



# Peters Township School District

**AGENDA  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
REGULAR MEETING  
TUESDAY, JANUARY 22, 2019 AT 7:30 PM  
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT'S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT'S COMMENTS

Executive Sessions were held on January 14, 2019 and immediately prior to this meeting to discuss personnel and other items.

## OLD BUSINESS

Move to approve an amendment to Item VIII 5. approved 11/19/18 as follows:

Approve a **three** year subscription for the Social Sentinel security suite from the Montgomery County Intermediate Unit, on terms and conditions approved by the Solicitor, at a cost of \$7,276.00 for year one (1). **The cost for each subsequent year shall be submitted to the Board for approval prior the expiration of the cancelation period for the preceding Annual Period. If the cost is not approved by the Board or the Board wishes to cancel the Agreement, the Agreement shall be canceled at least 30 days prior to the expiration of the Annual Period.** This subscription will be funded from the Pennsylvania Commission on Crime and Delinquency (PCCD) grant, pending PCCD budget approval. (attachment)

## NEW BUSINESS

I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated November 19, 2018, Reorganization Meeting dated December 3, 2018, and Special Meeting dated December 3, 2018.
2. Approval of the Treasurer's Reports for November 2018 and December 2018 with a balance of \$25,668,699.13.
3. Approval of the General Fund bills for November 16, 2018 through January 16, 2019.
4. Approval of the Capital Facilities Fund bills for November 16, 2018 through January 16, 2019.
5. Approval of the Food Service Fund bills for November 16, 2018 through January 16, 2019.
6. Approval of the McMurray Elementary School Activity Fund reports for November and December 2018.
7. Approval of the Middle School Activity Fund reports for November and December 2018.
8. Approval of the High School Athletic Fund reports for November and December 2018.
9. Approval of the High School Activity Fund reports for November and December 2018.
10. Approval of the Budget Transfers for December 2018.

## II. BOARD COMMITTEES

### Personnel

Daniel Taylor

1. **RECOMMENDATION:** Move to approve the Amendment and Extension to the Collective Bargaining Agreement between the Service Employees International Union Local 32 BJ and the Peters Township School District extending the Collective Bargaining Agreement, as amended, through August 31, 2025, on terms and conditions set forth in the attached, collectively bargained Amendment and Extension Agreement, on terms and conditions approved by the Solicitor.
2. **RECOMMENDATION:** Move to approve salary adjustments and merit compensation earned in school year 2017–18 for Act 93 administrators and others in accordance with the current Act 93 Agreement and as presented.
3. **RECOMMENDATION:** Move to reappoint Mr. Edward J. Rafferty to the position of Peters Township Parks and Recreation Board as a representative of Peters Township School District for a three (3) year term commencing January 2019.
4. **RECOMMENDATION:** Move to approve the following new position:

### PLEASANT VALLEY ELEMENTARY

.5 Special Education Teacher, commencing January 15, 2019, for the remainder of 2018–19 school year

### Buildings and Grounds

Ron Dunleavy

New High School Project Update – Reynolds Construction

5. **RECOMMENDATION:** Move to approve a Resolution authorizing Administration and Hayes Design Group to submit PlanCon Part H “Project Financing” for the New High School Project to Pennsylvania Department of Education for review and approval. (attachment)
6. **RECOMMENDATION:** Move to approve a Resolution authorizing Administration to submit PlanCon Part J “Project Accounting Based on Final Costs” for the McMurray Elementary School Project to Pennsylvania Department of Education for review and approval. (attachment)
7. **RECOMMENDATION:** Move to approve A. Liberoni, Inc. Change Order No. 5 at a cost of \$4,272.00 for an additional 350 lineal feet of drain to divert the water leeching on the eastern side of the site per Construction Engineering Consultants, Inc. recommendation. This Change Order is funded by the New High School Project Construction Contingency.

**Education**

Minna Allison

8. **RECOMMENDATION:** Move to pilot the following supplemental text:

**MIDDLE SCHOOL**

**Social Studies Grade 8**

Carl's Story, Noretta Willig, Koehler Books, ©2017, ISBN 9781633933972, Cost: \$1,725.00

**Finance**

Jamison Hardy

A Finance Committee Meeting was held on January 14, 2019.

9. **RECOMMENDATION:** Move to approve an hourly rate of \$135.00 per hour for Solicitor services from Weiss Burkardt Kramer, LLC. All other terms of the Solicitor reappointment remain the same.
10. **RECOMMENDATION:** Move to approve Resolution No. 2019-01-22A stipulating no increase in the rate of the real estate tax by more than the index of 2.3% for the 2019-2020 Fiscal Year. (attachment)
11. **RECOMMENDATION:** Move to approve the acceptance of the Single Audit Report prepared by Hosack, Speck, Muetzel & Wood, LLP for Fiscal Year ending June 30, 2018 as presented at the January 14, 2019 Finance Committee Meeting.

**Policy**

Lisa Anderson

12. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policy: (attachment)

**000 Local Board Procedures**

006.1 Attendance at Meetings Via Electronic Communications

**PSBA**

Lisa Anderson

**Western Area Career and Technology Center**

Rebecca Bowman

A Joint Operating Committee Meeting was held on December 19, 2018. The next Joint Operating Committee Meeting will be held on January 23, 2019.

**SHASDA**

Rolf Briegel

A SHASDA Meeting was held on January 17, 2019. The next SHASDA Meeting will be held on March 14, 2019.

**Intermediate Unit**

Thomas McMurray

The next Board of Directors Meeting will be held on January 24, 2019.

**Ad Hoc Committee:**

**Fundraising**

Minna Allison and Daniel Taylor

A Fundraising Committee Meeting was held on January 14, 2019.

## SUPERINTENDENT'S AGENDA

### III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

January 2018-2019-01

2. Approve the following **resignation:**

Name: Faith Walker  
Position: 1<sup>st</sup> Grade Teacher  
Assignment: Bower Hill Elementary  
Effective: January 14, 2019

3. Approve the following **long term substitutes:** (attachments)

Name: Sarah Morris  
Position: Social Studies Teacher  
Assignment: High School  
Salary: Masters Step 1 (pro-rated)  
Effective: January 18, 2019 to June 7, 2019  
Replaces: Lindsay Polard

Name: Ashley Hull  
Position: School Counselor  
Assignment: High School  
Salary: Masters Step 1 (pro-rated)  
Effective: January 2, 2019 to End of 2018-2019 School Year  
Replaces: Vacant Position

Name: Amanda Slagle  
Position: 1<sup>st</sup> Grade Teacher  
Assignment: Bower Hill Elementary  
Salary: Masters Step 1 (pro-rated)  
Effective: 2<sup>nd</sup> Semester  
Replaces: Faith Walker

Name: Amanda Magnotti  
Position: .5 Special Education Teacher  
Assignment: Pleasant Valley Elementary  
Salary: Bachelors Step 1 (pro-rated)  
Effective: 2<sup>nd</sup> Semester  
Replaces: Newly Created Position

4. Approve the following **change of classification:**

Name: Tammi Hanak  
From: Masters, Step 15  
To: Masters plus 20, Step 15  
Effective: 2<sup>nd</sup> Semester 2018-2019 School Year

5. Approve the following **student teacher/observer/intern** for the 2018–19 school year. All compliance documents for the following individual are on file.

Name: Melinda Pillar  
Dates of Assignment: 1/22/19 - 3/8/19  
College or University: St. Francis University, Loretto, PA  
Curriculum Major: Early Childhood  
PTSD Teacher & Bldg.: Maria Piatt /Bower Hill Elementary  
Assignment: Field Experience

6. Approve the following as **day-to-day substitute certificated personnel** for the 2018–19 school year:

Derek Postlewaite - Social Studies 7-12 and English 7-12  
Lena Taddeo - Grades PK-4 and Special Education PK-8  
Faith Walker - Elementary K-6, English as a Secondary Language and Special Education N-12  
Rachel Wilkinson - Grades PK-4



IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

January 2018-2019-02  
January 2018-2019-03  
January 2018-2019-04

2. Approve the following **resignations:**

Name: Rebecca Martin  
Position: Part Time Paraprofessional  
Assignment: McMurray Elementary  
Effective: December 21, 2018

Name: Laurie Pugliano  
Position: Part Time Paraprofessional  
Assignment: McMurray Elementary  
Effective: February 1, 2018

Name: Lara Semple  
Position: Custodian  
Assignment: High School  
Effective: December 4, 2018

Name: Tracy Rossa  
Position: Cafeteria Food Service  
Assignment: High School  
Effective: January 23, 2019

3. Approve the following **new hires:**

Name: Shelley Jaap  
Position: Part Time Paraprofessional  
Assignment: McMurray Elementary  
Salary: \$16.92/hr.  
Effective: January 24, 2019  
Replaces: Rebecca Martin

Name: Kirsten McGrath  
Position: Part Time Clerical Aide  
Assignment: McMurray Elementary  
Salary: \$15.52/hr.  
Effective: January 24, 2019  
Replaces: Deneane Vucich

Name: Lisa Adams  
Position: Cafeteria Food Service  
Assignment: Bower Hill Elementary  
Salary: \$14.01/hr.  
Effective: January 24, 2019  
Replaces: Tanya Zimmerman

Name: Kristen Partain  
Position: Cafeteria Food Service  
Assignment: Bower Hill Elementary  
Salary: \$14.01/hr.  
Effective: January 24, 2019  
Replaces: Sandra Konton

Name: Daniel Hane  
Position: Driver  
Assignment: Bus Garage  
Salary: \$21.52/hr.  
Effective: January 24, 2019  
Replaces: Karen Ellis

Name: Thomas Walters  
Position: Van Driver  
Assignment: Bus Garage  
Salary: \$15.35/hr.  
Effective: January 24, 2019  
Replaces: Linda Black

4. Approve the following **transfer:**

Name: Tanya Zimmerman  
From: Cafeteria Food Service, Bower Hill Elementary  
To: Cafeteria Food Service, High School  
Effective: January 28, 2019  
Replacing: Andrea Slebonick

5. Approve the following **long term substitute**:

Name: Adriann Carrillo  
Position: Paraprofessional  
Assignment: Middle School  
Salary: \$10.00/hr.  
Effective: January 26, 2019 to March 1, 2019  
Replaces: Cheryl Hindman

6. Approve the following **day-to-day non-teaching substitute** for the 2018–19 school year:

Lena Taddeo - Paraprofessional

V. EXTRA-DUTY PERSONNEL/PROGRAMS

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator resignation** for the 2018–19 school year:

**MIDDLE SCHOOL**

Language Arts Content (second semester) Renee Brown

2. Approve the following **Facilitator** for the 2018–19 school year:

**MIDDLE SCHOOL**

Language Arts Content (second semester) Barbara Brown

3. Approve the following **extra duty Activities change of status** for the 2018–19 school year:

**HIGH SCHOOL**

Sean Sullivan

**FROM:**

Drama, Tech Director,  
per play – Coffeehouse

**TO:**

Drama, Tech Director,  
per play – Coffeehouse  
(Split 50% w/Fornear)

4. Approve the following **extra duty Activities personnel** for the 2018–19 school year:  
(attachments)

**HIGH SCHOOL**

Drama, Tech Director, per play – Coffeehouse

Chance Fornear  
(Split 50% w/Sullivan)

**MIDDLE SCHOOL**

Science Olympiad Sponsor (second semester)

Keith Compeggie

5. Approve the following **extra-duty Athletic personnel resignations** for the 2018–19 school year:

**HIGH SCHOOL**

**Spring**

Softball, Assistant Coach

Steven Hubsch

**MIDDLE SCHOOL**

**Spring**

Track/Field, Assistant Coach

Nicole Mitchell

6. Approve the following **renewal of extra-duty Athletics personnel** for the 2018–19 school year:

**HIGH SCHOOL**

**Spring**

Track/Field, 1<sup>st</sup> Assistant Coach

Timothy Wu (Split 50% w/Hyland)

Track/Field, 1<sup>st</sup> Assistant Coach

Logan Hyland (Split 50% w/Wu)

Track/Field, Assistant Coach

Brendan Albright (Split 66% w/Compeggie and split 66% w/open position)

Track/Field, Assistant Coach

Gillian Callender

7. Approve the following **renewal of extra-duty Athletics personnel** for the 2019–20 school year:

**HIGH SCHOOL**

**Fall**

Cross Country, Head Coach

Timothy Wu

Football, Head Coach

Thomas Plack

Golf, Boys Head Coach

David Kuhn

Golf, Girls Head Coach

Kevin Lawrence

Soccer, Boys Head Coach

Robert Dyer

Soccer, Girls Head Coach

Patrick Vereb

Tennis, Girls Head Coach

Phyllis DeRienzo

Volleyball, Girls Head Coach

Ashley Green

8. Approve the following **extra-duty Athletic personnel** for the 2018–19 school year: (attachments)

**HIGH SCHOOL**

**Spring**

Lacrosse, Boys Assistant Coach

Joshua Calhoun (missing clearances)

Lacrosse, Boys Volunteer Coach

John Wolfram

Track/Field, Assistant Coach

Keith Compeggie (Split 66% w/Albright and split 66% w/open position)

**MIDDLE SCHOOL**

**Spring**

Softball, Head Coach

Jaimie Schleicher (missing clearances)

Softball, Assistant Coach

Sean Appel

9. Approve the following **extra-duty Athletic personnel** for the 2019–20 school year: (attachment)

**HIGH SCHOOL**

**Fall**

Field Hockey, Head Coach

Melanie Cocco

10. Approve the following Personnel as **Support Personnel for Athletics** for the 2018–19 school year. (e.g., ticket takers, ticket sellers, crowd control, announcers, scorekeepers, judges, etc.)

Aaron Wilkinson

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachment)  
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Dr. Jackie Conkle – Health and Physical Education Teacher, Middle School  
Activity: 2019 SHAPE America National Convention  
Date: April 11 – 12, 2019  
Location: Tampa, FL  
Estimated Cost: \$210.00

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

- |               |  |
|---------------|--|
| Organization: | Best Buddies Club – High School                |
| Purpose:      | Club expenses                                  |
| Dates:        | January 23 – February 5, 2019                  |
| Location:     | Community                                      |
| Activity:     | T-Shirt Sales – Club Specific                  |
| Organization: | National Honor Society – High School           |
| Purpose:      | Club expenses                                  |
| Dates:        | January 31, 2019                               |
| Location:     | High School                                    |
| Activity:     | Volleyball Tournament                          |
| Organization: | Cheerleading Boosters – High School            |
| Purpose:      | Team expenses                                  |
| Dates:        | February 2, 2019                               |
| Location:     | High School                                    |
| Activity:     | Glow Dance                                     |
| Organization: | Student Council – Middle School                |
| Purpose:      | Club expenses                                  |
| Dates:        | February 4 – 8, 2019                           |
| Location:     | Middle School Cafeteria                        |
| Activity:     | Valentine’s Day Flower, Candy, and Cookie Sale |
| Organization: | Music Boosters – High School                   |
| Purpose:      | Club expenses                                  |
| Dates:        | February 15 – March 30, 2019                   |
| Location:     | Community                                      |
| Activity:     | Lottery Raffle Ticket Sales                    |
| Organization: | Thespian Backers Boosters – High School        |
| Purpose:      | Club expenses                                  |
| Dates:        | February 24, 2019                              |
| Location:     | Valley Brook Country Club                      |
| Activity:     | Prom Fashion Show                              |



Organization: Boys Lacrosse Boosters – High School  
 Purpose: Team expenses  
 Dates: March 1 – April 30, 2019  
 Location: Community  
 Activity: Snap-Raise Website for Donations

Organization: Track and Field Boosters – High School  
 Purpose: Team expenses  
 Dates: March 30, 2019  
 Location: High School  
 Activity: Mattress Sale

Organization: News Magazine and Yearbook – High School  
 Purpose: Club expenses  
 Dates: April 2019 – February 2020  
 Location: Community and High School  
 Activity: Business Ads

Organization: News Magazine and Yearbook – High School  
 Purpose: Club expenses  
 Dates: May 2019 – October 2019  
 Location: High School  
 Activity: Student Planner Sales

Organization: News Magazine – High School  
 Purpose: Club expenses  
 Dates: August 2019 – October 2019  
 Location: High School  
 Activity: News Magazine Subscriptions

Organization: Yearbook – High School  
 Purpose: Club expenses  
 Dates: September 2019 – December 2019  
 Location: Community and High School  
 Activity: Yearbook Senior Ads

Organization: Yearbook – High School  
 Purpose: Club expenses  
 Dates: September 2019 – June 2020  
 Location: High School  
 Activity: Yearbook Sales

2. Approve the following **student trips:** (attachments):

Organization: Wrestling Team – High School  
Advisor: Derrick Evanovich  
Event: 2019 Sharon Duals Tournament  
Dates: January 25 – 26, 2019  
Location: Sharon, PA  
Est. Cost to Dist.: \$0.00

Organization: High School Music Department – High School  
Advisor: Stephen McGough  
Event: Pennsylvania Music Educators Association (PMEA)  
Western Region Orchestra Festival  
Dates: February 21 – 23, 2019  
Location: Hollidaysburg, PA  
Est. Cost to Dist.: \$1,135.68

Organization: PTHS Forensics Speech and Debate Club – High School  
Advisor: Kristin Groninger  
Event: Pennsylvania High School Speech League (PHSSL)  
2019 State Tournament  
Dates: March 14 – 16, 2019  
Location: Bloomburg, PA  
Est. Cost to Dist.: \$2,206.00

3. Approve the following request for **student trip solicitation:**

Sponsor: Beth Wilmus – Spanish Teacher, High School  
Event: Spain, France and Italy  
Date: Summer of 2020

VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve Resolution 2019-01-22B designating local holidays for the 2019–20 school year. (attachment)
2. Approve the 2019–20 School Calendar. We are requesting ACT 80 approval for August 16, 2019 and November 27, 2019. (attachment)
3. Approve donations from the PTA Area Council of \$100.00 for each school library for a total donation of \$500.00 to purchase books in honor of School Board Appreciation Month.
4. Accept an Education grant on behalf of High School Teachers, Christopher Allen and Fred Burns in the amount of \$700.00. This grant was sponsored by Washington County Chapter of School Retirees Foundation.
5. Accept a “Cash for Classrooms” grant from Kickline Dance Center valued at \$588.34. Recipients are Peters Township High School teacher, Kristin DeGiovanni (\$175.00), Middle School teacher, Mary Collins (\$242.86) and McMurray Elementary teacher, Wendy Stark (\$170.48).
6. Accept an Educational Improvement Organization (EIO) Fund grant from Washington County Community Foundation in the amount of \$6,430.00. This EIO grant was sponsored by Washington Financial Bank.
7. Accept a Granting Educators Opportunities (GEO) grant donation for the Peters Township School District staff members at the High School, Middle School, McMurray Elementary and Pleasant Valley Elementary valued at \$10,794.81 from the Peters Township Education Foundation.
8. Authorize Administration to solicit bids for class 1 (educational) and athletic supplies and equipment for the 2019–20 school year.
9. Approve the following **substitute drivers and bus aides** from Mlaker L.L.C. Student Transportation for the 2018–19 school year:

Josephine Barbuto	Richard Grove
Carol Ann Berdine	Richard Healy
Joseph Bowen	Sarah Holdsworth
David Brenne	Lynn Janiga
Danny Comer	Wesley Lantz
James Conley	Patti Maciejewski
Stephen Dobos	Wendy McDonough
Dorothy Dunlap	Vincent Peteya
Maryann Franz	Nancy Resosky
Sue Goodson	Patricia Scarpaci

10. Approve the Health Care Staffing Agreement for School Services between Interim HealthCare of Pittsburgh, Inc. and Peters Township School District, on terms and conditions approved by the Solicitor, to provide skilled nursing services at \$45.00 per hour for the 2018–19 school year. (attachment)
11. Approve an extension Agreement with Direct Energy Services, LLC, on terms and conditions approved by the Solicitor, to continue to provide natural gas through August 31, 2022. The current agreement expires on August 31, 2019 and the amended extension provides per unit cost savings to the District.
12. Approve a Memorandum of Understanding for the facility use of The Bible Chapel. (attachment)
13. Approve an award to Rex Glass and Mirror Company for the installation of window film in the amount of \$9,075.00. This project will be funded by the Pennsylvania Commission on Crime and Delinquency (PCCD) grant.
14. Exonerate Jordan Tax Service Incorporated for liened 2018 real estate taxes in the amount of \$433,021.19 for the 2018–19 school year.
15. Approve a Section 125 Flexible Fringe Benefits Plan through American Fidelity for the employees of the Peters Township School District to be effective on July 1, 2019.

BOARD INFORMATION

SOLICITOR'S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

February Board Meetings:

Monday, February 4, 2019 at 7:30 p.m.      Joint Workshop with Town Council  
to be held at the Municipal Building

Tuesday, February 19, 2019 at 7:30 p.m.      Regular Board Meeting

March Board Meeting:

Monday, March 18, 2019 at 7:30 p.m.      Regular Board Meeting

MOTION TO ADJOURN