



Peters Township School District

AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
TUESDAY, August 6, 2013
7:30 P.M. – DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Welcome remarks from Dr. Jeannine French

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

PRESIDENT'S COMMENTS:

Executive Session was held prior to this evenings meeting to discuss personnel issues.

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes for the Regular Meeting dated June 24, 2013.
2. Approval of the treasurer's report for July 2013 with a balance of \$3,754,094.99.
3. Approval of General Fund bills for June 19, 2013 through July 31, 2013.
4. Approval of the Capital Facilities Fund bills from June 20, 2013 through July 31, 2013.
5. Approval of the Food Service bills from June 20, 2013 through July 31, 2013.
6. Approval of the McMurray Elementary School Activity Fund report for June 2013.
7. Approval of the Middle School Activity Fund report for June 2013.
8. Approval of the High School Athletic Fund report for June 2013.
9. The High School Activity Fund report for June 2013.

II. BOARD COMMITTEES

Personnel

David Hvizdos

Buildings and Grounds

Ron Dunleavy

1. RECOMMENDATION: Consider a motion to award the replacement of the steel door leading to the mechanical room at the high school to Overhead Door at a cost of \$3,804.00. Another quote was received from City Wide Garage Door \$4,586.00 (Funded by Capital Projects Fund)
2. RECOMMENDATION: Consider a motion to award the rebuilding of the overhead lights of the high school pool to Sargent Electric Company at a labor cost of \$5,896.00 with the district purchasing the replacement parts from Hite at an estimated cost of \$4,545.00. Other quotes were received from Hanlon Electric Company \$13,800.00 for labor and Tri State Electric Supply \$4,670.53 for parts only. (Funded by Capital Projects Fund).
3. RECOMMENDATION: Consider a motion to award the completion of the TV Studio room at the high school to J.Francis Company at cost of \$3,797.58. (Funded by Capital Projects Fund).
4. RECOMMENDATION: Consider a motion to award the labor to replace eighty four (84) lamps and eight (8) security lamps on the high school stadium light towers at a cost of \$7,227.00 to Sargent Electric Company with the District purchasing the light bulbs at an estimated cost of \$2,648.04. Another proposal was received from Hanlon Electric Company for labor at \$7,750.00, with Lighthouse Electric not providing a quote. (Funded by Capital Projects Fund).
5. RECOMMENDATION: Consider a motion to repair the shoulder of the road leading up to the Pleasant Valley Field to Amity Asphalt Paving Inc. at a cost of \$5,000.00. (Funded through a balance of credits from the Project). (2 attachments)
6. RECOMMENDATION: Consider a motion to award the replacement of the High School Athletic Complex scoreboard to Institute Specialties, Inc at a cost of \$34,000.00. The price is from the State contract. The Football Boosters have committed to fund 50% of the cost with the balance being paid by the Athletic Fund. (attachment)
7. RECOMMENDATION: Consider a motion to authorize Northern Athletic to complete the improvements to drainage on the Press Box side of the field at a cost of \$3,950.00 as per the attached proposal. This will be funded by the contingency balance of the project. (attachment)

Education

Lori Cuervo/Lynn Erenberg

8. **RECOMMENDATION:** Consider a motion to approve the adoption of the Naviance program (third party agreement between the Peters Township School District, Allegheny Intermediate Unit and Hobsons) for the Peters Township High School's Counseling Department. The program would be available through the Allegheny Intermediate Unit for twelve month period from July 2013 to June 2014 (through the Hobsons Agreement, a copy attached hereto). The consortium price for the Naviance program is \$8,250 compared to \$9,920 which was originally budgeted. (attachment)
9. **RECOMMENDATION:** Consider a motion to approve the following textbooks and materials for adoption:

World Language

High School

AP Spanish, Temas: AP Spanish Language and Culture, Draggett et al, Vista Higher Learning, 2014 Edition, ISBN 9781618577511, Cost: \$2,047.50

Finance

Thomas McMurray

Policy

Cindy Golembiewski

SPA Committee

Lynn Erenberg

PSBA

Western Area Career and Technology Center

David Hvizdos/Ronald Dunleavy

SHASDA

Ron Dunleavy

Intermediate Unit

Thomas McMurray

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following **leave of absences:**

August 2013-2014 - 01

2. Approve the following **new hires:** (attachment)

Name: Julie Franczyk
Position: Assistant Principal
Assignment: Bower Hill Elementary
Salary: \$75,000
Effective: TBD
Replaces: Christopher Shute

Name: Paige Conley
Position: Intervention Specialist
Assignment: McMurray Elementary
Salary: Masters, Step 2
Effective: 2013-2014 school year
Replaces: Newly Created Position

Name: Kathleen Rys
Position: 6th Grade Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 5
Effective: 2013-2014 school year
Replaces: Elizabeth Wardzinski

Name: Rebecca Ritter
Position: .5 Gifted Teacher
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 2013-2014 school year
Replaces: Newly created position

Name: Stephanie Van Balen
Position: .5 Business, Computer, Information, Technology Teacher
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 2013-2014 school year
Replaces: Jessica McHugh

Name: Stacey Wahl
Position: Learning Support Teacher
Assignment: .5 Pleasant Valley and .5 Bower Hill Elementary
Salary: Masters, Step 1
Effective: 2013-2014 school year
Replaces: Newly Created Position

Name: Sarah Corsinelli
Position: Social Studies Teacher
Assignment: High School
Salary: Bachelors, Step 1
Effective: 2013-2014 school year
Replaces: Larry Ansell

Name: Richard Lang
Position: .5 Music / Strings Teacher
Assignment: Middle School & McMurray Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2013-2014 school year
Replaces: Marlina DeFelice

3. Approve the following **change of classification:**

Name: Leanna Derrick
From: Bachelors, Plus 15, Step 1
To: Masters, Step 2
Effective: 2013-2014 School Year

Name: Kristin McCune
From: Bachelors, Plus 15, Step 5
To: Masters, Step 6
Effective: 2013-2014 School Year

4. Approve the following Long Term Substitute:

Name: Heather McNamara
Position: Long Term Substitute English, Teacher
Assignment: Middle School
Salary: Bachelors, Step 1 (pro-rated)
Effective: 1st semester 2013-2014 school year
Replaces: Pamela Colella

Name: Lauren Johnson
Position: Long Term Substitute 1st Semester Learning Support Teacher
Assignment: McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 1st semester 2013-2014 school year
Replaces: Andrea Lamatrice

Name: Brynn Ebbitt
Position: Long Term Substitute Special Education, Teacher
Assignment: McMurray Elementary
Salary: Masters, Step 1
Effective: 2013-2014 school year
Replaces: Casey Doran

Name: Anna Wellek
Position: Long Term Substitute 1st Semester 4th Grade, Teacher
Assignment: McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 1st semester 2013-2014 school year
Replaces: Kimberly Callaghan

Name: Angela Berger
Position: Long Term Substitute 1st Semester Mathematics 7-12th Grade, Teacher
Assignment: High School
Salary: Masters, Step 1 (pro-rated)
Effective: 1st semester 2013-2014 school year
Replaces: J. Christopher Whalen

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following **new hires:**

Name: Rochelle Saxon (attachment)
Position: Part time Paraprofessional
Assignment: Bower Hill Elementary
Salary: \$15.22/ hr
Effective: 2013-2014 school year
Replacing: Daniel Juarin

Name: Meredith Hoskins (attachment)
Position: Part time Paraprofessional
Assignment: McMurray Elementary
Salary: \$15.22/ hr
Effective: 2013-2014 school year
Replacing: Daniel Juarin

Name: Mary Pat DeRienzo
Position: Part time Cafeteria / Playground Monitor
Assignment: Pleasant Valley Elementary
Salary: \$13.16/ hr
Effective: 2013-2014 school year
Replacing: Lisa Tingle

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows: (Note: All compliance documents for the following individuals are on file.)

1. Approve the following **resignations:**

HIGH SCHOOL:

Cheerleading Asst Sponsor

Alyssa Simmons

2. Approve the following **extra-duty Resource personnel** for the **2013-14** school year:

MIDDLE SCHOOL:

Audio Visual

Katie Stouden

Photographer (split)

Stephanie Van Balen

(for information only – Photographer Brian Griffin is the other split position, approved on 5/20/13)

HIGH SCHOOL:

Detention Supervisor

Vivian Lane

Detention Supervisor

Jaylan Pinto

Detention Supervisor

Lindsey Myers

3. Approve the following **extra-duty Activities personnel** for the **2013-14** school year:

MIDDLE SCHOOL

Yearbook (Co-Sponsor)

Stephanie Van Balen

(for information only – Photographer Brian Griffin is the other split position, approved on 5/20/13)

HIGH SCHOOL

Drama Tech Director, Fall Play

Kevin Kocher

4. Approve the following **extra-duty Athletics personnel** for the **2013-14** school year. (attachments)

HIGH SCHOOL

Cheerleading Assistant Sponsor
Cheerleading Assistant Sponsor
Golf Boys Assistant Coach
Soccer Boys Assistant Coach
Swimming Assistant Coach

Paige Conley
Ashley Mamula
James David Sampson
Lucas Heasley
David Alex McLaren

MIDDLE SCHOOL

Football Assistant Coach
Swimming Assistant Coach

Gary Bole
Michelle Rowles

5. Approve the following **renewals of Athletics personnel** for the **2013-14** school year:

HIGH SCHOOL

SPRING:

Baseball Head Coach
Lacrosse Head Coach Boys
Lacrosse Head Coach Girls
Softball Head Coach
Tennis Boys Head Coach
Track Co-ed Head Coach
Volleyball Boys Head Coach

Joe Maize
Mike McBride
Kristin Slemmer
Bob Bowers
Brandt Bowman
Justin Pinto
Chris Kelly

6. Approve the following **status change in Athletics personnel** for the **2013-14** school year:

HIGH SCHOOL

Joe DiPardo

FROM

Golf Asst JV Coach

TO

Golf Asst JV Coach Volunteer

VI. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

NONE AT THIS TIME

VII. EDUCATIONAL PROGRAM AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

- Organization: SAFE (Students Active for Environment)
Purpose: Raise funds for t-shirts, supplies, trip expenses, etc.
Dates: August 17, 2013
Location: Brusters Ice Cream – Valleybrook Rd.
Activities: Car Wash
- Organization: Tennis Backers
Purpose: Offset expenses for tennis season
Dates: August 24, 2013
Location: Peters Township Tennis Center
Activities: Clinic / Fun Day
- Organization: PTMS Student Council
Purpose: Promote school spirit & Cancer Awareness in October 2013
Dates: September 3 - 13, 2013
Location: Peters Township Middle School
Activities: Sell spirit wear and pink clothing with help from the life skills program
- Organization: PTMS Cheerleading
Purpose: Uniforms, supplies and year end celebration
Dates: September 9, 2013
Location: Peters Township Chipotle
Activities: Supporters purchase food from Chipotle / Received 50% profit
- Organization: Pleasant Valley Elementary
Purpose: Service Learning / The Giving Day
Dates: September 9 - 20, 2013
Location: Pleasant Valley Elementary
Activities: Canned goods collection for PT Food Pantry
- Organization: Pleasant Valley Elementary
Purpose: Service Learning / The Giving Day
Dates: November 1 - 15, 2013
Location: Pleasant Valley Elementary
Activities: Halloween Candy collection for Washington City Mission

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve a donation to the Peters Township High School in memory of Peter Paul Goimarac Jr., Class of 1982, in the amount of \$300 to be used at the discretion of the School Principal from the Friends of Carol Goimarac.
2. Approve the donations for the purchase of a Character Counts Banner and two (2) iPads with accessories for the Peters Township Middle School valued at \$200.00 and \$954.98 respectfully by the Peters Township Middle School PTA.
3. Approve the Agreement between Kennywood and Peters Township School District for Tuesday, June 17, 2014 as Peters Township School District School Picnic Day 2014. This date is a correction to the June 24, 2014 Kennywood Day previously approved on the 2013-14 calendar. School ticket price will be \$25.00, a \$1.00 increase from 2013. (attachment)
4. Approve the Agreement between Washington Drug & Alcohol Commission, Inc. and Peters Township School District for the 2013-14 school year to provide a SAP certified Prevention Specialist and services for the Student Assistance Program (SAP) at no cost to the District (attachment).
5. Approve the Agreement between Southwestern Pennsylvania Human Services (SPHS), Inc., Care Center and Peters Township School District for the 2013-14 school year to provide services for the Student Assistance Program (SAP) at no cost to the District (attachment).
6. Approve the Letters of Agreement between Southwestern Pennsylvania Human Services Behavioral Health (SPHSBH) and Peters Township School District to provide, at no cost to the district, support services to the High School/Middle School SAP/STAR program for the 2013-14 school year (attachment).
7. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to defend the current assessed value on the attached assessment appeals at trial before the Court of Common Pleas of Washington County. (3 attachments)
8. Approve to authorize the law firm of Peacock Keller & Ecker, LLP to retain the services of a qualified appraiser in each of the attached described assessment appeals at a cost of no more than \$450.00 per property. (3 attachments)
9. Approve the extension of purchasing electricity with Premiere Power through the IU Consortium to June 30, 2017.

10. Approve the Tax Collector recommendation on tax appeal (attachment):

No: 04-2013

11. Approve the law firm of Peacock Keller & Ecker, LLP to settle the Manor Care appeal as follows: (attachment)

	<u>CLR</u>	<u>Assessed Value</u>	<u>Fair Market</u>
2011	13.6%	\$761,600.00	\$5,600,000.00
2012	12.8%	\$716,800.00	\$5,600,000.00
2013	14.7%	\$795,000.00	\$5,408,163.00

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

CORRESPONDENCE

ANNOUNCEMENTS

MOTION TO ADJOURN