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Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
TUESDAY, JULY 11, 2017 AT 7:00 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mr. Briegel, Mrs. Bowman, Mr. Dunleavy, Mr. McMurray and Mr. Taylor were present. Dr. Hardy and Mr. Merrell were present via phone call

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Brad Rau - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Brandon Womer – Director of Buildings and Grounds, and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS: None

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS

Executive Sessions were held on Monday, June 26, 2017 and immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Buildings and Grounds

Mr. Merrell

A Buildings & Grounds Committee Meeting is scheduled for August 7, 2017.

1. **RECOMMENDATION:** Move to enter into an Agreement with The Hayes Design Group – Architects, Inc. for the New High School project. (attachment)

Comment: Mr. Taylor thanked the Board for their work going through the agreement and making it better. He is concerned about the majority in it. We have a tight budget and uncertainty in land costs. We're signing up for a high school that we don't want. We're pressured by a timeline that is insignificant for a building with a 75 year life span.

Mrs. Anderson commented that she shares many of Mr. Taylor's concerns and struggled with the agreement and vote. She is comforted by the research done by the administration with other districts. She is comfortable with her vote tonight, knowing we've done the best with this contract that protects the District.

MOTION:

Mr. Merrell moved for approval of recommendation 1, seconded by Mr. Dunleavy.

Public Comment: None

ROLL CALL:	Mr. Merrell – NO	Mr. Briegel – YES
	Mr. Taylor – NO	Mr. Dunleavy – YES
	Mrs. Allison – YES	Dr. Hardy – YES
	Mrs. Anderson – YES	Mr. McMurray – YES
	Mrs. Bowman – NO	

MOTION PASSED

(6-3)

2. **RECOMMENDATION:** Move to authorize the Superintendent to approve change orders essential to the completion of the Pleasant Valley and McMurray paving project subject to prior written notice to the Board.

MOTION:

Mr. Merrell moved for approval of recommendation 2, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignations:**

Name: Holly Kosanovich
Position: Nurse
Assignment: .50 Middle School and .50 Pleasant Valley Elementary
Effective: June 28, 2017

Name: Shelli Grimm
Position: Special Education Teacher
Assignment: Middle School
Effective: June 27, 2017

2. Approve the following **new hire:** (attachment)

Name: Sandra Yakubic
Position: Special Education Teacher
Assignment: Middle School
Salary: Masters, Step 2
Effective: 2017-2018 School Year
Replaces: Shelli Grimm

3. Approve the following **long term substitute:** (attachment)

Name: Linda Connor
Position: Librarian
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 1st Semester of the 2017-2018 School Year
Replaces: Katherine Stouden

MOTION:

Mr. Dunleavy moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. Briegel.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignation:**

Name: Lucy Robert
Position: Paraprofessional
Assignment: Bower Hill Elementary
Effective: July 1, 2017

2. Approve the following **transfer:**

Name: Debra Christman
From: Confidential Secretary, Athletic Office and Human Resources
To: Confidential Secretary, District Administrative Offices
Effective: July 17, 2017

MOTION:

Mrs. Bowman moved for approval of Non- Certificated Personnel recommendation items 1 and 2, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(9-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Activities personnel** for the **2017–18** school year:
(attachment)

MIDDLE SCHOOL

Cheerleading, Head Coach

Heather Smee

MOTION:

Mr. Dunleavy moved for approval of Extra-Duty Personnel/Programs recommendation item 1, seconded by Mr. Briegel.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Leyna Steffen – Dean of College and Career Readiness, High School
Activities: Pennsylvania Association for College Admission Counseling (PACAC)
2017 Summer Institute
Dates: July 17 – 19, 2017
Location: Lewisburg, PA
Estimated Cost: \$590.75

Names: Dr. Jennifer Murphy – Assistant Superintendent, District Office
Brad Rau – Board Secretary/Business Manager, District Office
Activities: Pennsylvania Association Federal Program Coordinators (PAFPC)
2017 Summer Leadership Forum
Dates: August 10 – 11, 2017
Location: Pittsburgh, PA
Estimated Cost: \$744.94

MOTION:

Mr. Briegel moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Field Hockey Boosters – High School
Purpose: Travel expenses
Dates: August 13 & 20, 2017 (Alternate date August 19, 2017)
Location: High School Stadium
Activities: Field Hockey Clinic

Organization: Thespian Backers Boosters – High School
Purpose: Activity expenses
Dates: October 14, 2017, March 3, 2018 and April 21, 2018
Location: High School and Community
Activities: Krispy Kreme Donut Sales

MOTION:

Mr. Briegel moved for approval of Educational Programs and Student Activities recommendation item 1, seconded by Mrs. Bowman.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Accept a National Math and Science Initiative (NMSI) Grant submitted by IU1 and funded by the Claude Worthington Benedum Foundation in the amount of \$12,500.00. This grant will be used to offset the cost of NMSI professional development for teachers.
2. Approve the settlement and resolution of a special education due process matter, 19342-1617KE, on terms and conditions approved by the Solicitor.
3. Approve an Agreement with the Carnegie Science Center’s Teaching Excellence Academy for K-6 STEM professional development and related activities at a cost not to exceed \$10,000.00. This Agreement will be funded through our Title IV-Part A grant award. (attachment)

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 3, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(9-0)

BOARD INFORMATION: None

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

ANNOUNCEMENTS

July Board Meeting:

No additional meetings have been scheduled.

August Board Meetings:

Monday, August 7, 2017 at 6:30 p.m. Buildings and Grounds Committee Meeting

Monday, August 21, 2017 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 7:13 p.m., seconded by Mr. Dunleavy.

MOTION CARRIED

(9-0)

Board Secretary

Board President