



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
SPECIAL MEETING
MONDAY, JULY 11, 2016 AT 6:30 PM
DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Mr. McMurray, President, called the special meeting of the Peters Township Board of School Directors to order at 6:38 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Bowman, Mr. Briegel, Mr. Dunleavy, Dr. Hardy, Mr. McMurray, and Mr. Merrell. Mrs. Allison, Mrs. Anderson, and Mrs. Smith were absent.

Also present were Dr. Jeannine French - Superintendent, Dr. Jennifer Murphy - Assistant Superintendent, Mrs. Patricia Kelly - Director of Pupil Services, Mr. Vincent M. Belczyk - Business Manager, Mr. Adam Swinchock - Director of Instructional Technology, Mr. Brandon Womer - Director of Buildings and Grounds, Mrs. Lori Pavlik - High School Principal, and Ms. Jocelyn Kramer and Ms. Rebecca Hall - Solicitors.

SUPERINTENDENT'S COMMENTS: None

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Anthony Brown 123 Druid Drive requested to know what is PlanCon?

Ms. Jocelyn Kramer, Solicitor informed Mr. Brown and those present that it is a step by step process of the Pennsylvania Department of Education whereby a Planning and Construction Project is submitted for approval by the Department of Education with the end result of receiving reimbursement from the State. She also stated that what the Board is approving tonight is the submission of the Plan to purchase the land to PlanCon for their approval and possible future reimbursement.

Mr. Brown inquired of the suspension of the PlanCon process for future project reimbursement and what percent is reimbursed by the state.

Dr. French informed Mr. Brown and those present that the moratorium on PlanCon is for building and renovation projects and does not cover the purchase of land, which is PlanCon Part C.

Mr. Kevin Hayes, the Hayes Design Group informed Mr. Brown and those present that a reimbursement rate of 50 to 80 percent is the normal range.

PRESIDENT'S COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachment)

1. Approval of the minutes for the Special Meeting (Public Meeting: Proposed Site Acquisition) dated July 6, 2016.

MOTION:

Mrs. Bowman moved for approval of the Business Office recommendation, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY
(6-0)

II. BOARD COMMITTEES

Personnel

Ron Dunleavy

1. **RECOMMENDATION:** Move to create a pilot K-12 Library Facilitator position. The Library Facilitator will serve in an instructional capacity to support K-12 Librarians. This position will focus on professional development and collaboration efforts with Peters Township Public Library. This is a one (1) year supplemental contract position. The stipend for this position will be \$1,000.00. Payments will be made in two (2) installments (January and June).

MOTION:

Mr. Briegel moved for approval of recommendation 1, seconded by Mrs. Bowman.
A discussion was held on the above recommendation 1.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(6-0)

Buildings and Grounds

William Merrell

2. **RECOMMENDATION:** Move to approve a Resolution of the Board of School Directors of the Peters Township School District approving PlanCon Part C for submission to the Pennsylvania Department of Education. (attachment)

MOTION:

Mr. Briegel moved for approval of recommendation 2, seconded by Mr. Dunleavy.
A discussion was held on the above recommendation.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(6-0)

3. **RECOMMENDATION:** Move to approve the purchase of seventy-five (75) desks from P.E.M.Co. Educational & Contract Furniture at a cost of \$11,161.75 through the Pennsylvania COSTARS program for use in the McMurray Elementary School. Funds will be provided by Capital Projects.

MOTION:

Mr. Briegel moved for approval of recommendation 3, seconded by Mr. Dunleavy.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(6-0)

4. **RECOMMENDATION:** Move to approve the replacement of the High School Front Driveway concrete sidewalk/apron and award the contract to Carmen Barone & Sons Inc. at a cost of \$9,870.00. Funds will be provided by Capital Projects.

MOTION:

Mr. Dunleavy moved for approval of recommendation 4, seconded by Mr. Briegel.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(6-0)

5. **RECOMMENDATION:** Move to approve the purchase of ten (10) keyboard stations from Sweet Water Music at a cost of \$1,940.29 for the Middle school. Funds will be provided by Capital Projects.

MOTION:

Mr. Briegel moved for approval of recommendation 5, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY
(6-0)

6. **RECOMMENDATION:** Move to approve the purchase of LED Lighting Fixtures as an upgrade to the gymnasium lights at Pleasant Valley Elementary School in accordance with the State COSTARS contract MRO008-033 and the Hite Company, vendor, at a cost of \$8,240.00, with installation performed by Hanlon Electric at cost of \$5,450.00. Funds will be provided by Capital Projects.

MOTION:

Mr. Dunleavy moved for approval recommendation 6, seconded by Mr. Briegel.
A discussion was held on the above recommendation.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(6-0)

7. **RECOMMENDATION:** Move to approve the replacement of the four inch gas riser and surrounding sidewalk and award the contract to Blackburn Gas Installation at a cost of \$9,550.00. Other quotes were solicited. Funds will be provided by Capital Projects.

MOTION:

Mr. Briegel moved for approval of recommendation 7, seconded by Mr. Dunleavy.
A discussion was held on the above recommendation.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(6-0)

Policy

Lisa Anderson

This agenda includes the first reading of the following policy: (attachment)

800 OPERATIONS

810.2 Transportation – Video/Audio Recording

8. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policy: (attachment)

200 PUPILS

247 Hazing

MOTION:

Mr. Dunleavy moved for approval of recommendation 8, seconded by Mrs. Bowman.
Public Comment: None

MOTION CARRIED UNANIMOUSLY

(6-0)

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leave of absence:**

July 2016-2017-01

2. Approve the following **long term substitute:** (attachment)

Name:	Sara McCarthy
Position:	Mathematics Teacher
Assignment:	High School
Salary:	Masters, Step 1 (pro-rated)
Effective:	1 st Semester of the 2016-2017 School Year

MOTION:

Mr. Dunleavy moved for approval of the Certificated Personnel recommendation items 1 and 2, seconded by Mr. Briegel.

MOTION CARRIED UNANIMOUSLY

(6-0)

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **resignations:**

Name:	Shada Baumgardner
Position:	Part time Paraprofessional
Assignment:	Middle School
Effective:	June 30, 2016

Name:	Catherine Delaney
Position:	Part time Paraprofessional
Assignment:	McMurray Elementary
Effective:	July 5, 2016

2. Approve the following **retirement:**

Name: Margaret Farkas
Position: Cafeteria/Playground Monitor
Assignment: McMurray Elementary
Effective: June 17, 2016

3. Approve the following **change of classification with new contract:** (attachment)

Name: Robert Conley
From: Custodian, High School
To: Supervisor of Buildings and Grounds
Salary: \$51,000.00
Term: July 12, 2016 through June 30, 2019 and additional terms set by contract
Replaces: Brandon Womer

4. Approve the following **substitute paraprofessional** for the **2016 Extended School Year (ESY) Program** at the paraprofessional contractual rate, from July 11, 2016 through August 4, 2016, Monday through Thursday:

Lauren Stanhagen

5. Approve the following **day-to-day non-teaching substitute** for the **2016-17** school year:

Todd Millington Jr. - Custodian

MOTION:

Mr. Briegel moved for approval of Non-Certificated Personnel recommendation items 1 through 5, seconded by Mr. Dunleavy.

A discussion was held on the above recommendation item 3 and the job description.

MOTION CARRIED UNANIMOUSLY

(5-1 No, Merrell)

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **renewal of extra-duty Activities personnel** for the **2016-17** school year:

HIGH SCHOOL

Marching Band Assistant (Aux.)

Jill Stranges

Marching Band Assistant (Percussion)

Dan Stranges

Marching Band Nurse

Dr. Rimhland

Marching Band Clinician (Flute) Amanda Sage
Marching Band Clinician (Band Front Sponsor) Sara Ludwig

2. Approve the following **extra-duty Athletics personnel** for the **2016–17** school year: (attachment)

HIGH SCHOOL

Football 2nd Assistant Coach

Bartholomew Blystone

MOTION:

Mr. Briegel moved for approval of Extra-Duty Personnel/Programs recommendation items 1 and 2, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(6-0)

VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following **professional conference(s), training(s) and trip(s)**: (Employee will not be reimbursed for meals included in the conference--attachment):

Name: Bettina Lemmon – Learning Support Teacher, High School
Activities: Keystone Exam: Rangefinding Biology Committee
Dates: July 11 – 15, 2016
Location: Harrisburg, PA
Estimated Cost: \$0.00

MOTION:

Mr. Dunleavy moved for approval of Professional Conferences, Training and Trips recommendation 1, seconded by Mr. Briegel
A discussion was held on the above recommendation.

MOTION CARRIED UNANIMOUSLY

(6-0)

VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

RECOMMENDATION: Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **student trips**: (attachments)

Organization: High School Marching Band – High School
Advisor: Lorne Hyskell
Event: Marching Band Camp
Dates: August 7 – 12, 2016

Location: California University of PA, PA
Est. Cost to Dist.: \$3,200.00

Organization: Boys Golf – High School
Advisor: David Kuhn
Event: Milton Kuhn Match Play Event
Dates: August 19 – 20, 2016
Location: Donegal, PA
Est. Cost to Dist.: \$0.00

Organization: Boys Golf – High School
Advisor: David Kuhn
Event: Central Dauphin Invitational
Dates: August 26 – 27, 2016
Location: Harrisburg, PA
Est. Cost to Dist.: \$0.00

Organization: Cross Country – High School
Advisor: Tim Wu
Event: PIAA Foundation Cross Country Invitational
Dates: September 23 – 24, 2016
Location: Hershey, PA
Est. Cost to Dist.: \$0.00

MOTION:

Mr. Briegel moved for approval of Educational Programs and Student Activities recommendation 1, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(6-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the tax collector recommendation on tax appeal No. 03-2016. (attachment)

MOTION:

Mr. Briegel moved for approval of Other recommendation 1, seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY

(6-0)

BOARD INFORMATION: None

SOLICITOR'S REPORT: Personnel item for executive session.

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS:

Anthony Brown 123 Druid Drive requested the name of the property owner of the Rolling Hill Country Club Property that rejected the proposal.

Ms. Jocelyn Kramer, Solicitor, and Dr. French explained that the property was under a pending agreement for sale with the owner who was unknown to anyone outside of the group. Information on the buyer was just made known to the district today. The combined proposal of the Township and District was rejected by the attorneys representing the development group.

CORRESPONDENCE : None

ANNOUNCEMENTS

July Board Meeting:

No Regular Board Meeting scheduled for July

August Board Meetings:

Monday, August 8, 2016 at 6:30 p.m. Buildings and Grounds Committee Meeting

Monday, August 22, 2016 at 7:30 p.m. Regular Board Meeting

MOTION TO ADJOURN

Mrs. Bowman moved for adjournment at 7:10 p.m., seconded by Mr. Dunleavy.

MOTION CARRIED UNANIMOUSLY
(6-0)

Board Secretary

Board President