CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT’S COMMENTS

- Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR

(Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS

An Executive Session was held immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS

NEW BUSINESS
I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated October 21, 2019.
2. Approval of the Treasurer’s Report for October 2019 with a balance of $30,948,301.21.
3. Approval of the General Fund bills for October 18, 2019 through November 15, 2019.
5. Approval of the Food Service Fund bills for October 18, 2019 through November 15, 2019.
6. Approval of the McMurray Elementary School Activity Fund report for October 2019.
7. Approval of the Middle School Activity Fund report for October 2019.
II. BOARD COMMITTEES

Personnel
Daniel Taylor

1. **RECOMMENDATION:** Move to approve merit salary adjustments earned in school year 2018–19 for Act 93 administrators in accordance with the current Act 93 Agreement and as presented.

2. **RECOMMENDATION:** Move to approve a one (1) day unpaid suspension in the matter of employee #02-19-20 on terms and conditions recommended by the Solicitor.

Buildings and Grounds
Ron Dunleavy

New High School Project Update – Reynolds Construction

3. **RECOMMENDATION:** Move to approve Reynolds Consulting Engineers, Inc. to provide commissioning services for the New Peters Township High School based on the scope outlined in Section C of the Request for Proposal for Commissioning Services Priority 1, 2 and 3 for a flat fee of $88,670.00.

4. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-014 at a credit of ($6,889.51) to revise partitions per Bulletin #052.

5. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-015 at a cost of $3,242.00 to replace frames made according to the Contract Documents that did not match the wall thicknesses where they were located per RFI GC-178. This Change Order is funded by the New High School Project Construction Contingency.

6. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-016 at a cost of $35,445.60 to provide terrazzo at Stair #3 in lieu of LVT per the District’s request. This Change Order is funded by the New High School Project Construction Contingency.

7. **RECOMMENDATION:** Move to approve The Fairfield Company Change Order No. EC-005 at a cost of $3,123.00 to provide receptacles for microwaves and range hoods that were not shown on the Contract Documents per Bulletin #014. This Change Order is funded by the New High School Project Construction Contingency.

8. **RECOMMENDATION:** Move to approve The Fairfield Company Change Order No. EC-006 at a cost of $4,363.00 to provide fiber optic cabling for the Natatorium scoreboard that was not included on the Contract Documents per Bulletin #031. This Change Order is funded by the New High School Project Construction Contingency.
9. **RECOMMENDATION:** Move to approve The Fairfield Company Change Order No. EC-007 at a cost of $3,338.00 to revise circuiting to accommodate the power requirements for the District’s copiers per Bulletin #036. This Change Order is funded by the New High School Project Construction Contingency.

10. **RECOMMENDATION:** Move to authorize administration to advertise for the Request for Proposals of Qualifications for Guaranteed Energy Savings Performance Project for the conversion of the current High School to a Middle School Grades 6 through 8.

**Education**
Minna Allison

**Finance**
Jamison Hardy

11. **RECOMMENDATION:** Move to authorize the Administration to pay required invoices between November 19, 2019 and January 21, 2020 due to the length of time between meetings.

12. **RECOMMENDATION:** Move to approve Resolution No. 2019-11-18A stipulating no increase in the rate of the real estate tax by more than the index of 2.4% for the 2020-2021 Fiscal Year. (attachment)

**Policy**
Lisa Anderson

13. **RECOMMENDATION:** Move to approve the second reading and adoption of the following policies: (attachments)

   - **Section 000 Local Board Procedures**
     - No. 004 Membership

   - **Section 200 Pupils**
     - No. 200.1 Proof of Residence
     - No. 201 Admission of Students
     - No. 204 Attendance
     - No. 208 Withdrawal From School
     - No. 209 Health Examinations/Screenings

   - **Section 300 Employees**
     - No. 333 Professional Development

   - **Section 700 Property**
     - No. 705 Facilities and Workplace Safety
     - No. 709 Building Security
Section 800 Operations
No. 805 Emergency Preparedness and Response
No. 805.1 Relations With Law Enforcement Agencies
No. 805.2 School Security Personnel
No. 808 Food Services
No. 810.3 School Vehicle Drivers

**PSBA**
Lisa Anderson

**Western Area Career and Technology Center**
Rebecca Bowman

The next Joint Operating Committee Meeting will be held on November 20, 2019.

**SHASDA**
Rolf Briegel

The next SHASDA Meeting will be held on November 21, 2019.

**Intermediate Unit**
Thomas McMurray

The next Board of Directors Meeting will be held on December 12, 2019.

**Ad Hoc Committee:**

**Fundraising**
Minna Allison and Daniel Taylor
SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following **leaves of absence:**
   - November 2019-2020-01
   - November 2019-2020-02

2. Approve the following **student teachers/observers/interns** for the 2019–20 school year. All compliance documents for the following individuals are on file.

<table>
<thead>
<tr>
<th>Name</th>
<th>Dates of Assignment</th>
<th>College or University</th>
<th>Curriculum Major</th>
<th>PTSD Teachers &amp; Bldg.</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Addison Checcio</td>
<td>1/13/20 - 3/6/20</td>
<td>Waynesburg University</td>
<td>Middle Level Grades 4-8</td>
<td>Wendy Stark/McMurray Elementary</td>
<td>Student Teacher</td>
</tr>
<tr>
<td>Name</td>
<td>3/9/20 - 5/1/20</td>
<td>Waynesburg University</td>
<td>Middle Level Grades 4-8, Science Concentration</td>
<td>Jennifer Palko and Melissa Markowski/Middle School</td>
<td>Student Teacher</td>
</tr>
<tr>
<td>Name</td>
<td>1/21/20 - 5/1/20</td>
<td>California University of Pennsylvania</td>
<td>School Counseling</td>
<td>Stephanie Ali/Pleasant Valley Elementary</td>
<td>Practicum</td>
</tr>
<tr>
<td>Name</td>
<td>1/9/20 - 4/28/20</td>
<td>Duquesne University</td>
<td>Speech and Language Pathology</td>
<td>Tammi Hanak/Bower Hill Elementary</td>
<td>Student Teacher</td>
</tr>
</tbody>
</table>
Name: Amanda Mafrici  
Dates of Assignment: 1/13/20 - 5/1/20  
College or University: Clarion University of Pennsylvania  
Curriculum Major: Speech and Language Pathology  
PTSD Teacher/Bldgs.: Nicole Scott/Pleasant Valley Elementary and High School  
Assignment: Externship

Name: Jill Keffel  
Dates of Assignment: 1/21/20 - 5/9/20  
College or University: Kutztown University  
Curriculum Major: Library Science  
PTSD Teacher/Bldg.: Margaret Owens/McMurray Elementary  
Assignment: Internship

Name: Dalton Davis  
Dates of Assignment: 1/9/20 - 4/28/20  
College or University: Duquesne University  
Curriculum Major: School Counseling  
PTSD Counselor/Bldg.: Heather Prinsen/High School  
Assignment: Field Observation - 10 Hours

Name: Haley Auld  
Dates of Assignment: 1/20/20 - 5/8/20  
College or University: California University of Pennsylvania  
Curriculum Major: School Counseling  
PTSD Counselor/Bldg.: Leyna Steffen/High School  
Assignment: Clinical Field Experience

Name: Allison Brinkoff  
Dates of Assignment: 1/22/20 - 5/1/20  
College or University: California University of Pennsylvania  
Curriculum Major: Speech and Language Pathology  
PTSD Teacher/Bldg.: Lauren Gagatko/McMurray Elementary  
Assignment: Externship

3. Approve the following as day-to-day substitute certificated personnel for the 2019–20 school year:

   Michael Gitzen - Health and Physical Education PK-12  
   Minhnhat Hafenbrack - Nurse  
   Karen McMullen - Elementary K-6 and Early Childhood N-3  
   Ann Sopczynski - Librarian  
   Alexandra Toras - Grades PK-4, Family-Consumer Science PK-12 and Grades 5-6
IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following leaves of absence:

   November 2019-2020-03
   November 2019-2020-04

2. Approve the following retirements:

   Name: Kathleen Cole
   Position: Satellite Kitchen Leader
   Assignment: McMurray Elementary
   Effective: June 4, 2020

   Name: Walter Malone
   Position: Driver
   Assignment: Bus Garage
   Effective: December 20, 2019

3. Approve the following resignations:

   Name: Jaclyn Deem
   Position: Paraprofessional
   Assignment: Middle School
   Effective: November 1, 2019

   Name: Kelly Thomson
   Position: Cafeteria Food Service
   Assignment: High School
   Effective: November 15, 2019

   Name: Bartholomew Hollowell
   Position: Paraprofessional
   Assignment: McMurray Elementary
   Effective: November 20, 2019
4. Approve the following transfers:

Name: Tara Millington  
From: Custodian, High School  
To: Class III Secretary, High School  
Effective: November 25, 2019  
Replacing: Vacant Position

Name: Diane Gerba  
From: Cafeteria General Helper (5.5 hours per day), High School  
To: Cafeteria General Helper (6.5 hours per day), High School  
Effective: November 19, 2019  
Replacing: Kelly Thomson

5. Approve the following new hires:

Name: Heather Caldwell  
Position: Cafeteria Food Service  
Assignment: Middle School  
Salary: $13.24/hr.  
Effective: TBD  
Replacing: Michelle Gerhold

Name: Ronald Kinzel  
Position: Driver  
Assignment: Bus Garage  
Salary: $22.11/hr.  
Effective: November 19, 2019  
Replacing: Glenn Girol

Name: Ronald Lucas  
Position: Driver  
Assignment: Bus Garage  
Salary: $15.77/hr.  
Effective: November 19, 2019  
Replacing: Vacant Position

Name: Lorna Betler  
Position: Driver  
Assignment: Bus Garage  
Salary: $11.54/hr.  
Effective: November 19, 2019  
Replacing: Vacant Position
6. Approve the following **day-to-day non-teaching substitutes** for the 2019–20 school year:

- Deborah Blasher - Paraprofessional and Clerical
- Tanya Hileman - Clerical
- Deborah Hunter - Driver
- Dena King - Paraprofessional
- Robert Mary - Cafeteria Food Service
- Kirsten McGrath - Clerical
- Renee Muscatello - Paraprofessional
- Joseph Zovko - Driver
V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following renewal of extra duty Activities personnel for the 2019–20 school year:

   **HIGH SCHOOL**
   Drama, Tech. Director - Musical                     Martin Reardon

   **McMURRAY ELEMENTARY**
   Student Council Advisor                        Linda Diesing

2. Approve the following extra duty Athletic personnel resignation for the 2019–20 school year:

   **MIDDLE SCHOOL**
   Spring
   Track/Field, Assistant Coach                  Emily Bergman

3. Approve the following extra-duty Athletic personnel for the 2019–20 school year: (attachments)

   **HIGH SCHOOL**
   Winter
   Basketball, Boys Volunteer Coach               Timothy Swoope

   Spring
   Lacrosse, Boys Assistant Coach                Ean Cafaro

   **MIDDLE SCHOOL**
   Spring
   Track/Field, Assistant Coach                  Nicole Mitchell

4. Approve the following extra-duty Athletic change of status for the 2019–20 school year:

   **HIGH SCHOOL**
   Logan Hyland
   FROM Track/Field, 1st Assistant Coach (Split 50% w/ Wu)
   TO Track/Field, Volunteer Coach
VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following professional conference(s), training(s) and trip(s): (attachments)
   (Employees/Representatives will not be reimbursed for meals included in the conference)

   | Names: Patricia A. Kelly, Director of Pupil Services – District Admin. Office |
   | Niccole Scott, Speech Pathologist – Pleasant Valley Elementary            |
   | Activity: PaTTAN 2019 HELIX Conference                                     |
   | High Expectations for Students with Low Incidence Disabilities            |
   | Dates: November 18–20, 2019                                               |
   | Location: State College, PA                                                |
   | Estimated Cost: $803.40                                                    |

   | Name: April Ragland, Assistant Director of Pupil Services – District Admin. Office |
   | Activity: Pennsylvania Fellowship for Special Education Leaders           |
   | Dates: December 11–12, 2019                                               |
   | Location: Hershey, PA                                                     |
   | Estimated Cost: $649.34                                                    |

   | Name: Greg Marquis, Principal – Pleasant Valley Elementary School         |
   | Activity: Safety Care Trainer Recertification                             |
   | Dates: December 17, 2019 (originally approved for November 21, 2019)      |
   | Location: Beaver, PA                                                     |
   | Estimated Cost: $459.85                                                    |
VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

<table>
<thead>
<tr>
<th>Organization</th>
<th>Purpose</th>
<th>Dates</th>
<th>Location</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diamond Backers Baseball Boosters – High School</td>
<td>Team expenses</td>
<td>November 19 – December 1, 2019</td>
<td>Community</td>
<td>Coffee Sales</td>
</tr>
<tr>
<td>Girls Basketball Boosters – High School</td>
<td>Team expenses</td>
<td>November 19 – December 31, 2019</td>
<td>Community</td>
<td>Sport Specific T-Shirt Sales</td>
</tr>
<tr>
<td>Students Activists for the Environment Club – High School</td>
<td>Club expenses</td>
<td>November 20 – 22, 2019</td>
<td>Community</td>
<td>Sarris Candy Bar Sales</td>
</tr>
<tr>
<td>Junior Class of 2021 – High School</td>
<td>Class expenses</td>
<td>November 21 – 26, 2019</td>
<td>High School</td>
<td>Parking Pass Raffle</td>
</tr>
<tr>
<td>Future Business Leaders of America – High School</td>
<td>Club expenses</td>
<td>November 21 – December 12, 2019</td>
<td>Community</td>
<td>Coupon Cards</td>
</tr>
<tr>
<td>Executive Council of Student Leaders – High School</td>
<td>Club expenses</td>
<td>November 26, 2019 and December 20, 2019</td>
<td>High School</td>
<td>Spikeball and Dodgeball Tournaments</td>
</tr>
</tbody>
</table>
Organization: Ice Hockey Boosters – High School
Purpose: Team expenses
Dates: November 29, 2019
Location: Printscape Arena at Southpointe
Activity: Alumni Scrimmage

Organization: Diamond Backers Baseball Boosters – High School
Purpose: Team expenses
Dates: January 1 – March 1, 2020
Location: Community
Activity: Media Guide Ad Sales

Organization: Student Council – McMurray Elementary
Purpose: Club expenses
Dates: January 6 – 24, 2020
Location: McMurray Elementary
Activity: Family Painting Party

Organization: Diamond Backers Baseball Boosters – High School
Purpose: Team expenses
Dates: January 13 – 27, 2020
Location: Community
Activity: Sport Specific Spirit Wear Sales

Organization: Diamond Backers Baseball Boosters – High School
Purpose: Team expenses
Dates: January 15 – 31, 2020
Location: Community
Activity: Hoagie Sales

Organization: Cheerleading Boosters – High School
Purpose: Team expenses
Dates: January 25, 2020
Location: High School
Activity: Glow Dance

Organization: Diamond Backers Baseball Boosters – High School
Purpose: Team expenses
Dates: February 18, 2020
Location: High School
Activity: Goodwill Donation Drive
2. Approve the following **student trips** (attachments)

   **Organization:** Football Team – High School  
   **Advisor:** Thomas Plack  
   **Event:** PIAA State Football Team Finals  
   **Dates:** December 5 – 7, 2019  
   **Location:** Hershey, PA  
   **Est. Cost to Dist.:** $15,331.28

   **Organization:** Cheerleading Team – High School  
   **Advisor:** Alyssa Simmons  
   **Event:** PIAA State Competitive Spirit Team Finals  
   **Dates:** January 9 – 11, 2020  
   **Location:** Hershey, PA  
   **Est. Cost to Dist.:** $5,103.76

3. Approve the following request for **student trip solicitation**:

   **Sponsor:** Michelle Chenevert – French Teacher, High School  
   **Event:** Paris and Royan, France  
   **Date:** Summer of 2020
VIII. OTHER

**RECOMMENDATION:** Consider a motion to approve other recommendations as follows:

1. Accept a $2,000.00 donation from the High School Parent Teacher Student Association (PTSA) to Peters Township School District for the Peters Township High School guest speaker, Mr. Wesley Lyons, on December 13, 2019.

2. Approve the following **substitute drivers** from Mlaker L.L.C. Student Transportation for the 2019–20 school year:
   
   - Francine Altman
   - Jamie Bomberger
   - Janice Briscoe
   - Charles Cleis
   - Barbara Giles
   - Sharyn Klimko
   - Nancy Miles
   - Marion Mitchem
   - Dennis Sablo
   - Brian Souer

3. Approve the Internship Agreement between Kutztown University of Pennsylvania and Peters Township School District for internship experiences, on terms and conditions approved by the Solicitor, for a five (5) year period through June 30, 2024. (attachment)

4. Approve the purchase of two (2) Aruba 3810M switches and transceivers from Dagostino Electronics Services, Inc. at a cost of $35,379.00 for the New High School project, as budgeted. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment)

5. Approve the purchase of a Roland MDX-50 Desktop Milling Machine from Allegheny Educational Systems, Inc. at a cost of $10,990.18 for the New High School project. The equipment will be paid for through the Educational Improvement Organization (EIO) grant and local funds. The equipment will be purchased through the PEPPM Technology Bidding and Purchasing Program. (attachment)

6. Approve a one (1) year subscription with D.H. Bertenthal and Sons for OReO software and custodial scheduling support at an annual cost of $10,625.00.

7. Approve the Memorandum of Understanding (MOU) between Peters Township School District and the Peters Township Federation of Teachers to create the new extra-duty activity positions: Unified Sports Coach and Junior Achievement Sponsor. (attachment)

8. Approve the Memorandum of Understanding (MOU) between Peters Township School District and the German American Chamber of Commerce, Pittsburgh Chapter to support Pre-Apprenticeship Programs. (attachment)

9. Approve an Agreement between Peters Township School District and Allegheny Intermediate Unit d/b/a Waterfront Learning Services for students to use the flexible virtual education program, commencing November 19, 2019 through June 30, 2020. (attachment)
10. Approve an Addendum to the Intermediate Unit 1 Agreement to provide Title I nonpublic school services. This Agreement was approved on June 25, 2018. (attachment)

BOARD INFORMATION

SOLICITOR’S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

December Board Meeting:

Tuesday, December 3, 2019 at 6:30 p.m.   Reorganization Meeting

January Board Meeting:

Tuesday, January 21, 2020 at 7:30 p.m.   Regular Board Meeting

MOTION TO ADJOURN