



Peters Township School District

**MINUTES
PETERS TOWNSHIP BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
TUESDAY, JANUARY 18, 2011
7:30 P.M. – DISTRICT ADMINISTRATION OFFICES**

CALL TO ORDER: Diane Ritter, President, called the regular meeting of the Peters Township Board of School Directors to order at 7:40 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL: Present were: Mrs. Golembiewski, Mrs. Ritter, Mrs. Erenberg, Mr. McMurray, Mrs. Cuervo, Mrs. Smith, Dr. Buzzatto and Mrs. Sullivan. Mr. Hvizdos was absent.

Also present were Dr. Nina Zetty, Superintendent, Dr. Anthony Merante, Assistant Superintendent, Mr. Solomon, Business Manager, Dr. Mary Monsour, Director of Staff Development and Instructional Technology Integrator, Frank Brettschneider, High School principal, Robert Freado, Middle School principal, Kelly Gustafson, Bower Hill principal, Christopher Shute, Bower Hill assistant principal, Blair Stoehr, McMurray Elementary principal, Sherry Voitek, Food Service Director, Shelly Belcher, Communications Coordinator and Jack Cambest, Solicitor

SUPERINTENDENT'S COMMENTS

Celebration of Excellence

- Dr Zetty announced that on December 22, all five Peters Township Schools were presented with Keystone Achievement Awards at a special ceremony at the Intermediate Unit.
- Dr. Zetty announced that this holiday season the Peters Township High School Chorus performed for the annual holiday lunch sponsored by the Peters Township Chamber of Commerce at Valleybrook Country Club and several member of the Peters Township Orchestra have earned honors for their musical talents from the PA Music Educators Association.
- Dr. Zetty announced that the Middle School literary magazine, Bits of Lit, has been recognized by the American Scholastic Press Association with a first place award with special merit. In addition, the publication was named Most Outstanding Middle School Literary-Art Magazine for 2010 in this national contest.
- Dr. Zetty announced that students at McMurray Elementary got into the true spirit of the holiday through their annual Caring Tree Program. Organized by Ms. Alyson Boyer and the homeroom teachers, the students in grades 4-6 were able to provide holiday gifts for 110 children in our area.

- Dr. Zetty announced that Bower Hill students had their annual pajama day on December 22 when the kindergarten students took a ride on the Polar Express. Students parade through the school before giving their ticket to the conductor (custodian Bob Marry) and watching the storybook version of the holiday tale.
- Dr. Zetty announced that on Jan.13, 2nd grade students at PV had some unusual visitors – birds from the National Aviary in Pittsburgh as part of the “Bring a Penguin to School” outreach program.
- Board Recognition
 - Dr. Zetty invited the following to the podium who recognized the Board for their dedication and hard work for the District.
 - Kristopher Bergman, as the President of the Peters Township Federation of Teachers
 - Carol Aurin, President of PTA Area Council for her dedication and hard work for the District.
 - Bob Freado, as Act 93 President.
 - Frank Brettscheinder introduced the members of the High School Quartet that sang “Lollipop” dedicated to the Peters Township School Board.

QUESTIONS AND COMMENTS FROM THE FLOOR (15 minutes)

“Any parent, guardian, resident, or community group shall have the right to present a request, suggestion, or complaint concerning district personnel, programs, or operations of the district. At the same time, the Board has a duty to protect its staff from harassment. Consequently, the board does not and will not condone personal attacks directed toward district personnel. It is the Board’s intent to provide a fair and impartial manner for seeking appropriate remedies.

Any suggestions or complaints directed to individual Board members and/or the Board shall be referred to the superintendent and/or appropriate administrator for consideration and action. Personnel complaints directed toward an individual(s) are not subject for discussion or review at a public meeting of the Board of School Directors.”

(Peters Township School District Policy 1312)

- Mike Aburachis of 272 Sutherland Dr. representing the Peters Township Special Needs Network questioned the lack of continuity in the special education program from K-12. Mr. Aburachis felt that there is a lack of communication between the parents and the District and that the students’ IEP’s are not being followed and significant disabilities are not being diagnosed. He also felt that there was a lack of integration of the special needs students into a social setting. He stated that a real sense of frustration exists with the parents of special needs students.

Mr. Auburachis cited Policy 5112 and requested a copy of the policy and the evaluation criteria of the special education program.

- Dr. Zetty asked if Mr. Aburachis has been contacted by the Special Education Department following last month's meeting.
- Mr. Aubrachis stated that Mr. King is aware of his concerns but no one has contacted him regarding his comments to the board.
- Dr. Zetty requested that Mr. Aburachis submit his requests to Mr. Solomon and that a response from the administration will follow.
- Becky Boyer of 176 Marion Drive, provided a handout entitled "Special Education Data Report" and questioned why the number of special education and gifted student populations have declined in the district and if the District is identifying all eligible students.
- Dr. Zetty stated that there was a significant difference in last year's numbers and the District contacted the state to correct the error. This has resulted in the numbers on the state's website not being correct.
- Allison McClure of 315 Doubletree Drive, addressed the process that the District used in the selection for the High School football coach and questioned why the Director of Sports Programs and Activities and the high school principal recommendations were not supported by the administration and the board. Ms. McClure implied that interference in the process has resulted in controversy for the selection of the coach.
- Dr. Zetty responded that the information presented by Ms. McClure was not 100% accurate and that she feels the process used for this position was consistent with other hiring's.

PRESIDENT'S COMMENTS—Mrs. Ritter stated that there was an executive session held prior to this evening's meeting for personnel and legal matters.

OLD BUSINESS: Dr. Buzzatto questioned the regular process for selecting the High School head coach position and if it is being followed. He also requested more detail be included in future technology reports.

NEW BUSINESS: None

I. BUSINESS OFFICE

RECOMMENDATION: Consider a motion to approve Business Office recommendations as follows (attachments 1 through 9):

1. Approval of the minutes from the meeting of December 20, 2010.
2. Approval of the treasurer's report for December 2010 dated January 7, 2011 with a balance of \$ 14,628,031.33.
3. Approval of General Fund bills for December 16, 2010 through December 31, 2010 and January 1, 2011 through January 12, 2011.
4. Approval of the Capital Facilities Fund bills from December 15, 2010 through January 12, 2011.
5. Approval of the Food Service Bills from December 15, 2010 through January 12, 2011.
6. Approval of the McMurray Elementary School Activity Fund report from October 1, 2010 through October 31, 2010.
7. Approval of the Middle School Activity Fund report from December 1, 2010 through December 31, 2010.
8. Approval of the High School Activity Fund report from December 1, 2010 through December 31, 2010.
9. Approval of the High School Athletic Fund report from December 1, 2010 through December 31, 2010.

MOTION:

Mrs. Golembiewski moved approval of the Business Office recommendations 1 through 9, seconded by Mrs. Cuervo

MOTION CARRIED UNANIMOUSLY

(8-0)

II. BOARD COMMITTEES

Personnel

Cindy Golembiewski

- Mrs. Golembiewski stated that there was a closed Personnel Committee meeting was held on January 10, 2011 to discuss personnel matters.

Buildings Grounds and Transportation

Lori Cuervo

1. RECOMMENDATION: Consider a motion to approve a proposal from Combustion Service & Equipment Co. to perform work on the temperature controls at McMurray Elementary School as recommended by HHS DR Architects in the amount of \$4,700.

Mrs. Cuervo moved for approval of recommendation 1, seconded by Mrs. Golembiewski

MOTION CARRIED UNANIMOUSLY

(8-0)

Education

Lynn Erenberg - No Report

Finance

Tom McMurray

- Mr. McMurray announced that a tentative Finance Committee will be held on March 14, 2011, at 6:30 pm.

Policy

- Diane Ritter stated that there will be a policy committee meeting in February 2011.

PSBA

Sue Smith – No Report

Western Area Career and Technology Center

Julie Ann Sullivan

- Mrs. Sullivan stated that she will forward information to the Board via the superintendent.

Intermediate Unit

Tom McMurray - No Report

South Hills Area School Districts Association

David Hvizdos (Absent) – No Report

The SHASDA Board Recognition meeting will be held on January 20, 2011 at the Upper St. Clair Nutrition Center at 5:00 pm. All Board members are invited and should r.s.v.p. to Dr. Zetty should they desire to attend.

SUPERINTENDENT’S AGENDA

III. CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Certificated Personnel recommendations as follows:

1. Approve the following resignation:

Name: Casey Watson
Position: 3rd Grade Teacher
Assignment: Bower Hill Elementary
Effective: January 24, 2011

2. Approve the following long term substitute (attachment) pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Name: Amanda Juarin
Position: LTS 5th Grade Teacher
Assignment: McMurray Elementary
Salary: Bachelors, Step 1 (pro-rated)
Effective: 2nd Semester 2010-11 school year
Replaces: Beth Walsh

Name: Stephanie Svilar
Position: LTS School Counselor
Assignment: McMurray Elementary
Salary: Masters, Step 1 (pro-rated)
Effective: 2nd Semester 2010-11 school year
Replaces: Stephanie Ali

3. Approve the following family medical leave:

Name: Lori Bodnar
Position: 2nd Grade Teacher
Assignment: Bower Hill Elementary
Effective: March 16, 2011 (on or about)

Name: Maura Palermo
Position: Mathematics Teacher
Assignment: High School
Effective: March 29, 2011 (on or about)

Name: Nicole Scott
Position: Speech & Language Teacher
Assignment: Pleasant Valley Elementary & High School
Effective: March 22, 2011 (on or about)

4. Approve the following child rearing leave:

Name: Lauren Gagatko
Position: Speech/Language Teacher
Assignment: McMurray Elementary
Effective: January 1, 2011

5. Approve the following change in classification:

Name: Robert DiBiase
From: Bachelors + 15
To: Masters
Effective: 2nd Semester

6. Approve the following as day-to-day substitute teachers for the 2010-11 school year, pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Bergman, Elliott	German, English 7-12
Botti, Sarah	Biology
Grant, Lisa	Elementary K-6, Art K-12
Malencia, Kami	Elementary K-6, Early Childhood N-3
Prycl, Kimberly	Chemistry
Sill, Gregory	Health & Physical Education
Zaborowski, Gary	Health & Physical Education

7. As of January 31, 2011 the following person has completed three years in the Peters Township School District as a Temporary Professional Employees and has been rated in accordance with the provision of Section 1123 of the Public School Code of 1949 as amended. Having earned a final rating of “satisfactory” she is so certified and entitled to Professional Employee Status in accordance with the provision of Section 1108 (b):

<u>Professional Employee</u>	<u>Assignment</u>
Heather Bomba	High School Counselor

8. Approve the following non-paid student teachers/observers/interns for the 2010-11 school year, pending receipt of all compliance documents:

Name: Elise Sutter
Dates of Assignment: 1/19/11-4/20/11
College or University: Chatham University
Curriculum Major: School Counseling
Teacher and Building: Fred Traumuller, Bower Hill

9. Approve the following stipend for an administrative intern for the 2010-11 school year:

Name: Kristopher Bergman
Dates of Assignment: 1/24/11-6/10/11
Building: Peters Township High School
Stipend: \$500/each full month worked

10. Approve the following change of status:

Name: Bettina Lemmon
From: Special Education Teacher, High School
To: Interim Assistant Principal, High School
Effective: February 1, 2011 - TBA

MOTION:

Mrs. Sullivan moved approval of the above Certified Personnel recommendations 1-10, seconded by Mrs. Golembiewski

**MOTION CARRIED UNANIMOUSLY
(8-0)**

IV. NON-CERTIFICATED PERSONNEL

RECOMMENDATION: Consider a motion to approve Non-Certificated Personnel recommendations as follows:

1. Approve the following new hires (attachments) pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Name: Karen Caven
Position: Part – time Paraprofessional
Assignment: Bower Hill Elementary
Salary: \$14.05
Effective: January 19, 2011
Replaces: Barbara Wockley

2. Approve the following day-to-day non-teaching substitutes for the 2010-11 school year, pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Reardon, Meghan

Paraprofessional

MOTION:

Mrs. Golembiewski moved approval of the above Non-Certified Personnel recommendations 1-2, seconded by Mrs. Cuervo

**MOTION CARRIED UNANIMOUSLY
(8-0)**

V. EXTRA-DUTY PERSONNEL/PROGRAMS

RECOMMENDATION: Consider a motion to approve Extra-Duty Personnel/Program recommendations as follows:

1. Approve the following extra-duty personnel for the 2010-11 school year (attachments) pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

High School Athletics

SPRING (attachment)

Baseball Coach Volunteer

Kevin Gryboski

Middle School Athletics

SPRING

Softball (Girls) Assistant Coach

Abby Montgomery

2. Approve the following renewal of extra-duty personnel for the 2010-11 school year:

High School Activities (attachments)

Math SAT Prep Course (Spring Session)

Justin Pinto

English SAT Prep Course (Spring Session)

Joanne Beckjord

High School Athletics - 2011-2012 school year

FALL

Cross Country Head Coach	Dave Barr
Field Hockey Head Coach	Kristin Caponi
Golf (Boys) Head Coach	David Kuhn
Golf (Girls) Head Coach	Jim Augustine
Soccer (Boys) Head Coach	Robert Dyer
Soccer (Girls) Head Coach	Pat Vereb
Tennis (Girls) Head Coach	Brandt Bowman
Volleyball (Girls) Head Coach	Ashley Green

Middle School Athletics

WINTER

Wrestling Coach volunteer (January 3, 2011 - January 18, 2011)	Dale Murdock
Wrestling Assistant Coach (January 19 – February 17, 2011)	Dale Murdock

3. Approve the following personnel to work athletic events during the 2010-11 school year, pending receipt of all compliance documents. Employees will not begin work within or for the District until documents are on file, except in special circumstances approved by the Superintendent.

Josh Lawrence

MOTION:

Mrs. Cuervo moved approval of the above Extra Duty recommendations 1-9, seconded by Mrs. Golembiewski

**MOTION CARRIED UNANIMOUSLY
(8-0)**

VI. EDUCATION PROGRAM AND STUDENT ACTIVITIES

1. Approve the following fundraising activities:

Organization: Honors World Cultures
Purpose: Mahatma Project
Dates: January 14 – 16, 2011
Location: PTHS during Play Performance
Activity: Gift Basket Raffle

Organization: NHS
Purpose: Make – A – Wish
Dates: January 27, 2011
Location: PTHS gymnasium
Activity: Dodge ball Tournament

Organization: Honor World Cultures
Purpose: Mahatma Project
Dates: January 24 – February 3, 2011
Location: PTHS
Activity: Raffle off Concert Tickets

Organization: Pleasant Valley Elementary
Purpose: Service Learning
Dates: January 31 – February 19, 2011
Location: Pleasant Valley Elementary
Activity: Pennies for Patients to benefit the Leukemia Society

Organization: Class of 2012
Purpose: Prom
Dates: February 4 – 10, 2011
Location: PTHS Cafeteria
Activity: Raffle – Movie & Dinner Tickets

Organization: SAD
Purpose: Female Orphanage in Africa
Dates: February 9 – 11, 2011
Location: PTHS
Activity: Carnation flower sale for Valentine's Day

Organization: Class of 2012
Purpose: Prom
Dates: February 12 – 20, 2011
Location: PTHS Cafeteria
Activity: Raffle for 2 Penguin Tickets

Organization: Freshman Class
 Purpose: Freshman Class
 Dates: February 21 – March 4, 2011
 Location: Community
 Activity: Selling “Meals in Minutes”

Organization: PTHS Forensics
 Purpose: Hosting NCFL Pgh Regional Speech Qualifier
 Dates: March 5, 2011
 Location: PTHS Cafeteria
 Activity: Concession Stand

Organization: Band Boosters
 Purpose: Music Department Trip & Band Camp
 Dates: March 7 – 17, 2011
 Location: Community
 Activity: Giant Eagle Gift Cards

Organization: Pleasant Valley Elementary
 Purpose: Relay for Life
 Dates: March 10, 2011
 Location: PTHS
 Activity: PV Idol

Organization: Diamond Backers Baseball Boosters
 Purpose: Southern Trip, scholarships, senior gifts, senior rec, team picnic
 Dates: March 13, 2011
 Location: PTHS gymnasium
 Activity: Youth Baseball Clinic

Organization: Class of 2013
 Purpose: Class of 2013 expenses
 Dates: March 18, 2011
 Location: Max & Erma’s
 Activity: Max & Erma’s FUN-raiser

Organization: Band Boosters
 Purpose: Music Department Trip
 Dates: March 21 - April 1, 2011
 Location: Community
 Activity: Hoagie Sale

Organization: McMurray School Enrichment Program
 Purpose: Critical conservation projects
 Dates: April 11 - 20, 2011
 Location: Community
 Activity: Pennies for the Planet

Organization: Class of 2013
Purpose: Class of 2013 expenses
Dates: April or May 2011 (depending on facility availability)
Location: PTHS Auditorium
Activity: Talent Show

Organization: Diamond Backers Baseball Boosters
Purpose: Southern Trip, scholarships, senior gifts, senior rec, team picnic
Dates: April or May 2011
Location: Brusters Ice Cream
Activity: Car Wash

MOTION:

Mrs. Sullivan moved for approval of the above Educational and Student Activities recommendation 1, seconded by Mrs. Erenberg

- Mrs. Smith questioned the number of fund raising activities
- Dr. Zetty confirmed that there are no duplicate activities but no policy has been implemented to reduce or coordinate district wide fund raising

MOTION CARRIED UNANIMOUSLY

(8-0)

VII. PROFESSIONAL CONFERENCES

RECOMMENDATION: Consider a motion to approve Professional Conferences as follows:

1. Approve the following professional conferences (attachments):

Name: Dr. Anthony Merante
Activity: PASPA 25th Annual Conference (Then and Now)
Dates: February 23 – 25, 2011
Location: Hershey, PA
Estimated Costs: \$1,008.99

Name: Michael Henaghan
Activity: Project Based Learning Initiative
Dates: January 28, February 25, April 15, May 6, 2011
Location: Cranberry Twp., PA
Estimated Costs: \$475.00

Name: Terry Morriston
Activity: PA Educational Technology Expo
Dates: February 13 – 16, 2011
Location: Hershey, PA
Estimated Costs: \$1, 263.44

Name: David Hvizdos
Activity: 2011 NSBA Annual Conference
Dates: April 9 – 11, 2011
Location: San Francisco, California
Estimated Costs: \$2,062.71

Name: Lora O'Brien & Dr. Nina Zetty
Activity: 2011 SAS Institute: Bridging Research and Practice
Dates: February 6 – 9, 2011
Location: State College, PA
Estimated Costs: \$498.03

2. Approve the following student trips (attachments):

Activity: Girls Lacrosse
Advisor: Kristin Caponi
Event: Lacrosse Tournament
Dates: March 25 – 26, 2011
Location: Ocean City, MD
Est. Cost: \$170.00 (substitutes only)

MOTION:

Mrs. Golembiewski moved approval of the above Professional Conferences recommendations 1 & 2 with the exception of the 2011 NSBA annual conference, seconded by Mrs. Erenberg

- Dr. Buzzatto stated that he took exception to a board member going to a conference that would cost the district \$2,000 plus dollars.

MOTION CARRIED UNANIMOUSLY

(8-0)

MOTION:

Mrs. Golembiewski moved approval of the above Professional Conferences under item 1 for the 2011 NSBA annual conference, seconded by Mrs. Erenberg

- Dr. Zetty explained the purpose of this conference is to outline issues that the school board will face in the future.
- Mrs. Smith asked if this opportunity was presented to all board members
- Dr. Zetty explained that she does not solicit attendance at this conference but that all board members receive information through the PSBA bulletin and that this was the only board member who requested to attend.

- Mrs. Ritter requested a roll call vote

Dr. Buzzatto voted no
Mrs. Cuervo voted yes
Mrs. Erenberg voted yes
Mrs. Golembiewski voted yes

Mrs. Sullivan voted no
Mr. McMurray voted no
Mrs. Smith voted no
Mrs. Ritter voted no

MOTION DID NOT CARRY
(3-5)

VIII. OTHER

RECOMMENDATION: Consider a motion to approve other recommendation 1 as follows:

1. Approve the 2011-12 School Calendar (attachment).

MOTION:

Mrs. Golembiewski moved for approval of the above recommendation 1,
seconded by Mrs. Cuervo

- Mrs. Sullivan stated that she felt that federal holidays should not be used for snow make up days.

MOTION CARRIED

(7-1)

Mrs. Sullivan voted no

RECOMMENDATION: Consider a motion to approve other recommendations 2 through 7 as follows:

2. Authorize the administration to advertise for replacement school busses.
3. Exonerate Jordan Tax Service Incorporated for liened real estate taxes in the amount of \$422,469.86 for the year 2010.
4. Authorize the administration to solicit bids for class 1 (educational) and class 2 (custodial/maintenance) supplies and equipment for 2011-12.
5. Approve a cost per print agreement with Image Solutions, LLC. for desktop printers that will include supplies, service, and replacement of all equipment at a cost of \$0.0132 per B/W prints and \$0.094 per Color prints for a term of twelve (12) months. This agreement includes ninety-three (93) laser printers.

- Mr. McMurray asked how much the cost would be on a monthly basis.
 - Mr. Solomon responded that the cost per month was based on actual copies and estimated that the monthly cost would be \$3500.00 which would include supplies service and replacement and would reduce the technology technician's time spent on repairs. Mr. Solomon also stated that he would supply information in the week in review.
6. Renew the auto insurance policy for all district owned vehicles effective January 1, 2011 in the amount of \$40,969.
 - Mrs. Sullivan questioned whether the District intended to renew this policy along with all others on the same anniversary date.
 - Mrs Solomon explained that this was a 6 month policy and all policies will be combined for pricing on July 1, 2011.
 7. Approve the Confidential Secretary benefit program effective 2010-11 through 2013-14 (attached).

MOTION:

Mrs. Cuervo moved for approval of the above recommendations 2-7, seconded by Mrs. Golembiewski

BOARD INFORMATION: None

SOLICITOR'S REPORT: None

QUESTION AND ANSWER PERIOD ON AGENDA ITEMS (15 minutes)

CORRESPONDENCE: None

ANNOUNCEMENTS:

January 31, 2011 Joint Council Meeting	7:30 p.m.	Council Chambers
February 15, 2011 Policy Committee	6:30 p.m.	
February 22, 2011 Regular Board Meeting	7:30 p.m.	
February 28, 2011 Buildings and Grounds	6:30 p.m.	
March 7, 2011 Education Committee	6:30 p.m.	
March 14, 2011 Finance Meeting	6:30 p.m.	
April 11, 2011 Finance Meeting	6:30 p.m.	

- Mrs. Ritter announced that there will be an executive session following tonight's meeting to discuss personnel issues.

ADJOURNMENT: Mrs. Sullivan moved for adjournment at 8:55 p.m., seconded by Mrs. Golembiewski

**MOTION CARRIED UNANIMOUSLY
(8-0)**

Board Secretary

Board President