



# Peters Township School District

**MINUTES  
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS  
SPECIAL MEETING  
MONDAY, JULY 26, 2010**

**7:30 P.M. – DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mrs. Ritter, President, called the regular meeting of the Peters Township Board of School Directors to order at 8:05 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present were: Mrs. Golembiewski, Mrs. Sullivan, Mrs. Ritter, Mr. McMurray, Dr. Buzzatto and Mrs. Smith. Absent were Mr. Hvizdos, Mrs. Cuervo and Mrs. Erenberg.

Also present were, Dr. Zetty, Superintendent, Mr. Solomon, Business Manager/Board Secretary and Shelly Belcher, Communications Coordinator.

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

- Kate Murphy, 111 Fieldbrook Dr., a past student council president and member of the girls golf team, spoke in favor of retaining Pat Chastel, current coach as next year’s coach for the girls golf team.
- Terry Murphy, 111 Fieldbrook Dr., questioned the procedures used to notify coaches of their status. She feels that some communication should have taken place.
- Dr. Zetty explained that a procedure is in place and that all coaches have been notified of their status.

PRESIDENT’S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

## I. BUSINESS OFFICE

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows (attachments 1 through 8):

1. Approval of the minutes the special meeting on June 14, 2010 and regular meeting of June 28, 2010
2. Approval of the treasurer's report for June 30, 2010 dated July 14, 2010 with a balance of \$ \$213,813.92
3. Approval of General Fund bills for June 22, 2010 through June 30, 2010 and July 1, 2010 through July 20, 2010
4. Approval of the Capital Facilities Fund bills from June 22, 2010 through July 25, 2010.
5. Approval of the Food Service Bills from June 22, 2010 through July 25, 2010.
6. Approval of the McMurray Elementary School Activity Fund report from June 1, 2010 through June 30, 2010.
7. Approval of the Middle School Activity Fund report from June 1, 2010 through June 30, 2010.
8. Approval of the High School Activity Fund report from June 1, 2010 through June 30, 2010.

**RECOMMENDATION:** Consider a motion to approve Business Office recommendations as follows: (Attachments 1 through 8)

**MOTION:**

Dr. Buzzatto moved approval of the Business Office recommendations 1 through 8, seconded by Mrs. Golembiewski.

**MOTION CARRIED UNANIMOUSLY  
(6-0)**

## II. BOARD COMMITTEES

### Personnel

Cindy Golembiewski

A closed Personnel Committee meeting was held this evening from 6:30-8:00 pm.

1. **RECOMMENDATION:** Consider a motion to approve salary increases for the returning Act 93 and non-Act 93 administrators for the school year 2010-11 in accordance with the district's Act 93 agreement based on the Superintendent's recommendation (attachment).
  - Mrs. Golembiewski stated that the current Act 93 Agreement is in effect until 2011.

### **MOTION:**

Mrs. Golembiewski moved approval of the Personnel Committee recommendation 1 , seconded by Mrs. Smith.

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

2. **RECOMMENDATION:** Consider a motion to approve the salary adjustments for the Confidential Secretaries and the Payroll Specialist (attachment).

### **MOTION:**

Mrs. Golembiewski moved approval of the Personnel Committee recommendation 2 , seconded by Mrs. Sullivan.

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

### Buildings and Grounds

Lori Cuervo

- Mrs. Ritter reported that a Building and Grounds Committee meeting will be held on August 2, 2010, at 6:30 pm to discuss the roofing projects, renovations to the PV fields, and gas leases.
- Mrs. Smith stated that the Board would not be taking action regarding the gas leases but would be discussing the District's future options.

## Policy

Diane Ritter

- Mrs. Ritter reported that a policy committee meeting will be held on August 9, 2010, at 6:30 pm to review recommended policy changes.

## Western Area Career and Technology Center

Julie Ann Sullivan

- Mrs. Sullivan reported that she and Dr. Zetty attended the High Schools That Work Conference in Louisville, KY from July 14-17, 2010. Mrs. Sullivan thanked WACTC for sending her and Dr. Zetty to the conference and the information from the conference will be shared with appropriate staff members for the purpose of improving teaching and learning.

## **SUPERINTENDENT'S AGENDA**

### III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following resignations:

Name: Bianca Barnabei  
Position: LTS-School Counselor  
Assignment: McMurray Elementary  
Replacing: Stephanie Ali  
Effective: July 23, 2010

Name: Paul Galloway  
Position: Assistant Principal  
Assignment: High School  
Effective: July 30, 2010

Name: Staci Stephenson  
Position: English Teacher  
Assignment: High School  
Effective: July 13, 2010

Name: Lauren Janosco  
Position: .5 Music Teacher (Strings)  
Assignment: McMurray Elementary  
Effective: July 15, 2010

2. Approve the following new hires (attachments):

Name: Andrea Lamatrice  
Position: K-12 Special Education Teacher  
Assignment: McMurray Elementary & Peters Township Middle School  
Salary: Masters, Step 1  
Effective: 2010-11 school year  
Replaces: Newly Created Position

Name: Kristin DeGiovanni  
Position: K-12 Art Teacher  
Assignment: Peters Township High School  
Salary: Bachelors plus 15, Step 2  
Effective: 2010-11 school year  
Replaces: Pamela Graff

Name: Pamela Harrison  
Position: K-12 Art Teacher  
Assignment: McMurray Elementary  
Salary: Masters, Step 8  
Effective: 2010-11 school year  
Replaces: Annette Burke

Name: Yasmin Ingham  
Position: 7- 12 Social Studies Teacher  
Assignment: Peters Township High School  
Salary: Bachelors, Step 1  
Effective: 2010-11 school year  
Replaces: Brian King

Name: Bianca Barnabei  
Position: K-12 School Counselor  
Assignment: Middle School  
Salary: Masters, Step 1  
Effective: 2010-11 school year  
Replaces: Vicky Cunningham

Name: Melissa Giaquinto  
Position: (.5) 7-12 Social Studies Teacher  
Assignment: Peters Township High School  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: 2010-11 school year  
Replaces: Newly Created Position

Name: Heather Bonanno  
Position: .5 Chemistry Teacher  
Assignment: Peters Township High School  
Salary: Bachelors, Step 2 (pro-rated)  
Effective: 2010-11 school year  
Replaces: Newly Created Position

Name: Nicole Makrinos  
Position: K-12 Spanish  
Assignment: Peters Township High School, Middle School, and McMurray Elementary  
Salary: Bachelors, Step 2 (pro-rated)  
Effective: 2010-11 school year  
Replaces: Audrey Rodgers and .5 Newly Created Position

3. Approve the following transfer:

Name: Casey Watson  
From: .5 Kindergarten Teacher, Bower Hill Elementary  
To: Full-Time K-6 Elementary Teacher Position  
Assignment: 4<sup>th</sup> Grade, McMurray Elementary  
Effective: 2010-11 school year  
Replaces: Newly Created Position

4. Approve the following long term substitutes (attachments):

Name: Kathleen Rys  
Position: LTS Teacher (1<sup>st</sup> semester only)  
Assignment: 6<sup>th</sup> Grade, McMurray Elementary  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: 2010-11 school year  
Replaces: Nicole Muto

Name: Jamie Dunn  
Position: LTS Teacher (1<sup>st</sup> semester only)  
Assignment: Special Education, McMurray Elementary  
Salary: Bachelors, Step 1 (pro-rated)  
Effective: 2010-11 school year  
Replaces: Jamie Oney

5. Approve the following teachers for the 2009-10 PTSD Summer School Program at the contractual rate:

Bower Hill Elementary Jump Start Program  
3<sup>rd</sup> Grade

August 2 – 6, August 9 - 13  
Amanda Juarin

6. Approve the following non-paid student teachers/observers/interns for the 2010-11 school year, pending receipt of all compliance documents:

Name: Meghan Reardon  
Dates of Assignment: August 23 – December 9, 2010  
College or University: Duquesne University  
Curriculum Major: School Counseling  
PTSD Teacher and Bldg: Fred Traumiller, Bower Hill

Name: Susanna Babko  
Dates of Assignment: August 23 – December 23, 2010  
College or University: CUP  
Curriculum Major: French  
PTSD Teacher and Bldg: Davant Dodson-Rosenberg, High School

Name: Ben Petchel  
Dates of Assignment: August 23 – December 22, 2010  
College or University: Seton Hill College  
Curriculum Major: Art K-12  
PTSD Teacher and Bldg: Kathy Kitner, Bower Hill

**MOTION:**

Mrs. Golembiewski moved approval of the above Certified Personnel recommendations 1-6, seconded by Mrs. Sullivan

- Mrs. Smith question about why the two positions were half time.
- Dr. Zetty responded that the part time position are recommended because they meet the needs of the District

**MOTION CARRIED UNANIMOUSLY  
(6-0)**

**IV. NON-CERTIFICATED PERSONNEL**

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following resignation:

Name: Karen Avolio  
Position: Part-Time Paraprofessional  
Assignment: Bower Hill Elementary  
Effective: July 29, 2010

**MOTION:**

Mrs. Golembiewski moved approval of the above Non-Certified Personnel recommendation 1, seconded by Mrs. Smith

**MOTION CARRIED UNANIMOUSLY  
(6-0)**

**V. EXTRA-DUTY PERSONNEL/PROGRAMS**

**RECOMMENDATION:** Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows:

1. Approve the following extra-duty personnel for the 2010-11 school year pending receipt of all compliance documents: (attachments)

High School Athletic Positions

FALL

Cheerleading Head Coach	Chelsea Stockhausen (transferred from assistant coach)
Cheerleading Asst Coach	Emily Sasso
Cheerleading Asst Coach	Jessica Higgs
Cheerleading Asst Coach	Alyssa Simmons
Football 2 <sup>nd</sup> Asst Coach	Morris Richardson
Football Asst Coach, 8 <sup>th</sup> Grade	William Burket
Girls Golf Head Coach	Jim Augustine

2. Approve the following paid support positions for athletics during the 2010-11 school year:

Robert Bourg  
Ryan Maize



**MOTION:**

Mrs. Golembiewski moved approval of the above Extra Duty Personnel recommendations 1-2, seconded by Dr. Buzzatto.

Mrs. Smith requested that the Girls Golf Head Coach be removed and voted on separately

- Dr. Buzzatto and Mrs. Golembiewski agreed to change the motion

Mrs. Golembiewski moved approval of the above Extra Duty Personnel recommendations 1-2, excluding the Girls Golf Head coach, seconded by Dr. Buzzatto

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

**MOTION:**

Mrs. Golembiewski moved for approval of the Girls Head Golf Coach, seconded by Mrs. Sullivan

- Mrs. Golembiewski questioned when the season begins and whether the board has the time to further investigate this position.
- Dr. Zetty stated that practice for this sport begins on August 16, 2010 and arrangements could be made to supervise the program if the board does not appoint a head coach.

**MOTION:**

Mrs. Smith moved for approval to table the motion to hire a Girls Golf Coach until the next voting meeting, seconded by Mrs. Sullivan

Roll call

Mrs. Golembieski voted yes

Mrs. Sullivan voted no

Dr. Buzzatto voted no

Mr. McMurray voted no

Mrs. Smith voted yes

Mrs. Ritter voted no

**MOTION FAILED**

**(2-4)**

- Dr. Buzzatto stated that all information was available to the Superintendent prior to her recommendation. Dr. Buzzatto requested an Executive Session to discuss the issue
- An Executive Session was held starting at 8:25 pm returning at 8:33 pm

A vote was taken on the motion to hire the Girls Golf Head Coach

**MOTION CARRIED**

**(5-1)**

Mrs. Smith voted against the motion

**VI. PROFESSIONAL CONFERENCES**

**RECOMMENDATION:** Consider a motion to approve Professional Conferences as follows:

1. Approve the following professional conferences (attachments):

Name: Cynthia Ollendyke & Lora O'Brien  
Activity: The 2010 Pennsylvania Teacher Forum  
Dates: October 3 – 5, 2010  
Location: Harrisburg, PA  
Estimated Costs: \$755.00

Name: Zack Scahill  
Activity: Penn State Volleyball Coaches Clinic  
Dates: July 30 – 31, 2010  
Location: State College, PA  
Estimated Costs: \$450.00

**MOTION:**

Mrs. Golembiewski moved approval of the above Professional conferences recommendation 1, seconded by Mrs. Sullivan.

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

**VII. EDUCATION PROGRAM AND STUDENT ACTIVITIES**

1. Approve the following fundraising activities:

Organization: PTHS Dance Team  
Purpose: To raise money for competition fees  
Dates: October 24, 2010  
Location: PTHS  
Activity: Cheer/Dance Competition

Organization: Field Hockey  
 Purpose: To raise money for events such as senior rec night, banquet, etc.  
 Dates: August 21 – September 10, 2010  
 Location: Community  
 Activity: Hoagie/Soup Sale

Organization: Library Assistants  
 Purpose: To raise funds to buy books for the library  
 Dates: November 13, 2010  
 Location: PTHS Library  
 Activity: Barnes & Noble Book Fair

2. Approve the following student trips (attachment):

Activity: Cheerleading  
 Advisor: Chelsea Stockhausen  
 Event: Cheer Camp  
 Dates: August 8 – 12, 2010  
 Location: Blacksburg, VA  
 Est. Cost: \$0 (no cost to the district, paid by the boosters)

**MOTION:**

Mrs. Golembiewski moved for approval of the above Education and Student Activities recommendations 1 and 2, seconded by Mrs. Sullivan

**MOTION CARRIED UNANIMOUSLY  
 (6-0)**

**VIII. OTHER**

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Approve an Athletic Trainer/Strength and Conditioning Coach Contract with Mortland Physical Therapy and Sport Medicine, LLC to replace the previous Sports Performance Coach and the CUP Athletic Trainer effective August 9, 2010 for an annual fee of \$40,000.00 (attachment).
2. Approve the following increases in Official's event fees beginning with the 2010-11 School Year (attachment):

	From	To
Girls Volleyball JV only	\$45	\$50
Girls Volleyball MS	\$45	\$50
Girls Volleyball MS Double-Header	n/a	\$55
Boys Volleyball JV only	\$45	\$50
Girls Lacrosse JV only	\$55	\$60
Boys Lacrosse JV only	\$55	\$60

3. Approve the renewal endorsement of Dr. John Christoforetti of Tri-State Orthopedics, a volunteer athletic team physician for the 2010-11 school year.
4. Approve the KDT Driver Training contract for driver education for the 2010-11 school year at a rate of \$187 per student. This represents no increase over the past three years contract agreement rate (attachment).
5. Approve an agreement with Crossroads Speech & Hearing, Inc. for the 2010-11 school year at an hourly rate of \$55.00. This service will be utilized on an as needed basis (attachment).
6. Approve a service agreement with The Watson Institute for the 2010-11 school year at a daily rate of \$718.00 (8 hours) and a half day rate of \$440.00 (4 hours) plus mileage (attachment).
7. Approve an independent service contract with ACLD Summer Learning Programs for one student to attend an extended school program in the amount of \$1,195.00.
8. Approve the contractual agreement with Wesley Spectrum Services for an extended school year program in the amount of \$2,500.00 per student.
9. Approve the renewal agreements for the following insurance policies effective July 1, 2010 through June 30, 2011.
  1. PSBA School Leaders Legal Liability Insurance Policy (E & O) \$26,525.00 (revised) 2009 -2010 premium was \$26,394.00.
  2. PSBA Property Liability Insurance Policy \$57,827.00 (\$2,500.00 deductible) 2009-2010 premium was \$55,134.00.
  3. Highmark Workers Compensation Policy \$310,675.00 2009-2010 premium was \$259,733.00 (Increase is a result of higher claims and salaries.

**MOTION:**

Mrs. Golembiewski moved for approval of items 1- 9, seconded by Mrs. Smith

**MOTION CARRIED UNANIMOUSLY  
(6-0)**

- Mr. Solomon reviewed the bidding process and provided the Board with a summary of the bids received. (Attachment)  
Following the discussion of the options available a consensus was reached to recommend that both the DAO office and one section of the McMurray Elementary building roofs be replaced. Both roofs would be LEED qualified projects.

10. Award roof replacement bid for McMurray Elementary School to Phoenix Roofing in the amount of \$112,300

**MOTION:**

Mr. McMurray moved for approval of item 10, seconded by Dr. Buzzatto

- Dr. Buzzatto questioned the warranty and the life expectancy of the roof

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

BOARD INFORMATION: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

- Nicole Makrinos thanked the Board for her new position as Spanish teacher.
- Chelsea Stockhausen, 112 Horizon Dr., thanked the Board for the appointment as Head Cheerleading Coach.

ANNOUNCEMENTS:

- Buildings, Grounds and Transportation August 2, 2010 6:30 pm
- Policy Committee August 9, 2010 6:30 pm

ADJOURNMENT

**MOTION:**

Mrs. Golembiewski moved for adjournment at 9:10 pm. seconded by Mrs. Sullivan

**MOTION CARRIED UNANIMOUSLY**

**(6-0)**

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Board President

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Board Secretary