



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, APRIL 18, 2011**

7:30 P.M. – DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER: Diane Ritter, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:45 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present were: Mrs. Golembiewski, Mrs. Ritter, Mrs. Erenberg, Mr. McMurray, Mrs. Cuervo, Mrs. Smith, Dr. Buzzatto and Mrs. Sullivan and Mr. Hvizdos.

Also present were Dr. Nina Zetty, Superintendent, Dr. Anthony Merante, Assistant Superintendent, Mr. Solomon, Business Manager, Dr. Robert Freado, Middle School principal,

Dr. Mary Monsour, Director of Staff Development and Instructional Technology Integrator, 1 Shelly Belcher, Communications Coordinator, and Jack Cambest, Solicitor.

SUPERINTENDENT’S COMMENTS

- Celebration of Excellence (includes Proclamation from Congressman Murphy)
- Dr. Zetty introduced Congressman Tim Murphy.
- Congressman Murphy presented the District with a certificate of recognition for being honored as the National School of Character.
 - Dr. Zetty announced that April is Autism Awareness month and the District celebrated by “going blue.” In each of the buildings guests will find a blue light and an explanation of the “light it up blue” campaign sponsored by AutismSpeaks that encourages people to log on and learn more about autism.
 - Dr. Zetty announced that in their annual “Guide to Western Pennsylvania Schools,” the Pittsburgh Business Times has ranked Peters Township School District among the top 10 District across the state.
 - Dr. Zetty announced that Peters Township High School students earned first and second place honors in the annual German Day Competition held at Washington and Jefferson College.

- Dr. Zetty announced that seventh grade gifted students under the direction of teacher Matt Cheran produced a video for the “Take a Shot” video contest that invited area students to use their creativity to create their own short videos about polio - both the development of the vaccine and current efforts to eradicate the disease worldwide. The PTMS video was selected by popular vote and will receive a \$1000 cash prize and their video will air on WQED, and be posted on The Bill and Melinda Gates Foundation website.
- Dr. Zetty announced that last year, a team of McMurray students under the leadership of teacher Amy Casciola was named runner-up in the Disney Planet Challenge. The project-based environmental competition challenged students in grades 4, 5 and 6 to learn about science and conservation and to make a positive impact on our community.
- Dr. Zetty announced that second graders at Bower Hill shared their knowledge of dinosaurs – along with their musical, speaking, and artistic talents during “Dinostars!” the second grade musical.
- Dr. Zetty announced that on Friday, April 1, the District held its annual Kindergarten Tea for preschools within our community. Our talented team of teachers shared strategies and materials to help all students perform at their best – with this year’s theme promoting literacy with students of all ages.

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

- Michael Aburachis of 272 Sutherland Drive referenced the Pittsburgh Business Times article by citing different rankings that were mentioned and questioned why Peters Township School District is not an accredited school district by Middle States.
- Dr. Zetty stated that Peters Township School District was accredited and is now preparing for recertification when the new principal is employed.

- Mr. Aburachis questioned why the District did not apply for the exemptions under Act I.
- Mr. Solomon stated that by the time the Governor's budget was presented the exemptions had expired. Mr. Solomon also stated that the board was aware of the timeline and the index of 1.4% and had a plan in place to draw down the fund balance that they had over a period of time in combination with tax increases to help balance the budget.
- Mr. Aburachis questioned why the District would invest in an Athletic Complex at the expense of new technology and suggested that outside experts be solicited to assess technology for the district prior to reducing the budget.
- Karen Ferrieri of 122 Phillips Drive, complimented the district for the exceptional autistic program at Bower Hill elementary. Ms. Ferrieri stated that she fees that if the District would mirror this program throughout the district there would not be any issues. She also complimented the District for the ESY program and suggested using Mrs. Miller as a resource for the McMurray program.
- Ron Books of 855 Bebout Road, distributed a news article and questioned what Peters Township School District is doing to ensure student safety regarding concussions for athletes.
- Dr. Zetty stated that the impact testing program implemented by the District is to establish a baseline and that we have hired strength and conditioning coach to instruct other coaches on other exercise techniques.
- Mr. Books stated his concerns about the negative impact tax increases will have on property values and the ability to attract new residents to Peters Township.
- Mrs. Susan McKay of 165 Druid Drive stated that she is concerned regarding the budget cuts and how they affect the music program. She requested that the board recognize the importance of the music program and cited its impact on a student with special needs.

PRESIDENT'S COMMENTS

- Mrs. Ritter announced that an executive session was held prior to this evening's meeting for personnel and legal matters.

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes for the regular meeting March 21, 2011.
2. Approval of the treasurer's report for March 2011 with a balance of \$ 4,672,883.46.
3. Approval of General Fund bills for March 15, 2011 through March 31, 2011 and April 1, 2011 through April 12, 2011.
4. Approval of the Capital Facilities Fund bills from March 15, 2011 through April 12, 2011.
5. Approval of the Food Service Bills from March 15, 2011 through April 12, 2011.
6. Approval of the McMurray Elementary School Activity Fund report from March 1, 2011 through March 31, 2011.
7. Approval of the Middle School Activity Fund report from March 1, 2011 through March 31, 2011
8. Approval of the High School Activity Fund report from March 1, 2011 through March 31, 2011.
9. Approval of the High School Athletic Fund report from March 1, 2011 through March 31, 2011.

MOTION:

Mrs. Golembiewski moved approval of the Business Office recommendations 1 through 9, seconded by Mrs. Erenberg

MOTION CARRIED UNANIMOUSLY

(9-0)

II. BOARD COMMITTEES

Personnel

Cindy Golembiewski

- Mrs. Golembiewski announced that a closed Personnel Committee meeting was held on March 21 and April 5. Personnel issues were discussed. There will be a closed Personnel Committee meeting on April 19, 2011 and May 12 & 19, 2011 to discuss personnel issues.
1. RECOMMENDATION: Consider a motion to amend the Collective Bargaining Agreement between the PTSD and PTFT for the 2010-11 contract year as follows:

Section 8, Subsection J, 1: Early Notification of Retirement – To change the April 1, 2011 notification of retirement requirement date to June 1, 2011

Section 10, Subsection H, Paragraph 4: Early Retirement Incentive Program – To change the minimum 33 years of service requirement to 30 years of service.

MOTION:

Mrs. Golembiewski moved approval of the Personnel Committee recommendation 1, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Lori Cuervo

- Mrs. Cuervo announced that there is a Buildings and Grounds Committee meeting scheduled for May 2, 2011 at 6:30 P.M. to discuss the high school renovation project and business discussion and announced that our new Assistant Supervisor of Buildings, Grounds and Transportation will attend to discuss observations and savings in the transportation department.

Education

Lynn Erenberg

2. RECOMMENDATION: Consider a motion to approve the appointment of the following members to the 2011-12 Dual Enrollment Committee:

Diane Ritter, Member – Board of School Directors

Mary Monsour, Ed.D., Administrator

Emily Sanders, Assistant Principal

Judith Alexander, Teacher/School to Career Coordinator

Beth Bockstoce, World Language Teacher
Vicky Cunningham, Counselor
Betty Kradel, Parent
Robert Adkins, Washington & Jefferson College
Marlane Busch, Seton Hill University
Brian Fernandes, Penn State Fayette
Alice McKenna, Community College of Allegheny County
Terri Green, California University of Pennsylvania
Susan Staub, Clarion University
Evon Zundel, blendedschools.net

3. **RECOMMENDATION:** Consider a motion to approve the 2011-12 Concurrent Enrollment Agreements between Peters Township School District and the following universities and colleges (attachments):

California University of Pennsylvania
Clarion University of Pennsylvania
Community College of Allegheny County
Penn State Fayette
Seton Hill University
Washington & Jefferson College

MOTION:

Mrs. Erenberg moved approval of the Education recommendation 2 & 3, seconded by Mrs. Golembiewski

MOTION CARRIED UNANIMOUSLY

(9-0)

Finance

Tom McMurray

- Mr. McMurray announced that there was a Finance Committee meeting on April 11, 2011. The next Finance Committee meetings will be held on May 9 and June 13, 2011.

Policy

Diane Ritter

- Mrs. Ritter stated that there was no report

PSBA

Sue Smith

- Mrs Smith stated that there was no report

Western Area Career and Technology Center

Julie Ann Sullivan

- Mrs. Sullivan stated that WACTC decided to table the conference to Nashville, Tennessee as a cost cutting measure and announced that Mr. Hvizdos will attend the next meeting.

Intermediate Unit

Tom McMurray

- Mr. McMurray stated how the state budget cuts are affecting the IU operations.
- Mr. McMurray reported that the IU interviewed four candidates for Business Manager and that the Health Consortium rates are still being reviewed.

South Hills Area School Districts Association

David Hvizdos

- Mr. Hvizdos stated that the SHASDA Conference will be held on April 29 – 30, 2011 at the Hilton Garden Inn, Southpointe. Dr. Zetty and Ms. Sanders will attend Friday. Ms. Sanders will attend Saturday.
- Mr. Hvizdos thanked Mrs. Ritter for attending the legislative meeting on his behalf and Mrs. Ritter announced that our state representatives were not there.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following retirement(s):

Effective: End of the 2010-11 School Year
Name: Anne Bernosky
Position: 5th Grade Teacher, McMurray Elementary

Effective: End of the 2010-11 School Year
Name: Paul Sutherland
Position: Industrial Arts Teacher, Middle School

Effective: June 30, 2011
Name: Anthony Merante
Position: Assistant Superintendent

2. Approve the following change in classification(s):

Name: Kelly Kuehn
From: Bachelors +15
To: Masters
Effective: 2nd Semester 2010-11 school year
Name: Renee Brown
From: Bachelors
To: Bachelors +15
Effective: 2nd Semester 2010-11 school year

3. Approve the following long term substitute (attachment) pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Name: Marie Noonan
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2nd Semester 2010-11 school year
Replaces: Elizabeth Wardzinski

4. Approve the following day-to-day substitutes for an extended period of time pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, expect in special circumstances approved by the Superintendent (attachments):

Name: Sarah Burkot
Position: 4th Grade Teacher
Assignment: McMurray Elementary
Effective: April 19, 2011
Replaces: Kim Callaghan

Name: Vanessa Piqueira
Position: 4th Grade Teacher
Assignment: McMurray Elementary
Effective: Estimated May 9, 2011
Replaces: Megan Vance

Name: Kelly Borra
Position: Art Teacher
Assignment: High School
Effective: April 19, 2011
Replaces: Kristin DeGiovanni

5. Approve the following unpaid leave:

Name: Elizabeth Wardzinski
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Effective: February 19 – February 23, 2011

6. Approve the following child rearing leave:

Name: Elizabeth Wardzinski
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Effective: February 24, 2011

7. Approve the following family medical leave:

Name: Kimberly Callaghan
Position: 4th Grade Teacher
Assignment: McMurray Elementary
Effective: May 13, 2011

8. Approve the following as day-to-day substitute teachers for the remainder of the 2010-11 school year, pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

<u>Name</u>	<u>Certification</u>
Choura, Tyler	Elementary K-6, Mid-Level Mathematics 7-9
Clawges, Christine	Spanish
Davic, Michael	Health & Physical Education, Safety Education/Driver Education
DeHaas, Corey	Elementary K-6
Gaefke, Janay	Elementary K-6
Hoskins, Amy	Elementary K-6, Special Education N-12
Strohmenger, Heather	English 7-12
West, Travis	Music K-12

9. Approve the following student teachers/observers/interns for the 2010-11 school year, pending receipt of all compliance documents:

Name: Erika Hubbell
Dates of Assignment: April 19 – June 9, 2011
College or University: Baldwin Wallace College
Curriculum Major: Music
Assignment: Observation
PTSD Teacher and Bldg: Milt Barney & Ryan Perrotte/High School

10. Approve the following student teachers/observers/interns for the 2011-12 school year, pending receipt of all compliance documents:

Name: Kelly Korpeil
Dates of Assignment: August 29 – October 21, 2011
College or University: Duquesne University
Curriculum Major: Spanish
Assignment: Student Teacher
PTSD Teacher and Bldg: Robert DiBiase/Bower Hill

Name: Kelly Korpeil
Dates of Assignment: October 21 – December 22, 2011
College or University: Duquesne University
Curriculum Major: Spanish
Assignment: Student Teacher
PTSD Teacher and Bldg: Jessica Cabot/Middle School

Name: Adam Brado
Dates of Assignment: August 29 – December 22, 2011
College or University: Duquesne University
Curriculum Major: Social Studies
Assignment: Student Teacher
PTSD Teacher and Bldg: Vaughn Dailey/Middle School

MOTION:

Mrs. Golembiewski moved approval of the Certified Personnel recommendation 1-10, seconded by Mrs. Sullivan.

**MOTION CARRIED UNANIMOUSLY
(9-0)**

- Mrs Ritter thanked all retirees including Mr. Sutherland and Dr. Merante for their years of service.

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following new hire(s):

Name: Deborah Bosco
Position: Part Time Cafeteria/Food Service
Assignment: Middle School
Salary: \$11.26/hour
Effective: April 19, 2011
Replacing: Lori Simon

Name: Janet Preaux
Position: Custodian
Assignment: McMurray Elementary
Salary: \$14.50/hour
Effective: May 5, 2011
Replacing: Colleen Chiz

2. Approve the following resignation(s):

Name: Brenda Bentz
Position: Database Technician
Assignment: District Administrative Office
Effective: April 1, 2011

Name: Cindy Hughes
Position: Bus Driver
Assignment: Bus Garage
Effective: March 31, 2011

Name: Grant Stevenson
Position: Desktop Technician II
Assignment: Middle School
Effective: April 8, 2011

3. Approve the following retirement(s):

Name: Carole Zoric
Position: Paraprofessional
Assignment: Middle School
Effective: June 10, 2011

Name: Edward Polosky
Position: Custodian
Assignment: Pleasant Valley
Effective: June 10, 2011

4. Approve the following Summer Secretaries:

Name: Linda Narus
Assignment: Bower Hill
Effective: June 20 – August 12, 2011

Name: Pat Buck/Jenice Vesely
Assignment: McMurray Elementary
Effective: June 20 – August 12, 2011

Name: Julie Swiatek
Assignment: Pleasant Valley Elementary
Effective: June 20 – August 12, 2011

5. Approve the following Seasonal Laborers who will be working between April and September 2011:

Borden, Jarrett
Burg, Kevin
Cirincione, Timothy
Denk, Tom
Dodson, Kenny
Hamilton, Robert
Hartz, Tyler
Johnston, Harry
Kubis, Valery
Lusk, Evelyn
Pecina, Paul
Pontello, Zachary
Rabe, Caralee
Sfakianakis, Michael
Swiatek, Michael
Swindell, Colleen
Timms, Dave
Vermuelen, Jack
Yatsko, Irwin
Yancura, Brandi

6. Approve the following day-to-day non-teaching substitutes for the 2010-11 school year pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Taylor, Lydia

Cafeteria/Food Service, Cafeteria/Playground Monitor
Paraprofessional, Clerical

MOTION:

Mrs. Golembiewski moved approval of the above Non-Certified Personnel recommendations 1-6, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY
(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows:

1. Approve the following extra-duty personnel for the 2011-12 school year pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent (attachments).

High School Athletics:

FALL

Football 1st Assistant Coach

Football 2nd Assistant Coach

Football 2nd Assistant Coach

Football 2nd Assistant Coach

Name:

Rick Pavlisko

Robert Kitchen

Andrew DiDonato

Ryan Valdiseri

2. Approve the following renewals of extra-duty personnel for the 2011-12 school year:

High School Athletics:

FALL

Football Head Coach 9th grade

Football Assistant Coach 9th grade

Football 2nd Assistant Coach

Name:

Bryan Barbour

Rich Griffith

John "J.J." Knabb

Middle School Athletics:

FALL

Football Coach

Football Coach

Football Coach

Bill Burket

Ken McWilliams

Keith Compeggie

MOTION:

Mrs. Sullivan moved approval of the above Extra Duty Personnel recommendations 1-2, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(9-0)

VI. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

1. Approve the following professional conferences (attachments):

Name: Joanne Beckjord
Activity: PSSA Reading Rangefinding, Grade 11
Dates: May 23 – May 24, 2011
Location: Harrisburg, PA
Estimated Costs: \$170.00 (substitute only, conference paid by PDE)

MOTION:

Mrs. Golembiewski moved approval of the above Professional conference recommendation 1, seconded by Mrs. Cuervo

- Mrs. Smith suggested that the Board look at professional conferences to reduce cost
- Dr. Zetty stated that every area is being looked at including professional conferences. Dr. Zetty also stated that professional development is an area we want to fund but will look at different means on funding that may be less expensive.

MOTION CARRIED UNANIMOUSLY
(9-0)

VII. EDUCATION PROGRAM AND STUDENT ACTIVITIES

1. Approve the following fundraising activities:

Organization: PT Golf Association
Purpose: Supplement the PTHS golf program
Dates: June 27 – 28, 2011
Location: Frosty Valley Golf Courses; Hickory Heights Golf Course
Activity: PTGA Annual Junior Golf Tournament

Organization: Hoop Group – Boys Basketball Boosters
Purpose: Funds for Summer Camps for Team
Dates: June 13 – 16, 2011
Location: Peters Township Recreation Center
Activity: Boys Basketball Clinic

Organization: McMurray Elementary School
Purpose: American Cancer Society/Relay for Life
Dates: May 2 – 6, 2011
Location: McMurray Cafeteria
Activity: Raffle (to win lunch with favorite teacher)

2. Approve the following fundraising activity retroactive to April 9, 2011:

Organization: PT Hoop Group
Purpose: Funds for Summer Camps for Team
Dates: April 9, 2011
Location: PT Community
Activity: Pizza Coupon Book Sale

3. Approve the following student trips (attachments):

Activity: National History Day in Pennsylvania Team
Advisor: Joshua Elders
Event: National History Day in Pennsylvania Competition
Dates: May 10 – 12, 2011
Location: Millersville, PA
Est. Cost to Dist.: \$ 2,448.37

Activity: FBLA
Advisor: Kathie Sekely
Event: 2011 FBLA National Leadership Competition
Dates: June 26 – July 2, 2011
Location: Orlando, FL
Est. Cost to Dist.: \$3,315.40

Activity: High School Dance Team
Advisor: Barbara Deliere
Event: Dance Camp
Dates: July 18 – 21, 2011
Location: Mason, Ohio
Est. Cost to Dist.: \$0 (paid by boosters and students)

Activity: PHASE
Advisor: Keith Compeggie
Event: State Science Competition
Dates: April 28 – 29, 2011
Location: Altoona/Huntingdon, PA
Est. Cost to Dist.: \$1,758.00

Activity: PJAS
Advisor: Maddie Ranade
Event: State Competition
Dates: May 15 – 17, 2011
Location: Penn State University
Est. Cost to Dist.: \$1,655.00

Activity: PHASE - PJAS
Advisor: Keith Compeggie
Event: State Competition
Dates: May 15 – 17, 2011
Location: Penn State University
Est. Cost to Dist.: \$2,155.00

4. Approve the following student trip retroactive to April 13, 2011 (attachment):

Activity: PTHS Music Department
Advisor: Milt Barney
Event: PMEA All State Band
Dates: April 13 – 16, 2011
Location: Hershey, PA
Est. Cost to Dist.: \$1,561.57

MOTION:

Mrs. Sullivan moved approval of the above Education Program and Student Activities recommendations 1 & 3, seconded by Mrs. Golembiewski

- Mrs. Smith questioned why the activities PJAS and PHASE-PJAS are overlapping the same dates and is assuming that they are not the same students or the same grade levels.
- Dr. Zetty stated that PHASE-PJAS are High School students.

MOTION CARRIED UNANIMOUSLY
(9-0)

MOTION:

Mrs. Cuervo moved approval of the above Education Program and Student Activities recommendations 2 & 4, seconded by Mrs. Golembiewski

- Mrs. Sullivan stated that she is concerned about retroactive approval of fund raisers and requested that consequences occur to those who are doing it.

MOTION CARRIED

(7-2)

Mrs. Sullivan voted no Mr. McMurray voted no

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the renewal of a maintenance agreement from Prosoft Technologies, Inc. for Budgetary Accounting @\$ 207 per month; Requisition System Software @ \$79 per month; Payroll System w/Direct Deposit Software @ \$225 per month; Personnel System Software w/ACT 48 @ \$220 per month; Employee Web Portal for HR @ \$90 per month. This represents a renewal of current agreement for period starting July 1, 2011 through June 30, 2012.
2. Approve the Access Fund Budget request to IU #1 for the purchase of three (3) electronic books for the visually impaired program in the amount of \$781.97.
3. Approve the bids for the 2011-12 school year for Vendor Supply and Equipment bids including District and Intermediate Unit #1 cooperative purchasing consortium as attached on the Vendor Supply Bid Summary (attachment).
4. Approve the installation of a portable storage shed at the McMurray Elementary Athletic Field for the Elementary Girls Lacrosse Club at no cost to the district.
5. Approve the Location Agreement with Wallflower LLC and Peters Township School District for the purpose of leasing school facilities located at the PTHS to conduct the filming of a motion picture for a rental fee of \$2,000 per day plus all district incurred expenses. Filming is anticipated to commence following graduation and conclude on or about June 30, 2011. Final approval of this agreement is pending review and approval of the Solicitor (attachment).

MOTION:

Mrs. Cuervo moved for approval of the above recommendations 1 to 5 seconded by Mrs. Erenberg

- Mrs. Sullivan thanked Dr. Zetty and Mr. Cambest for reviewing the script and contract regarding the filming of the movie.
- Dr. Zetty explained the movie that would be filmed at the high school.

**MOTION CARRIED UNANIMOUSLY
(9-0)**

BOARD INFORMATION:

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

CORRESPONDENCE: None

ANNOUNCEMENTS: None

ADJOURNMENT:

Mrs. Golembiewski moved for adjournment at 9:00 p.m., seconded by Mrs. Cuervo

**MOTION CARRIED UNANIMOUSLY
(9-0)**

Board Secretary

Board President