



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
MONDAY, JUNE 11, 2018 AT 6:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present. Mrs. Bowman was present on the phone.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Adam Swinchock – Director of Instructional Technology and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.
Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.
Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS

An Executive Session was not held immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS

Mr. Briegel thanked the administration for the graduation ceremony.

NEW BUSINESS

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Personnel

Mr. Taylor

Mr. Taylor stated that there is no report for this evening.

Buildings and Grounds

Mr. Dunleavy

1. **RECOMMENDATION:** Move to approve the award of contracts for the New High School Project on terms and conditions approved by the solicitor and consistent with the Board's vote to accept the lowest responsible bidders for the project option and alternates approved on May 29, 2018 as follows:

General Contractor	NELLO CONSTRUCTION	\$47,842,600.00
Site work Construction	A. LIBERONI, INC.	\$5,944,342.00
Plumbing Site Utility	MURIN & MURN, INC.	\$1,244,110.00
Casework	REED ASSOCIATES, INC.	\$1,150,000.00
Food Service Equipment	11400, INC.	\$909,500.00
Fire Protection	WILLIAM T. SPAEDER CO., INC.	\$940,000.00
Plumbing	VRABEL PLUMBING COMPANY, LLC	\$3,320,200.00
HVAC	WAYNE CROUSE, INC.	\$10,590,000.00
Electrical	THE FARFIELD COMPANY	\$11,234,700.00

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mrs. Allison.

Public Comment: None

Mr. McMurray asked for a roll call vote on the motion.

ROLL CALL: Mrs. Allison – YES Dr. Hardy – NO

Mrs. Anderson – YES Mr. McMurray – YES
Mrs. Bowman – YES Mr. Merrell – NO
Mr. Briegel – YES Mr. Taylor – YES
Mr. Dunleavy – YES

MOTION PASSED

(7-2)

2. **RECOMMENDATION:** Move to approve a Resolution authorizing Administration and Hayes Design Group to submit PlanCon Part G “Project Accounting Based on Bids” for the New High School Project to Pennsylvania Department of Education for review and approval. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 2, seconded by Mr. Briegel.
Public Comment: None

Comment: Mrs. Bowman asked a question regarding Dick Fox listed as the architect. Mr. Rau provided a response with regard to the completion of documents.

Mr. McMurray asked for a roll call vote on the motion.

ROLL CALL: Mrs. Anderson – YES Mr. McMurray – YES
 Mrs. Bowman – YES Mr. Merrell – YES
 Mr. Briegel – YES Mr. Taylor – YES
 Mr. Dunleavy – YES Mrs. Allison – YES
 Dr. Hardy – YES

MOTION CARRIED UNANIMOUSLY

(9-0)

Finance

Dr. Hardy

Dr. Hardy and Mr. Rau presented the 2018-2019 Final Budget. Expenditures have not changed from the presentation last month. The budget will be presented again on June 25th for final approval.

Policy

Mrs. Anderson

This agenda includes the first reading of the following policies: (attachments)

200 Pupils

210.1 Possession/Administration of Asthma Inhalers/Epinephrine Auto-Injectors

- 800 Operations**
- 810 Transportation
- 810.1 School Bus Drivers and School Commercial Motor Vehicle Drivers
- 810.3 School Vehicle Drivers
- 818 Contracted Services Personnel

Mrs. Anderson commented that these policy changes would normally be discussed at a committee meeting in July, but without a meeting these need to be reviewed so that they can be implemented for the beginning of the new school year.

Mr. Brigel asked about parental authorization and a form for signature regarding Policy 210.1 which Mr. Fisher answered.

Also questioned was the possibility of permission to self-carry inhalers and/or auto-injectors being withheld for certain students under specific instances. Discussion ensued about making certain that this does not cause a life threatening situation.

These policies will be set for approval at the next meeting.

3. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policies: (attachments)

- 100 Programs**
- 105 Curriculum
- 138 Language Instruction Educational Program for English Learners

- 200 Pupils**
- 228 Student Government
- 239 Foreign Exchange Students
- 249 Anti-Bullying/Cyberbullying

- 600 Finances**
- 625 Procurement Cards

- 900 Community**
- 906 Public Complaints
- 918 Title I Parent and Family Engagement

MOTION:

Mrs. Anderson moved for approval of recommendation 3, seconded by Mr. Taylor.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

Western Area Career and Technology Center

Mrs. Bowman

The last Joint Operating Committee Meeting for the 2017–18 school year will be held on June 13, 2018. The Western Area Career and Technology Center will be initiating litigation related to construction of the Center’s welding bays. The CTC board now needs to select a counsel to handle the litigation.

- 4. **RECOMMENDATION:** Move to approve the 2018-19 WACTC budget in the amount of \$6,105,036.00 with Peters Township School District’s share estimated at \$226,767.65 based on the enrollment of thirty-six (36) students. This is an increase of \$37,984.43 from the 2017-18 WACTC budget. (attachments)

MOTION:

Mrs. Bowman moved for approval of recommendation 4, seconded by Mr. Dunleavy.

Public Comment: None

Comment: Mrs. Anderson asked if the District’s enrollment has changed to cause the increase. Mr. Rau replied that the District’s projected enrollment for the new year is increased and the overall enrollment is down, resulting in a higher percentage of costs to be allocated to the District.

Discussion followed about the procedures to be followed to hire a School Resource officer and the potential liability to the District if there should be an incident. Mrs. Bowman commented that the operating by-laws are decades old and the CTC board is reviewing possible changes.

MOTION CARRIED UNANIMOUSLY

(9-0)

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

- 1. Approve the following **leave of absence:**

June 2017-2018-01

- 2. Approve the following **new hire:** (attachment)

Name:	Lisa Revale
Position:	Special Education Teacher
Assignment:	Middle School
Salary:	Masters, Step 2

Effective: 2018-2019 School Year
Replaces: Olivia Enders

MOTION:

Dr. Hardy moved for approval of Certificated Personnel recommendation items 1 and 2, seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY
(9-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

June 2017-2018-02

2. Approve the following **resignations:**

Name: Christina Jones
Position: Paraprofessional
Assignment: McMurray Elementary
Effective: June 8, 2018

Name: Kimberly Smith
Position: Paraprofessional
Assignment: High School
Effective: June 8, 2018

Name: Denise White
Position: Cafeteria Food Service
Assignment: Middle School
Effective: June 8, 2018

Name: Colleen Helbig
Position: Paraprofessional
Assignment: McMurray Elementary
Effective: August 1, 2018

3. Approve the following **substitute paraprofessional** for the **2018 Extended School Year (ESY) Program** at the paraprofessional contractual rate, from June 25, 2018 through July 26, 2018, 1 day in-service and 20 days instruction, 8:00 a.m. to 12:00 p.m., Monday through Thursday:

Tracey Sollon

MOTION:

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 3, seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY

(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator** for the 2018–19 school year:

K-12

Nurse

Crystal Stiegel

2. Approve the following **extra-duty Activities personnel resignation** for the 2018–19 school year:

HIGH SCHOOL

Student Council

Kayla Ferguson (Split 50% w/Albright)

3. Approve the following **extra-duty Activities personnel change** for the 2018–19 school year:

HIGH SCHOOL

Student Council

FROM:

Brendan Albright (Split 50% w/Ferguson)

TO:

Brendan Albright (100%)

MOTION:

Mr. Taylor moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 3, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(9-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

NO ACTION ITEMS AT THIS TIME

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the Athletic/Activity Fee Program for the 2018-19 school year, with no change in fees from the 2017-18 school year:
 Fee Summary:
 High School Activities \$10/student/activity
 High School Athletics \$100/student/sport; \$250 max/year/student
 Band/Aux \$40/student
 Middle School Athletics \$50/student/sport; \$100 max/year/student
2. Reappoint Washington Financial Bank as Treasurer of Record for the 2018-19 school year under the existing terms and conditions.

MOTION:

Dr. Hardy moved for approval of Other recommendation items 1 and 2 seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(9-0)

BOARD INFORMATION

Mrs. Anderson shared that PSBA is finalizing legislative priorities and the Board should have received an email with a survey asking Board members for their input. Responses are requested by June 29th.

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

ANNOUNCEMENTS

June Board Meeting:

Monday, June 25, 2018 at 7:30 p.m.

Regular Board Meeting

July Board Meeting:

No meetings have been scheduled at this time.

MOTION TO ADJOURN

Dr. Hardy moved for adjournment at 7:30 p.m., seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(9-0)

Board Secretary

Board President