



I-1

Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
MONDAY, OCTOBER 3, 2016
IMMEDIATELY FOLLOWING THE
6:30 P.M. SPECIAL PUBLIC MEETING
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:44 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson- via dial-in call, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, Mr. Merrell, and Mrs. Smith. Mrs. Bowman was absent.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Vincent M. Belczyk - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Adam Swinchock - Director of Instructional Technology, and Ms. Jocelyn Kramer – Solicitor, Ms. Jenna Freunci - Court Reporter Morse, Gantverg & Hodge, Inc.

SUPERINTENDENT’S COMMENTS: None

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

PRESIDENT’S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

NO ACTION ITEMS AT THIS TIME

II. BOARD COMMITTEES

Buildings and Grounds

William Merrell

1. **RECOMMENDATION:** Move to award the contract to perform Test Borings of the McMurray and Pleasant Valley Elementary Subsurface Pavement to Triad Engineering, Inc. of Bridgeville at a cost of \$6,325.00. Other firms solicited for proposals were Professional Services Industries, Inc. (PSI), and GeoMechanics, Inc. (GMI).

MOTION:

Mrs. Smith moved for approval of recommendation 1, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

2. **RECOMMENDATION:** Move to approve a Resolution of the Board of School Directors of the Peters Township School District approving PlanCon Part C for submission to the Pennsylvania Department of Education. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 2, seconded by Mrs. Smith.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

3. **RECOMMENDATION:** Move to authorize Stewman Demographics, LLC to conduct, as proposed, a Demographic Study of the Peters Township School District at a cost of \$15,000.00. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 3, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**

October 2016-2017-01
October 2016-2017-02

2. Approve the following **long term substitutes:** (attachments)

Name: Emily Reinhart
Position: Special Education
Assignment: McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: October 4, 2016 through end of 2016-2017 school year
Replaces: Casey Doran

Name: Alyssa Hoffinan
Position: 2nd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2nd semester 2016-2017 school year
Replaces: Melissa Redshaw

3. Approve the following as **day-to-day substitute certificated personnel** for the 2016-17 school year:

1. Ciarrocchi, Jillian - Grade PK-4
2. Steinmetz, Emily - Grades PK-4 and Art PK-12

MOTION:

Dr. Hardy moved for approval of Certificated Personnel recommendation items 1 through 3, seconded by Mrs. Smith.

MOTION CARRIED UNANIMOUSLY

(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignation:**

Name: Jennifer Ruschel
Position: Cafeteria/Food Service
Assignment: High School
Effective: October 3, 2016

2. Approve the following **new hires:**

Name: Anastasia Bennett
Position: Full-time Class III Secretary
Assignment: High School
Salary: \$16.45/hr.
Effective: October 24, 2016
Replaces: Jennifer Poland

Name: Patricia Dycus
Position: Part-time Paraprofessional
Assignment: McMurray Elementary
Salary: \$16.2/hr.
Effective: October 5, 2016
Replaces: Morgan Jasin

3. Approve the following **change of status:**

Name: Jennifer Poland
From: Full-time Class III Secretary, High School
To: Part-time Class III Secretary, High School
Effective: October 27, 2016

4. Approve the following **day-to-day non-teaching substitute** for the **2016-17** school year:

Riberich, Christy - Clerical

MOTION:

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

- 68 -

October 3, 2016

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **extra-duty Resource personnel** for the **2016–17** school year: (attachment)

HIGH SCHOOL

Detention Supervisor

Leah Blasso

2. Approve the following **renewal of extra-duty Activities personnel** for the **2016–17** school year:

HIGH SCHOOL

Spanish Club Sponsor

Caitlin McKenna

3. Approve the following **extra-duty Activities personnel** for the **2016–17** school year: (attachment)

HIGH SCHOOL

Drama Tech Director, Per Play (Fall)

Christopher Allen

4. Approve the following **extra-duty Athletics personnel resignations** for the **2016–17** school year:

HIGH SCHOOL

Cheerleading Assistant Coach

Katelyn Phillippi

Wrestling, 9th Grade Assistant Coach

John Knabb, Jr.

MOTION:

Mr. Briegel moved for approval of Extra Duty Personnel/Programs recommendation items 1 through 4, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Jeff Luck – Maintenance Staff
Activity: Electrical Trouble Shooting with Semantics Training
Dates: October 4 – 5, 2016
Location: Pittsburgh, PA
Estimated Cost: \$550.00

Name: Dr. Jeannine French – Superintendent of Schools
Activity: 2016 Superintendents’ Leadership Academy
Intermediate Unit 1
Dates: October 13 – 14, 2016
Location: Southpointe, PA
Estimated Cost: \$0.00

MOTION:

Mr. Dunleavy moved for approval of Professional Conferences, Trainings and Trips recommendation item 1, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

NO ACTION ITEMS AT THIS TIME

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the West Penn Power Easement for Tax Parcel Number 540-005-01-0005-00 for electric, CATV, and communication purposes under and across the Southwest Corner portion of the Bower Hill Elementary Property. (attachment)
2. Approve the Memorandum of Understanding between the Peters Township School District and TEC Education Center (“TEC”), on terms and conditions approved by the Solicitor. (attachment)

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 and 2, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(8-0)

BOARD INFORMATION: None

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE: Mrs. Smith informed the Board that emails have been received on the district's web site and we will be responding to the emails.

ANNOUNCEMENTS

October Board Meetings:

Monday, October 10, 2016 at 6:30 p.m. Buildings & Grounds Committee Meeting
Immediately followed by a
Finance Committee Meeting

Monday, October 17, 2016 at 7:30 p.m. Regular Board Meeting

November Board Meetings:

Monday, November 7, 2016 at 6:30 p.m. Education Committee Meeting

Monday, November 21, 2016 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mrs. Smith moved for adjournment at 6:50 p.m., seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(8-0)

Board Secretary

Board President

