



# Peters Township School District

Policy: 2581  
Title: Statement of Financial Interest  
Adopted: 4/7/80  
Revised: 12/7/09

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<p>References:</p> <p>Public Officials and Employee Ethics ACT-65 Pa.C.S.A. Sec. 1101 et seq</p>	<p style="text-align: center;">2581. STATEMENT OF FINANCIAL INTEREST</p> <p>WHEREAS, the Legislature has enacted the Act of October 4, 1978, P. L. 883, as amended, 65 P. S. §401, et seq., popularly known as the "Public Officials Ethics Act" (The Act), and</p> <p>WHEREAS, the purposes of the Act are to assure that public officials do not realize personal financial gain through their offices and to strengthen public faith and confidence in government by assuring that an official's financial interests will present neither a conflict nor the appearance of a conflict of interest with the public trust, and</p> <p>WHEREAS, certain employees of school districts are "public employees" of a "political subdivision" and therefore are required by the Act to file yearly statements of financial interests upon penalty of law, and</p> <p>WHEREAS, every school district is required by the Act to maintain files of the statements of financial interests and to make them available for public inspection and copying during regular office hours,</p> <p>NOW THEREFORE, BE IT RESOLVED by the Board of School Directors of Peters Township School District, Washington County, Pennsylvania that the following is adopted:</p> <ol style="list-style-type: none"><li>1. The following employees are hereby directed to file a statement of financial interests with the administrative office of the Peters Township School District including but not limited to:<ol style="list-style-type: none"><li>a. Superintendent</li><li>b. Assistant Superintendent</li></ol></li></ol>
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	<p>c. All District Administrators including but not limited to:</p> <ul style="list-style-type: none"><li>• Director of Curriculum, Assessment and Information Technology</li><li>• Director of Special Education</li><li>• Director of Technology</li><li>• Business Manager</li><li>• Supervisor of Buildings, Grounds and Transportation</li><li>• Assistant Supervisor of Buildings, Grounds and Transportation</li><li>• Director of Sports Programs and Activities</li></ul> <p>d. All principals and assistant principals</p> <p>e. In addition, any employee of this school district whose duties include taking or recommending official action of a non-ministerial nature in these six (6) areas:</p> <ol style="list-style-type: none"><li>1) Contracting or procurement.</li><li>2) Administering or monitoring grants or subsidies.</li><li>3) Planning or zoning with regard to real property.</li><li>4) Inspecting, licensing, regulating or auditing any person, but not including exclusively internal activities, such as an internal audit.</li><li>5) Any other activity where the official action has greater than de minimus financial impact (a cost of over \$2500.00).</li><li>6) Other individuals required to file the Statement of Financial Interest included but not limited to:<ol style="list-style-type: none"><li>A. Candidates</li><li>B. Nominees</li><li>C. Solicitors</li></ol></li></ol> <p>2. Statements of Financial Interests shall not be required from teachers, clerks, custodians, or any other employees not meeting the above definitions.</p> <p>3. The covered employees must annually file the financial interest statements on Form SEC 1A by May 1, while employed by the district.</p> <p>4. Statements of Financial Interests shall be available for public inspection and copying at the Administration Offices of the Peters Township School District during regular business hours. The copying charge shall not exceed the actual cost.</p> <p>5. A former public official or employee must file the year after termination of service with the governing body.</p>
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References:

Public Officials and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.