



Peters Township School District

**MINUTES
 PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
 SPECIAL MEETING
 MONDAY, SEPTEMBER 11, 2017 AT 6:30 PM
 DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Mr. Merrell asked for a moment of silence due to today being 9/11.

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present. Dr. Hardy was present via phone call.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Brandon Womer – Director of Buildings and Grounds.

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Personnel

Mr. Dunleavy

1. **RECOMMENDATION:** Move to approve the following changes for the 2017–18 school year:

High School:

From: One (1) paraprofessional position (2 hours per day)

To: One (1) paraprofessional position (2.15 hours per day)

Bower Hill Elementary:

From: One (1) paraprofessional position (2 hours per day)

To: One (1) paraprofessional position (3 hours per day)

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mrs. Bowman.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Mr. Merrell

A Buildings & Grounds Committee Meeting will immediately follow this meeting.

2. **RECOMMENDATION:** Move to approve the Agreement with Reynolds Construction, L.L.C. for construction management services for the New High School, on terms and conditions approved by the Solicitor.

Comment: Additional discussion was held on this item including how board members came to the determination that Reynolds is the top ranked company. There were interviews with the candidate companies. In addition, board members were able to submit questions through the superintendent for a response from all three companies. A few board members thought the answers provided by Reynolds were more detailed and another company's answers were too vague. More recent work by Reynolds in the Western PA area relieved some concerns. PJ Dick's costs were lower than Reynolds, leading others to believe PJ Dick should be the choice. However, it was pointed out that in construction less price isn't always best. PJ Dick's proposal did not have enough work hours

which concerned the board. There were conflicting opinions as to the importance of Reynolds having less of a presence in the area as compared with PJ Dick. PJ Dick is more familiar with the contractors in the area to be able to apply pressure if needed. Reynolds not being local is a positive in their favor due to no local ties. The consensus seems to be that Reynolds or PJ Dick are capable of doing the job, it is a matter of which to choose. Reynolds appears to have stronger K-12 experience than PJ Dick. There was a concern about the difference between doing commercial contracting and public contracting. There was a question raised about the District being able to negotiate terms for the percentage for change orders. Another concern is whether Reynolds will have a complete team that will be available when the District needs them next year, maybe even before summer. Because this was not a bid but an RFP, there is possibly some room for an overall price reduction. It was noted another company had reduced their proposal price after the questions were submitted to the three companies. Concerns and hours were reviewed with the companies prior to tonight's meeting and we should expect to see change with Reynolds. Final comment, the board needs to keep the end goal in sight and this action needs to be voted on tonight so the District can keep proceeding.

MOTION:

Mr. Merrell moved for approval of recommendation 2, seconded by Mr. Dunleavy.

Public Comment: None

ROLL CALL:

Mr. Briegel – YES

Mr. Taylor – NO

Mr. Dunleavy – YES

Mrs. Allison – NO

Dr. Hardy – YES

Mrs. Anderson – YES

Mr. McMurray – YES

Mrs. Bowman - YES

Mr. Merrell –YES

MOTION PASSED

(7-2)

Dr. Hardy left the meeting.

- RECOMMENDATION:** Move to approve a Professional Services Agreement with Traffic Planning and Design, Inc. to complete a Special Exception Traffic Study for the New High School at a cost not to exceed \$13,600.00. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 3, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

- RECOMMENDATION:** Move to approve sharing the cost of YMCA full market study with the Township and the YMCA. The market study is aimed at collecting information to support a proposed YMCA facility and aquatics center on the former Rolling Hills site currently jointly owned by the Township and District. The District's cost is not to exceed \$6,000.00. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 4, seconded by Mr. Briegel.
Public Comment: None

MOTION PASSED
(7-0-1)
Mr. Merrell Abstained

5. **RECOMMENDATION:** Move to approve Change Order No. 2 at a cost of \$441,613.00 for the Paving Improvements at Pleasant Valley/McMurray Elementary. This order is for additional undercutting, stone, and storm pipe repair at McMurray Elementary. This Change Order is funded by the Capital Projects Account. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 5, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

6. **RECOMMENDATION:** Move to approve Payment Applications #2 and #3 for T.A. Robinson Asphalt Paving, Inc. in the amount of \$820,579.77 as approved by the Architect and Owner’s Representative. (attachments)

MOTION:

Mr. Merrell moved for approval of recommendation 6, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

PSBA

Mrs. Anderson

7. **RECOMMENDATION:** Move to recommend the following candidates for Pennsylvania School Boards Association (PSBA) offices:

Positions

President Elect
Vice President
Treasurer
Western At Large
PSBA Insurance Trust Trustees (2 seats open)

Candidates

Otto W. Voit III
Eric Wolfgang
Mike Gossert
Daniel O’Keefe
Michael Faccinnetto & Marianne L. Neel

MOTION:

Mrs. Anderson moved for approval of recommendation 7, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

September 2017-2018-01

2. Approve the following **student teacher/observer/intern** for the 2017-18 school year. All compliance documents for the following individuals are on file.

| | |
|-------------------------|--|
| Name: | Karen Lingis |
| Dates of Assignment: | 8/22/17 - 12/22/17 |
| College or University: | Slippery Rock |
| Curriculum Major: | Nursing |
| PTSD Teachers & Bldgs.: | Kathy Crowley/Bower Hill Elementary Gail Kowalczyk /High School (Holly Kosanovich/Middle School was originally approved by the Board on 3/20/17.) |
| Assignment: | Nursing Clinical |

3. Approve the following as **day-to-day substitute certificated personnel** for the 2017-18 school year:

Kimberly Kail - Elementary K-6
Traci Kerr - Grades PK-4
Jessica Patouillet - Grades 4-8 (All subjects 4-6, English Language Arts and Reading 7-8)
Rebecca Sparks - Grades PK-4, Grades 4-8 (All subjects 4-6, Mathematics 7-8)
and Grades 4-8 (All subjects 4-6, Social Studies 7-8)
Alana Watson - Grades PK-4, Special Education PK-8 and Grades 5-6
Victoria Zeffiro - Special Education PK-8 and Grades PK-4

MOTION:

Mr. Dunleavy moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. Merrell .
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignation:**

Name: Kirsten McGrath
Position: Cafeteria/Food Service
Assignment: High School
Effective: August 28, 2017

2. Approve the following **new hires:**

Name: Jaclyn Deem
Position: Paraprofessional
Assignment: Middle School
Salary: \$16.47/hr.
Effective: September 13, 2017
Replaces: Marilyn Miller

Name: Kristen Bondi
Position: Cafeteria/Playground Monitor
Assignment: McMurray Elementary
Salary: \$14.25/hr.
Effective: September 13, 2017
Replaces: Catherine Hoffman

Name: Michael Farnan
Position: Custodian
Assignment: McMurray Elementary
Salary: \$16.85/hr.
Effective: September 25, 2017
Replaces: Terry Richardson

Name: Jessica Pokorny
Position: Paraprofessional
Assignment: Bower Hill Elementary
Salary: \$16.47/hr.
Effective: September 13, 2017
Replaces: Lucy Robert

Name: Sheril Wilson
Position: Paraprofessional

Assignment: Bower Hill Elementary
Salary: \$16.47/hr.
Effective: September 13, 2017
Replaces: Anna Cooper

Name: Sandra Konton
Position: Cafeteria/Playground Monitor
Assignment: Bower Hill Elementary
Salary: \$14.25/hr.
Effective: September 13, 2017
Replaces: Paula Robinson

3. Approve the following **long term substitute**:

Name: Colleen Helbig
Position: Paraprofessional
Assignment: High School
Salary: \$8.00/hr.
Effective: September 13, 2017 through June 11, 2018
Replaces: Shannon Mincin

4. Approve the following **day-to-day non-teaching substitute** for the 2017-18 school year:

Bridgett Gerba – Custodian

MOTION:

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

V. **EXTRA-DUTY PERSONNEL/PROGRAMS**

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel resignations** for the 2017–18 school year:

HIGH SCHOOL

Drama Tech Director, per play (Fall)
Student Council Advisor

Chris Allen
Heather Bonanno (Split 50% w/Albright)

2. Approve the following **extra-duty Activities personnel** for the 2017–18 school year:

HIGH SCHOOL (attachment)

Student Council Advisor

Kayla Ferguson (Split 50% w/Albright)

MENTOR:

Leanna Engstrom

Ashley Vollmer

Andrea Gearhart

Heather Prinsen

Gail Kowalczyk

Nicole Reyna

ASSIGNED TEACHER:

Jordan Barson – Special Education/McMurray Elementary

Casey Howells – Social Studies/High School

Logan Hyland – Chemistry/High School

Alyssa Simmons – School Counselor/High School

Crystal Stiegel – Nurse/Middle School & Pleasant Valley Elem.

Aaron Wilkinson – German/Middle School & McMurray Elem.

3. Approve the following **extra-duty Athletics personnel resignation** for the 2017–18 school year:

HIGH SCHOOL

Football, 2nd Assistant Coach

Jason Kekseo

4. Approve the following **extra-duty Athletic personnel** for the 2017–18 school year: (attachments)

HIGH SCHOOL

Cheerleading, Assistant Coach

Heather Smee

Golf, Boys Volunteer

Mark Martens

MOTION:

Mrs. Anderson moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 4, seconded by Mrs. Allison.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s):** (attachments) (Employees/Representatives will not be reimbursed for meals included in the conference)

Names:

Blair Stoehr – Principal, McMurray Elementary

Julie Franczyk – Assistant Principal, Bower Hill Elementary

Activities:

Safety-Care Trainer Recertification

Date:

September 21, 2017

Location:

Intermediate Unit 1, Coal Center, PA

Estimated Cost:

\$999.15

Names: Pam Harrison – Art Teacher, McMurray Elementary
Kelly Borra – Art Teacher, McMurray Elementary
Activities: Pennsylvania Art Education Association (PAPEA) 2017 Conference
Dates: October 20 – October 22, 2017
Location: Sheraton Station Square Hotel, Pittsburgh, PA
Estimated Cost: \$987.32

MOTION:

Mr. Briegel moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mr. Merrell.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

NO ACTION ITEMS AT THIS TIME

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve an ASSET STEM Membership Agreement to support the Learning Support Foundations for Science courses including professional development and materials, on terms and conditions approved by the Solicitor, at a cost of \$1,280.00 for the 2017-18 school year.
2. Approve the following **drivers** from Mlaker L.L.C. Student Transportation for the 2017-18 school year:

Tom Shaffer
James Weaver, Jr.
Heidi Weinholder

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 and 2, seconded by Mr. Merrell.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

BOARD INFORMATION

Mr. Merrell congratulated Mlaker on the transportation service at the beginning of the year.

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE

Mrs. Anderson said correspondence was received from a resident regarding the tentative calendar and the earlier start that conflicts with their vacation schedule. When would we be asking for input and voting on this?

ANNOUNCEMENTS

September Board Meeting:

Monday, September 18, 2017 at 7:30 p.m. Regular Board Meeting

October Board Meeting:

Monday, October 9, 2017 at 6:30 p.m. Buildings & Grounds Committee Meeting

Monday, October 16, 2017 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mr. Merrell moved for adjournment at 7:16 p.m., seconded by Mr. Taylor.

MOTION CARRIED UNANIMOUSLY

(8-0)

Board Secretary

Board President