



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
MONDAY, AUGUST 14, 2017 AT 6:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mr. Briegel, Mrs. Bowman, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell and Mr. Taylor were present

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Brandon Womer – Director of Buildings and Grounds, and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS: None

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Personnel

Mr. Dunleavy

1. **RECOMMENDATION:** Move to approve the following anticipated new positions for the **2017-18** school year:

Pleasant Valley Elementary:

One (1) long-term substitute teacher position

McMurray Elementary:

One (1) paraprofessional position (4.55 hours per day)

High School:

One (1) paraprofessional position (2 hours per day)

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

Buildings and Grounds

Mr. Merrell

A Buildings & Grounds Committee Meeting will immediately follow this meeting and another Buildings & Grounds Committee Meeting will be held on August 17, 2017.

2. **RECOMMENDATION:** Move to authorize Hayes Design Group Architects to proceed with Preliminary Master Site Planning (Step 1) for the New High School Project at a cost of \$8,400.00. (attachment)

Comment: Mrs. Anderson asked for clarification about the difference in the contract. Dr. French replied that this is looking at the entire parcel including road placement.

MOTION:

Mr. Merrell moved for approval of recommendation 2, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignations:**

Name: Heather Bonanno
Position: Chemistry Teacher
Assignment: High School
Effective: August 1, 2017

Name: Kristin Slemmer
Position: Health and Physical Education Teacher
Assignment: Middle School
Effective: August 15, 2017

Name: Brandi David
Position: 1st Semester LTS Art Teacher
Assignment: Bower Hill Elementary
Effective: August 15, 2017

Name: Maura McGregor
Position: Special Education Teacher
Assignment: Bower Hill Elementary
Effective: August 15, 2017

2. Approve the following **new hires:** (attachments)

Name: Aaron Wilkinson
Position: .60 German Teacher
Assignment: Middle School and McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 2017-2018 School Year
Replaces: Halea Hayden

Name: Crystal Stiegel
Position: School Nurse

Assignment: Middle School and Pleasant Valley Elementary
Salary: Bachelors plus 15, Step 1
Effective: 2017-2018 School Year
Replaces: Holly Kosanovich

Name: Logan Hyland
Position: Chemistry Teacher
Assignment: High School
Salary: Masters, Step 1
Effective: 2017-2018 School Year
Replaces: Heather Bonanno

3. Approve the following **long term substitutes:** (attachments)

Name: Anna Blake
Position: Business, Computer, Information Technology Teacher
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 1st Semester of the 2017-2018 School Year
Replaces: Stephanie Van Balen

Name: Rachael Zahn
Position: Spanish Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 1st Semester of the 2017-2018 School Year
Replaces: Abby Schade

Name: Melissa Scouvar
Position: 4th Grade Teacher
Assignment: McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 1st Semester of the 2017-2018 School Year
Replaces: Shannon Hemmingson

Name: Emily Steinmetz
Position: Art Teacher
Assignment: Bower Hill Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 1st Semester of the 2017-2018 School Year
Replaces: Nicole Burgard

MOTION:

Mr. Dunleavy moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. Taylor.

Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

August 2017-2018-01

2. Approve the following **resignations:**

Name: Catherine Hoffman
Position: Cafeteria/Playground Monitor
Assignment: McMurray Elementary
Effective: July 19, 2017

Name: Paula Robinson
Position: Cafeteria/Playground Monitor
Assignment: Bower Hill Elementary
Effective: July 25, 2017

Name: Meredith Hoskins
Position: Paraprofessional
Assignment: Bower Hill Elementary
Effective: August 9, 2017

3. Approve the following **transfer:**

Name: Christopher Cooper
From: High School Parking Lot Attendant
To: District Mail Carrier/Inventory Clerk
Salary: \$14.25/hr.
Effective: August 15, 2017

MOTION:

Mr. Briegel moved for approval of Non- Certificated Personnel recommendation items 1 through 3, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

V. **EXTRA-DUTY PERSONNEL/PROGRAMS**

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel resignation** for the **2017–18** school year:

HIGH SCHOOL

Marching Band Assistant to the Director

Alexander Light

2. Approve the following **renewal of extra-duty Activities personnel** for the **2017–18** school year:

MIDDLE SCHOOL

Student Council

Melissa Giaquinto

Student Council

Bethany Gallagher

3. Approve the following **extra-duty Activities personnel** for the **2017–18** school year: (attachments)

HIGH SCHOOL

Marching Band Assistant to the Director

David Fiem

MIDDLE SCHOOL

Pennsylvania Junior Academy of Science (PJAS)

Lauren Hoover

4. Approve the following **change of status of Athletic personnel** for the **2017–18** school year:

Bryan Barbour **FROM**
Football, Assistant Coach
(Middle School)

TO
Football, 2nd Assistant Coach
(High School)

5. Approve the following **extra-duty Athletic personnel** for the **2017–18** school year: (attachments)

HIGH SCHOOL

Soccer, Boys 9th Grade Head Coach

Lewis Osborne

Soccer, Girls Assistant Coach

Jesse Scheirer

MIDDLE SCHOOL

Cheerleading, Assistant Coach

Amanda Garrity

Football, Assistant Coach
Volleyball, Assistant Coach

Nicholas Wilcox
Emily Bergman

MOTION:

Mr. Briegel moved for approval of Extra-Duty Personnel/Programs recommendation items 1 through 5, seconded by Mr. Merrell.

Public Comment: None

**MOTION CARRIED UNANIMOUSLY
(9-0)**

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

NO ACTION ITEMS AT THIS TIME

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

NO ACTION ITEMS AT THIS TIME

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve a donation of one (1) executive desk and credenza, two (2) lateral files, two (2) folding tables, eight (8) conference side chairs with arms and rollers, sixteen (16) conference side chairs, and one (1) Cisco conference phone from Hospital Council of Western Pennsylvania to the Peters Township School District, valued at \$2,500.00.
2. Approve an Agreement between Dynamic Measurement Group, Inc. (DMG) and Peters Township School District to use the DIBELS.net Data Service beginning August 15, 2017, in the amount of \$1.00 per student per academic year. This service will renew annually until terminated by the District. (attachment)
3. Approve a five (5) year renewal Agreement with Hobsons for the Naviance College and Career Readiness Solution at the High School, from July 1, 2017 through June 30, 2022 at a cost of \$4,356.00 annually. (attachment)
4. Approve the Athletic Game Workers' fees for the **2017-18** school year. (attachment)
5. Approve the following Officials' fees for the **2017-18** school year:

Middle School Field Hockey	\$60.00/1 game; \$85.00/2 games
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MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 5, seconded by Dr. Hardy.

Public Comment: None

Mrs. Anderson moved to break out Item #4, seconded by Mrs. Bowman.

MOTION CARRIED UNANIMOUSLY

(9-0)

Vote on amended motion – approval of Other recommendation items 1 through 3 and 5.

MOTION CARRIED UNANIMOUSLY

(9-0)

Comment: Mrs. Anderson stated that every year these positions get an automatic raise of a certain percent. She feels that the 2016-17 rates were adequate. She said the teacher substitute rate was increased this past year only because we were having difficulty getting substitutes. She questioned if rates should be raised every couple of years.

Mr. Merrell asked Mr. Geyer for the approximate increase in cost of the game workers. Mr. Geyer replied the increase is about 1.75% or \$1,000.

Mrs. Allison asked Mr. Geyer if he has difficulty filling the positions. He responded only some specialty positions sometimes are hard to fill.

MOTION:

Mrs. Anderson moved to amend the Item #4 motion to read - Consider a motion to approve the Athletic Game Workers’ fees for the **2017-18** school year to be equal to those in the 2016-17 school year, seconded by Mrs. Bowman.

Public Comment: None

ROLL CALL:	Mrs. Anderson – YES	Mr. McMurray – YES
	Mrs. Bowman – YES	Mr. Merrell – NO
	Mr. Briegel – YES	Mr. Taylor – YES
	Mr. Dunleavy – NO	Mrs. Allison – YES
	Dr. Hardy – ABSTAIN	

MOTION PASSED

(6-2-1)

Comment: Mrs. Anderson asked if Mr. Geyer felt he would have a problem filling the score board operators positions. He indicated he would not have a problem.

MOTION:

Mrs. Anderson moved for approval of amended Other recommendation item 4, seconded by Mrs. Bowman.

Public Comment: None

ROLL CALL: Mrs. Anderson – YES Mr. McMurray – YES
Mrs. Bowman – YES Mr. Merrell – NO
Mr. Briegel – YES Mr. Taylor – YES
Mr. Dunleavy – NO Mrs. Allison – YES
Dr. Hardy – ABSTAIN

MOTION PASSED
(6-2-1)

Dr. French thanked Mrs. Merrell for the donation of furniture.

BOARD INFORMATION

SOLICITOR’S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

ANNOUNCEMENTS

August Board Meetings:

Thursday, August 17, 2017 at 6:30 p.m. Buildings and Grounds Committee Meeting
Construction Manager Interviews

Monday, August 21, 2017 at 7:30 p.m. Regular Board Meeting

September Board Meeting:

Monday, September 18, 2017 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mr. Briegel moved for adjournment at 6:47 p.m., seconded by Mr. Merrell.

MOTION CARRIED
(9-0)

Board Secretary

Board President