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Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
TUESDAY, JANUARY 17, 2017 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:35 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray and Mr. Merrell.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Vincent M. Belczyk - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, and Ms. Jocelyn Kramer – Solicitor.

SUPERINTENDENT'S COMMENTS

Dr. French requested to remove action items numbered one (1) and two (2) under section VIII Other of tonight's Agenda.

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Mr. McMurray read the resignation letter received from Board Member Mrs. Sue Smith. He then thanked Mrs. Smith for her time served as a Board Member and asked for a motion to be brought before the Board concerning her resignation.

RECOMMENDATION: Mr. Dunleavy moved to accept with regret the letter of resignation of Sue Smith from the Peters Township School Board effective immediately and authorize Administration to seek letters of interest from interested candidates, seconded by Mrs. Bowman.

No Public Comment

**MOTION CARRIED UNANIMOUSLY
(8-0)**

PRESIDENT’S COMMENTS:

Mr. McMurray stated that the School Code will be followed in filling the vacancy created by Mrs. Smith’s resignation. The following timeline will be adhered to: letters of interest are due to the Board Secretary Mr. Belczyk in the Business Office by the close of business on January 30, 2017. A Special Board Meeting to conduct interviews of interested candidates and appoint a successor will be held on Monday, February 6, 2017 beginning at 6:30 p.m. All this will fall within the thirty days allotted to fill the vacancy.

Mr. McMurray then informed everyone present that the following Committee appointments and representatives will be in effect for 2017

	Chairperson	Vice Chairperson
Buildings and Grounds	Mr. Merrell	Mr. Dunleavy
Finance	Dr. Hardy	Mr. McMurray
Personnel	Mr. Dunleavy	Dr. Hardy
Education	Mrs. Allison	Mrs. Anderson
Policy	Mrs. Anderson	Mr. Merrell
SHASDA Representative	Mr. Briegel	Mr. Dunleavy
Western Area Career and Technology Center Representative	Mrs. Bowman	Mr. Dunleavy
PSBA Representative	Mrs. Anderson	
Intermediate Unit Representative	Mr. McMurray	

SUPERINTENDENTS COMMENTS:

- **Excellence in Academics**
- **Visitor Shares Information on Alzheimer’s Disease**
On January 6th a representative from the Alzheimer’s Association visited with 5th grade enrichment students at McMurray. After reading *The Graduation of Jake Moon* about a little boy whose grandfather has the disease, the students learned more about the science of Alzheimer's and how they can care for someone impacted by the disease.
- **Skills USA Gold Medalist**
Congratulations to senior Doug Halo who captured the gold medal in Industrial Motor Controls at the Skills USA Regional Competition. The Skills USA Championships are competitive events showcasing the best career and technical education students in the nation.
- **Gift of Reading**
Third grade students at Bower Hill shared their love of reading with first graders throughout the school. Each third grade class paired with first grade partners and the older students read a book of their choice. They also prepared “gifts” that helped reinforce plot elements from their story.
- **Colonial Day at Bower Hill**
Bower Hill 3rd graders finished their study on American History with a Colonial Day

Celebration in December - they made colonial tree ornaments, learned games children played in those times and even learned table manners children followed in that era.

➤ **PTHS Spanish Students Visit Pleasant Valley**

High School Spanish students visited Pleasant Valley to share books they had written and illustrated with the students. Mrs. Miller's classes read the books for Mrs. Packrone's class. The books were donated to Pleasant Valley for use in all of the building's Spanish lessons.

➤ **AP Spanish Alumni Return to PTHS**

PT Grads came back before the winter break to say "Hola!" to current students in the AP Spanish course at PTHS. They answered questions about the AP exam later this year, taking Spanish at the collegiate level and shared how well PTHS had prepared them to continue studying the language!

➤ **PTMS STEM Visits McMurray**

Students from Mr. Bayto's STEM Lab visited McMurray Elementary in December to teach 6th graders about choreographe programming with the NAO robots in Mrs. McCartney's Computer Apps Class. Through some basic programming they were able to make the robot sit, stand and wave.

➤ **Hour of Code at McMurray Elementary**

At McMurray, Mrs. McCartney had students in all grades participating in the Hour of Code and other events to celebrate Computer Science Education. Fourth grade students were introduced to basic coding concepts on BrainPOP and Tynker. Fifth grade students reviewed basic coding concepts on Code.org, and created programs on Play Lab and Scratch. Sixth graders worked in Scratch to create animations and horizontal scrolling programs.

➤ **Voice of Democracy Honors**

PTHS freshman Juliette Langley has earned honors in the Voice of Democracy essay contest through the McMurray VFW. She received 1st place honors in the Post 764 competition and went on to win first place in the District level competition as well. She now advances to the state level competition.

➤ **Honors for PTHS Junior**

PTHS Junior Shruthi Shivkumar has been recognized as a second place winner in the 2017 Creative Minds Essay Contest from Johns Hopkins University Center for Talented Youth. Shruthi's essay will be published and she will receive an Amazon Gift Card for her efforts. Her talents were also featured in the local news this month for her perfect scores on both the SAT and ACT exams this fall.

➤ **Polar Express Stops in PT**

The Polar Express made its annual stop at Bower Hill and Pleasant Valley before the holiday! Kindergarten students were waved on by students in grades 1-3 as they made their journey to the storybook telling of the classic tale. Students were treated to hot cocoa and holiday carols during the event.

- **Hour of Code at PTMS**
In recognition of National Computer Science Week, PTMS teachers Brian Griffin and Stephanie Van Balen planned a week of events for students to use their homeroom and study lab time to explore computer programming. A team of students were trained as “Leaders of Coding” to help the students through the daily activities. Overall, more than 600 students had the opportunity to write computer code.
- **District Spelling Bee Winner**
On January 10th, the District held its annual spelling bee for students in grades 6-8. All students in those grades take a round 1 test, with the top 100 qualifying for the event. First place for the District went to Christian Biscardo, who will go on to compete at the regional bee at RMU.
- **Title I Distinguished Schools**
McMurray Elementary and Pleasant Valley Elementary have been honored as Distinguished Schools by the Division of Federal Programs as two of the top performing Title I schools in Pennsylvania. These two schools are among an elite list of 179 schools from across the state. Representatives from both schools will be recognized at the 2017 Title I Improving Schools’ Performance Conference this month.
- **Excellence in the Arts**
- **Chamber of Commerce Luncheon**
Last month students from the High School Acapella group performed for the large crowd at the annual Chamber of Commerce Holiday Luncheon at Valleybrook Country Club. Under the direction of Ryan Perrotte, the students shared some holiday songs as well as new arrangements that they are performing at acapella competitions this winter.
- **Excellence in Athletics**
- Our winter sports season is in full swing! Our boys diving team is undefeated, boys and girls basketball are both top 10 WPIAL teams and our boys wrestling team is performing strong. These teams are all strong contenders for the playoffs this season!
- **Excellence in Character**
- **Placemats for the City Mission**
McMurray 4th grade students created placemats for the Washington City Mission before the holidays. The students took part in a character lesson on caring, and put the lesson into action to help brighten the holiday for others this season.
- **Student Council Visits Assisted Living**
Members of the McMurray Student Council visited Paramount Assisted Living in December to sing holiday songs and spread LOTS of holiday cheer. Organized by student council sponsor Linda Diesing, the students also shared holiday cards with the residents that the students created as well.

- **Cocoa Cookies and Compliments at PV**
Third grade students in Mrs. Schinosi's and Mrs. Barnes' class celebrated the holiday season with an event called Cocoa, Cookies, and Compliments! Students exchanged gifts of compliments they have written to one another during the class gift exchange.
- **Bower Hill Donates to Washington City Mission**
Students at Bower Hill donated \$315 to the Washington City Mission this holiday following several classroom fundraisers. Second graders contributed via their hot cocoa café on Polar Express Day and all students had the opportunity to donate spare change through the school's "Hearts of Hope" collections.
- **Duct Tape for a Cause**
PTMS students taped...yes taped... their principals to the wall last week. No, this will not result in discipline – it was a fundraiser for their Dance-a-Thon to benefit the Children's Hospital Free Care Fund. The event takes place on January 27th at the school. Donations to support their goal of raising \$20,000 may be made online via the District website!
- **Excellence in Leadership**
- **School Board Appreciation**
Tonight we celebrate National School Board Recognition Month and honor those who dedicate their time and talents to this school District and our community. Board members have been presented with tokens and tributes from our schools. Books have also been donated to our school libraries in honor of our Board by the PTA area council. Students from PTHS have produced a brief video to show their thanks for the support of our school board.

Mrs. Lori Pavlik representing the Act 93 Administrative Employees; Kelly Zajicek, representing the American Federation of Teachers; Kim Wolfe, representing the AFT Clerical, Para, Aide and Bus Drivers; and Margaret Rauscher, President of the Parent Teacher Association Area Council all thanked the Board for their continued service and commitment to providing the best educational opportunities for the students of Peters Township. They thanked them for maintaining a safe educational and working environment, and also for the many hours devoted to providing all the services necessary for the District to move forward.

PRESIDENTS COMMENTS:

Mr. McMurray stated executive sessions were held on December 5, 2016, December 12, 2016, January 9, 2017 and immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS:

Mr. McMurray moved to accept into the minutes the following letters of approval from the Pennsylvania Department of Education for PlanCon Part H "Project Financing" of the McMurray Renovation Project authorized for PDE's approval at the April 20, 2015 Board meeting and the letters of approval from the Pennsylvania Department of Education for PlanCon Part C "Site Acquisition" for the purchase of the Rolling Hills Country Club Property authorized for PDE's approval at the October 3, 2016 Board meeting, seconded by Dr. Hardy. (attachments)

No Public Comment

MOTION CARRIED UNANIMOUSLY
(8-0)

NEW BUSINESS

Single Audit Presentation for Fiscal Year Ending June 30, 2016 presented by Mr. John Zivkovic, CPA, of Hosack, Speck, Muetzel and Wood, LLP. (attachment)

Mr. Zivkovic reviewed the financial results of the recent audit stating that the district performed well and was able to add a surplus to the fund balance. He also reviewed that portion of the Pennsylvania School Employees Retirement System Debt that is reflected in the Statements of the District.

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Meeting dated November 21, 2016 and Reorganization Meeting dated December 5, 2016.
2. Approval of the Treasurer's Reports for November 2016 and December 2016 with a balance of \$22,072,831.96.
3. Approval of the General Fund bills for November 17, 2016 through January 11, 2017.
4. Approval of the Capital Facilities Fund bills for November 17, 2016 through January 11, 2017.
5. Approval of the Food Service Fund bills for November 17, 2016 through January 11, 2017.
6. Approval of the McMurray Elementary School Activity Fund reports for November 2016 and December 2016.
7. Approval of the Middle School Activity Fund reports for November 2016 and December 2016.
8. Approval of the High School Athletic Fund reports for November 2016 and December 2016.
9. Approval of the High School Activity Fund reports for November 2016 and December 2016.
10. Approval of the Budget Transfers for December 2016.

MOTION:

Mrs. Bowman moved for approval of the Business Office recommendation items 1 through 10, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(8-0)

II. BOARD COMMITTEES

Personnel

Mr. Dunleavy presented the following:

1. **RECOMMENDATION:** Move to approve salary increases and other compensation for Act 93 administrators in accordance with the District's current Act 93 Agreement.

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

2. **RECOMMENDATION:** Move to open the position of Co-Principal at McMurray Elementary.

MOTION:

Mr. Dunleavy moved for approval of recommendation 2, seconded by Dr. Hardy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

3. **RECOMMENDATION:** Move to approve the following job descriptions: (attachments)

Athletic Director
Assistant Athletic Director

MOTION:

Mr. Dunleavy moved for approval of recommendation 3, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

4. **RECOMMENDATION:** Move to approve the following anticipated new position which has been budgeted for the 2016-17 school year:

Part time Paraprofessional:
One (1) Bower Hill Elementary School position – 4.92 hours per day

MOTION:

Mr. Dunleavy moved for approval of recommendation 4, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Buildings and Grounds

Mr. Merrell informed those present that a Buildings & Grounds meeting has been scheduled for Monday, January 23, 2017 and presented the following:

5. **RECOMMENDATION:** Move to approve HHS DR Architects' proposal to perform schematic design services for a new access drive from Crossings Seven to Pleasant Valley Elementary School at a cost of \$4,800.00 plus reimbursable printing and copying costs. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 5, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

6. **RECOMMENDATION:** Move to approve Change Order GC-3 as submitted by Gurtner Construction Company, Inc. under General Construction Contract No. 1 for the McMurray Elementary School Renovation Project for a credit amount of \$81,957.79. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 6, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Education

Mrs. Allison informed those present that Education Committee Meetings were held on Monday, December 12, 2016 and Monday, January 9, 2017 and presented the following:

7. **RECOMMENDATION:** Move to approve the Peters Township School District's K-12 School Counseling Plan as a part of Chapter 339. (attachment)

MOTION:

Mrs. Allison moved for approval of recommendation 7, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Finance

Dr. Hardy presented the following:

8. **RECOMMENDATION:** Move to approve an hourly rate of \$125.00 per hour for Solicitor services from Weiss Burkardt Kramer, LLC. All other terms of the Solicitor appointment remain the same.

MOTION:

Dr. Hardy moved for approval of recommendation 8, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

9. **RECOMMENDATION:** Move to approve the acceptance of the Single Audit Report prepared by Hosack, Speck, Muetzel and Wood, LLP for Fiscal Year Ending June 30, 2016 as presented.

MOTION:

Dr. Hardy moved for approval of recommendation 9, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

10. **RECOMMENDATION:** Move to approve the attached resolution (2017-01-17A) as required by Act I to not exceed the index of 2.4% for the real estate tax millage increase in the District's budget for the 2017-2018 fiscal year. The District does not intend to request exceptions as permitted by Act I. (attachment)

MOTION:

Dr. Hardy moved for approval of recommendation 10, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Policy

Mrs. Anderson reported that a Policy Committee Meeting will be scheduled soon.

PSBA

Mrs. Anderson informed the Board of webinars scheduled on the State's Education Budget.

Western Area Career and Technology Center

Mrs. Bowman informed everyone the next Joint Operating Committee Meeting will be held on January 25, 2017.

SHASDA

Mr. Briegel informed everyone there is no SHASDA meeting in January.

Intermediate Unit

Mr. McMurray informed everyone the next Board of Directors meeting will be held on January 26, 2017.

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

January 2016-2017-01
January 2016-2017-02
January 2016-2017-03

2. Approve the following **changes of classification:**

Name: Michael Brookie
From: Assistant Principal, McMurray Elementary
To: Co-Principal, McMurray Elementary
Salary: \$99,500.00
Effective: January 17, 2017

Name: Lauren McCutcheon
From: Bachelors, Step 5
To: Masters, Step 5
Effective: 2nd semester of the 2016-2017 school year

3. Approve the following **long term substitutes**: (attachments)

Name: Cari Williams
Position: Reading Specialist
Assignment: Bower Hill Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: January 18, 2017 through the end of the 2016-2017 school year
Replaces: Meghan Myers

Name: Colleen Gallagher
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2nd Semester of the 2016-2017 school year
Replaces: Kristin Bloesel

Name: Kimberly Trevithick
Position: School Counselor
Assignment: Middle School
Salary: Masters, Step 1 (pro-rated)
Effective: 2nd Semester of the 2016-2017 school year
Replaces: Bianca Goodwin

4. Approve the following **student teachers/observers/interns** for the **2016–17** school year. All compliance documents for the following individuals are on file.

Name: Amanda Garrity
Dates of Assignment: 1/18/17 - 3/10/17
College or University: Liberty University
Curriculum Major: School Counseling
PTSD Teacher & Bldg.: Fred Traumuller/Bower Hill Elementary
Assignment: Internship

Name: Michael Henaghan
Dates of Assignment: 1/23/17 - 5/12/17
College or University: California University
Curriculum Major: Superintendent's Letter of Eligibility
PTSD Admin. & Bldg.: Dr. French and Dr. Murphy/District Administrative Office
Assignment: Internship

Name: Linda Esposito
Dates of Assignment: 1/18/17 - 5/5/17
College or University: University of Central Missouri
Curriculum Major: Library Media Specialist
PTSD Teacher & Bldg.: Nancy Barley/Pleasant Valley Elementary

Assignment: Practicum
Name: Leslie Anne Krueger
Dates of Assignment: 1/18/17 - 5/26/17
College or University: Duquesne University
Curriculum Major: Education Administration
PTSD Admin. & Bldgs.: Robert Garvey/Bower Hill Elementary and
Greg Marquis/Pleasant Valley Elementary
Assignment: Internship

Name: Jessica Arruda
Dates of Assignment: 1/18/17 - 4/25/17
College or University: Duquesne University
Curriculum Major: Speech Pathology
PTSD Teacher & Bldg.: Tammi Hanak/Bower Hill Elementary
Assignment: Internship

Name: David Fiem
Dates of Assignment: 1/23/17 - 3/17/17
College or University: Indiana University of Pennsylvania
Curriculum Major: Elementary Music
PTSD Teacher & Bldg.: Bob Tupper/Bower Hill Elementary
Assignment: Student Teacher

5. The following individual has completed three (3) years in Peters Township School District or in another Pennsylvania School District as a Temporary Professional Employee and has been rated in accordance with the provision of Section 1123 of the Public School Code of 1949 as amended. Having earned a final rating of “satisfactory” she is so certified and entitled to **Professional Employee Status** in accordance with the provision of Section 1108(b):

Professional Employee
Ludwig, Sara

Building
High School

6. Approve the following as **day-to-day substitute certificated personnel** for the **2016–17** school year:
1. DeLuca-Baily, Tamina - Grade PK-4 and Special Education PK-8
 2. Dyer, Jennifer - Elementary K-6 and Reading Specialist
 3. Esposto, Marisa - Elementary K-6, English 7-12 and Special Education PK-12
 4. Magnotti, Joel - Grade PK-4 and Special Education PK-8
 5. Neustein, Benjamin - Biology 7-12, Environmental Education PK-12, Earth and Space Science 7-12 and Art PK-12
 6. Seelhorst, Michael - Social Studies and Special Education 7-12
 7. Stone, Kristy - Nurse
 8. Wernert, Ellen - Art PK-12 and Special Education PK-12

MOTION:

Dr. Hardy moved for approval of Certificated Personnel recommendation items 1 through 6, seconded by Mrs. Bowman.

MOTION CARRIED UNANIMOUSLY

(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

January 2016-2017-04

2. Approve the following **resignations:**

Name: January 2016-2017-05
Effective: December 6, 2016

Name: Deborah Heldman
Position: Cafeteria/Playground Monitor
Assignment: High School
Effective: January 20, 2017

Name: Colleen Cuba
Position: Paraprofessional
Assignment: Middle School
Effective: January 30, 2017

3. Approve the following **new hires:**

Name: Hunter Curl
Position: Maintenance
Assignment: District Wide
Salary: \$18.83/hr.
Effective: February 6, 2017
Replaces: Scott Palfreyman

Name: Cheryl Graves
Position: Part time Paraprofessional
Assignment: McMurray Elementary
Salary: \$16.23/hr.
Effective: January 23, 2017
Replaces: Lauren Tan

4. Approve the following **day-to-day non-teaching substitutes** for the **2016–17** school year:

1. Deem, Jaclyn - Paraprofessional
2. **Robert, Lucy - Paraprofessional**
3. Ryan, Adam - Paraprofessional
4. Taylor, Sandra - Cafeteria/Food Service
5. Thomas, Austin - Custodian
6. Tronzo, Tracy - Driver
7. Wetzel, Brandi – Driver

MOTION:

Dr. Hardy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(8-0)

V. **EXTRA-DUTY PERSONNEL/PROGRAMS**

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator** for the **2016–17** school year:

K-12 FACILITATOR

Nurse

Gail Kowalczyk

2. Approve the following **renewal of extra-duty Activities personnel** for the **2016–17** school year:

HIGH SCHOOL

Drama, Choreographer – Musical

Shaun Rolly

3. Approve the following **renewal of extra-duty Athletics personnel** for the **2017–18** school year:

HIGH SCHOOL

Cross Country Head Coach

Timothy Wu

Field Hockey Head Coach

Amy Casciola

Football Head Coach

Thomas Plack

Golf, Boys Head Coach

David Kuhn

Golf Girls Head Coach

Kevin Lawrence

Soccer, Boys Head Coach

Robert Dyer

Soccer, Girls Head Coach

Patrick Vereb

Volleyball, Girls Head Coach

Ashley Green

4. Approve the following **extra-duty Athletics personnel** for the **2017–18** school year: (attachment)

HIGH SCHOOL

Golf Boys Volunteer Coach

Ralph Schmidt

MOTION:

Dr. Hardy moved for approval of Extra Duty Personnel/Programs recommendation items 1 through 4, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments) (Employees/Representatives will not be reimbursed for meals included in the conference)

Names: Jennifer Carfano – Instructional Support Teacher, Bower Hill Elementary
Pam Guenther – Reading Specialist, McMurray Elementary
Activities: Pennsylvania Department of Education
Bureau of Special Education Annual Conference
Dates: March 8 – 10, 2017
Location: Hershey, PA
Estimated Cost: \$1,473.08

Name: Vincent M. Belczyk – Business Manager
Activities: Pennsylvania Association of School Business Officials (PASBO)
Annual Conference
Dates: March 22 – 24, 2017
Location: Pittsburgh, PA
Estimated Cost: \$492.28

Name: Halea Hayden – World Language Teacher, Middle School
and McMurray Elementary
Activities: MINT – Fortbildungskurs (STEM – Advanced Education Course)
Dates: June 13 – July 7, 2017
Location: Leipzig, Germany
Estimated Cost: \$315.00

MOTION:

Mr. Merrell moved for approval of Professional Conferences, Trainings and Trips, seconded by Dr. Hardy.

MOTION CARRIED UNANIMOUSLY
(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Students Active for Environment (SAFE) – High School
Purpose: Club expenses
Dates: January 18 – January 31, 2017
Location: Community
Activities: Sarris candy bar sales

Organization: Senior Class – High School
Purpose: Senior class activities
Dates: January 18 – March 31, 2017
Location: PTHS home sporting events
Activities: “Senior Class” t-shirt sales

Organization: Diamond Backer Baseball Boosters – High School
Purpose: Baseball expenses
Date: January 28, 2017
Location: PTHS parking lot
Activities: Goodwill drive – money per pound of donated clothing

Organization: Softball Boosters – High School
Purpose: Softball expenses
Date: February 4, 2017
Location: PTHS
Activities: Youth softball clinic

Organization: Cheerleading Boosters – High School
Purpose: Cheerleading expenses
Date: February 11, 2017
Location: PTHS
Activities: Snowball Dance

Organization: Literary Magazine – High School
Purpose: Literary publication “The Flame”
Dates: February 13 – 17, 2017
Location: PTHS
Activities: Matchmaker

Organization: Sophomore Class – High School
Purpose: Prom and class activities
Dates: February 13 – 17, 2017
Location: PTHS
Activities: Coupon and travel mug sales

Organization: Sophomore Class – High School
Purpose: Prom and class activities
Dates: March 27 – 31, 2017
Location: PTHS
Activities: Yankee Candle sale

Organization: News Magazine (Smoke Signals) – High School
Purpose: Publishing costs of PTHS news magazine
Dates: May 2017 – November 2017
Location: PTHS and Community
Activities: News magazine subscriptions

Organization: News Magazine (Smoke Signals) & Yearbook (Ember) – High School
Purpose: Publishing costs of PTHS news magazine & yearbook
Dates: May 2017 – November 2017
Location: PTHS
Activities: Planner sales

Organization: News Magazine (Smoke Signals) & Yearbook (Ember) – High School
Purpose: Publishing costs of PTHS news magazine & yearbook
Dates: May 2017 – April 2018
Location: PTHS and Community
Activities: Business ads

Organization: News Magazine (Smoke Signals) & Yearbook (Ember) – High School
Purpose: Publishing costs of PTHS news magazine & yearbook
Dates: September 2017 – January 2018
Location: PTHS and Community
Activities: Yearbook senior ads

Organization: News Magazine (Smoke Signals) & Yearbook (Ember) – High School
Purpose: Publishing costs of PTHS publications
Dates: September 2017 – June 2018
Location: PTHS and Community
Activities: Yearbook sales

2. Approve the following **student trips**: (attachments)

Organization: Wrestling Team – High School
Advisor: Jason Carpetta
Event: Sharon Wrestling Duals
Dates: January 27 – 28, 2017
Location: Sharon, PA
Est. Cost to Dist.: \$0.00

Organization: Boys Lacrosse Team – High School
Advisor: Mike Kaplan
Event: Strath Haven Lacrosse Scrimmage
Dates: March 17 – 18, 2017
Location: Wallingford, PA
Est. Cost to Dist.: \$105.00

Organization: Future Business Leaders of America (FBLA) – High School
Advisor: John Good
Event: FBLA State Leadership Conference
Dates: April 2 – 5, 2017
Location: Hershey, PA
Est. Cost to Dist.: \$4,104.00

Organization: Boys Lacrosse Team – High School
Advisor: Mike Kaplan
Event: Ohio Lacrosse Competition
Dates: April 21 – 22, 2017
Location: Worthington, OH
Est. Cost to Dist.: \$0.00

Organization: Girls Lacrosse Team – High School
Advisor: Sarah Lawrence
Event: Hannigan Galipault Lacrosse Tournament
Dates: April 21 – 22, 2017
Location: Worthington, OH
Est. Cost to Dist.: \$0.00

MOTION:

Mr. Merrell moved for approval of Educational Programs and Student Activities recommendation items 1 and 2, seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY

(7-0)

Dr. Hardy Abstained.

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:
(Items 1 and 2 were requested to be removed from the list of action items.)

1. Approve the resolution designating local holidays for the 2017-18 School Year. (attachment)
2. Approve the 2017-18 School Calendar. We are requesting ACT 80 approval for August 24, 2017 and November 22, 2017. (attachment)
3. Approve a donation of 101 ornaments from Mr. William Merrell to the Peters Township Interact Club, valued at \$500.00.
4. Approve a donation from the PTA Area Council of \$100.00 for each school library for a total donation of \$500 to purchase books in honor of School Board Appreciation Month.
5. Approve a donation from Pleasant Valley PTA for the purchase of five (5) AlphaBetter Desks and twenty-two (22) Avantree adjustable laptop tables for a total value of \$2,782.28, to support academic enrichment at Pleasant Valley Elementary School.
6. Accept a “Cash for Classrooms” grant from KickLine Dance Center valued at \$600.00. Recipients are Peters Township High School teachers, Mrs. Erin Boni and Ms. Kristin DeGiovanni, each receiving \$250.00 and McMurray Elementary teacher, Ms. Jamie Oney receiving \$100.00.
7. Approve the submission and acceptance of a Sprout Fund grant of up to \$10,000.00 to support an EvolvingSTEM partnership with the University of Pittsburgh School of Medicine.
8. Approve Durham Bus Company Drivers and Readers for the 2016–17 school year:
 1. Finchan, Bridget - Reader
 2. Obrst, Pamela - Reader
 3. Pokorny, Kenneth - Driver
 4. Tepe, Jacqueline - Driver
9. Approve a Dual Enrollment Agreement between The Community College of Beaver County (CCBC) and Peters Township School District, on terms and conditions approved by the Solicitor, for a three (3) year period from July 1, 2016 through June 30, 2019. (attachment)
10. Approve participation in the Mylan *EpiPen4Schools Program* to receive free EpiPens and EpiPen Jr.s (epinephrine injection, USP) for Peters Township School District, on terms and conditions approved by the Solicitor, from July 1, 2017 through June 30, 2018.
11. Exonerate Jordan Tax Service Incorporated for liened 2016 real estate taxes in the amount of \$454,392.41 for the 2016–17 school year.

12. Approve an extension Agreement with Direct Energy Services, LLC, on terms and conditions approved by the Solicitor, to continue to provide natural gas through August 31, 2019. The current agreement expires on August 31, 2017 and the amended extension provides per unit cost savings to the District.
13. Approve the renewal of a five (5) year lease, on terms and conditions approved by the Solicitor, for two (2) postage meters with Pitney Bowes in accordance with the Pennsylvania Department of General Services Co-Stars Contract.
14. Authorize Administration to advertise for proposals to provide student transportation services beginning with the 2017–18 school year.
15. Authorize Administration to solicit bids for class 1 (educational), class 2 (custodial/maintenance) and athletic supplies and equipment for the 2017–18 school year.
16. Enter into a Memorandum of Understanding and Transportation Plan between Peters Township School District and Washington County Children Youth Services regarding transportation procedures to ensure the educational stability of Foster Care Youth, on terms and conditions approved by the Solicitor. (attachments)

MOTION:

Dr. Hardy moved for approval of Other recommendation items 3 through 16, seconded by Mr. Briegel.

MOTION CARRIED

(8-0)

BOARD INFORMATION: None

SOLICITOR’S REPORT: The Solicitor’s report was given in executive session prior to the meeting.

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: None

ANNOUNCEMENTS

January Board Meetings:

- | | |
|---------------------------------------|--|
| Monday, January 23, 2017 at 6:30 p.m. | Buildings & Grounds Committee Meeting |
| Monday January 30, 2017 at 6:00 p.m. | Buildings & Grounds Committee Meeting |
| Monday, January 30, 2017 at 7:30 p.m. | Joint Workshop with PT Town Council
to be held at PT Municipal Building |

February Board Meetings:

Monday, February 6, 2017 at 6:30 p.m. Special Meeting for General Purposes

Monday, February 13, 2017 at 6:30 p.m. Policy Committee Meeting

Tuesday, February 21, 2017 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Dr. Hardy moved for adjournment at 8:45 p.m., seconded by Mr. Briegel.

MOTION CARRIED

(8-0)

Board Secretary

Board President