



Peters Township School District

MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, SEPTEMBER 19, 2016 AT 7:30 PM
DISTRICT ADMINISTRATION OFFICES

CALL TO ORDER: Mr. McMurray, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:37 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Allison, Mrs. Anderson, Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Mr. McMurray, Mr. Merrell, and Mrs. Smith. Dr. Hardy was absent.

Also present were: Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mr. Michael Fisher - Assistant to the Superintendent for Curriculum, Instruction and Assessment, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Vincent M. Belczyk - Business Manager, Mrs. Shelly Belcher - Communications Coordinator, Mr. Brandon Womer - Director of Buildings and Grounds, and Ms. Jocelyn Kramer and Ms. Rebecca Hall - Solicitors.

SUPERINTENDENT'S COMMENTS

Excellence in Academics

➤ **First Day of School**

From our brand new kindergarten students to our confident high school seniors, the first day of school was filled with excitement in Peters Township! With prospects for a great year ahead, students were greeted by an equally excited staff anxious to get started.

➤ **AP Scholars**

Last year marked the first year of the partnership with the National Math Science Initiative at the High School and the results were just too good to wait to share at the Education Committee meeting! In terms of tests taken, Peters saw an increase in just one year from 812 tests in 2015 to 1,062 tests taken in 2016. And Peters Township High School ranked 4th in the state in AP Math scores, 6th in the state in AP Science scores and #5 in the state in AP English scores. Along with the outstanding AP results overall, 180 students were recognized as AP Scholars in 2016. Sixteen students were named national AP Scholars with an average score of at least 4 on all AP Exams and scores of 4 or higher on eight or more of these exams.

➤ **National Merit Semi-Finalists**

Five students from Peters Township High School have been named semifinalists by the National Merit Scholarship Corporation in the annual National Merit Scholarship Program. These students are among an elite group of 16,000 students from across the nation to earn this honor. Seniors Anthony Biscardo, Mitchell Dubaniewicz, Caroline Langley, Shreya Sharma and Stephanie Wang

will now have an opportunity to continue in the competition for National Merit Scholarships, worth more than \$33 million, that will be offered next spring. Merit Scholar designees are selected on the basis of their skills, accomplishments, and potential for success in rigorous college studies.

➤ **Constitution Day at McMurray**

McMurray students marked Constitution Day on September 16th with some special events on the McMurray Morning News. Students read the Preamble for the U.S. Constitution and the McMurray Constitution that students created.

➤ **Girls Rock Science**

On September 24th and 25th, STEM teachers from Peters Township High School and Middle School will take part in the Girls Rock Science event at the Carnegie Science Center. The day will be an exciting exploration of interactive robotics and hands on experiments for students. All students are welcome to attend.

➤ **Excellence in the Arts**

Mark your calendar for the annual Mighty Indian Marching Band Festival on Saturday, September 24 at 7 p.m. at the Peters Township High School stadium. Tickets will be sold at the gate the evening of the band festival.

Excellence in Character

➤ **Rally for America**

On September 11th, the community gathered at Peters Township High School to recognize the 15 year anniversary of the attacks on the World Trade Center and to honor our local first responders. Organized by High School Assistant Principal Christian Lesnett and Character Counts, the event also served as a fundraiser for Alyssa's Vests – a foundation created by PTHS senior Alyssa Parham that raises funds to purchase protective vests for police in our region.

➤ **PTCC Fall Awards**

Nominations are now being accepted by Peters Township Character Counts for their Fall Awards ceremony. Please consider nominating someone in our community who exemplifies the ideals of respect, responsibility and honesty. Nominations may be submitted online via the District website.

Excellence in Leadership

➤ **PTMS Tree Dedication**

On September 3rd, members of the Peters Township High School classes of 1963 to 1973 kicked off their reunion weekend with a tree dedication in front of the Peters Township Middle School. The building was formerly their High School before the construction of the current facility and the reunion committee dedicated the tree as a symbol of the growth and strength of education in the Peters Township Community. The tree will bloom red and white throughout the year.

QUESTIONS AND COMMENTS FROM THE FLOOR: None

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement.

Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment.

Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

PRESIDENT'S COMMENTS

An Executive Session was held on September 12, 2016, and immediately prior to this meeting to discuss personnel and other items.

OLD BUSINESS: Lisa Anderson thanked the volunteers that participated on September 11th in the Rally for America event held at the High School.

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated August 22, 2016.
2. Approval of the Treasurer's Reports for August 2016 with a balance of \$13,775,506.24.
3. Approval of the General Fund bills for August 19, 2016 through September 15, 2016.
4. Approval of the Capital Facilities Fund bills for August 19, 2016 through September 15, 2016.
5. Approval of the Food Service Fund bills for August 19, 2016 through September 15, 2016.
6. Approval of the McMurray Elementary School Activity Fund reports for August 2016.
7. Approval of the Middle School Activity Fund reports for August 2016.
8. Approval of the High School Athletic Fund reports for August 2016.
9. Approval of the High School Activity Fund reports for August 2016.

MOTION:

Mr. Merrell moved for approval of the Business Office recommendation items 1 through 9, seconded by Mrs. Smith.

MOTION CARRIED UNANIMOUSLY

(8-0)

II. BOARD COMMITTEES

Personnel

Ron Dunleavy

1. **RECOMMENDATION:** Move to approve the Memorandum of Understanding between the Peters Township School District and the Peters Township Federation of Teachers – Clerical Unit and Bus Drivers. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 1, seconded by Mr. Merrell.
Public Comment: None

MOTION CARRIED UNAMIOUSLY

(8-0)

2. **RECOMMENDATION:** Move to approve the Confidential Secretary Benefit Package based on terms and conditions approved by the solicitor. (attachment)

MOTION:

Mr. Dunleavy moved for approval of recommendation 2, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNAMIOUSLY

(8-0)

Buildings and Grounds

Mr. Merrell informed everyone that a Buildings & Grounds Committee meeting was held on September 12, 2016. The next meeting has been scheduled for Monday, October 10, 2016.

3. **RECOMMENDATION:** Move to approve Change Order E-2 as submitted by Pitt Electric, Inc. for final contract amount adjustment for unused field quantity allowances on the McMurray School Renovation Project in the deduct amount of \$16,355.00. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 3, seconded by Mr. Dunleavy.
A discussion was held on the support received from both the Architect and Clerk of the Works for the McMurray Project.
Public Comment: None

MOTION CARRIED UNAMIOUSLY

(8-0)

4. **RECOMMENDATION:** Move to approve Change Order HVAC-2 as submitted by Lugaila Mechanical, Inc. for abandoning AHU in place in room B142 in lieu of removal for the McMurray School Renovation Project in the deduct amount of \$980.00. (attachment)

MOTION:

Mr. Merrell moved for approval of recommendation 4, seconded by Mr. Dunleavy.

Public Comment: None

MOTION CARRIED UNAMIOUSLY

(8-0)

5. **RECOMMENDATION:** Move to award a contract to perform Laser Leveling of the Pleasant Valley Baseball infield to SNS Processing/Athletic Field Pros, the lowest responsible quote meeting District specifications, at a total cost of \$10,646.00. Other proposals were solicited from Murphy Family and RNS Specialties.

MOTION:

Mr. Merrell moved for approval of recommendation 5, seconded by Mrs. Smith

A discussion was held on the procedures for dragging the fields and the personnel permitted to drag the fields once the laser leveling has been performed.

Public Comment: None

MOTION CARRIED UNAMIOUSLY

(8-0)

Education

Mrs. Smith reported an Education Committee Meeting was held on Monday, September 12, 2016. She also informed the public the Comprehensive Plan is available for public review and comment at the Peters Township Public Library.

Public Comment: None

Finance

Jamison Hardy: No Report

Public Comment: None

Policy

Mrs. Anderson stated there is no Report at this time.

Public Comment: None

PSBA

Mrs. Anderson informed the Board of House Bill 1993 which would limit a school district's ability to appeal the assessment of real estate tax values within their boundaries.

Public Comment: None

6. **RECOMMENDATION:** Move to approve the selection of the following candidates to the Pennsylvania School Boards Association Officers:

Positions

President Elect
Vice President
PSBA Trustee
PSBA Trustee
PSBA Trustee
PSBA Trustee

Candidates

Michael Faccinetto
David Hutchinson
William S. LaCoff
Kathy K. Swope
Mark B. Miller
Marianne L. Neel

MOTION:

Mrs. Anderson moved for approval of recommendation 6, seconded by Mrs. Smith.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(8-0)

Western Area Career and Technology Center

Mrs. Bowman informed everyone that the next Joint Operating Committee Meeting will be held on September 28, 2016. She also stated that administrative procedures have been put in place to keep the Joint Operating Committee of the WCTC informed on new developments at the Center.
Public Comment: None

SHASDA

Mr. Briegel informed the Board the first SHASDA meeting of the new school year is scheduled for September 22, 2016 at Upper St. Clair School District's LGI Room. The topic will be Legislative Updates. All Board Members and Administrators are welcome.
Public Comment: None

Intermediate Unit

Mr. McMurray informed the Board that the next Board of Directors meeting will be held on September 22, 2016.
Public Comment: None

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

September 2016-2017-01

2. Approve the following **long term substitutes:** (attachments)

Name: Carly Devine
Position: Guidance Counselor
Assignment: High School
Salary: Masters, Step 1 (pro-rated)
Effective: September 20, 2016 through end of 2016-2017 school year
Replaces: Vacancy

Name: Jessica Nachreiner
Position: 6th Grade Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: September 20, 2016 through January 27, 2017
Replaces: Anna Meckey

Name: Alyssa Hoffman
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: September 20, 2016 through January 27, 2017
Replaces: Melissa Redshaw

3. The following personnel have completed three (3) years in Peters Township School District or in another Pennsylvania School District as Temporary Professional Employees and have been rated in accordance with the provision of Section 1123 of the Public School Code of 1949 as amended. Having earned a final rating of "satisfactory", they are so certified and entitled to **Professional Employee Status** in accordance with the provision of Section 1108(b):

<u>Professional Employee</u>	<u>Building</u>
Conley-Seelhorst, Paige	McMurray Elementary
VanBalen, Stephanie	Middle School

4. Approve the following as **day-to-day substitute certificated personnel** for the **2016-17** school year:

1. Devine, Carly - Elementary School Counselor K-6 and Secondary School Counselor 7-12
2. Franklin, Julie - Elementary Education K-6 and Reading Specialist
3. Lavine, Diane - Mathematics 7-12
4. Lingis, Karen - Nurse
5. Quevi, Kara - Grade PK-4 and Special Education PK-8
6. Williams, Cari - Elementary K-6 and Reading Specialist K-12

MOTION:

Mrs. Smith moved for approval of Certificated Personnel recommendation items 1 through 4, seconded by Mrs. Bowman.

MOTION CARRIED UNANIMOUSLY

(8-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

September 2016-2017-02

September 2016-2017-03

2. Approve the following **resignation:**

Name: Tracey Coyle
Position: Cafeteria/Playground Monitor
Assignment: Middle School
Effective: September 1, 2016

3. Approve the following **new hires:**

Name: Ryan DeFazio
Position: Part time Paraprofessional
Assignment: High School
Salary: \$16.23/hr.
Effective: September 21, 2016
Replaces: Kimberly Smith

Name: Lauren Stanhagen
Position: Part time Paraprofessional
Assignment: High School
Salary: \$16.23/hr.
Effective: September 21, 2016
Replaces: Tanya Hileman

Name: Mary Ulan
Position: Part time Paraprofessional
Assignment: High School
Salary: \$16.23/hr.

Effective: September 21, 2016
Replaces: Newly Created Position
Name: Denise White
Position: Part time Cafeteria/Food Service
Assignment: Middle School
Salary: \$13.31/hr.
Effective: September 21, 2016
Replaces: Jill Wales

Name: Christina Jones
Position: Part time Paraprofessional
Assignment: McMurray Elementary
Salary: \$16.23/hr.
Effective: September 21, 2016
Replaces: Newly Created Position

Name: Staci McCullough
Position: Part time Cafeteria/Playground Monitor
Assignment: McMurray Elementary
Salary: \$14.04/hr.
Effective: September 21, 2016
Replaces: Robert Hassett

Name: Laurie Pugliano
Position: Part time Paraprofessional
Assignment: McMurray Elementary
Salary: \$16.23/hr.
Effective: September 21, 2016
Replaces: Cathy Delaney

Name: Anna Cooper
Position: Part time Paraprofessional
Assignment: Bower Hill Elementary
Salary: \$16.23/hr.
Effective: TBD
Replaces: Mary Liz LaRosa

4. Approve the following **day-to-day non-teaching substitutes** for the 2016-17 school year:

1. Ackerman, Katherine - Cafeteria/Food Service and Paraprofessional
2. Preaux, Michael - Custodian
3. Page, Kathleen – Paraprofessional

MOTION:

Mr. Dunleavy moved for approval of Non-Certificated Personnel recommendation items 1 through 4, seconded by Mrs. Smith.

MOTION CARRIED UNANIMOUSLY

(8-0)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **Facilitator** for the **2016–17** school year:

HIGH SCHOOL GRADES 9-12

Math Department

Tracey Ranone

2. Approve the following **K-6 ELA Team Leader status change** for the **2016-17** school year:

FROM:

Kindergarten – Bower Hill & Pleasant Valley

Chris Brogna

TO:

Kindergarten – Bower Hill & Pleasant Valley

Chris Brogna (Split 50% w/Nadberazny)

3. Approve the following **K-6 ELA Team Leaders** for the **2016-17** school year:

Kindergarten – Bower Hill & Pleasant Valley

Cara Nadberazny (Split 50% w/Brogna)

4. Approve the following **renewal of extra-duty Activities personnel** for the **2016–17** school year:

HIGH SCHOOL

Drama Tech Director – Coffeehouse

Sean Sullivan

5. Approve the following **extra-duty Activities personnel** for the **2016–17** school year:
(attachment)

HIGH SCHOOL

Interact Club Sponsor

Katelyn Gilroy (Split 50% w/Tunzo)

Interact Club Sponsor

Patricia Trunzo (Split 50% w/Gilroy)

6. Approve the following **renewals of extra-duty Athletics personnel** for the **2016–17** school year:

HIGH SCHOOL

Volleyball Boys Assistant Coach

Gregory Hillard (Split 50% w/N. Swauger)

Volleyball Boys Assistant Coach

Nathan Swauger (Split 50% w/Hillard)

Volleyball Boys Volunteer Coach

William Swauger

7. Approve the following **extra-duty Athletics personnel** for the **2016–17** school year:
(attachments)

HIGH SCHOOL

Baseball 9th Grade Head Coach
Swimming Head Coach
Wrestling Assistant Coach

Jacob Orend
Michael Meyers
Derrick Evanovich (Split 65% w/DiDonato)

MIDDLE SCHOOL

Swimming Assistant Coach

Michael Meyers

8. Approve the following **Athletic change of status** for the **2016–17** school year.

MIDDLE SCHOOL

Luke Modrak

FROM

MS Swim Assistant Coach

TO

MS Swim Head Coach

MOTION:

Mr. Dunleavy moved for approval of Extra Duty Personnel/Programs recommendation items 1 through 8, seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY

(8-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (attachments)
(Employees/Representatives will not be reimbursed for meals included in the conference)

Name: Brandon Womer – Director of Buildings & Grounds
Activity: Core Pesticide Workshop & Certified Pool Operator
Name: Ron Manhollan – Maintenance, Buildings & Grounds
Activity: Core Pesticide Workshop
Dates: October 4, 5 and 13, 2016
Location: Pittsburgh, PA
Estimated Cost: \$1,060.64

Name: Katelyn Gilroy – Library Media Specialist, High School
Activity: 2017 What's New in Young Adult Literature and Strategies for Using It in Your Program
Bureau of Education & Research
Dates: November 9, 2016
Location: Pittsburgh, PA
Estimated Cost: \$354.96

MOTION:

Mrs. Smith moved for approval of Professional Conferences Trainings and Trips recommendation item 1, seconded by Mrs. Bowman.

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

Organization: Racquet Backers Boys Tennis Boosters – High School
Purpose: Fund uniforms and senior banquet
Dates: October 2, 2016
Location: Century Sports
Activities: Car Wash

Organization: Literary Magazine Club – High School
Purpose: Fund *The Flame* annual publication
Dates: October 3 - 17, 2016
Location: PTHS
Activities: Yankee Candle Sale

Organization: Dance Team Boosters – High School
Purpose: Competition expenses
Dates: October 5, 2016
Location: PTHS
Activities: Senior Auction

Organization: Dance Team Boosters – High School
Purpose: Competition expenses
Dates: October 28, 2016
Location: St. Benedict the Abbot
Activities: Designer Purse Bingo

Organization: Library Assistants Club – High School
Purpose: Purchase books for PTHS library
Dates: November 12, 2016
Location: Barnes & Noble Bookstore
Activities: Book Fair

2. Approve the following **student trip**: (attachment)

Organization: Acapella Adrenaline – PTHS Music Department
Advisor: Ryan Perrotte
Event: Kettering National A Cappella Festival
Dates: November 11 – 13, 2016
Location: Kettering HS in Kettering, OH
Est. Cost to Dist.: \$310.36

3. Approve the following request for **student trip solicitation**:

Sponsor: Michelle Chenevert – World Language Teacher, High School
Event: International Trip to Quebec City, Canada
Date: Summer of 2017

MOTION:

Mr. Merrell moved for approval of Educational Programs and Student Activities recommendation items 1 through 3, seconded by Mrs. Smith.

A discussion was held on a bus or plane trip to Quebec City and the student trip policy.

MOTION CARRIED UNANIMOUSLY

(8-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Accept the Highmark Foundation Grant to promote lifelong health and wellness education for Bower Hill Elementary School in the amount of \$2,600.00.
2. Approve the Agreement with the Intermediate Unit #1, on terms and conditions approved by the Solicitor, to provide Title I supplemental educational services to school aged children of Peters Township attending nonpublic schools for 2016-17 school year.
3. Award the contract to perform a Topographic Survey of the McMurray and Pleasant Valley Elementary Schools to McIlvried, DiDiano, & Mox, LLC of Pittsburgh at a cost of \$7,400.00. Other firms solicited for proposal were North Hills Engineering Company; K.A.G. Engineering, Inc.; and Lawrence R. Elliott Surveying Inc. (attachment)
4. Approve the donation from the Rotary Club of McMurray of Dictionaries for Peters Township School District third graders. The approximate value of this donation is \$800.00.

MOTION:

Mr. Briegel moved for approval of Other recommendation items 1 through 4, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY
(8-0)

BOARD INFORMATION: Mrs. Bowman informed the Board the Peters Township Public Library applied for and received a World War I grant. For the next two years students will have their projects on display at the Public Library.

SOLICITOR’S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS: None

CORRESPONDENCE : None

ANNOUNCEMENTS

October Board Meetings:

- | | |
|---------------------------------------|---|
| Monday, October 3, 2016 at 6:30 p.m. | Special Public Meeting
Immediately followed by a
Special Voting Meeting |
| Monday, October 10, 2016 at 6:30 p.m. | Buildings & Grounds Committee Meeting
Immediately followed by a
Finance Committee Meeting |
| Monday, October 17, 2016 at 7:30 p.m. | Regular Board Meeting |
| Monday, November 7, 2016 at 6:30 p.m. | Education Committee Meeting |

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 8:07 p.m., seconded by Mr. Merrell.

MOTION CARRIED UNANIMOUSLY
(8-0)

Board Secretary

Board President