund.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 12, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

13. RECOMMENDATION: Consider a motion to approve all taxes under the Local Tax Enabling Act (Act 511) to remain unchanged.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 13, seconded by Mr. Dunleavy

MOTION CARRIED UNANIMOUSLY

(8-0)

14. RECOMMENDATION: Consider a motion to authorize the Administration to pay required invoices between June 26, 2012 and August 15, 2012 due to the length of time between meetings.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 14, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

15. RECOMMENDATION: Consider a motion to approve the attached Homestead/ Farmstead resolution for the 2012-13 fiscal year. Eligible property owners will receive a \$119.64 reduction in real estate tax by providing a credit of \$1,192.82 of assessed value (attachment).

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 15, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

16. RECOMMENDATION: Consider a motion as per section 688 of the Public School Code (Limitations on certain unreserved fund balances) be it resolved by the Peters Township Board of School Directors that it will reserve the designate \$7,000,000 of surplus funds for the purpose of satisfying future debt service obligations and increases in the employer contributions to the Public School Employees Retirement System as follows:

Debt Service Fund - \$3,000,000
Retirement Fund - \$4,000,000

By taking this action the District has fulfilled its obligation to maintain an unreserved undesignated fund balance that does not exceed 8% as legally required. The unreserved undesignated fund balance is estimated to be \$3,476,463.

MOTION

Mr. McMurray moved approval of the Finance Committee recommendation 16, seconded by Mr. Dunleavy

MOTION CARRIED UNANIMOUSLY

(8-0)

Policy (and Personnel)

Cindy Golembiewski

17. RECOMMENDATION: Consider a motion to set the Act 93 and non-Act 93 returning administrators' midpoint salary increase at 150% of the applicable teacher salary increase for the school year 2012-13 in accordance with the District's Act 93 agreement and individual contracts based on the Superintendent's recommendation (no change from the previous years.)

MOTION

Mrs. Golembiewski moved for approval of the Policy committee recommendation 17, seconded by Mrs. Cuervo

- Mr. Merrell questioned whether the raises are based on a percentage or a dollar amount and if they get to see the evaluations.
- Dr. Zetty explained that there is a Hays system index table used for administration's raises and that the result of evaluations are shared with the Board.

MOTION CARRIED

(6-2)

Mrs. Gregg voted no Mr. Merrell voted no

18. RECOMMENDATION: Consider a motion to approve the following policy changes (attachments):

NEW

5143 Concussion Management

DELETE

5114.71 Acceptable Use of Personal Technology Resources--Students

REVISE

4131.2 School District Employee School Board Relationships	4703 Possession of Weapons and Dangerous Instruments
4501 Employee Complaint Procedure	4803 Drug and Alcohol
4502 Harassment--Employee	4803.1 Drug and Alcohol—School Bus Drivers
4503 Whistleblower	4805 Misappropriation of District Resources
4504 Smoking and Tobacco Use	4807 Progressive Discipline
4702 Workplace Violence	5114.7 Acceptable Use of Technology Resources

MOTION

Mrs. Golembiewski moved for approval of the Policy committee recommendation 18, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

SPA Committee

Lynn Erenberg

- Mrs. Golembiewski asked when the committee will be dissolved
- Mrs. Ernberg stated they are waiting for the Booster Organization to submit the by-laws.
- Mr. Merrell asked if they will have their by-laws submitted by the end of the summer.
- Mrs. Erenberg stated that because all groups do not meet during the summer all by-laws will not be complete, but they will be shared with the Board as they trickle in
- Mrs. Golembiewski thanked Mrs. Erenberg for her work.

PSBA

Sandra Gregg

- Mrs. Gregg thanked Mrs. Cuervo for sending out information on the PSBA, July 2, 2012 webcast for the 2012-203 budget.

Western Area Career and Technology Center

David Hvizdos/Ronald Dunleavy

- Mr. Hvizdos stated that the WACTC is expanding into more adult education programs and is doing financially well.

Intermediate Unit

Thomas McMurray- No Report

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following resignation:

Name: Tina Tolkacevic
Position: Director of Special Education
Effective: August 16, 2012

2. Approve the following new hires, pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent (attachments).

Name: Mara Linaberger
Position: Director of Staff Development
Assignment: District Administrative Office
Salary: \$98,000
Effective: July 16, 2012
Replaces: Mary Monsour

Name: Jessica McHugh
Position: .5 Business, Computer, Information Technology Teacher
Assignment: Middle School
Salary: Bachelors, Step 1
Effective: 2012-13 school year
Replaces: John Good

Name: Katherine Stouden
Position: Librarian
Assignment: Middle School
Salary: Masters, Step 9
Effective: 2012-13 school year

Replaces: Janet Johns

Name: Angel Keller
Position: English Teacher
Assignment: High School
Salary: Masters, Step 6
Effective: 2012-13 school year
Replaces: Cheryl Hamilton

Name: Timothy Hanley
Position: English Teacher
Assignment: High School
Salary: Masters, Step 9
Effective: 2012-13 school year
Replaces: Patty Stevenson

Name: Kristin Webler
Position: Special Education Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1
Effective: 2012-13 school year
Replaces: Newly Created (took over IU program)

Name: Leanna Derrick
Position: Special Education Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 1
Effective: 2012-13 school year
Replaces: Jamie Oney

Name: Genevieve Rae
Position: Special Education Teacher
Assignment: McMurray Elementary
Salary: Masters, Step 10
Effective: 2012-13 school year
Replaces: Kristen Lanzilatti
Name: Kristin McCune
Position: Mathematics Teacher
Assignment: Middle School
Salary: Bachelors+15, Step 5
Effective: 2012-13 school year
Replaces: Jay Greenberger

3. Approve the following change of status:

Name: Heather Bonanno
From: Part Time Chemistry Teacher, High School
To: Full Time Chemistry Teacher, High School

4. Approve the following family medical leave:

Name: Kelly Barefoot
Position/Assignment: English Teacher, High School
Effective: August 21, 2012 to October 30, 2012

Name: Jamie Oney
Position/Assignment: Elementary Teacher, 5th Grade McMurray Elementary
Effective: October 17, 2012 to January 23, 2013

5. Approve the following child rearing leave:

Name: Megan Mongillo
Position/Assignment: Elementary Teacher, 5th Grade McMurray Elementary
Effective: August 2012 to August 2014

Name: Jamie Oney
Position/Assignment: Elementary Teacher, 5th Grade McMurray Elementary
Effective: 2012-13 school year

6. Approve the following child rearing leave (extension):

Name: Elizabeth Wardzinski
Position/Assignment: Elementary Teacher, 5th Grade McMurray Elementary
Effective: August 20, 2012 to January 18, 2013

7. Approve the following student teachers/observers/interns for the 2012-13, school year pending receipt of all compliance documents. Employees and volunteers will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent:

Name: Adrienne Grand
Dates of Assignment: Revised - Fall 2012
College or University: Duquesne University
Curriculum Major: School Counseling
Assignment: Intern
PTSD Teacher & Bldg: Colleen Rooney/Pleasant Valley

Name: Jessica Veltum
Dates of Assignment: August 30, 2012 – January 13, 2013
College or University: Carlow University
Curriculum Major: School Counseling
Assignment: Intern
PTSD Teacher & Bldg: Counseling Department/High School

Name: Lauren McGuirk
 Dates of Assignment: Summer 2012
 College or University: University of Pittsburgh
 Curriculum Major: Principal Papers
 Assignment: Intern
 PTSD Teacher & Bldg: Kelly Gustafson/Bower Hill

8. Approve the following teachers for the 2012 Extended School Year (ESY) Program at the contractual rate:

Substitute Teacher (All Schools) July 2 – July 27

Leah Blasso

High School July 2 – July 27

Nicholle Bernardo

8:00 am – 2:00 pm

Homebound/ESY June, July and August

Kara Biroscak

total 30 hours

9. Approve the following teachers for the 2012 Extended School Year (ESY) Program at the substitute teacher rate or prorated substitute rate:

Substitute Teacher (All Schools) July 2 – July 27

Angela Roberts

McMurray Elementary July 2 – July 27

Breann Kaufman

9:00 am – 1:30 pm

Bower Hill Elementary July 2 – July 27

Carla Roney

9:00 am – 12:00 pm

10. Approve the following nurse at one (1) hour per day for the entire 2012 Extended School Year (ESY) Program at a rate of \$20.00 per hour:

Beth Gamble

11. Approve the following teacher assistants for the 2012 Extended School Year (ESY) Program at the substitute teacher rate or prorated substitute rate:

Substitute Teacher's Assistant (All Schools) July 2 – July 27

Angela Roberts

Middle School July 2 – July 27

Daniel DeLuca

8:00 am – 2:00 pm

<u>Bower Hill Elementary</u>	<u>July 2 – July 27</u>
Benjamin Barley	9:00 am – 12:00 pm
Stacey Wahl	9:00 am – 12:00 pm
Elisa Egan	9:00 am – 12:00 pm

12. The following have completed three years in Peters Township School District as Temporary Professional Employees and have been rated in accordance with the provisions of Section 1123 of the Public School code of 1949 as amended. Having earned a final rating of “satisfactory” they are so certified and entitled to Professional Employee Status in accordance with the provision of Section 1108(b):

<u>Professional Employee</u>	<u>Building</u>
Basista, Jennifer	Bower Hill Elementary
Borsani, Kelly	Bower Hill Elementary
Daerr, Ashley	High School
Gallagher, Bethany	Middle School
Lawrence, Kevin	High School
Montgomery, Abby	McMurray Elementary
Packrone, Adele	Pleasant Valley Elementary
Sanders, Pamela	Middle School
Skrok, Linda	McMurray Elementary
Zippay, Jason	High School

MOTION:

Mr. Hvizdos moved approval of the Certified Personnel recommendations 1-12, seconded by Mrs. Cuervo

MOTION CARRIED

- Mrs. Gregg stated that she cannot support the salary stated in item 2 for the position of Staff Development.

(7-1)

Mrs. Gregg voted no

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following retirement:

Name: Bonnie Felix
 Position: Bus Driver
 Effective: June 7, 2012
 Name: Kenneth Jurick

Position: Custodian
Effective: July 20, 2012

2. Approve the following new hires, pending receipt of all compliance documents (attachment).

Name: Jacqueline Kreider
Position: Administrative Assistant to the Superintendent
Assignment: District Administrative Office
Salary: \$39,000
Effective: July 1, 2012
Replaces: Dawn Homol

3. Approve the following Paraprofessional's for the 2012 Extended School Year (ESY) Program at the paraprofessional contractual rate:

Substitute Paraprofessional (All Schools) July 2 – July 27
Lisa Harrison
Christy Fitzgerald
Kim Wolfe

Bower Hill Elementary July 2 – July 27
Marilyn Miller 9:00 am – 12:00 pm

McMurray Elementary July 2 – July 27
Theresa Buzard 9:00 am – 1:30 pm
Patty Forbich 9:00 am – 1:30 pm
Mary Lou Fraticelli 9:00 am – 1:30 pm
Becky Jackson 9:00 am – 1:30 pm
Jan Ruzicka 9:00 am – 1:30 pm

Middle School July 2 – July 27
Carolyn Rinaldi-Lieb 8:00 am – 11:00 am

High School July 2 – July 27
Michelle Seman 8:00 am – 2:00 pm

Job Coach July 2 – July 27
Elizabeth Camody various days in June and July – 72-80 hours

4. Approve the following Paraprofessional's for the 2012 Extended School Year (ESY) Program at the substitute paraprofessional rate and/or prorated substitute rate:

High School July 2 – July 27
Najla Younes 8:00 am – 11:00 am

Mary Liz LaRosa

9:00 am – 12:00 pm

5. Approve the following Seasonal Laborer from June 2012 through September 2012, pending receipt of all compliance documents. Employees and volunteers will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Full, Nicholas

MOTION:

Mrs. Cuervo moved approval of the Non-Certified personnel recommendations 1-5, seconded by Mrs. Erenberg

- Mrs. Gregg commended Mr. Geyer for his selection of candidates.
- Mrs. Cuervo questioned why there was a second assistant football coach
- Dr. Zetty explained that Mr. Geyer was filling the open position he submitted in the budget reduction in staffing.

MOTION CARRIED UNANIMOUSLY

(8-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows:

1. Approve the following resignation:

High School

Photography Club

Melissa Giaquinto

2. Approve the following extra-duty Facilitator personnel for the 2012-13 school year:

PTMS

Grade 7

Delores Petricca

Grade 8 (split)

Chris Kelly

Grade 8 (split)

Matt Cheran

3. Approve the following extra-duty Activities personnel for the 2012-13 school year pending receipt of all compliance documents and Board approval of these positions in the 2012-13 Budget. Employees and volunteers will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

MIDDLE SCHOOL

Art Resource

Wendy Bergmark

Forensics

Matt Cheran

Literary Magazine Co-Sponsor
Musical, Co-Director Drama
Musical, Co-Director Vocal
Musical, Assistant Director
National History Day Sponsor
Newspaper
Set Design
Technology Education

Nicole Mitchell
Lorra Brannen
Janet Cleary
Toni Jacobs
Josh Elders
Nicole Mitchell
Brian Griffin
Joe Bayto

HIGH SCHOOL
Band Camp Positions:

Trumpet Clinician
Low Brass Clinician

	<u>Stipend</u>
Ron Levin	\$400
Emmett Goods	\$400

Activities Positions:

Dance Company (volunteer)
Dance Company (volunteer)
Dance Company (volunteer)

Dominique Deliere Schuster
Ashlee Olivo
Megan Chicone

4. Approve the following extra-duty Athletics personnel for the 2012-13 school year pending receipt of all compliance documents and Board approval of these positions in the 2012-13 Budget. Employees and volunteers will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent (attachments).

MIDDLE SCHOOL:

FALL/WINTER

Head Cheerleading Sponsor

Melissa Giaquinto

FALL

Football MS Asst Coach

G. Scott Opferman

HIGH SCHOOL

FALL

Football 2nd Assistant Coach
Football 2nd Assistant Coach
Cross Country, Assistant Coach
Cross Country, Volunteer
Golf Boys, Volunteer

Michael Colligan
Aaron Smetanka
Kelly Best
John Knabb
Jerry Roman

5. Approve the following renewals of Athletics personnel for the 2012-13 school year:

HIGH SCHOOL

Equipment Manager (3-way split)
Equipment Manager (3-way split)
Equipment Manager (3-way split)
Faculty Manager (split)
Faculty Manager (split)

Joe Maize
Fred Burns
Rich Piccinini
Joe Maize
Chuck Helbig

SPRING

Head Coaches

Baseball
 Lacrosse Boys
 Lacrosse Girls
 Softball
 Tennis
 Track & Field
 Volleyball Boys

Joe Maize
 Mike McBride
 Kristin Caponi
 Heidi Karcher
 Brandt Bowman
 Justin Pinto
 Chris Kelly

6. Approve the following status change in Athletics personnel for the 2012-13 school year:

HIGH SCHOOL

James Augustine

FROM

Golf Girls Head Coach

TO

Golf Girls Volunteer

7. Approve the following paid support personnel* for athletics during the 2012-13 school year pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Amend, Will	DelCorso, Janet	Lawrence, Kevin	Scaglione, Joseph
Appel, Sean	Deliere, Barb	Lugar, Deanne	Scott, Dennis
	Drakeley, Sue	Lusk, Evie	Stockhausen, Chelsea
Barbour, Bryan			Steider, Nancy
Barr, Dave	Elders, Josh	Maize, Joe	Stunik, Tracy
Bebout, Scott	Evans, Steve	Maloney, Mike	Sussman, Scott
Bergman, Kris		Malazich, Eric	Swindell, Colleen
Bladel, Liz	Farrell, Brian	Manion, Andy	
Bockstoce, Beth		McBride, Mike	Tanner, Ashley
Borden, Pat	Gallagher, Bethany	McKenzie, Regis	Traber, Andrew
Bourg, Judy	Glass, Lorraine	McLaughlin, Ted	
Brbrzysnki, Lisa	Goga, Gary	McWilliams, Ken	Vavala, John
Brown, Barbara	Good, John	McWilliams, Sandy	Vereb, Patrick
Brown, Rene	Greb, Bill	Milchovich, Nick	Vereb, Rick
Burns, Fred	Green, Ashley	Murdoch, Linda	
Bushmire, Harry	Griffith, Rich	Murray, Lois	Werst, Vivian
	Gunther, Betsy		Wetzel, Don
Callender, Gillian		Nagy, Gary	Windstein, Kim
Cabot, Jessica	Hands, Bruce		
Caponi, Kristin	Helbig, Chuck	Palko, Jennifer	Yancura, Brandi
Carpetta, Jason	Hume, Anthony	Pinto, Justin	
Cervenak, Doug		Plack, T.J.	Zeminski, Jayson
Cheran, Matthew	Jackson, Becky	Pokorny, Rudy	
Christopher, Jami			
Cmar, Jan	Kamphaus, Jeanna	Rafferty, Ed	
Colligan, Mike	Kelly, Chris	Redilla, Mark	
Compeggie, Keith	Kerekes, Jack		
Conkle, Jackie	Kehran, Harry		

	Knabb, John		

*Support Personnel (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, etc)

MOTION:

Mrs. Cuervo moved approval of the Extra Duty recommendation 1-7,
seconded by Mrs. Erenberg

MOTION CARRIED UNANIMOUSLY

(8-0)

VI. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

1. Approve the following professional conferences (Employees will not be reimbursed for meals included in the conference--attachments):

Name: Lindsey Myers
 Activities: BSN Online Primary Contact Management Training
 Dates: August 15-16, 2012
 Location: McVeytown, PA
 Estimated Cost: \$277.85

Name: Chris Hitchens
 Activities: BSN Online Primary Contact Management Training
 Dates: August 15-16, 2012
 Location: McVeytown, PA
 Estimated Cost: \$290.16

MOTION:

Mr. Hvizdos moved approval of the above Professional conference recommendation 1,
seconded by Mr. Dunleavy

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. EDUCATIONAL PROGRAM AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following fundraising activities:

Organization: Quarterback Club
Purpose: To raise funds to support football program
Dates: July 15 – August 10, 2012
Location: Community
Activity: Discount Cards

Organization: Swimming & Diving Boosters
Purpose: Raise funds for team clothing, activities & equipment
Dates: June 26– end of October 2012
Location: Peters Township Community
Activity: Community Service Landscaping Project for the Township –
Plant and maintain pre-selected township garden locations

Organization: PTLIBA – Girls Basketball Boosters
Purpose: To raise money for the basketball program
Dates: July 14, 2012
Location: Century Sports
Activity: Car Wash

Organization: Hoop Group Boys Basketball Boosters
Purpose: Raise money to cover the \$20 fee per athlete
Dates: July 14, 2012
Location: Brusters
Activity: Car Wash

Organization: Boys Volleyball Boosters
Purpose: Raise funds to supplement booster program & camp
Dates: July 30 – August 2, 2012
Location: PTHS
Activity: Volleyball Camp

Organization: Girls Volleyball Boosters
Purpose: Raise funds to supplement booster program & camp
Dates: July 30 – August 2, 2012
Location: PTMS
Activity: Volleyball Camp for Grades 9-12

Organization: Quarterback Club
Purpose: Teach youth players proper football techniques
Dates: August 2 & 3, 2012
Location: PTHS
Activity: Youth Football Camp

Organization: PT Girls Racquet Backers (Tennis)
 Purpose: Off-set expenses for upcoming season
 Dates: August 18, 2012
 Location: Century Sports
 Activity: Car Wash

Organization: Field Hockey Boosters
 Purpose: Raise money to supplement program
 Dates: August 19, 2012
 Location: Brusters
 Activity: Car Wash

Organization: PTA – Bower Hill
 Purpose: Raise money to supplement student activities
 Dates: September 24 – October 4, 2012
 Location: Bower Hill Elementary
 Activity: Read-A-Thon

Organization: Swimming & Diving Boosters
 Purpose: Raise funds for team clothing, activities & equipment
 Dates: September / October 2012 – exact date to be determined by vendor
 Location: Brusters
 Activity: Car Wash

Organization: Swimming & Diving Boosters
 Purpose: Raise funds for team clothing, activities & equipment
 Dates: October 1 – 31, 2012
 Location: Peters Township Community
 Activity: Popcorn Sale

Organization: FBLA
 Purpose: Funding for state & local chapter projects
 Dates: October 12 – 26, 2012
 Location: Community
 Activity: Sarris Candy Sales

Organization: FBLA
 Purpose: Funding for state & local chapter projects
 Dates: October – exact date to be determined
 Location: Bethel Park
 Activity: Hundred Acre Manor Haunted House

Organization: Swimming & Diving Boosters
 Purpose: Raise funds for team clothing, activities & equipment
 Dates: November 2012 – March 2013 (during swim season)
 Location: Peters Township Community
 Activity: Ads for swim meet programs

Organization: Band Boosters
Purpose: Support Music Dept activities
Dates: March 4 – 15, 2013
Location: Community
Activity: Hoagie Sales

Organization: Marching Band
Purpose: Support Music Dept projects
Dates: May 1 – 8, 2013
Location: Community
Activity: Flower Sale

Organization: Cheer Boosters
Purpose: To raise funds for warm-ups
Dates: On-going throughout the school year
Location: Community
Activity: Corporate Sponsorship

Organization: PTHS Ember (Yearbook)
Purpose: Pay for costs to publish the yearbook
Dates: School Year 2012 - 2013
Location: PTHS
Activity: Yearbook Sales

Organization: PTHS Ember (Yearbook)
Purpose: Pay for costs to publish the yearbook
Dates: May 22, 2013
Location: PTHS
Activity: Yearbook Social

2. Approve the following student trips:

Activity: High School Marching Band
Advisor: Milt Barney, Jill Strangis
Event: Fred J. Miller Leadership Training
Dates: July 21-25, 2012
Location: University of Pittsburgh - Greensburg
Est. Cost to Dist.: \$0 (\$3,000 – paid by Music Boosters)

Activity: Girls Soccer
Advisor: Pat Vereb
Event: Team Preparation, Team Building, Meetings and Training
Dates: August 23 – 26, 2012
Location: Family First Sports Complex, Erie, PA
Est. Cost to Dist.: \$0 – All expenses will be provided by parents and booster group

Activity: Peters Township High School Boys Soccer
Advisor: Bob Dyer
Event: East/West Classic
Dates: August 31 – September 1, 2012
Location: Exeter High School, Exeter, PA
Est. Cost to Dist.: \$0

MOTION:

Mr. Dunleavy moved approval of the above Education Program and Student Activities recommendation 1-2, seconded by Mrs. Erenberg

MOTION CARRIED UNANIMOUSLY

(8-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the renewal of the School Leaders Legal Liability Insurance Policy (E & O) effective July 1, 2012 – June 30, 2013 with the PSBA Insurance Trust for \$45,253. This policy has a \$2,000,000 claim limit with a \$10,000 deductible. 2011-12 was \$37,654.
2. Approve the renewal of the School Leaders Excess Liability Insurance Policy (Umbrella) effective July 1, 2012 – June 30, 2013 with the PSBA Insurance Trust for \$9,860. This policy has a \$5,000,000 claim limit in effect following coverage from other policies. Premium remained the same as 2011-12.
3. Approve the renewal of the Property/Liability Insurance Policy effective July 1, 2012 – June 30, 2013 with PSBA Insurance Trust for \$61,251. 2011-12 premium was \$57,281.
4. Approve the renewal of the Worker Compensation Insurance Policy effective July 1, 2012 – June 30, 2013 with Highmark for \$259,563. 2011-12 premium was \$339,728 (decrease is the result of lower claims).
5. Approve the renewal of the Automobile Insurance Policy effective July 1, 2012 – June 30, 2013 with Erie Insurance for \$32,861. 2011-12 premium was \$29,831.
6. Approve an Agreement with Crossroads Speech & Hearing, Inc. for the 2012-13 school year and ESY Program at an hourly rate of \$55.00. This service will be utilized on an as-needed basis.
7. Approve an Agreement with Sign Language Interpreting Professionals (SLIP) effective June 1, 2012 as per the fee structure (attachment). Services to be provide to students with hearing impairments.

8. Approve an Agreement with Center for Hearing & Deaf Services (HDS) for Sign Language Interpreting Services effective July 1, 2012 at an hourly rate of \$39 (attachment). Services will be provided Monday thru Friday 7.5 hours per day.
9. Set the fees for game workers at athletic events for the 2012-13 school year as attached.
10. Set the fees for Event Security as follows:

<u>Constables</u>	
Football/Basketball:	\$25.00/hr
All other athletic and non-athletic events	\$18.50/hr
11. Authorize the Administration to make applications and to receive approval for Federal, State and Local Grants for the 2012-13 school year.
12. Approve and Agreement between Pressley Ridge and Peters Township School District for an ESY Program effective June 7 – August 1, 2012 at a cost of \$4,000 for one (1) student (attachment).
13. Approve the Athletic/Activity Fee Program for the 2012-13 school year, no change from 2011-12 school year.
 Fee Summary
 - High School activities \$10/student/activity
 - High School Athletics \$90/student/sport; \$215 max/year
 - Band/Aux \$40/student
 - Middle School Athletics \$35/student/sport; \$85 max/per year
14. Approve the following attached Officials' Event fees for the 2012-13 school year.
15. Approve the Endorsement Agreement between 5 Star Sports Calendar LLC and Peters Township School District to produce athletic calendars for the 2012-13 school year at no cost to the District. 5 Star will provide the athletic department with a donation of \$1,000 per athletic season (attachment).
16. Approve the Award of the Esther Baird Scholarship in the approximate \$1,000 to Bonnie Strang.
17. Approve the attached Stipulation Agreement for the first semester of the 2012-13 school year.
18. Provide EDS with a list of incoming kindergarten students' parents' names and contact information, for the purpose of explaining the extended day services during the school day at Bower Hill and Pleasant Valley.

19. Approve an agreement with Premier Power Solutions, LLC to conduct Act 129 Energy Audits at the five (5) schools at no cost to Peters Township School District. The \$2,000 cost per building audit will be paid by West Penn Power--scope of audit attached.
20. Approve an anonymous donation to the Bower Hill Elementary School BoxTop Account valued at \$100.
21. Approve a grant donation for the purchase of iPads to the Peters Township School District valued at \$550 by the Peters Township PTA Area Council.
22. Approve a donation for the purchase of iPads to the Peters Township School District valued at \$750.00 by the PTSA from the Giant Eagle Program.
23. Approve an anonymous donation for the purchase of wrestling mats to the Peters Township School District valued at \$3,878.
24. Approve a donation for the purchase of an iPad for the Special Education Department in Pleasant Valley Elementary valued at \$625 from the McMurray Rotary Club.

MOTION:

Mrs. Cuervo moved to approve the above recommendations 1-24,
seconded by Mrs. Erenberg

MOTION CARRIED UNANIMOUSLY

(8-0)

BOARD INFORMATION: None

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes): None

CORRESPONDENCE : None

ANNOUNCEMENTS

Special Meeting for hiring	August 6, 2012	7:30 pm
Buildings & Grounds	August 6, 2012	6:30 pm
Regular Board Meeting	August 20, 2012	7:30 pm

MOTION TO ADJOURN:

Mrs. Cuervo moved for adjournment at 8:25 p.m., seconded by Mr. Merrell

MOTION CARRIED UNANIMOUSLY

(8-0)

Board Secretary

Board President