



Peters Township School District

Policy: 6161

Title: Textbook Selection

Adopted: 4/14/75

Revised: 3/21/77, 12/7/09

6161. TEXTBOOK SELECTION	
1. Definitions	<p>A textbook for the purpose of this policy statement is defined as a book or other written or electronic instructional material, used by students as textual material, which forms in whole or in substantial part the basis for a course of study. A supplementary book is defined as a book, which is used for the purpose of substantially supplementing a course of study. Library or other reference works, whether or not housed in the library of a school, are not included in the definition of either textbooks or supplementary books.</p>
2. Delegation of Responsibility	<p>It shall be the responsibility of the professional staff to select or develop for recommendation for adoption those textbooks and supplementary books that in their judgment best serve course objectives and goals and are best suited to the needs and capabilities of the students enrolled therein. In making such selection professional staff members will be guided by criteria developed for this purpose by the Director of Curriculum, Assessment, and Information Technology. In areas of study where there is a department facilitator, the endorsement of that person shall accompany the report of the selection. In any event, not less than two (2) knowledgeable members of the professional staff shall review the proposed adoption. Each recommendation shall be submitted for review to the responsible principal(s), whose endorsement shall also accompany the report. The Director of Curriculum, Assessment, and Information Technology, will prepare a recommendation for the Superintendent that shall include not less than the title, author, publisher, copyright date, course and/or grade(s) for which intended, cost, percentage of book to be used in the course, a brief statement setting forth the rationale for the selection, and the identification of any potentially questionable material.</p>
3. Authority	<p>Upon approval of the recommendation by the Superintendent, initial presentation to the Board will be entered on the agenda of a regular or special meeting. Request for adoption will be an agenda item at the next regular meeting or a special meeting following by not less than four (4) weeks the date of initial presentation. In rendering its decision, the Board will observe the provisions of Section 803 of the Public School Code of 1949 as amended, or the applicable provisions of any successor code, which the legislature shall adopt.</p>

References:

School Code – 24 P.S. Sec. 508, 801, 803