

Peters Township School District



**PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
MONDAY, NOVEMBER 15, 2010
7:30 P.M. – DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Diane Ritter, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present were: Mrs. Golembiewski, Mrs. Ritter, Mrs. Erenberg,

Mr. McMurray, Mrs. Cuervo, Mr. Hvizdos, Mrs. Smith, Dr. Buzzatto and Mrs. Sullivan.

Also present were Dr. Nina Zetty, Superintendent, Dr. Anthony Merante, Assistant Superintendent, Mr. Solomon, Business Manager, Shelly Belcher, Communications Coordinator,

Dr. Beverly Hall, Director of Curriculum and, Jack Cambest, Solicitor

SUPERINTENDENT'S COMMENTS

- Dr. Zetty announced that the Boys Golf Team has earned the recognition of WPIAL Champions and went on to the PIAA and won second place.
- Dr. Zetty announced that Peters Township High School senior Laura Bertoni has been selected as a member of the U.S. Army All-American Marching Band. An honor given to only 125 student musicians from across the nation,
- Dr. Zetty announced that Bower Hill Elementary is one of 20 elementary and middle schools from across the nation that has been selected by Crayola and the National Association of Elementary School Principals (NAESP) to receive a “Champion Creatively Alive Children” school grant.
- Dr. Zetty reported that on Nov. 2, students in Yasmin Ingham’s World Cultures class had a guest speaker using SKYPE to videoconference with Sgt. Graig Fraser who has served on both Iraq and Afghanistan. The students were studying the Persian Gulf Wars as well as the conflicts between Arabs and Palestinians.
- Dr. Zetty reported that the Pleasant Valley staff and students partnered with the PTA during Red Ribbon Week to encourage students to make good choices. The PTA purchased daffodil bulbs for the students to plant along the hillside near the steps to the upper parking lot in honor of good choices.
- Dr. Zetty announced that Middle School teacher Renee Brown has been asked to review a pedagogy book on classroom management by the publishers of Middle Ground Magazine.
- Dr. Zetty announced that The McMurray Rotary has donated more than 330 dictionaries to the Peters Township School District to be given to every third grade student in Bower Hill and Pleasant Valley Elementary Schools.

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

- Darcy Sefer, 201 Sandcreek Dr, questioned whether the District has been monitoring enrollment changes at Pleasant Valley and also each building and their implications on class size.
- Dr. Zetty stated that the Board had created a Facility and Enrollment Committee that has researched this issue for the past year for all buildings within the District.
- Mrs. Sullivan added that the District routinely tracks enrollment throughout the year.

PRESIDENT’S COMMENTS

- Mrs. Ritter announced that there was an executive session was held prior to this evening’s meeting for legal and personnel matters.

OLD BUSINESS:

- Mrs. Sullivan requested that the Board members speak into the microphone to assist in the filming of the Board meetings for the community and announced that the scorecards for the Long Range Vision committees have been updated and will be posted on the website by December 1, 2010.

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes of the meeting of October 18, 2010.
2. Approval of the treasurer's report for October, 2010 dated November 9, 2010 with a balance of \$18,002,400.96.
3. Approval of General Fund bills for October 14, 2010 through October 31, 2010 and November 1, 2010 through November 10, 2010.
4. Approval of the Capital Facilities Fund bills from October 14, 2010 through November 10, 2010.
5. Approval of the Food Service bills from October 14, 2010 through November 10, 2010.
6. Approval of the McMurray Elementary School Activity Fund report from October 1, 2010 through October 31, 2010.
7. Approval of the Middle School Activity Fund report from October 1, 2010 through October 31, 2010.
8. Approval of the High School Activity Fund report from October 1, 2010 through October 31, 2010.
9. Approval of the High School Athletic Fund report from October 1, 2010 through October 31, 2010.

MOTION:

Dr. Buzzatto moved approval of the Business Office recommendations 1 through 9, seconded by Mrs. Golembiewski.

MOTION CARRIED UNANIMOUSLY

(9-0)

II. BOARD COMMITTEES

Personnel

Cindy Golembiewski

- Mrs. Golembiewski announced that a closed Personnel committee meeting was held on November 8, 2010 for the purpose of addressing personnel matters.

Buildings Grounds and Transportation

Lori Cuervo

- Mrs. Cuervo announced that a Buildings & Grounds committee meeting will be held on December 6, 2010, following the business meeting for the purpose of discussing PV fields and other District construction needs.

Education

Lynn Erenberg

1. RECOMMENDATION: Consider a motion to accept the incorporation of the Zaner-Bloser Alphabet lettering into the Elementary Language Arts curriculum.

Mrs. Erenberg moved approval of the Education Committee recommendation 1, seconded by Mrs. Golembiewski

MOTION CARRIED UNANIMOUSLY

(9-0)

2. RECOMMENDATION: Consider a motion to approve the following course changes in the year long secondary mathematics curriculum beginning with the 2011-12 school year (attachments):
 - Algebra I Foundations to replace Integrated I Essentials
 - Algebra I Academic to replace Integrated I Academic
- Mrs. Smith questioned whether this would be a rolling integration on a yearly basis
- Dr. Zetty confirmed that it this year will be Algebra I, Geometry next year and Algebra II for following year.
- Mrs. Ritter noted that it would be communicated through the course description book, the counselors and parent meetings

Mrs. Erenberg moved approval of the Education Committee recommendation 2 seconded by Mrs. Golembiewski

MOTION CARRIED UNANIMOUSLY

(9-0)

Finance

Tom McMurray

No Report

Policy

Diane Ritter

No report

PSBA

Sue Smith

No Report

Western Area Career and Technology Center

Julie Ann Sullivan

- Mrs. Sullivan announced that the Open House at WACTC on November 4, 2010, was well attended. Mrs. Sullivan reported that the holiday party is scheduled for November 17, 2010; and it will be followed by a regular board meeting.

Intermediate Unit

Tom McMurray

No Report

- Mrs. Golembiewski question when Mr. McMurray's term at the IU will end.
- Mr. McMurray stated that his term will end this spring.

South Hills Area School Districts Association

David Hvizdos

- Mr. Hvizdos reported that the next SHASDA meeting will be held on November 18, 2010 in the Upper St. Clair High School LGI at 5:00 p.m..

SUPERINTENDENT'S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following retirements:

Name: Richard Relich
Position: Director of Sports Programs and Activities
Effective: no later than June 30, 2011

2. Approve the following resignation:

Name: Melissa Swortzel
Position: Enrichment/Gifted Teacher
Assignment: McMurray Elementary
Effective: December 31, 2010

3. Approve the following FMLA leave:

Name: Lauren Gagatko
Position: Speech and Language Therapist
Assignment: McMurray Elementary
Effective: November 12, 2010

4. Approve the following as day-to-day substitute teachers for the 2010-11 school year, pending receipt of all compliance documents:

Aurin, Carol	Art K-12
Boyle, Kristi	Elementary K-6, Early Childhood N-3
Burford, Randi	Art K-12
Falbo, Sarah	Elementary K-6, Mid-Level English 7-9
Fogle, Rebecca	Elementary K-6
Harig, Amber	Elementary K-6, Early Childhood N-3
Miller, Milana	Elementary K-6
Mower, Nikolas	Social Studies
Picard, Emily	Elementary K-6
Smigla, Candace	Library Science K-12
Stahl, Jana	Elementary K-6
Stewart, Lara	Elementary K-6
Strack, Meredith	Elementary K-6
Weaver, Kristen	Elementary K-6
Zasadny, Emily	English 7-12

5. Approve the following non-paid student teachers/observers/interns for the 2010-11 school year, pending receipt of all compliance documents:

Name: Christine Calabro
Dates of Assignment: January 3, 2011 – March 4, 2011
College or University: La Roche College
Curriculum Major: Elementary
PTSD Teacher and Bldg: Mary Beth Barnes, Pleasant Valley

Name: Ryan Hornstein
Dates of Assignment: January 18, 2011 – March 11, 2011
College or University: California University
Curriculum Major: Tech Ed
PTSD Teacher and Bldg: Paul Sutherland, Middle School

Name: Ryan Hornstein
Dates of Assignment: March 15, 2011 – April 29, 2011
College or University: California University
Curriculum Major: Tech Ed
PTSD Teacher and Bldg: Fred Burns, High School

Name: Steve McRae
Dates of Assignment: January 18, 2011 – March 11, 2011
College or University: California University
Curriculum Major: Tech Ed
PTSD Teacher and Bldg: Fred Burns, High School

Name: Steve McRae
Dates of Assignment: March 15, 2011 – April 19, 2011
College or University: California University
Curriculum Major: Tech Ed
PTSD Teacher and Bldg: Joe Bayto, Middle School

Name: Lauren Latinovich
Dates of Assignment: January 3, 2011 – January 14, 2011
College or University: Westminster College
Curriculum Major: Special Ed
PTSD Teacher and Bldg: Casey Doran and Brandi Deems, McMurray

Name: Dana Diulus
Dates of Assignment: January 3, 2011 – March 11, 2011
College or University: Duquesne University
Curriculum Major: Elementary
PTSD Teacher and Bldg: Debbie Miller, McMurray

Name: Alexa Marks
Dates of Assignment: January 3, 2011 – January 14, 2011
College or University: Westminster College
Curriculum Major: Elementary
PTSD Teacher and Bldg: Amy Casciola, McMurray

Name: Josh Lawrence
Dates of Assignment: December 16, 2010 – January 22, 2011
College or University: Bethany College
Curriculum Major: Sports Management
PTSD Teacher and Bldg: Rich Relich, High School

MOTION:

Mrs. Sullivan moved approval of the above Certified Personnel recommendations 1-5, seconded by Mrs. Erenberg

**MOTION CARRIED UNANIMOUSLY
(9-0)**

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following resignations:

Name: Leanne Zawicki
Position: Computer Technician 1
Assignment: High School
Effective: October 29, 2010

Name: Lisa Reeder
Position: Cafeteria/Playground Monitor
Assignment: Middle School
Effective: October 29, 2010

2. Approve the following retirement:

Name: Lois Anderson
Position: Custodian
Assignment: Middle School
Effective: January 31, 2011

3. Approve the following FMLA leave:

Name: Barbara Maers
Position: Bus Driver
Assignment: Transportation
Effective: October 26, 2010 (intermittent)

4. Approve the following new hires (attachments):

Name: Kimberly Wolfe
Position: Part-time Paraprofessional
Assignment: Bower Hill Elementary
Salary: \$14.05 hourly
Effective: November 16, 2010
Replaces: Newly Created Position

Name: Tracey Coyle
Position: Cafeteria/Playground Monitor
Assignment: Middle School
Salary: \$12.15 hourly
Effective: November 16, 2010
Replaces: Robert Oravetz

5. Approve the following day-to-day non-teaching substitutes for the 2010-11 school year, pending receipt of all compliance documents:

Lacey, David	Bus Driver
Paul, Linda	Paraprofessional, Cafeteria/Playground Monitor
Pontello, Zachary	Van Driver
Reeder, Lisa	Cafeteria/Playground Monitor
Ross, Jennifer	Paraprofessional, Cafeteria/Playground Monitor

MOTION:

Mrs. Golembiewski moved approval of the above Non-Certified Personnel recommendations

1-5, seconded by Mrs. Smith

**MOTION CARRIED UNANIMOUSLY
(9-0)**

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows:

1. Approve the following extra-duty resignation:

<u>Name:</u> Jackie Conkle	<u>Position:</u> Middle School Softball Assistant
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2. Approve the following extra-duty personnel renewals for the 2010-11 school year:

High School Athletic Positions:

9th Grade Wrestling Assistant Coach Dave Davies

3. Approve the change in position for the 2010-11 school year:

From Middle School Wrestling Head Coach
to 9th Grade Wrestling Head Coach Scott Bebout

4. Approve the following extra-duty personnel for the 2010-11 school year pending receipt of all compliance documents (attachments):

High School Activity Positions:

Dance Team Volunteer Coach Ashlee Olivio
International Society, Spanish Sponsor Christine Clawges
Thespian Club Advisor Jeremy Kuharcik (change to split position)
Thespian Club Advisor Kelly Barefoot (split position)

High School Athletic Positions:

Girls Basketball Assistant Coach Kyle Carrabine
Girls Lacrosse Assistant Coach Kelly Hruby

Middle School Activity Positions:

Musical Assistant Director Janet Cleary

Middle School Athletic Positions:

Middle School Wrestling Head Coach Ken Smith

5. Approve the following personnel to work athletic events during the 2010-11 school year pending receipts of all compliance documents:

Maloney, Mike
McWilliams, Sandy
Stunek, Tracy

MOTION:

Mrs. Sullivan moved approval of the above Extra Duty recommendations 1-5, seconded by Mrs. Erenberg

**MOTION CARRIED UNANIMOUSLY
(9-0)**

VI. EDUCATION PROGRAM AND STUDENT ACTIVITIES

1. Approve the following fundraising activities:

Organization: PTSD students Emma, Max and Sam Lindsay
Purpose: Service Project
Dates: December 13 – 21, 2010 at Bower Hill, Pleasant Valley and McMurray Elementary Schools and PTMS
February 7 – 11, 2011 at PTHS
Activity: 4th Annual PTSD Pajama Program

Organization: Band Boosters
Purpose: Cover costs for possible music trip
Dates: January 17 – 28, 2011
Location: HS Cafeteria and Gym
Activity: Hoagie Sale

Organization: Band Boosters
Purpose: Cover costs for possible music trip
Dates: February 7 – 18, 2011
Location: Community
Activity: Cookie Dough and Pizza Sales

Organization: Class of 2013
Purpose: Raise money for Class of 2013 expenses
Dates: November – December, 2010
Location: PTHS
Activity: Spiritwear Sale

Organization: Class of 2013
Purpose: Raise money for Class of 2013 expenses
Dates: February 21 – March 21, 2011
Location: Community
Activity: Easter Candy Sale

Organization: PTHS Dance Team
Purpose: Raise funds for banquet
Dates: March 20, 2011
Location: PTHS gym, auxiliary gym and cafeteria
Activity: Spring Dance Clinic

Organization: Library Assistants
Purpose: Raise funds to support author visits, library luncheons and activities
Dates: April 11 – 15, 2011
Location: PTHS Library
Activity: Library Arts Café

Organization: HS Literary Magazine – *The Flame*
Purpose: Raise funds to publish magazine
Dates: February 7 – 11, 2011
Location: HS Cafeteria
Activity: Match Maker Survey Results Sales

Organization: National Honor Society
Purpose: Raise money for Make A Wish
Dates: November 30 – December 17, 2010
Location: PTHS Cafeteria
Activity: Penny Wars

Organization: SAFE
Purpose: Raise money for club t-shirts, pots and soil for plants
Dates: November 22 – December 17, 2010
Location: Community
Activity: Sarris Candy Bar Sale

Organization: Pleasant Valley Elementary
Purpose: Service Learning
Dates: November 16 – May 31, 2011
Location: Pleasant Valley
Activity: Continuation of Shoe Collection for Haiti

Organization: PTMS Social Studies Classes
Purpose: To support the troops
Dates: November 15 – December 6, 2010
Location: Middle School
Activity: Send greeting cards to our military troops

- Mrs. Smith questioned if these types of fund raising activities would be included in the group the Board has been discussing limiting in the future.
- Dr. Zetty stated that she has attempted to eliminate the overlap and that she is still waiting for clarification from the Board regarding a fund policy

MOTION:

Mr. Hvizdos moved for approval of the above Educational and Student Activities recommendation 1, seconded by Mrs. Golembiewski

MOTION CARRIED UNANIMOUSLY

(9-0)

VII. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

1. Approve the following professional conferences (attachments):

Name: Brenda Bentz and Terry Morriston
Activity: Blended School Account Administrator Training
Dates: November 17, 2010
Location: McVeytown, PA
Estimated Costs: \$610.00

2. Approve the following student trips (attachments):

Activity: PTHS Thespian Troupe
Advisor: Jeremy Kuharcik and Kelly Barefoot
Event: PA Thespian Conference
Dates: December 2 – 4, 2010
Location: Connellsville High School
Est. Cost: \$340.00 (substitutes only)

Activity: PTHS FBLA
Advisor: Ms. Ingham and Mrs. Sekely
Event: FBLA Regional Leadership Conference/Competition
Dates: December 13, 2010
Location: South Hills Country Club
Est. Cost: \$1,395.00

Pending advancement to this level:

Activity: Peters Township High School Forensics Team
Advisor: Lyn Crouse
Event: PA High School Speech League State Finals
Dates: December 10 – 11, 2010
Location: Selinsgrove, PA
Est. Cost: \$2,353.20

MOTION:

Mrs. Erenberg moved approval of the above Professional Conferences recommendations 1 & 2, seconded by Mrs. Golembiewski.

MOTION CARRIED UNANIMOUSLY

(9-0)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendations as follows:

1. Approve the contract for transportation of school students with First Student/Laidlaw at the rate of \$60.00 per day for the 2010 – 2011 school year (attachment).
2. Approve the renewal agreement with Siemens Industry, Inc. for the Technical Support Program at McMurray, Pleasant Valley and Bower Hill Elementary Schools and the Transportation and Maintenance Facility for 3 years beginning September 1, 2010 at a first year cost of \$12,612.00 and 3.5% increase annually. This is a reduction in cost of \$3,864.00 as a result of reduction in service hours (attachment).
3. Award quote for gutter replacement at McMurray Elementary School to Steel Valley Roofing and Sheet Metal, Inc. in the amount of \$6,406.00. Other quotes received were from Abrez Contracting, LLC at \$8,700.00 and Phoenix Roofing Inc. at \$21,000.00.
4. Accept a donation of 3 cordless drills to the Thespian Group from Mr. Mikec.
5. Accept the annual donation of winter coats for needy students in the District from employees of the Gleason Insurance Agency.

MOTION:

Mrs. Golembiewski moved for approval of the above recommendations 1 to 5 seconded by Mrs. Erenberg

**MOTION CARRIED UNANIMOUSLY
(9-0)**

BOARD INFORMATION: No Report

SOLICITOR'S REPORT: No Report

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

- Cathy Banes representing the Dance Team questioned why only one volunteer was included on the agenda for tonight.
- Mrs. Ritter noted that this was a personnel matter that needed to be taken with Dr. Zetty

CORRESPONDENCE: None

ANNOUNCEMENTS

- Mrs. Ritter announced that the Reorganization Meeting will be held on December 6, 2010 at 6:30 P.M. immediately followed by a Business Meeting, then a Building and Grounds Committee Meeting.
- Mrs. Cuervo stated the Character Counts awards will be on November 17, 2010 at 7:00 P.M. in the Peters Township Municipal building

Reorganization meeting	December 6, 2010 at 6:30 P.M.
Regular Board meeting	December 6, 2010 at 6:45 P.M.
Building and Grounds	December 6, 2010 immediately following the regular board meeting

ADJOURNMENT

Mrs. Golembiewski moved for adjournment at 8:05 p.m., seconded by Mrs. Sullivan

**MOTION CARRIED UNANIMOUSLY
(9-0)**

Board Secretary

Board President