



Peters Township School District

**AGENDA
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, MAY 21, 2018 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

Peter Rose (Topic: Peters Township New High School Pool)
President of the Peters Township Swim Club
and representing the President of the Peters Township Swim and Diving Boosters
121 Golfview Drive
McMurray, PA 15317

PRESIDENT'S COMMENTS

Executive Sessions were held on May 7, 2018 and immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS

NEW BUSINESS

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated April 23, 2018.
2. Approval of the Treasurer's Reports for April 2018 with a balance of \$10,698,607.52.
3. Approval of the General Fund bills for April 20, 2018 through May 17, 2018.
4. Approval of the Capital Facilities Fund bills for April 20, 2018 through May 17, 2018.
5. Approval of the Food Service Fund bills for April 20, 2018 through May 17, 2018.
6. Approval of the McMurray Elementary School Activity Fund report for April 2018.
7. Approval of the Middle School Activity Fund report for April 2018.
8. Approval of the High School Athletic Fund report for April 2018.
9. Approval of the High School Activity Fund report for April 2018.

II. BOARD COMMITTEES

Personnel

Ron Dunleavy

Buildings and Grounds

William Merrell

A Buildings & Grounds Committee Meeting was held on May 7, 2018.

1. **RECOMMENDATION:** Move to approve the purchase of a Telecenter U Building Paging System from Open Systems Pittsburgh at a cost of \$30,968.00. All Telecenter U hardware and installation services are covered under the PEPPM 2018 Technology Bidding and Purchasing Program. (attachment)
2. **RECOMMENDATION:** Move to approve the purchase of a NewTek TriCaster Mini Advanced HD-4 Compact Media Studio for Pleasant Valley Elementary from the Production Consulting Group at a cost of \$5,695.25. All components are purchased through the COSTARS 034-032 contract. (attachment)
3. **RECOMMENDATION:** Move to award the Middle School Gymnasium Roof Repair Bid to McNeely Construction, LLC in the amount of \$6,974.00.
4. **RECOMMENDATION:** Move to award the Refuse and Recycling Removal Services Bid to Big's Sanitation. The contract period is from October 1, 2018 through June 30, 2021 in the amount of \$99,045.00.
5. **RECOMMENDATION:** Move to renew the Siemens Preventive Maintenance Contract from July 1, 2018 through June 30, 2021 in the total amount of \$58,031.00 (annual costs: \$18,775 for 2018–19, \$19,338 for 2019–20, and \$19,918 for 2020–21).

Education

Minna Allison

6. **RECOMMENDATION:** Move to approve the following textbooks for **adoption:**

HIGH SCHOOL

English Grade 10:

The Odyssey by Homer, Translated by Stephen Mitchell, Simon & Schuster, ©2013, ISBN 9781451674187, \$1,569.80

MCMURRAY, BOWER HILL & PLEASANT VALLEY ELEMENTARY SCHOOLS

K-6 Science:

FOSS Next Generation, Lawrence Hall of Science, University of California, Berkley, Delta Education, © 2015, includes professional development and FOSSweb Premium Access for teachers, Cost: \$184,328.59

7. **RECOMMENDATION:** Move to approve the following **new course** for the 2018–19 school year:

HIGH SCHOOL

Science:

Anatomy & Physiology II (semester)

Finance

Jamison Hardy

A Finance Committee Meeting was held on April 30, 2018.

8. **RECOMMENDATION:** Move to adopt the Proposed Final General Fund Budget for 2018–19 school year in the amount of \$65,850,181.00.

Policy

Lisa Anderson

A Policy Committee Meeting was held on April 30, 2018.

This agenda includes the first reading of the following policies: (attachments)

100 Programs

105 Curriculum

138 Language Instruction Educational Program for English Learners

200 Pupils

228 Student Government

239 Foreign Exchange Students

249 Anti-Bullying/Cyberbullying

600 Finances

625 Procurement Cards

900 Community

906 Public Complaints

918 Title I Parent and Family Engagement

9. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policy:
(attachment)

100 Programs
145 Academic Integrity

PSBA

Lisa Anderson

10. **RECOMMENDATION:** Move to approve the purchase of the Pennsylvania School Boards Association, Inc. (PSBA) All-Access membership for the 2018-19 school year at a cost of \$15,025.00. There is no change in cost from 2017-18 school year. (attachments)

Western Area Career and Technology Center

Rebecca Bowman

The next Joint Operating Committee Meeting will be held on May 23, 2018.

SHASDA

Rolf Briegel

Intermediate Unit

Thomas McMurray

The next Board of Directors Meeting will be held on May 24, 2018.

11. **RECOMMENDATION:** Move to approve the IU #1 Consortium Highmark Blue Cross/Blue Shield premium rates for the 2018-19 school year. The rates reflect a 6.5 percent increase from the 2017–18 school year. (attachment)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

May 2017-2018-01

2. Approve the following **new hires:** (attachments)

Name: Danielle DeCarlucci
Position: .5 Kindergarten Teacher
Assignment: Pleasant Valley Elementary
Salary: Bachelors plus 15, Step 1 (pro-rated)
Effective: 2018-2019 School Year
Replaces: Elizabeth Wardzinski

Name: Emily Bergman
Position: .8 Health and Physical Education Teacher
Assignment: Middle School
Salary: Bachelors, Step 2 (pro-rated)
Effective: 2018-2019 School Year
Replaces: Kristen Slemmer

3. Approve the following **student teachers/observers/interns** for the 2017–18 and 2018–19 school years. All compliance documents for the following individuals are on file.

Name: Rachel Goller
Dates of Assignment: 5/22/18 - 6/8/18
College or University: University of Pittsburgh Medical Center/Mercy School of Nursing
Curriculum Major: Nursing
PTSD Teachers & Bldgs.: Crystal Steigel/Pleasant Valley Elementary
and Lori Motosicke/McMurray Elementary
Assignment: Observation

Name: Kathryn Couch
Dates of Assignment: 8/27/18 - 12/7/18
College or University: California University of Pennsylvania
Curriculum Major: School Counseling
PTSD Teacher & Bldg.: Stephanie Ali/Pleasant Valley Elementary
Assignment: Internship

4. Approve the following as **day-to-day substitute certificated personnel** for the 2017–18 school year:

Melanie Cocco - Grades PK-4
Alec Searles - Social Studies 7-12

5. Approve the following **teachers** for the **2018 Extended School Year (ESY) Program** at the teacher contractual rate, from June 25, 2018 through July 26, 2018, 2 days in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Mary Beth Barnes
Melanie Cocco
Heidi Colombo
Amanda Forsyth
Lisa Harrison
Alyssa Hoffman
Chelsea Pendergast
Tracy Tonkavitch
Kayla Warmbein

6. Approve the following **substitute teachers** for the **2018 Extended School Year (ESY) Program** at the teacher contractual rate, from June 25, 2018 through July 26, 2018, 2 days in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Marissa Clancy
Laura Donahoe
Stacey Meredith

7. Approve the following **nurses** for the **2018 Extended School Year (ESY) Program** at the teacher contractual rate, from June 25, 2018 through July 26, 2018, 1 day in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Traci Goforth
Lori Motosicke

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignations:**

Name: Christina Barrett
Position: Cafeteria Food Service
Assignment: Bower Hill Elementary
Effective: May 9, 2018

Name: Sandra Levin
Position: Paraprofessional
Assignment: Middle School
Effective: June 1, 2018

2. Approve the following **retirement:**

Name: Donald Wetzel
Position: Lead Maintenance
Assignment: Building and Grounds
Effective: May 31, 2018

3. Approve the following **new hire:**

Name: Trisha Caldwell
Position: Payroll Specialist
Assignment: District Administration Office
Salary: \$45,000
Effective: TBD
Replaces: Cathy Lewis

4. Approve the following **temporary transfers:**

Name: Joseph Yelich
From: Custodian
To: Temporary Summer Maintenance
Effective: June 18, 2018 to August 10, 2018

Name: Dennis Moran
From: Custodian
To: Temporary Summer Maintenance
Effective: June 18, 2018 to August 10, 2018

5. Approve the following **change of assignment**:

Name: Sandra Konton
From: Cafeteria Playground Monitor, Bower Hill Elementary
To: Cafeteria Food Service, Bower Hill Elementary
Effective: May 23, 2018
Replacing: Christina Barrett

6. Approve the following **day-to-day non-teaching substitutes** for the 2017–18 school year:

Carol Aurin - Paraprofessional
Daniel Donnellan - Driver
LaVerne Gibbs - Cafeteria Food Service
Robert Hassett - Custodian

7. Approve the following **paraprofessionals** for the **2018 Extended School Year (ESY) Program** at the paraprofessional contractual rate, from June 25, 2018 through July 26, 2018, 1 day in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Grace Blackburn
Lauren Crossan
Ryan DeFazio
Colleen Helbig
Cheryl Hindman
Eleanor Houston
Sheri Hurley
Mary Liz LaRosa
Amy Obringer
Marissa Snyder
Mary Ulan
Sheril Wilson
Kimberly Wolfe
Najla Younes

8. Approve the following **substitute paraprofessionals** for the **2018 Extended School Year (ESY) Program** at the paraprofessional contractual rate, from June 25, 2018 through July 26, 2018, 1 day in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Patricia Forbrich
Wynne Keatley
Lisa Meier
Cristi Parks

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **K-6 Science Team Leaders** for the 2018–19 school year:

Kindergarten	Kelly Borsani – Bower Hill Elementary (Split 50% w/Wardzinski) Beth Wardzinski – Pleasant Valley Elementary (Split 50% w/Borsani)
First Grade	Jamie Basista – Bower Hill Elementary (Split 50% w/Stunek) Traci Stunek – Pleasant Valley Elementary (Split 50% w/Basista)
Second Grade	Kelly Kuehn – Bower Hill Elementary (Split 50% w/Cirincione) Tim Cirincione – Pleasant Valley Elementary (Split 50% w/Kuehn)
Third Grade	Kristin Lawrence – Bower Hill Elementary (Split 50% w/Barnes) Mary Beth Barnes – Pleasant Valley Elementary (Split 50% w/Lawrence)
Fourth Grade	Dana Tucker – McMurray Elementary
Fifth Grade	Natalie Noel – McMurray Elementary
Sixth Grade	Amy Casciola – McMurray Elementary (Split 50% w/Kropiewnicki) Kristen Kropiewnicki – McMurray Elementary (Split 50% w/Casciola)

2. Approve the following **Facilitators** for the 2018–19 school year:

MCMURRAY

Grade 4

Paige Seelhorst (Split 50% w/Stark)
Wendy Stark (Split 50% w/Seelhorst)

3. Approve the following **extra-duty Activities personnel resignations** for the 2018–19 school year:

HIGH SCHOOL

Marching Band Director
Marching Band Assistant to the Director

Lorne Hyskell
Charity Shelburg

4. Approve the following **extra-duty Activities personnel** for the 2018–19 school year: (attachments)

HIGH SCHOOL

Marching Band Co-Director

Charity Shelburg

MIDDLE SCHOOL

Cool 2 Be Clean (C2BC) Co-Sponsor
Student Council

Mary Beth Kenny
Matthew Cheran

5. Approve the following **renewal extra-duty Athletic personnel** for the 2018–19 school year:

All Seasons:

Faculty Manager
Faculty Manager
Faculty Manager
Faculty Manager

Dale Carmassi (Split 35% w/Helbig, Maize, and Bergman)
Charles Helbig (Split 50% w/Carmassi, Maize, and Bergman)
Joseph Maize (Split 80% w/Carmassi, Helbig, and Bergman)
Kristofer Bergman (Split 35% w/Carmassi, Helbig, and Maize)

HIGH SCHOOL

Fall/Winter

Cheerleading, Assistant Coach

Heather Smee (Split 50% w/open position)

Winter

Basketball, Boys Assistant Coach
Basketball, Boys Assistant Coach
Basketball, 9th Grade Head Coach
Basketball, Boys Volunteer Coach
Basketball, Boys Volunteer Coach
Basketball, Girls Assistant Coach
Basketball, Girls Assistant Coach
Swimming, Assistant Coach
Swimming/Diving, Assistant Coach
Wrestling, Assistant Coach
Wrestling, Assistant Coach
Wrestling, 9th Grade Head Coach
Wrestling, 9th Grade Head Coach
Wrestling, 9th Grade Assistant Coach
Wrestling, Volunteer Coach

Edward Rafferty
Joseph Scaglione
Kevin Lawrence
Nick Wilcox
Robert Finn
Katherine Kendall
Samantha Loadman
Rebecca Manhollan
Ryan Fagan
Kenneth Smith (Split 35% w/Evanovich)
Derek Evanovich (Split 65% w/Smith)
Kenneth Smith (Split 10% w/DiDonato)
Daniel DiDonato (Split 90% w/Smith)
Alexander Holsopple
Jamison Hardy

MIDDLE SCHOOL

Fall/Winter

Cheerleading, Head Coach

Amanda Garrity

Winter

Basketball, Boys Head Coach

Jayson Zeminski

Basketball, Boys Assistant Coach

William Amend

Basketball, Boys Assistant Coach

Joshua Elders

Basketball, Boys Assistant Coach

John Kerekes

Basketball, Girls Head Coach

Jayson Zeminski

6. Approve the following **extra-duty Athletic personnel** for the 2018–19 school year: (attachments)

HIGH SCHOOL

Cheerleading, Assistant Coach

Amanda Simmons

Cheerleading, Assistant Coach

Allie Breisinger

Football, 2nd Assistant Coach

Kevin Mollis

MIDDLE SCHOOL

Field Hockey, Assistant Coach

Alexa Cerovac

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Andrea Gearhart, AP Chemistry Teacher – High School
Activity: AP Chemistry Reading 2018
Dates: June 2 – 10, 2018
Location: Salt Lake City, Utah
Estimated Cost: \$525.00

Name: Leyna Steffen, Dean of College and Career Readiness – High School
Activity: PowerSchool Academy 2018
Dates: June 18 – 20, 2018
Location: Montgomery County Intermediate Unit 23, Norristown, PA
Est. Cost to Dist.: \$1,130.30

Names: Blair Stoehr, Principal – McMurray Elementary School
Erin Weber, Enrichment Teacher – McMurray Elementary School
Activity: Maker Education Boot Camp
Dates: June 19 – 22, 2018
Location: Pittsburgh, PA
Est. Cost to Dist.: \$2,084.40

Name: Brian Geyer, Athletic Director – High School
Activity: National Interscholastic Athletic Administrators Association (NIAAA)
National Conference
Dates: December 14 – 18, 2018
Location: San Antonio, TX
Est. Cost to Dist.: \$1,578.98

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Big Red Wrestling Boosters – High School
Purpose: Team expenses
Dates: May 22 – July 31, 2018
Location: Schools and Community Recreation Center
Activity: Shoe Drive

Organization: Art Department – McMurray Elementary
Purpose: Department expenses
Dates: May 24, 2018
Location: McMurray Elementary
Activity: Henna Tattoos

Organization: Senior Class – High School
Purpose: Class expenses
Dates: May 30, 2018
Location: Stadium
Activity: Powder Puff Football Game

Organization: Forensics Speech and Debate Club – High School
Purpose: Club expenses
Dates: June 25 – 28, 2018
Location: Peters Township Library
Activity: Forensics Speech and Debate Camp Grades 4 - 8

Organization: Racquet Backers Girls Tennis Boosters – High School
Purpose: Team expenses
Dates: August 6 – 20, 2018
Location: Community
Activity: Mum Sales

2. Approve the following **student trips:** (attachments)

Organization: Boys Tennis Team – High School
Advisor: Brandt Bowman
Event: PIAA State Boys Tennis Team Finals – Singles/Doubles
Dates: May 24 – 26, 2018
Location: Hershey, PA
Est. Cost to Dist.: \$1,846.50

Organization: Track and Field Team – High School
Advisor: Justin Pinto
Event: PIAA State Track and Field Team Finals
Dates: May 24 – 26, 2018
Location: Shippensburg, PA
Est. Cost to Dist.: \$4,786.16

Organization: Boys Lacrosse Team – High School
Advisor: Michael Kaplan
Event: PIAA State Boys Lacrosse Team Finals
Dates: June 8 – 10, 2018
Location: West Chester, PA
Est. Cost to Dist.: \$6,710.04

Organization: National History Day – Middle School and High School
Advisor: Josh Elders
Event: National History Day – National Competition
Dates: June 10 – June 14, 2018
Location: College Park, MD
Est. Cost to Dist.: \$2,057.52

Organization: Softball Team – High School
Advisor: Nicole Davis
Event: PIAA State Softball Team Finals
Dates: June 13 – 15, 2018
Location: State College, PA
Est. Cost to Dist.: \$3,059.40

Organization: Future Business Leaders of America (FBLA) – High School
Advisor: John Good
Event: 2018 FBLA Nation Leadership Conference and Competition
Dates: June 26 – July 2, 2018
Location: Baltimore, MD
Est. Cost to Dist.: \$1,871.80

Organization: Girls Soccer Team – High School
Advisor: Patrick Vereb
Event: Preseason Soccer Mini Camp
Dates: August 16 – 18, 2018
Location: Edinboro, PA
Est. Cost to Dist.: \$0.00

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve a donation from McMurray Rotary Club to the Peters Township High School Interact Club in the amount of \$1,100.00.
2. Approve a donation from Peters Township High School Parent Teacher Student Association (PTSA) to Peters Township School District for academic enrichment at the High School in the amount of \$7,219.30.
3. Approve a donation from Peters Township Middle School Parent Teacher Association (PTA) to Peters Township School District for academic enrichment at the Middle School in the amount of \$5,799.04.
4. Accept Reading Grants for the teachers at Peters Township School District in the amount of \$2,123.78 from the Peters Township PTA Area Council.
5. Accept Social Studies Enrichment Grants for the teachers at Peters Township School District in the amount of \$10,100.00 from the Peters Township PTA Area Council.
6. Approve the Proposal submitted by Arts Education Collaborative to provide professional development and curriculum guidance for our K-12 Visual Arts Program, on terms and conditions approved by the Solicitor, for the 2018–19 school year in the amount of \$7,118.00. (attachment)
7. Approve the School Resource Officer Agreement between Peters Township and Peters Township School District, on terms and conditions approved by the Solicitor, for the 2018–19 school year. (attachment)
8. Approve the Intergovernmental Cooperation Agreement between Peters Township and Peters Township School District for the design and construction of a shared road through the Rolling Hills property.
9. Approve the Agreement with 422 Sales for the public auction of bus #41.
10. Approve the renewal of the Food Service Contract with Aramark Educational Services, LLC for the 2018–19 school year.
11. Approve a donation from Pleasant Valley Elementary School Parent Teacher Association (PTA) to Peters Township School District for academic enrichment at the Pleasant Valley Elementary School in the amount of \$9,257.10.

12. Approve entering into a stipulation resolving SVP Properties, LLC v. Washington County Board of Assessment Appeals, et. al., at Washington County Court of Common Pleas No. 2017-6053 as follows:

<u>Tax year</u>	<u>Fair Market Value</u>
2018	\$1,300,000.00

BOARD INFORMATION

SOLICITOR’S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE:

ANNOUNCEMENTS

June Board Meeting:

Monday, June 25, 2018 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN