



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
MONDAY, NOVEMBER 19, 2018 AT 7:30 PM  
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT'S COMMENTS

Executive Sessions were held on November 5, 2018 and immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated October 15, 2018 and the Special Board Meeting dated October 22, 2018.
2. Approval of the Treasurer's Reports for November 2018 with a balance of \$29,615,378.89.
3. Approval of the General Fund bills for October 12, 2018 through November 15, 2018.
4. Approval of the Capital Facilities Fund bills for October 12, 2018 through November 15, 2018.
5. Approval of the Food Service Fund bills for October 12, 2018 through November 15, 2018.
6. Approval of the McMurray Elementary School Activity Fund report for October 2018.
7. Approval of the Middle School Activity Fund report for October 2018.
8. Approval of the High School Athletic Fund report for October 2018.
9. Approval of the High School Activity Fund report for October 2018.

## II. BOARD COMMITTEES

### Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve an employment Agreement with Mr. Patrick Degnan for the position of Network Administrator for the period January 2, 2019 through June 30, 2023 on terms and conditions approved by the Solicitor. (attachment)
2. **RECOMMENDATION:** Move to accept the resignation of employee #01-18-19 effective November 19, 2018 and approve a separation agreement on terms and conditions approved by the Solicitor.
3. **RECOMMENDATION:** Move to approve the Memorandum of Understanding between Peters Township School District and the Service Employees International Union (SEIU), Local 32BJ, as amended through August 31, 2020, on terms and conditions approved by the Solicitor. (attachment)

### Buildings and Grounds

Ron Dunleavy

A Buildings and Grounds Committee Meeting was held on Monday, October 29, 2018.

4. **RECOMMENDATION:** Move to approve the roof addition to the softball dugouts at Pleasant Valley Field. Work will be performed by Makowski Construction at a cost of \$9,800.00 and will be funded through the General Fund and Athletic Fund.

### Education

Minna Allison

### Finance

Jamison Hardy

5. **RECOMMENDATION:** Move to authorize the Administration to pay required invoices between November 20, 2018 and January 21, 2019 due to the length of time between meetings.
6. **RECOMMENDATION:** Move to approve the Resolution No. 2018-11-19A authorizing Peters Township School District to leave the Intermediate Unit 1 Health Insurance Trust on terms and conditions approved by the Solicitor. (attachment)

**Policy**

Lisa Anderson

**REVIEW AND DISCUSS:**

**000 Local Board Procedures**

006.1 Attendance at Meetings Via Electronic Communications (attachment)

7. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policies: (attachments)

**000 Local Board Procedures**

006 Meetings

**100 Programs**

108 Adoption of Textbooks

**200 Pupils**

246 Student Wellness

**800 Operations**

806 Child Abuse

808 Food Service

**PSBA**

Lisa Anderson

**Western Area Career and Technology Center**

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on November 28, 2018.

8. **RECOMMENDATION:** Move to approve the Resolution No. 2018-11-19B for Approval of Revised Articles of Agreement for the Western Area Career and Technology Center. (attachments)

**SHASDA**

Rolf Briegel

There was a SHASDA Meeting on November 15, 2018. The next SHASDA Meeting will be held on January 17, 2019.

**Intermediate Unit**

Thomas McMurray

There was a Board of Directors Meeting on November 8, 2018. The next Board of Directors Meeting will be held on December 13, 2018.

**Ad Hoc Committee:**

**Fundraising**

Minna Allison and Daniel Taylor

A Fundraising Committee Meeting was held on November 5, 2018.

## SUPERINTENDENT'S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

November 2018-2019-01  
November 2018-2019-02

2. Approve the following **long term substitutes:** (attachments)

Name: Pamela Colella  
Position: English Teacher  
Assignment: Middle School  
Salary: Masters, Step 1 (pro-rated)  
Effective: January 2, 2019 through May 21, 2019  
Replaces: Renee Brown

Name: Angela Zavadil  
Position: 3<sup>rd</sup> Grade Teacher  
Assignment: Bower Hill Elementary  
Salary: Masters, Step 1 (pro-rated)  
Effective: December 7, 2018 through May 3, 2019  
Replaces: Emily Kiswardy

3. Approve the following **student teachers/observers/interns** for the 2018–19 school years. All compliance documents for the following individuals are on file.

Name: Christopher Gregorakis  
Dates of Assignment: 1/7/19 – 4/26/19  
College or University: Duquesne University  
Curriculum Major: Secondary Education/English  
PTSD Teachers/Bldg.: Kelly Barefoot and Gina Duffy/High School  
Assignment: Student Teacher

Name: Brooklin Mincone  
Dates of Assignment: 1/7/19 – 4/26/19  
College or University: Duquesne University  
Curriculum Major: Elementary Education  
PTSD Teacher/Bldg.: Ashley Tanner/Pleasant Valley Elementary  
Assignment: Student Teacher

Name: Bridget Coologhan  
Dates of Assignment: 1/14/19 – 4/19/19  
College or University: Ohio University  
Curriculum Major: Speech Pathology  
PTSD Teacher/Bldg.: Tammi Hanak/Bower Hill Elementary  
Assignment: Internship

Name: Amanda Magnotti  
Dates of Assignment: 1/14/19 – 5/7/19  
College or University: Duquesne University  
Curriculum Major: School Counseling  
PTSD Teachers/Bldgs.: Stephanie Ali/Pleasant Valley Elementary  
Leyna Steffen/High School  
Assignment: Internship

Name: Stephanie Bell  
Dates of Assignment: 12/17/18 – 1/11/19  
College or University: Duquesne University  
Curriculum Major: Math  
PTSD Teachers/Bldg.: Maria Marcinak and Jessica Neidermeyer/Middle School  
Assignment: Field Experience

Name: Sara Moore  
Dates of Assignment: 1/22/19 – 3/15/19  
College or University: Slippery Rock University  
Curriculum Major: Special Education K–8  
PTSD Teacher/Bldg.: Lauren Scabilloni/Bower Hill Elementary  
Assignment: Student Teacher

Name: Sara Moore  
Dates of Assignment: 3/19/19 – 5/9/19  
College or University: Slippery Rock University  
Curriculum Major: Early Childhood Pre K–4  
PTSD Teacher/Bldg.: Kelly Kuehn/Bower Hill Elementary  
Assignment: Student Teacher

Name: Grace Blackburn  
Dates of Assignment: 1/22/19 – 3/15/19  
College or University: Slippery Rock University  
Curriculum Major: Early Childhood Pre K–4  
PTSD Teacher/Bldg.: Rebecca Riberich/McMurray Elementary  
Assignment: Student Teacher

Name: Grace Blackburn  
Dates: 3/19/19 – 5/9/19  
College or University: Slippery Rock University  
Curriculum Major: Special Education K–8  
PTSD Teacher/Bldg: Jessica Reyes/McMurray Elementary  
Assignment: Student Teacher

Name: Zachary Meads  
Dates: 11/20/18 – 12/13/18  
College or University: California University of Pennsylvania  
Curriculum Major: School Counseling  
PTSD Teacher/Bldg: Leyna Steffen/High School  
Assignment: Observation

Name: Melinda Pillar  
Dates: 11/20/18 – 12/8/18  
College or University: St. Francis University, Loretto, PA  
Curriculum Major: Early Childhood Education  
PTSD Teacher/Bldg: Maria Piatt/Bower Hill Elementary  
Assignment: Field Experience

4. Approve the following as **day-to-day substitute certificated personnel** for the 2018–19 school year:

Lesa Donati - Elementary K-6  
Leah Miloser - Nurse



IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

November 2018-2019-03  
November 2018-2019-04

2. Approve the following **resignations:**

Name: Deneane Vucich  
Position: Part-time Clerical Aide Library  
Assignment: McMurray Elementary  
Effective: December 21, 2018

Name: Deborah Reese  
Position: Cafeteria Food Service  
Assignment: Pleasant Valley Elementary  
Effective: October 19, 2018

Name: Joshua Gerba  
Position: Custodian  
Assignment: McMurray Elementary  
Effective: November 8, 2018

3. Approve the following **new hires:**

Name: John Kistler  
Position: Custodian  
Assignment: High School  
Salary: \$17.10/hr.  
Effective: November 21, 2018  
Replaces: Colleen Chiz

Name: Sandra Harms  
Position: Cafeteria Playground Monitor  
Assignment: Middle School  
Salary: \$14.25/hr.  
Effective: November 21, 2018  
Replaces: Linda Black

Name: Tracy Rossa  
Position: Cafeteria Food Service  
Assignment: High School  
Salary: \$14.01/hr.  
Effective: November 27, 2018  
Replaces: Joy Ferraco

4. Approve the following **transfer:**

Name: Andrea Slebonick  
From: Cafeteria Food Service, High School  
To: Cafeteria Food Service, Pleasant Valley Elementary  
Effective: November 5, 2018  
Replacing: Deborah Reese

5. Approve the following **day-to-day non-teaching substitutes** for the 2018–19 school year:

Amy Arbes - Custodian  
Adriann Carrillo - Paraprofessional  
Steven Link - Driver  
Heather Mountain - Driver, Bus Aide and Cafeteria Playground Monitor

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator change of status** for the 2018–19 school year:

	<b><u>FROM:</u></b>	<b><u>TO:</u></b>
Kristin Groninger	HS English Department 100%	HS English Department 50% (Split 50% w/Barefoot)

2. Approve the following **Facilitator** for the 2018–19 school year: (attachment)

<b><u>HIGH SCHOOL</u></b> English Department	Kelly Barefoot (Split 50% w/Groninger)
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3. Approve the following **extra duty Activities personnel** for the 2018–19 school year: (attachment)

<b><u>HIGH SCHOOL</u></b> Literary Publications Advisor	Erin Boni
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4. Approve the following **extra-duty Athletic personnel** for the 2018–19 school year: (attachments)

<b><u>HIGH SCHOOL</u></b> <b>Winter</b> Wrestling, Assistant Coach	Frank Goodwin (Split 32.5% w/Wilkes)
Wrestling, Assistant Coach	Tyler Wilkes (Split 32.5% w/Goodwin)

<b>Spring</b> Track and Field, 1 <sup>st</sup> Assistant Coach	Charles Helbig
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VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)  
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Dr. Jeannine French, Superintendent – District Administrative Office  
Activity: The Forum for Western Pennsylvania School Superintendents  
Fall 2018 Retreat “Preparing Students for Success from the Beginning”  
Date: November 28 – 30, 2018  
Location: Farmington, PA  
Estimated Cost: \$97.63

Name: Greg Marquis, Principal – Pleasant Valley Elementary  
Activity: Quality Behavioral Solutions, Inc.  
Safety Care Trainer Training  
Date: December 4 – 6, 2018  
Location: Pittsburgh, PA  
Estimated Cost: \$1,440.79

Name: Lora O’Brien, Gifted Support/Enrichment Teacher – Bower Hill Elementary  
Activity: Standards Aligned System (SAS) Institute  
Future Ready PA: Transforming Student Pathways  
Date: December 9 – 11, 2018  
Location: Hershey, PA  
Estimated Cost: \$210.00

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

- |               |   |
|---------------|---|
| Organization: | Softball Boosters – High School                   |
| Purpose:      | Team expenses                                     |
| Dates:        | November 20 – December 1, 2018                    |
| Location:     | Community   |
| Activity:     | Sarris Candy Orders                               |
| Organization: | Class of 2021 – High School                       |
| Purpose:      | Club expenses                                     |
| Dates:        | November 20 – December 7, 2018                    |
| Location:     | High School                                       |
| Activity:     | Spirit Wear Sales – Class Specific                |
| Organization: | Best Buddies – High School                        |
| Purpose:      | Club expenses                                     |
| Dates:        | November 22, 2018 – May 27, 2019 (once a week)    |
| Location:     | High School                                       |
| Activity:     | Coffee Cart                                       |
| Organization: | Big Red Wrestling Boosters – High School          |
| Purpose:      | Team expenses                                     |
| Dates:        | December 1, 2018 – January 31, 2019               |
| Location:     | High School                                       |
| Activity:     | Shoe Collection for Profit                        |
| Organization: | Big Red Wrestling Boosters – High School          |
| Purpose:      | Team expenses                                     |
| Dates:        | December 1, 2018 – February 15, 2019              |
| Location:     | High School                                       |
| Activity:     | Concessions                                       |
| Organization: | Student Council – McMurray Elementary             |
| Purpose:      | Club expenses                                     |
| Dates:        | December 4 – 21, 2018                             |
| Location:     | McMurray Elementary                               |
| Activity:     | Holiday Painting Party for Friends of Rachel Club |

Organization: Thespian Backers Boosters – High School  
Purpose: Club expenses  
Dates: December 13 – 15, 2018  
Location: High School  
Activity: Coffee House Talent Show

Organization: Peters High Association for Scientific Enrichment (PHASE) – High School  
Purpose: Club expenses  
Dates: December 20, 2018 – January 20, 2019  
Location: Community  
Activity: Coupon Book Sale

Organization: Diamond Backers Baseball Boosters – High School  
Purpose: Team expenses  
Dates: January 14 – 28, 2019  
Location: Community  
Activity: Hoagie Sale

Organization: Softball Boosters – High School  
Purpose: Team expenses  
Dates: January 19, 2019  
Location: High School  
Activity: Softball Clinic

Organization: Cheerleading Boosters – High School  
Purpose: Team expenses  
Dates: February 2, 2019  
Location: High School  
Activity: Snowball Dance

Organization: Racquet Backers Girls Tennis Boosters – High School  
Purpose: Team expenses  
Dates: August 12 – 26, 2019  
Location: Community  
Activity: Mum Sale

2. Approve the following **student trip**: (attachment):

Organization: Cheerleading Team – High School  
Advisor: Alyssa Simmons  
Event: PIAA State Competitive Spirit Team Finals  
Dates: January 10 – 12, 2019  
Location: Hershey, PA  
Est. Cost to Dist.: \$4,615.00

VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve a \$200.00 donation from Peters Township Chamber of Commerce to Peters Township School District for the Cool to be Clean (c2bc) Club Kickoff Assembly luncheon.
2. Approve the following **substitute drivers** from Mlaker L.L.C. Student Transportation for the 2018–19 school year:

Cynthia Adams  
James Benson  
Michael Casey  
Malcolm Dillman  
Margaret Jasko  
Therese Lonzo

Donald Maize  
Michael Murphy  
Jo Ann Parker  
Mary Peckins  
Bruce Scicchitano  
Janice Smith

3. Approve the following **bus aides** from Mlaker L.L.C. Student Transportation for the 2018–19 school year:  
  
Rosann Rovano  
Mary Schultz
4. Approve the purchase of three (3) Ultimaker 5S 3D Printers and three (3) spools PLA filament from Tequipment, Inc. at a cost of \$17,370.45. All items will be purchased through the PEPPM 2018 Technology Bidding Program and funded by insurance reimbursement.
5. Approve a one year subscription for the Social Sentinel security suite from the Montgomery County Intermediate Unit, on terms and conditions approved by the Solicitor, at a cost of \$7,276.00. This subscription will be funded from the Pennsylvania Commission on Crime and Delinquency (PCCD) grant, pending PCCD budget approval. (attachment)
6. Approve a donation from A. Folino Construction, Inc. to Peters Township School District of an estimated 8,000 tons of millings at an estimated value of \$80,000.00.

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

December Board Meeting:

Monday, December 3, 2018 at 6:30 p.m.      Reorganization Meeting

January Board Meeting:

Tuesday, January 22, 2019 at 7:30 p.m.      Regular Board Meeting

MOTION TO ADJOURN