



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
MONDAY, FEBRUARY 6, 2017 AT 6:30 P.M.
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mr. McMurray and Mr. Merrell were present. Dr. Hardy was present via dial-in call.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mrs. Shelly Belcher - Communications Coordinator, Mr. Brandon Womer, Maintenance Director, and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT’S COMMENTS

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

PRESIDENT’S COMMENTS

An Executive Session was held on Monday, January 23, 2017 to discuss personnel and other items.

Board Candidate Interviews : Mr. McMurray turned the meeting over to Ms. Kramer, Solicitor who stated that because we have had so many respond to the vacancy that a select few will be invited back for a second round next week. For tonight by random selection each candidate will have five minutes to respond to these two questions; 1) Describe the skills or expertise you would bring to the Board and 2)

Describe your reason for wanting to join the Board, including two key issues you would want to address as a Board Member. The applicants are; Angela Winslow, Sandra Gregg, John Brouzakis Jr., Jaclyn Deem, Daniel Taylor, Jose Figueroa, Sharon Guidi, Aaron Grau, John Mesogitis, Dale Griffith, and Ron Giulianelli.

OLD BUSINESS: Mr. Merrell discussed Meatballs & Music at the High School; Middle School Volleyball Champs; and Middle School Thon raising over \$21,000 this year.

NEW BUSINESS: None

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Personnel

Ron Dunleavy

1. **RECOMMENDATION:** Move to approve a 3-day suspension without pay for employee #03-16-17.

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

2. **RECOMMENDATION:** Move to appoint Brad Rau as Assistant Business Manager for transition purposes from April 17, 2017 to June 30, 2017 and to further appoint Mr. Rau as Business Manager and Board Secretary effective July 1, 2017 on terms and conditions set forth in an employment agreement pursuant to Section 1089 of the School Code and approved by the Solicitor. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 2, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

3. **RECOMMENDATION:** Consider a motion to open the floor for nominations of Board member candidates to return for a second interview.

MOTION:

Mr. Dunleavy moved for approval of recommendation 3, seconded by Mr. Briegel.
Mr. McMurray opened the floor for nominations

Mr. Briegel nominated Daniel Taylor
Mr. Merrell nominated Sandra Gregg
Mrs. Bowman nominated Ron Giulianelli
Mr. Dunleavy nominated Angela Winslow
Mrs. Anderson nominated Aaron Grau

Dr. Hardy called to close nominations

4. **RECOMMENDATION:** Consider a motion to close the nominations and invite the named candidates for a second interview.

MOTION:

Mr. Dunleavy moved for approval of recommendation 4, seconded by Dr. Hardy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Buildings and Grounds

William Merrell

Buildings and Grounds Committee Meetings were held on Monday, January 23, 2017 and Monday, January 30, 2017.

5. **RECOMMENDATION:** Move to authorize Administration to advertise for bids for the pavement projects at Pleasant Valley Elementary School and McMurray Elementary School.

MOTION:

Mr. Merrell moved for approval of recommendation 5, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Policy

Lisa Anderson stated a Policy Committee Meeting has been scheduled for Monday, February 13, 2017.

Public Comment: None

Finance

Jamison Hardy

6. **RECOMMENDATION:** Move to approve the Corrective Action Plan for the Single Audit ending June 30, 2016. (attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 6, seconded by Mrs. Bowman.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

February 2016-2017-01

2. Approve the following **resignation:**

Name:	Mark Schrier
Position:	Social Studies Teacher
Assignment:	High School
Effective:	Pending Replacement

3. Approve the following as **day-to-day substitute certificated personnel** for the **2016–17** school year:

1. Fox, Kelsey – Grade PK-4
2. Troutman, Ruth Ann – Nurse

MOTION:

Mr. Merrell moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY
(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **new hires**:

Name: Stephani Hobbs
Position: Cafeteria/Playground Monitor
Assignment: Bower Hill Elementary
Salary: \$14.04/hr.
Effective: February 9, 2017
Replaces: Brandi Wetzel

Name: Sandra Levin
Position: Paraprofessional
Assignment: Middle School
Salary: \$16.23/hr.
Effective: February 9, 2017
Replaces: Colleen Cuba

Name: Tracy Tronzo
Position: Driver
Assignment: Bus Garage
Salary: \$14.72/hr.
Effective: February 9, 2017
Replaces: Donald Brown

2. Approve the following **day-to-day non-teaching substitutes** for the **2016-17** school year:

1. Gimigliano, Donna – Clerical and Cafeteria/Playground Monitor
2. Kartsonas, Ria – Cafeteria/Playground Monitor

MOTION:

Mr. Merrell moved for approval of Non-Certificated Personnel recommendation items 1 and 2, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY
(8-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

NO ACTION ITEMS AT THIS TIME

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Adam Swinchock – Director of Instructional Technology,
District Administrative Office
Activities: Pennsylvania Educational Technology Expo and Conference 2017
Dates: February 12 – 15, 2017
Location: Hershey, PA
Estimated Cost: \$1,058.38

Name: Julie Franczyk – Assistant Principal, Bower Hill Elementary School
Activities: Pennsylvania Association for Supervision and Curriculum Development
(PASCD) Evaluation Leadership Academy
Dates: March 3, March 31, and June 9, 2017
Location: Coal Center, PA
Estimated Cost: \$400.00

MOTION:

Mr. Dunleavy moved for approval of Professional Conferences, Trainings and Trips recommendation 1 item only, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

NO ACTION ITEMS AT THIS TIME

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the resolution designating local holidays for the 2017-18 School Year. (attachment)
2. Approve the 2017-18 School Calendar. We are requesting ACT 80 approval for August 24, 2017 and November 22, 2017. (attachment)

3. Accept an Educational Improvement Organization (EIO) Fund grant from Washington County Community Foundation in the amount of \$6,430.00. This EIO grant was sponsored by Washington Financial Bank.
4. Approve the settlement and dismissal of a special education complaint docketed as ODR 18541-1617 as proposed and on terms and conditions approved by the Solicitor.
5. Approve entering into a contract with Community Options, Inc., on terms and conditions approved by the Solicitor, to provide Home and Community Rehabilitation Services from February 6, 2017 through June 15, 2017 at an hourly rate of \$27.32 and not to exceed 8 hours per day, 3 days per week during the term of the contract.

MOTION:

Mrs. Bowman moved for approval of Other recommendation items 1 through 5, seconded by Mr. Dunleavy.

A discussion was held on item 3 above utilizing the Educational Improvement Organization Fund Grant to offset the cost of the Think Through Math Program at the Middle School.

MOTION CARRIED UNANIMOUSLY

(8-0)

BOARD INFORMATION: Mrs. Bowman informed the Board that in the Math Counts Competition, 8 of the top 11 students were from Peters Township. The team was also awarded the most improved school.

SOLICITOR'S REPORT: No Report

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE : None

ANNOUNCEMENTS

February Board Meetings:

Monday, February 13, 2017 at 6:30 p.m. Special Meeting, immediately followed by Policy Committee Meeting

Tuesday, February 21, 2017 at 7:30 p.m. Regular Board Meeting

Monday, February 27, 2017 at 6:30 p.m. Buildings and Grounds Committee Meeting

March Board Meeting:

Monday, March 20, 2017 at 7:30 p.m. Regular Board Meeting

Monday, March 27, 2017 at 6:30 p.m. Buildings and Grounds Committee Meeting

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 7:45 p.m., seconded by Mr. Dunleavy.

MOTION CARRIED

(8-0)

Board Secretary

Board President