CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

SUPERINTENDENT’S COMMENTS
  ➢ Celebration of Excellence

QUESTIONS AND COMMENTS FROM THE FLOOR
  (Peters Township School District Policy 903)

Peters Township School District values parent and community engagement. Speakers listed on the agenda will be allotted a maximum of five (5) minutes for public comment. Speakers not listed on this agenda will be allotted a maximum of two (2) minutes for public comment.

Part of our communication effort involves taping and sharing videos of our Board meetings to help our community stay informed on matters before the Board. Any guest speakers or members of the public who are taking part in the meetings are reminded to come to the podium and use the microphone when making comments so that they may be heard by those of us in the room and those watching online.

PRESIDENT’S COMMENTS
An Executive Session was held immediately prior to this meeting to discuss personnel, security, litigation, and other items.

OLD BUSINESS
Move to accept in the Minutes the letter of approval from the Pennsylvania Department of Education for PlanCon Part H: “Project Financing” for the New High School authorized for PDE’s approval at the January 22, 2019 Board Meeting. (attachment)

NEW BUSINESS
I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows: (attachments)

1. Approval of the minutes for the Regular Board Meeting dated September 16, 2019.
2. Approval of the Treasurer’s Report for September 2019 with a balance of $30,772,647.59.
3. Approval of the General Fund bills for September 13, 2019 through October 17, 2019.
5. Approval of the Food Service Fund bills for September 13, 2019 through October 17, 2019.
7. Approval of the Middle School Activity Fund report for September 2019.
II. BOARD COMMITTEES

**Personnel**
Daniel Taylor

1. **RECOMMENDATION:** Move to approve an employment Agreement with Ms. Chelsey Holloway for the position of Assistant Business Manager for the period November 5, 2019 through June 30, 2022 on terms and conditions approved by the Solicitor. (attachment)

2. **RECOMMENDATION:** Move to approve a one (1) day unpaid suspension in the matter of employee #01-19-20 on terms and conditions recommended by the Solicitor.

3. **RECOMMENDATION:** Move to approve the resignation of employee #02-19-20 on terms and conditions approved by the Solicitor.

**Buildings and Grounds**
Ron Dunleavy

New High School Project Update – Reynolds Construction

4. **RECOMMENDATION:** Move to approve Vrabel Plumbing Change Order No. PC-007 at a cost of $24,659.90 to move the roof drains in the Academic Zone per Bulletin #048. This Change Order is funded by the New High School Project Construction Contingency.

5. **RECOMMENDATION:** Move to approve Nello Construction Change Order No. GC-013 at a cost of $8,976.34 to remove existing roofing and replace with new roofing with a modified slope to accommodate proper drainage in the Academic Zone per Bulletin #048. This Change Order is funded by the New High School Project Construction Contingency.

6. **RECOMMENDATION:** Move to add $60,000.00 to the not to exceed fee for Testing and Special Inspections to Construction Engineering Consultants for the New High School Project.

7. **RECOMMENDATION:** Move to approve a Resolution authorizing Administration and Hayes Design Group to submit PlanCon Part I “Interim Reporting” for the New High School Project to the Pennsylvania Department of Education (PDE) for review and approval. (attachment)

8. **RECOMMENDATION:** Move to approve a letter of agreement with Peters Township to allow the Township to place a radio repeater for the emergency radio communication system on a 65-foot telephone pole adjacent to the Bower Hill School garage on terms and conditions approved by the Solicitor.

**Education**
Minna Allison
9. **RECOMMENDATION:** Move to authorize the incurring of nonelectoral debt by the issuance of general obligation bonds, in one or more series, in an aggregate principal amount not to exceed Twenty-Four Million and 00/100 Dollars ($24,000,000.00) covenanting to pay, and pledging all available taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, redemption and other provisions for the payment thereof; authorizing the acceptance of a proposal for the purchase of the bonds; authorizing a filing of required documents with the Department of Community and Economic Development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds. (attachment)

10. **RECOMMENDATION:** Move to authorize the incurring of nonelectoral debt by the issuance of general obligation refunding bonds, in one or more series in an aggregate principal amount not to exceed Fourteen Million One Hundred Seventy-Five Thousand and 00/100 Dollars ($14,175,000.00); covenanting to pay, and pledging all available taxing power for the payment of, the bonds; establishing a sinking fund and appointing a sinking fund depository; fixing the form, maximum interest rates, maturity dates, and other provisions for the payment thereof; covenanting to accept a proposal for the purchase of the bonds; authorizing a filing of required documents with the Department of Community and Economic Development; ratifying and directing certain actions of officers; and making certain other covenants and provisions in respect of the bonds. (attachment)

11. **RECOMMENDATION:** Move to approve the Resolution authorizing a transfer of funds from the General Operating Fund to the Capital Projects Fund. (attachment)

**Policy**

This agenda includes the first reading of the following policies: (attachments)

<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
</tr>
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<tbody>
<tr>
<td>000 Local Board Procedures</td>
<td>No. 004 Membership</td>
</tr>
<tr>
<td>200 Pupils</td>
<td>No. 200.1 Proof of Residence</td>
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<tr>
<td></td>
<td>No. 201 Admission of Students</td>
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<td></td>
<td>No. 204 Attendance</td>
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<td>No. 208 Withdrawal From School</td>
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<td></td>
<td>No. 209 Health Examinations/Screenings</td>
</tr>
<tr>
<td>300 Employees</td>
<td>No. 333 Professional Development</td>
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</table>
Section 700 Property
No. 705 Facilities and Workplace Safety
No. 709 Building Security

Section 800 Operations
No. 805 Emergency Preparedness and Response
No. 805.1 Relations With Law Enforcement Agencies
No. 805.2 School Security Personnel
No. 808 Food Services
No. 810.3 School Vehicle Drivers

**PSBA**
Lisa Anderson

**Western Area Career and Technology Center**
Rebecca Bowman

The next Joint Operating Committee Meeting will be held on October 23, 2019.

**SHASDA**
Rolf Briegel

The next SHASDA Meeting will be held on November 21, 2019.

**Intermediate Unit**
Thomas McMurray

The next Board of Directors Meeting will be held on October 24, 2019.

**Ad Hoc Committee:**

**Fundraising**
Minna Allison and Daniel Taylor
SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following leaves of absence:

   October 2019-2020-01
   October 2019-2020-02
   October 2019-2020-03
   October 2019-2020-04

2. Approve the following student teachers/observers/interns for the 2019–20 school year. All compliance documents for the following individuals are on file.

   Name: Abby Schade
   Dates of Assignment: 10/22/19 - 6/6/20
   College or University: Intermediate Unit 1
   Curriculum Major: English Second Language Certification
   PTSD Teacher & Bldg.: Lisa Mascellino/Bower Hill Elementary and Pleasant Valley Elem.
   Assignment: Field Experience

   Name: Amy Caputo
   Dates of Assignment: 1/21/20 - 5/4/20
   College or University: Slippery Rock University
   Curriculum Major: School Nurse
   PTSD Teacher & Bldgs.: Crystal Stiegel/Pleasant Valley Elementary and Middle School
   Assignment: Nursing Practicum

   Name: Cheryl Hindman
   Dates of Assignment: 10/22/19 - 12/5/19
   College or University: California University of Pennsylvania
   Curriculum Major: English Language Arts
   PTSD Teacher & Bldg.: Renee Brown/Middle School
   Assignment: Field Experience

   Name: Sarah Kloss
   Dates of Assignment: 1/13/20 - 4/3/20
   College or University: Waynesburg University
   Curriculum Major: Social Studies
   PTSD Teacher & Bldg.: Matt Cheran/Middle School
   Assignment: Student Teacher
3. Approve the following **long term substitute**: (attachment)

Name: Jacob Reis  
Position: German Teacher  
Assignment: High School  
Salary: Masters, Step 1  
Effective: November 7, 2019 through end of the 2019-2020 School Year  
Replaces: Sara Ludwig

4. Approve the following as **day-to-day substitute certificated personnel** for the 2019–20 school year:

Jenna Bartock - English 7-12  
Kristen Johnson - Elementary K-6, Marketing 7-12, Secretarial 7-12, Typewriting 7-12, and French PK-12  
Kathryn Moses - Elementary K-6 and Early Childhood  
Taylor Mainiero - Reading Specialist PK-12 and Grades PK-4  
Misty Menarcheck - Nurse  
Jacob Reis - German  
Nicole Doutt-Wargo - Library Science PK-12 and Elementary K-6
IV. NON-CERTIFICATED PERSONNEL

**RECOMMENDATION:** Consider a motion to approve Non-Certificated Personnel recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

5. **Approve the following leaves of absence:**

   - October 2019-2020-05
   - October 2019-2020-06
   - October 2019-2020-07

6. **Approve the following change of assignment:**

   - **Name:** Karen Randolph
   - **From:** Cafeteria Food Service Kitchen Leader, Middle School
   - **To:** Cafeteria Food Service Kitchen Leader, Pleasant Valley Elementary
   - **Effective:** September 23, 2019
   - **Replacing:** Alberta Duda

7. **Approve the following transfers:**

   - **Name:** Michelle Gerhold
   - **From:** Cafeteria Food Service General Helper, Middle School
   - **To:** Custodian, High School
   - **Effective:** October 28, 2019
   - **Replacing:** Kathy Atkinson

   - **Name:** Cynthia Schultz
   - **From:** Cafeteria Food Service General Helper, Middle School
   - **To:** Cafeteria Food Service Kitchen Leader, Middle School
   - **Effective:** September 30, 2019
   - **Replacing:** Karen Randolph

8. **Approve the following new hires:**

   - **Name:** Melana Latshaw
   - **Position:** Custodian
   - **Assignment:** High School
   - **Salary:** $17.55/hr.
   - **Effective:** November 11, 2019
   - **Replacing:** Avery Caldwell
Name: Angela Kovac  
Position: Paraprofessional  
Assignment: Pleasant Valley Elementary  
Salary: $17.39/hr.  
Effective: October 23, 2019  
Replacing: Wynne Keatley

Name: Suzanne Schafer  
Position: Cafeteria Playground Monitor  
Assignment: Middle School  
Salary: $15.03/hr.  
Effective: October 23, 2019  
Replacing: Cynthia Schultz

Name: Marlo Harrison  
Position: Cafeteria Food Service  
Assignment: Middle School  
Salary: $13.24/hr.  
Effective: October 23, 2019  
Replacing: Cynthia Schultz

9. Approve the following **day-to-day non-teaching substitutes** for the 2019–20 school year:

    Susan Berry - Custodian
    Ria Kartsonas - Cafeteria Food Service
V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations subject to all required pre-employment history reviews and clearance requirements as follows:

1. Approve the following renewal of extra duty Athletic personnel for the 2019–20 school year:

   **HIGH SCHOOL**

   **Spring**
   Baseball, Volunteer Coach       Michael DiLucia

2. Approve the following extra-duty Athletic change of status for the 2019–20 school year:

   **FROM** Base                                **TO** Base
   Dominic Magnotti, Baseball, Assistant Coach       Baseball, Assistant Coach (Split 66.6% w/Capozza and Dzanaj)
   Angelina Simmons, Cheerleading, Volunteer Coach       Cheerleading, Assistant Coach (Split 50% w/open)

3. Approve the following extra-duty Athletic personnel for the 2019–20 school year: (attachments)

   **HIGH SCHOOL**

   **Winter**
   Basketball, Boys Volunteer Coach       Michael Fischer
   Basketball, Girls Assistant Coach       Robert Miles (Split 75% w/open)
   Wrestling, 9th Grade Assistant Coach       Daniel Lavine

   **Spring**
   Baseball, Assistant Coach       Vincent Capozza (Split 66.6% w/Magnotti)
   Baseball, Assistant Coach       Mike Dzanaj (Split 66.6% w/Magnotti)
   Lacrosse, Girls Assistant Coach       Elizabeth Hill
VI. PROFESSIONAL CONFERENCES, TRAININGS AND TRIPS

1. Approve the following professional conference(s), training(s) and trip(s): (attachments)
   (Employees/Representatives will not be reimbursed for meals included in the conference)

<table>
<thead>
<tr>
<th>Name</th>
<th>Activity</th>
<th>Dates</th>
<th>Location</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greg Marquis</td>
<td>110th Annual Convention of the Pennsylvania PTA</td>
<td>October 25 – 27, 2019</td>
<td>State College, PA</td>
<td>$0.00</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Names</th>
<th>Activity</th>
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</thead>
<tbody>
<tr>
<td>Heather Prinsen</td>
<td>Pennsylvania School Counselor Association Conference</td>
<td>November 21 – 22, 2019</td>
<td>Pittsburgh, PA</td>
<td>$1,453.70</td>
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<tr>
<td>Alyssa Simmons</td>
<td>Pennsylvania School Counselor Association Conference</td>
<td>November 21 – 22, 2019</td>
<td>Pittsburgh, PA</td>
<td>$390.39</td>
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<tr>
<td>Courtney Riggle</td>
<td>Pennsylvania School Counselor Association Conference</td>
<td>November 21 – 22, 2019</td>
<td>Pittsburgh, PA</td>
<td>$390.39</td>
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</table>

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<tr>
<td>Mary Beth Kenny</td>
<td>Pennsylvania School Counselor Association Conference</td>
<td>November 21 – 22, 2019</td>
<td>Pittsburgh, PA</td>
<td>$390.39</td>
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<tr>
<td>Laura Tokarczyk</td>
<td>American Council on the Teaching of Foreign Language</td>
<td>November 22 – 24, 2019</td>
<td>Washington, DC</td>
<td>$333.00</td>
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</table>

<table>
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<th>Location</th>
<th>Estimated Cost</th>
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<tbody>
<tr>
<td>Lora O’Brien</td>
<td>SAS Bridging the Skills Gap</td>
<td>December 8 – 10, 2019</td>
<td>Hershey, PA</td>
<td>$210.00</td>
</tr>
</tbody>
</table>
VII. EDUCATIONAL PROGRAMS AND STUDENT ACTIVITIES

**RECOMMENDATION:** Consider a motion to approve the Educational Programs and Student Activities as follows:

1. Approve the following **fundraising** activities:

   - **Organization:** Best Buddies Club – High School  
     **Purpose:** Club expenses  
     **Dates:** October 22 – November 22, 2019  
     **Location:** High School  
     **Activity:** Club Specific T-Shirt Sales

   - **Organization:** Dance Team Boosters – High School  
     **Purpose:** Team expenses  
     **Dates:** October 22 – November 22, 2019  
     **Location:** Community  
     **Activity:** Sport Specific T-Shirt Sales

   - **Organization:** Ice Hockey Boosters – High School  
     **Purpose:** Team expenses  
     **Dates:** October 22 – November 22, 2019  
     **Location:** High School  
     **Activity:** Sport Specific T-Shirt Sales

   - **Organization:** Student Council – McMurray Elementary  
     **Purpose:** Club expenses  
     **Dates:** November 4 – 15, 2019  
     **Location:** Community  
     **Activity:** Sarris Christmas Candy Sales

   - **Organization:** Freshman Class of 2023 – High School  
     **Purpose:** Class expenses  
     **Dates:** November 7 – 12, 2019  
     **Location:** High School  
     **Activity:** Spirit Wear Sales

   - **Organization:** Dance Team Boosters – High School  
     **Purpose:** Team expenses  
     **Dates:** November 18 – December 9, 2019  
     **Location:** Community  
     **Activity:** Designer Bag Raffle
Organization: Swimming and Diving Boosters – High School  
Purpose: Team expenses  
Dates: November 24 – December 13, 2019  
Location: Community  
Activity: Sarris Candy Bar and Pretzel Sales

Organization: Thespian Backers Boosters – High School  
Purpose: Club expenses  
Dates: December 5 – 7, 2019  
Location: High School  
Activity: Coffee House Concessions

Organization: Interact Club – High School  
Purpose: Club expenses  
Dates: January 16, 2020  
Location: High School  
Activity: Blood Drive

Organization: Student Council – McMurray Elementary  
Purpose: Club expenses  
Dates: February 3 – 18, 2020  
Location: Community  
Activity: Sarris Easter Candy Sales

Organization: Boys Volleyball Boosters – High School  
Purpose: Team expenses  
Dates: February 28 – April 6, 2020  
Location: Community  
Activity: College Basketball Bracket Poll

2. Approve the following student trips: (attachments)

Organization: Forensics Speech and Debate Club – High School  
Advisor: Kristin Groninger  
Event: M&M Lake Erie Invitational Forensics Tournament  
Dates: November 1 – 2, 2019  
Location: Erie, PA  
Est. Cost to Dist.: $2,258.38

Organization: Cross Country Team – High School  
Advisor: Timothy Wu  
Event: PIAA State Cross Country Individual Finals  
Dates: November 1 – 2, 2019  
Location: Hershey, PA  
Est. Cost to Dist.: $1,680.00
Organization: Girls Soccer Team – High School
Advisor: Patrick Vereb
Event: PIAA State Girls Soccer Team Finals
Dates: November 14 – 16, 2019
Location: Hershey, PA
Est. Cost to Dist.: $7,198.76

Organization: Girls Field Hockey Team – High School
Advisor: Melanie Cocco
Event: PIAA State Girls Field Hockey Team Finals
Dates: November 15 – 17, 2019
Location: Whitehall, PA
Est. Cost to Dist.: $7,296.76

Organization: Swimming/Diving Team – High School
Advisor: Michael Meyers
Event: Spire Institute Invite
Dates: December 21 – 22, 2019
Location: Cleveland, OH
Est. Cost to Dist.: $0.00

Organization: Music Department, Acapella Adrenaline – High School
Advisors: Ryan Perrotte
Event: International Barbershop Youth Chorus Competition
Dates: January 9 – 12, 2020
Locations: Jacksonville, FL
Est. Cost to Dist.: $210.00

Organization: Wrestling Team – High School
Advisor: Derrick Evanovich
Event: Fred Bell Wrestling Tournament
Dates: January 24 – 25, 2020
Location: Grove City, PA
Est. Cost to Dist.: $0.00
VIII.  OTHER

**RECOMMENDATION**: Consider a motion to approve other recommendations as follows:

1. Accept a donation from 22 the Point to Peters Township School District on behalf of Peters Township Athletic Department in the amount of $500.00.

2. Accept a donation from Mr. Eamon P. Oneill to Peters Township School District on behalf of the Peters Township High School Best Buddies Club in the amount of $100.00.

3. Accept an Educational Improvement Organization (EIO) Fund grant from Washington County Community Foundation in the amount of $6,430.00. This EIO grant was sponsored by Washington Financial Bank.

4. Approve a partnership with the National Math and Science Initiative (NMSI) to provide continuation and sustainment opportunities for Advanced Placement Teachers and Students at a cost not to exceed $25,000.00.

5. Approve a three (3) year agreement with DQE Communications, on terms and conditions approved by the Solicitor, for dark fiber services between the District Office and the New High School at a cost of $1,850.00 per month and an initial installation cost of $500.00, commencing March 1, 2020. (attachment)

6. Approve a one (1) year renewal agreement with Professional Software for Nurses, Inc. (PSNI), on terms and conditions approved by the Solicitor, for an online subscription in the amount of $5,460.00. (attachment)

7. Approve the Health Care Staffing Agreement for School Services between Interim HealthCare of Pittsburgh, Inc. and Peters Township School District, on terms and conditions approved by the Solicitor, to provide skilled nursing services for the 2019–20 school year. (attachment)

8. Approve the Student Assistance Program Agreement between Center for Community Resources and Peters Township School District, on terms and conditions approved by the Solicitor, to provide Student Assistance Liaison (SAP) Services for the 2019–20 school year. (attachment)
BOARD INFORMATION

SOLICITOR’S REPORT

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS

CORRESPONDENCE

ANNOUNCEMENTS

November Board Meeting:
Monday, November 18, 2019 at 7:30 p.m.  Regular Board Meeting

December Board Meeting:
Tuesday, December 3, 2019 at 6:30 p.m.  Reorganization Meeting

MOTION TO ADJOURN