

# Middle School PTA Receipt of Funds

*To be completed by Committee Representative:*

Committee: \_\_\_\_\_

Date Received: \_\_\_\_\_

Reason: \_\_\_\_\_

Number of Checks: \_\_\_\_\_

Total Check Amount: \$ \_\_\_\_\_

Cash: 20's X \_\_\_\_\_ = \$ \_\_\_\_\_

10's X \_\_\_\_\_ = \$ \_\_\_\_\_

5's X \_\_\_\_\_ = \$ \_\_\_\_\_

1's X \_\_\_\_\_ = \$ \_\_\_\_\_

Coin = \$ \_\_\_\_\_

Total Amount Received: \$ \_\_\_\_\_

Signature(s): \_\_\_\_\_

*To be completed by Treasurer:*

Budget Line Item: \_\_\_\_\_

Date of Deposit: \_\_\_\_\_

Amount of Deposit: \_\_\_\_\_

Signature: \_\_\_\_\_